

Board of Supervisors 51 South Main Street Janesville, WI 53545 (608)757-5510

COUNTY BOARD STAFF COMMITTEE TUESDAY – MAY 13, 2014 – 4:00 P.M. CONFERENCE ROOM N-1 – FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

Agenda

- 1. Call to Order & Approval of Agenda
- 2. Set Meeting Day and Time
- 3. Approval of Minutes April 24, 2014, May 1, 2014 and May 2, 2014
- 4. Citizen Participation, Communications and Announcements
- 5. Approval of Bills/Transfers/Pre-Approved Encumbrances
- 6. Resolutions
 - A. Recognizing Eugene R. Dumas for Service to Rock County
 - B. Recognizing Barbara Keller for Service to Rock Haven
 - C. Recognizing Nancy Kraft for Service to Rock Haven
 - D. Supporting 911 Communications Legislation
 - E. Designating a Portion of CTH N as Business Route 26
- 7. Claim
- 8. **EXECUTIVE SESSION:** Per Section 19.85(1)(e), Wis. Stats. Purchase of Property
- 9. Adjournment

05/07/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
03-1110-0000-63107	PUBL & LEGAL	P1400519	04/09/2014	JANESVILLE GAZET	TE INC	1,020.65
	Budget 18,247.00	YTD E 4,483	•	YTD Enc 1,020.65	Pending 1,020.65	Closing Balance 11,722.55
03-1110-0000-64904	SUNDRY EXPENS	SE P1400776	04/10/2014	SENTRY FOODS IN	C STORE #375	16.69
	Budget 1,400.00	YTD ! 116	Exp 3.50	YTD Enc 1,500.18	Pending 16.69	Closing Balance (233,37)
		C	OUNTY BOA	RD PROG TOTAL	1,037.34	

I have examined the preceding bills and encumbrances in the total amount of \$1,037.34

Claims covering the items are proper and have been previously funded. These items are to be treated as follows: A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:	MAY 1 3 2014		Dept Head	
V1.		•	Committee Chair	

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
08-1420-0000-61920	PHYSICALS	P1400430	04/01/2014	WISCONSIN DEPAR	RTMENT OF JUSTIC	108.00
		1 1-100-100	0110112011	WIOOOMOIN DELINA	CHARLETT OF COOTIO	100.00
	Budget	YTD E	•	YTD Enc	Pending	Closing Balance
	10,000.00	194	.00	108.00	108.00	9,590.00
08-1420-0000-62119	OTHER SERVICES					
		P1401627	04/10/2014	TK GROUP INC		3,091.35
	Budget	YTD E	Ехр	YTD Enc	Pending	Closing Balance
	6,000.00	282	2.29	0.00	3,091.35	2,626.36
08-1420-0000-63100	OFC SUPP & EXP					
		P1401523	03/05/2014	J AND G OFFICE PF	RODUCTS	50.00
	Budget	YTD E	≅хр	YTD Enc	Pending	Closing Balance
	3,500.00	545	5.50	0.00	50.00	2,904.50
08-1420-0000-63107	PUBL & LEGAL					
		P1400389	03/31/2014	BELOIT DAILY NEW	=	2,817.90
		P1400390	03/31/2014	JANESVILLE GAZE	ITE INC	3,898,55
		P1400391	04/13/2014	CHRONICLE,THE		1,512.00
		P1400392	03/31/2014	CAPITAL NEWSPAF		8,304.00
		P1400429	04/02/2014	MADISON TIMES W		623.00
		P1401807	03/02/2014	JOURNAL SENTINE	L INC	2,129.88
	Budget	YTD E	Ехр	YTD Enc	Pending	Closing Balance
4000-100 papers	30,000.00	25,183	3.62	17,155.45	19,285.33	(31,624.40)
08-1420-0000-63200	PUBL/SÜBCR/DUE					
		P1401810	04/11/2014	HR SPECIALIST,TH		139.00
		P1401843	04/15/2014	BLACKHAWK HUMA	N RESOURCES AS	100.00
	Budget	YTD E	Ехр	YTD Enc	Pending	Closing Balance
	900.00	185	5.00	0.00	239.00	476.00
08-1420-0000-64200	TRAINING EXP			•		
		P1401803	03/13/2014	BLACKHAWK TECH		606.00
		P1401806	04/07/2014	UNIVERSITY OF WI		25.00
		P1401857	04/17/2014	WISCONSIN ASSOC		160.00
		P1401912	04/21/2014	OSTHOFF RESORT		140.00
		P1401923	04/28/2014	KANTOLA PRODUC	TIONS	198.00
	Budget	YTD E	Ехр	YTD Enc	Pending	Closing Balance
	20,976.00	5,990).04	14.61	1,129.00	13,842.35
08-1420-0000-64417	RH EXPENSES	· · · · · · · · · · · · · · · · · · ·				
		P1400389	03/31/2014	BELOIT DAILY NEW		298.10
		P1400390	03/31/2014	JANESVILLE GAZE	ITE INC	25.25
		P1400391	03/17/2014	CHRONICLE,THE		210,00
		P1400430	04/01/2014	WISCONSIN DEPAR	RIMENT OF JUSTIC	10,00

05/07/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
	Budget 8,500.00	YTD E 1,479		YTD Enc 710.36	Pending 543.35	Closing Balance
	a ya ka mana an	HUMA	N RESOURC	ES PROG TOTAL	24,446.03	

I have examined the preceding bills and encumbrances in the total amount of

\$24,446.03

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:	MAY-1-3-2014-	Dept Head	
		Committee Chair	Pro- g

05/07/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
19-1932-0000-64904	SUNDRY EXPENS	Ε				
		P1401778	04/16/2014	STAPLES ADVANTAGE		96.00
		P1401907	04/23/2014	MMPR		1,687.50
	Budget	YTD E	Ехр	YTD Enc	Pending	Closing Balance
	8,873.00	1,368	3.27	656.00	1,783.50	5,065.23
	EMPLOYE	EE RECOGN	ITION ACTIVI	TY PROG TOTAL	1,783.50	
19-1933-0000-64904	SUNDRY EXPENS	E				
ENC		R1402107	04/28/2014	AMAZON.COM		74.88
	Budget	YTD E	Ехр	YTD Enc	Pending	Closing Balance
	7,800.00	C	.00	608.00	74.88	7,117.12
	EMPLOY	EE WELLNI	SS ACTIVITI	ES PROG TOTAL	74.88	

I have examined the preceding bills and encumbrances in the total amount of \$1,858.38

Claims covering the items are proper and have been previously funded. These items are to be treated as follows: A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

Date:	MAY-7-9-7016-	Dept Head	
	-		
		Committee Chair	
			The second secon

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR [Requested By Human Resource	Date <u>5/8/14</u>	Transfer No. <u>14-21</u> Dave O'Connell	
Annual the same of	partment	Department Hea	d
FROM:	AMOUNT	TO:	AMOUNT
Account #: 19-1922-0000-64904 Description: Contingency Fund Current Balance: \$73,000	\$24,500	Account #: 08-1420-0000-63107 Description: Publications and Legal Notices	\$24,500
Account #: 08-1420-0000-64200 Description: Training Current Balance: \$13,842	\$2,500	Account #: 08-1420-0000-62108 Description: Labor Negotiations	\$2,500
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
REASON FUNDS ARE AVAILABL Contingency fund - balance unused as of 5/8/ Training funds - We will not be sponsoring the	14		
REASON TRANSFER IS NECESS Publications and Legal notices - High volume included in this line. Labor Negotiations - unanticipated grievance and the second	of notices required for the	HSD reorganization. Also, costs for the County A	dministrator position
FISCAL NOTE: Sufficient funds are available for transfer.	5-8-17	ADMINISTRATIVE NOTE: Recommended 5-8	-14
REQUIRED APPROVAL Governing Committee	DATE	COMMITTEE CHA	<u>IR</u>
✓ Finance Committee			

Distribution: **EMAIL** Sherry Oja and Susan Balog

PEID

052519

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE	5-7-14	
DEPARTMENT	Human Resources Department	
COMMITTEE	County Board Staff	
VENDOR NAME	JP Morgan Chase	
ACCOUNT NUMBER	08-1420-0000-64200	
FUNDS DESCRIPTION	Training Expenses	
AMOUNT OF INCREASE	\$ 1000.00	
INCREASE FROM \$50	0.00 TO \$1500.00	
ACCOUNT BALANCE AVA	AILABLE \$ 13,842.35 S	B 05/07/14
REASON FOR AMENDME	NT Additional Charges	
		MARIAN AND SOUTH OF THE SOUTH O
	APPROVALS	
GOVERNING COMMITTE	E Chair	Date
FINANCE COMMITTEE (If over \$10,000)	Chair	Date
COUNTY BOARD (If over \$10,000)	Resolution # Ad	doption Date

RESOLUTION NO	AGENDA NO
RESULUTION NO.	AGENDA NO

RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

JEFFREY S. KUGLITSCH__



JEFFREY S. KUGLITSCH

	INITIATED BY	ŀ		DRAFTED BY
				APRIL 8, 2014
	COUNTY BOARD STAFF		M	DATE DRAFTED
	COMMITTEE SUBMITTED BY			
				•
	RECOGNIZING	EUGENE R. 1	DUMAS FOR S	ERVICE TO ROCK COUNTY
1 2 3 4				nt with Rock County on January 17, 1994 as of Rock County over 20 years of dedicated
5 6 7				the County Corporation Counsel office over void those dangerous slippery slopes; and
8 9	WHEREAS, Eugene R and	. Dumas will r	retire from the C	orporation Counsel's office on July 7, 2014;
10 11 12 13	WHEREAS, the Rock achievements and significant co			vishes to recognize Eugene R. Dumas for his
14 15 16	assembled this day of _		, 2014, doe	ock County Board of Supervisors duly is hereby recognize Eugene R. Dumas for his vishes to him in his future endeavors; and,
18 19	BE IT FURTHER RES		the County Cler	k be authorized and directed to furnish a
	Respectfully submitted:			
	COUNTY BOARD STAFF CO	OMMITTEE		
	J. Russell Podzilni, Chair			
	Sandra Kraft, Vice Chair			
	Eva Arnold			
	Henry Brill			Louis Peer
	Betty Jo Bussie			Alan Sweeney
	Mary Mawhinney			Kurtis Yankee

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AGENDA NO.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

<u>Health Services Committee</u> INITIATED BY



<u>Sue Prostko</u> DRAFTED BY

<u>Health Services Committee</u> SUBMITTED BY April 9, 2014 DATE DRAFTED

1000 G. HERLING D. HUMARA II	ELLER FOR SERVICE TO ROCK HAVEN		
WHEREAS, Barbara Keller has served the citizens of Rock County over the past 22 years, 6 months as a dedicated and valued employee of Rock County; and,			
WHEREAS, Barbara Keller began her career with Rock Haven as a Certified Nursing Assistant on December 3, 1991; and,			
WHEREAS, Barbara Keller has worked diligently in that position until her retirement on May 1, 2014; and,			
WHEREAS, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to commend Barbara Keller for her long and faithful service.			
NOW,THEREFORE,BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this day of, 2014 does hereby recognize Barbara Keller for her 22 years, 6 months of service and extend their best wishes to her in her future endeavors; and,			
BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Barbara Keller.			
Respectfully submitted,			
HEALTH SERVICES COMMITTEE	COUNTY BOARD STAFF COMMITTEE		
Betty Jo Bussie, Chair	J. Russell Podzilni, Chair		
Terry Fell	Sandra Kraft, Vice Chair		
Linda Garrett	Betty Jo Bussie		
Billy Bob Grahn	Eva Arnold		
Norvain Pleasant	Mary Mawhinney		
	Alan Sweeney		
	Kurtis Yankee		
	Hank Brill		

DI	DECL	OT TIT	TON NO

AGENDA NO. ____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee INITIATED BY



Sue Prostko DRAFTED BY

Health Services Committee

April 29, 2014

SUBMITTED BY	DATE DRAFTED			
RECOGNIZING NANCY I	KRAFT FOR SERVICE TO ROCK HAVEN			
WHEREAS, Nancy Kraft has served the citizens of Rock County over the past 23 years, 2 months as dedicated and valued employee of Rock County; and, WHEREAS, Nancy Kraft began her career with Rock Haven as a Food Service Worker on February 3, 199 and,				
				WHEREAS, Nancy Kraft then worked in Environmental Services; and, WHEREAS, Nancy Kraft has worked diligently in that position until her retirement on December 1, 2013; and,
WHEREAS, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to commend Nancy Kraft for her long and faithful service.				
NOW,THEREFORE,BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this day of, 2014 does hereby recognize Nancy Kraft for her 23 years, 2 months of service and extend their best wishes to her in her future endeavors; and,				
BE IT FURTHER RESOLVED, that the Couresolution to Nancy Kraft.	unty Clerk be authorized and directed to furnish a copy of this			
Respectfully submitted,	COUNTY BOARD STAFF COMMITTEE			
HEALTH SERVICES COMMITTEE	J. Russell Podzilni, Chair			
Betty Jo Bussie, Chair	Sandra Kraft, Vice Chair			
Terry Fell	Betty Jo Bussie			
Linda Garrett	Eva Arnold			
Billy Bob Grahn	Mary Mawhinney			
Norvain Pleasant	Alan Sweeney			
	Kurtis Yankee			
	Hank Brill			
	Louis Peer			

RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

SUPERVISOR HANK BRILL INITIATED BY



RANDY TERRONEZ DRAFTED BY

MAY 1, 2014 DATE DRAFTED

SUPERVISOR HANK BRILL & PUBLIC SAFETY & JUSTICE COMMITTEE SUBMITTED BY

SUPPORTING 911 COMMUNICATIONS LEGISLATION

WHEREAS, county 911 programs are currently funded through two sources: a surcharge of up 2 to 40 cents on all landline telephones, and the county tax levy. The surcharge is collected by 3 telecommunications providers as part of a service agreement with each county and is used to pay the 4 cost of providing landline service to the 911 center, officially known as a public safety answering point 5 or PSAP; and,

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WHEREAS, as the number of landline phones has declined, so too have revenues from the 8 landline fee. The fee currently generates about \$8 million annually. In several counties, the landline fee no longer covers the cost of providing landline service to the county PSAP, so the counties must pay 10 the difference from general revenues. Other costs related to 911 service, such as wireless phone lines into the PSAP, as well as equipment, training, and staffing, are also paid with county taxes; and, 11

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WHEREAS, counties through the Wisconsin Counties Association (WCA) have long sought 14 alternative revenue sources for the cost of equipping county PSAPs, as well as training dispatch 15 personnel. In 2009, WCA and telecommunications stakeholders proposed a permanent grant program 16 to fund equipment and training costs for county 911 centers. The grants would have been funded by a 17 monthly 911 fee of up to 75 cents on every landline phone, cellular telephone, and other device capable of dialing 911; and,

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WHEREAS, as part of its action on the 2009-11 state biennial budget, the Joint Committee on 21 Finance approved the new fee and the grant program. However, before final adoption of the budget, lawmakers and the Governor redirected the 911 fee to fill an unexpected revenue gap. The 911 fee was renamed the Police and Fire Protection Fee, and proceeds were used to fund the county and municipal aid program, also known as shared revenue. The Police and Fire Protection Fee is projected to generate 25 \$54 million in FY 13 and \$53 million FY 14; and,

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WHEREAS, since 2009, WCA has sought to return the Police and Fire Protection Fee to its original purpose of funding grants for county 911 centers and to fund the shared revenue program with general purpose state revenue; and,

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WHEREAS, Sen. Joseph Leibham introduced SB 566 that would in part:

- Eliminate the current 75-cent monthly Police and Fire Protection Fee on all devices capable of dialing 911.
- В. Replace the roughly \$53 million annually raised by the Police and Fire Protection Fee for the shared revenue program with state general purpose
- C. Eliminate the current 40-cent maximum monthly fee on landline phones.
- Create a new, 40-cent monthly fee on all devices capable of dialing 911 and D. index the fee for inflation, subject to approval by the Governor and Joint Committee on Finance.
- Establish a grant program for county PSAPs for equipment, software, and E. training.

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WHEREAS, SB 566 guarantees state funding for nearly \$54 million annually in shared revenue 45 currently provided by the Police and Fire Protection Fee, reduces taxes on wireless and landline phone 46 users, from a maximum of \$1.15 monthly per landline phone and 75 cents per cell phone, to a flat 40

Supporting 911 Communications Legislation Page 2

47 48	cents a month on all devices, and provides grants can be used to fund much-needed equipment modernization and staff training, enhancing public safety throughout the state;				
49 50 51	NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled on this the day of, 2014, hereby supports SB 566.				
52 53 54 55	BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, and all members of the state legislature.				
	Respectfully submitted:				
	Public Safety and Justice Committee	County Board Staff Committee			
_	Mary Beaver, Chair	J. Russell Podzilni, Chair			
	Hank Brill	Sandra Kraft			
	Brian Knudson Brian Knudson	Eva Arnold			
	Brian Knudson Larry Wiedenfeld	Henry Brill			
	7- Fell Terry Fell	Betty Jo Bussie			
		Mary Mawwhinney			
	FISCAL NOTE: No fiscal impact.	Louis Peer			
	NSõ	Kurtis Yankee			
	Sherry Oja Finance Director	Alan Sweeney			
	<u>LEGAL NOTE</u> :	ADMINISTRATIVE NOTE:			
/	Advisory only.	Recommended.			
	Jeffrey S. Kuglitsch Corporation Counsel	Craig Knutson County Administrator			

RESOLUTION NO.	AGENDA NO	

RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

City of Milton

Benjamin J. Coopman, Jr., P.E.

INITIATED BY		Director of Public Works. DRAFTED BY			
	Public Works Committee SUBMITTED BY		June 15, 2009 DATE DRAFTED		
	DESIGNATING A PORTI	ON OF CTH N	AS BUSINESS ROUTE 26		
1 2 3	WHEREAS, the Wisconsin Department of Transportation (WisDOT) has constructed a new State Trunk Highway 26 (STH 26) to bypass around the City of Milton; and,				
4 5	WHEREAS, the route change of STH 26 has affected commerce in the whole City of Milton Area; and,				
6	WHEREAS, the City of Milton has petitioned WisDOT to create and install signage for a Busines Route 26 along several local highways in that area and WisDOT has agreed to its request.				
9	NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this day of, 2014 does hereby designate County Trunk Highway N between North Milton Road (former STH 26) and STH 26 as Business Route 26 for that area.				
3	BE IT FURTHER RESOLVED that WisDOT shall furnish and install suitable signage along the entire Business Route 26 in this area; and,				
6	BE IT FURTHER RESOLVED that the City of Milton shall thereafter be responsible for the maintenance and replacement of said Business Route 26 signage in the area.				
	Respectfully submitted,				
	PUBLIC WORKS COMMITTEE	COUNT	TY BOARD STAFF COMMITTEE		
	Kurtis L. Yankee, Chair	J. Russe	ll Podzilni, Chair		
	Betty Jo Bussie, Vice Chair	Sandra I	Kraft, Vice Chair		
	Eva Arnold	Eva Arn	old		
	Brent Fox	Henry B	rill		
	Rick Richard	Betty Jo	Bussie		
		Alan Sw	reeney		
		Mary M	awhinney		
		Louis Pe	eer		
		Kurtis L	. Yankee		

DESIGNATING A PORTION OF CTH N AS BUSINESS ROUTE 26 Page 2

Legal Note:

The County Board is authorized to take this action pursuant to §59.03 Wis. Stats. Pursuant to the policy on naming of County property, Resolution 79-12B-422, naming or renaming County property requires approval by a ³4 yote of the County Board.

Jeffrey S. Kuglitsch Corporation Counsel

FISCAL NOTE:

No fiscal impact as cost of signage is to be funded by contributions.

Sherry Oja Finance Director

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator

Executive Summary

The authority to name or rename streets, roads, and highways lies at the local municipal level (county, towns, villages and cities). This resolution does not rename County Trunk N. Instead, it designates a small portion of County N between the old State Trunk Highway 26 (now named North Milton Road) and the new State Trunk Highway 26 as Business Route 26. There are no adverse impacts to places of business with signage or private residents with addresses on that segment of County N because of the dual designation. That part of County Trunk Highway N will retain that official designation for emergency services and mail delivery.

The County Board has the authority to designate segments of its county trunk system as business routes. However, the Board policy for naming county property applies to this action and would require a ¾ affirmative vote. It is estimated that it would cost Rock County nothing to make and place the signs to designate this Business Route 26. The future cost of this business route sign maintenance and replacement will be borne by the City of Milton.



Corporation Counsel Office 51 South Main Street Janesville, WI 53545 (608) 757-5530 Fax: (608) 757-5511

MEMORANDUM

TO:

County Board Staff Committee

FROM:

Jeffrey S. Kuglitsch, Corporation Counsel

DATE:

April 21, 2014

RE:

Notice of Claim

CLAIMANT:

Olton Lee Dumas

DATE OF INCIDENT:

January 18, 2014

DATE OF NOTICE OF CLAIM:

April 8, 2014

AMOUNT CLAIMED:

\$100,000

NATURE OF CLAIM:

Unlawful arrest, illegal search and false imprisonment by

Beloit Police Department.

RECOMMENDATION:

Denied by WMMIC.