

Rock Haven P.O. Box 920 Janesville, Wisconsin 53547-0920 Phone 608-757-5076 Fax 608-757-5026

HEALTH SERVICES COMMITTEE Wednesday, April 8, 2015 at 8:00 a.m. Rock Haven Conference Room in Village Commons

AGENDA

- 1. Call to Order/Approval of Agenda
- 2. Approval of Minutes March 11, 2015
- 3. Introductions, Citizen Participation, Communications and Announcements
- 4. Action Item: Bills
- 5. Action Item: Budget Transfers
- 6. Action Item: Pre-Approved Encumbrances/Encumbrances
- 7. Old Business
 - a. Information Item: Rock Haven Building Update
 - b. Information Item: Survey Update
- 8. New Business
 - a. Action Item: Resolution Recognizing David Sudmeier for Years of Services at Rock Haven
 - b. Action Item: Resolution Recognizing Carol Zilliox for Years of Service at Rock Haven
 - c. Information Item: Resident Council Meeting Minutes February
- 9. Information Item: Reports
 - a. Census
 - b. Activities
 - 1) Staff Education for April 2015
 - a. Code Review
 - b. Fire Safety
 - 2) Resident Council Meeting April 21, 2015 at 10:15 am.
 - 3) Family Council Meeting April 21, 2015 at 6:00 pm.

- c. Finance Dave Sudmeier
- 10. Next Meeting Date The next regular meeting of the Health Services Committee is scheduled for Wednesday May 13, 2015 at 8 A.M. in the Rock Haven Classroom of the Village Commons
- 11. Adjournment

SP/ML

*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

COMMITTEE: HS - ROCK HAVEN

COMMITTEE APPROVAL REPORT

03/31/2015

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Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
32-7260-7400-62189	OTHER MED SERV	/			LA SPECIAL SECTION AND AND AND AND AND AND AND AND AND AN	
		P1500261	03/05/2015	DEAN HEALTH SYS	STEMS	2,123.93
		P1500268	02/28/2015	MOBILEXUSA		2,086.13
		P1501432	03/03/2015	KCI USA		400.95
		P1501452	02/28/2015	BELOIT MEMORIAL	. HOSPITAL	147.86
	Budget	· YTD I	•	YTD Enc	Pending	Closing Balance
manuscript of the state of the	15,500.00	1,596		0.00	4,758.87	9,144.50
	RHO	CONTRACT	SERVICES T	18 PROG TOTAL	4,758.87	
32-7500-7350-63109	OTHER SUPP/EXP	, !				
		P1501544	03/23/2015	GARY GRIMM AND	ASSOCIATES	35.95
	Budget	YTD I	≣xp	YTD Enc	Pending	Closing Balance
· ·	1,250.00	60	0.00	0.00	35,95	1,154.05
	RH-P	ROGRAM S	ERVICE ADM	IN. PROG TOTAL	35.95	
32-8000-8100-63100	OFC SUPP & EXP		1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -		-	
:		P1500260	03/19/2015	CRESCENT ELECT	RIC SUPPLY CO	481,68
F 4.		P1501384	02/27/2015	CARSTENS HEALT	H INDUSTRIES INC	262.40
	Budget	YTD I	Ξxp	YTD Enc	Pending	Closing Balance
	7,000.00	1,083	•	0.00	744.08	5,172.04
32-8000-8100-63101	POSTAGE					
		P1501320	03/07/2015	UNITED PARCEL S	ERVICE	. 2.74
	Budget	YTD I	•	YTD Enc	Pending	Closing Balance
	3,000.00	121	1.01	0.00	2.74	2,876.25
32-8000-8100-63109	OTHER SUPP/EXP					
		P1500281	03/12/2015		ALTH CARE CENTE	93.51
		P1501385	02/27/2015	SUPPLY COMPANY	,	121.66
	Budget	YTD I	≣xp	YTD Enc	Pending	Closing Balance
	6,000.00	2,944	1.60	1,457.15	215.17	1,383.08
32-8000-8100-64000	MEDICAL SUPPLIE					
		P1500274	03/03/2015	PATTERSON MEDI		126.38
		P1501171	02/19/2015	HOME HEALTH UN	TED INC	1,554.00
	Budget	YTD E		YTD Enc	Pending	Closing Balance
***************************************	142,000.00	30,906		92,496.45	1,680.38	16,916.28
With the second	SUPP	ORT SERVI	CE MATERIA	LS PROG TOTAL	2,642.37	
32-8000-9200-62420	MACH & EQUIP RN	1				
***		P1500230	03/05/2015	ASC1		155.42
		P1500237	03/16/2015	EZ WAY INC		1,286.95
		P1500244	02/17/2015	HOBART SALES AN	ID SERVICE	273.81

COMMITTEE: HS - ROCK HAVEN

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lget	P1500258	02/20/2015		IC SUPPLY COMPAN	
iget			WERNER ELECTRI	IC SUPPLY COMPAN	431.76
dget	VTD F				
-	וו לווו	Exp	YTD Enc	Pending	Closing Balance
0.00	6,116	.60	450.00	1,294.83	5,888.5
R SUPP/EXP				•	
	P1500240	03/26/2015	FASTENAL COMPA		. 5.08
	P1500243	03/24/2015	HARRIS ACE HARI		19,96
	P1500252	03/19/2015	MC MASTER-CARE	R SUPPLY COMPANY	58.28
lget	YTD E	Exp	YTD Enc	Pending	Closing Balance
0.00	1,133	•	0.00	83.32	4,782.83
SUPPOR	T SERVICE	MAINTENAN	CE PROG TOTAL	7,337.01	
SAL SERV				_	(1)
O, 12 OE114	P1500272	01/22/2015	OFFICE PRO		8.21
lget	YTD E	Exp	YTD Enc	Pendina	Closing Balance
		•	15,599.68	8.21	1,440.14
R SUPP/EXP)				14.
	P1500266	03/20/2015	MENARDS		136,90
lget	YTD E	Ехр	YTD Enc	Pending	Closing Balance
		•	0.00	136.90	5,666.83
PRODUCT					
	P1500279	02/25/2015	STAPLES ADVANTA	AGE	660.00
	SAL SERV D.00 R SUPP/EXF Iget D.00	SAL SERV P1500272 Iget YTD E 0.00 2,451 R SUPP/EXP P1500266 Iget YTD E 0.00 196	SAL SERV P1500272 01/22/2015 Riget YTD Exp 0.00 2,451.97 R SUPP/EXP P1500266 03/20/2015 Riget YTD Exp 0.00 196.27	P1500272 01/22/2015 OFFICE PRO liget YTD Exp YTD Enc 0.00 2,451.97 15,599.68 R SUPP/EXP P1500266 03/20/2015 MENARDS liget YTD Exp YTD Enc 0.00 196.27 0.00	SAL SERV P1500272 01/22/2015 OFFICE PRO liget YTD Exp YTD Enc Pending 0.00 2,451.97 15,599.68 8.21 R SUPP/EXP P1500266 03/20/2015 MENARDS liget YTD Exp YTD Enc Pending 0.00 196.27 0.00 136.90

COMMITTEE APPROVAL REPORT

03/31/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
	Budget 23,500.00	YTD 6,219	•	YTD Enc 4,780.91	Pending 660.00	Closing Balance 11,840.00
The state of the s				AL PROG TOTAL	805.11	11,040,00
32-8000-9500-64200	TRAINING EXP	P1500259	03/19/2015	BELOIT HEALTH SY	STEM INC	12.00
	Budget 15,000.00	YTD I 1,318	•	YTD Enc 2,335,33	Pending 12,00	Closing Balance 11,333.85
	SUPPORT	SERVICE A	OMINISTRATIO	ON PROG TOTAL	12.00	Median kanan kanan yang rayan kanan kanan kanan kalan kanan kanan kanan kanan kanan kanan kanan kanan kanan ka
32-9000-9940-61920	PHYSICALS	P1500271	02/28/2015	OCCUPATIONAL HE	ALTH CENTER	900.00
:	Budget 3,000.00	YTD I	Exp 0.00	YTD Enc 0.00	Pending 900.00	Closing Balance 2,100.00
-	GENERA	L SERVICE	EMP BENEFI	TS PROG TOTAL	900.00	

I have examined the preceding bills and encumbrances in the total amount of

\$16,491.31

Claims covering the items are proper and have been previously funded. These items are to be treated as follows: A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

Date:	APR 0 8 2015	Dept Head	
		Committee Chair	

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee
INITIATED BY



Sue Prostko DRAFTED BY

<u>Health Services Committee</u> SUBMITTED BY

this resolution to David Sudmeier.

37

March 24, 2015 DATE DRAFTED

RECOGNIZING DAVID SUDMEIER FOR SERVICE TO ROCK HAVEN

1 WHEREAS, David Sudmeier has served the citizens of Rock County over the past 38 years, 9 months as a dedicated and valued employee of Rock County; and, 2 3 WHEREAS, David Sudmeier began his career with Rock Haven as an Accountant on June 28, 1976, and 4 became Controller on January 1, 1979; and, 5 6 WHEREAS, David Sudmeier has been an integral part of budget development for the Health Care 7 Center and Rock Haven; and. 8 9 WHEREAS, David Sudmeier supported and advised department heads in the development and 10 successful build of the new Rock Haven; and, 11 12 WHEREAS, David Sudmeier consistently and accurately worked with the Department of Health 13 Services/Division of Long Term Care fiduciary department to get supplemental payments to Rock Haven; 14 15 and, 16 17 WHEREAS, David Sudmeier was the developer of policies and procedures to prepare the annual Medicare and Medicaid cost reports for Rock Haven; and. 18 19 WHEREAS, David Sudmeier has always been supportive of Rock County, it's departments and 20 employees, and, 21 22 23 WHEREAS, David Sudmeier has set an exemplary example with his work ethic and years of service to Rock County; and, 24 25 WHEREAS, David Sudmeier has worked diligently in his position until his retirement on April 10, 26 2015; and, 27 28 WHEREAS, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to 29 30 commend David Sudmeier for his long and faithful service. 31 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled 32 33 , 2015 does hereby recognize David Sudmeier for his 38 years, 9 months of service and extend their best wishes to him in his future endeavors; and. 34 35 BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of 36

RECOGNIZING DAVID SUDMEIER FOR SERVICE TO ROCK HAVEN Page 2 $\,$

Respectfully submitted,	
HEALTH SERVICES COMMITTEE	COUNTY BOARD STAFF COMMITTEE
Billy Bob Grahn, Chair	J. Russell Podzilni, Chair
Norvain Pleasant, Vice Chair	Sandra Kraft, Vice Chair
Terry Fell	Betty Jo Bussie
Brenton Driscoll	Eva Arnold
Linda Garrett	Mary Mawhinney
	Alan Sweeney
	Henry Brill
	Louis Peer
	Terry Thomas

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AGENDA NO. ____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

<u>Health Services Committee</u> INITIATED BY



<u>Sue Prostko</u> DRAFTED BY

INITIATED BY	DRAFIED BY
Health Services Committee SUBMITTED BY	March 24, 2015 DATE DRAFTED
RECOGNIZING CAROL Z	ILLIOX FOR SERVICE TO ROCK HAVEN
WHEREAS, Carol Zilliox has served the ci a dedicated and valued employee of Rock Co	tizens of Rock County over the past 35 years, 3 months as punty; and,
WHEREAS, Carol Zilliox began her careed December 5, 1989; and,	er with Rock Haven as a Certified Nursing Assistant on
WHEREAS, Carol Zilliox has worked dili 2015; and,	gently in that position until her retirement on March 13,
WHEREAS, the Rock County Board of wishes to commend Carol Zilliox for her lon	Supervisors, representing the citizens of Rock County, g and faithful service.
assembled this day of	D, that the Rock County Board of Supervisors duly, 2015 does hereby recognize Carol Zilliox for her 35 est wishes to her in her future endeavors; and,
BE IT FURTHER RESOLVED, that the of this resolution to Carol Zilliox.	County Clerk be authorized and directed to furnish a copy
Respectfully submitted,	COUNTY BOARD STAFF COMMITTEE
HEALTH SERVICES COMMITTEE	J. Russell Podzilni, Chair
Billy Bob Grahn, Chair	Sandra Kraft, Vice Chair
Norvain Pleasant, Vice Chair	Betty Jo Bussie
Terry Fell	Eva Arnold
Brenton Driscoll	Mary Mawhinney
Linda Garrett	Alan Sweeney
	Henry Brill
	Louis Peer
	Terry Thomas

Rock Haven RESIDENT COUNCIL MEETING February 17, 2015

Members Present:

Ramon Ojeda Tom Hahn Beulah Rudolph Sheila Tabbert Pat Linneman Judy Heesen Lillian Frayer Joan Powell

Jeanette Pritchard Arlene Schultz Vida Bickel Maxine Rockstead Irene Stokke Lynn Glbson Joanne O'Brien

David Smith Laverne Denu Clarence Trinker Jackie Joseph

Others:

Theresa Talbert, SW

Gail Sullivan, SW Jim Hase

Jim Haseman Volunteer

Ombudsmen

1 BTC Student Nurse

Meeting called to order — Beulah Rudolph
Pledge of Allegiance Recited — All Members
Reading of Last Meeting Minutes — Tom Hahn

Treasurer's Report - Lillian Frayer

Deposits-Interest \$0.33

Expenses - \$267. 37 for 2 WII

Balance -- \$4,788.42

General Announcements: Irene & Clarence were introduced to the group.

Old Business: There was none.

New Business:

- Health Services Committee Report: meeting to take place on 2/18.
- Maintenance concerns: Heat in rooms was discussed.
- Upcoming special events for the month were announced to the group.
- Educational Topic: Right to make independent choices.
- Hand Washing.
- Discussed when residents pass.
- There were no additional questions or concerns & meeting was adjourned.

Next meeting: Tuesday, March 17 @ 10:15 am —in the Social Room & Officers will meet on Friday, March, 13 in the conference room on Limestone Court @ 10:00 am

Minutes taken by Sue Lewiston CC: Dave Hayes, Doug Keating, Michael Howell, SueProstko, Theresa Talbert, Gail Sullivau, Michelle Lynch & Nursing Supervisors.

2015 PATIENT DAYS FOR ROCK HAVEN

			ACTUAL MTD	PATIENT DAYS BUDGET MTD	S OVER/ -UNDER	% OVER/ -UNDER	ACTUAL YTD	PATIENT DAYS BUDGET YTD	S OVER/ -UNDER	% OVER/ -UNDER
LIMESTONE COURT	MEDICARE	SNF	212	280	89 ⁻	-24.29	535	290	Ş	-9.32
		TOTAL	212	280	89-	-24.29	535	290	-55	-9.32
	HOSPICE	SNF	107	56	51	91.07	200	118	82	69.49
		TOTAL	107	. 56	51	91.07	200	118	82	69.49
	MEDICAL ASSISTANCE SNF	E SNF	1075	1204	-129	-10.71	2347	2537	-190	-7.49
		TOTAL	1075	1204	-129	-10.71	2347	2537	-190	-7.49
	PRIVATE PAY	SNF	275	196	4	40.31	522	413	109	26.39
		TOTAL	275	196	79	40.31	522	413	109	26.39
TOTAL LIMESTONE COURT			1669	1736	19-	-3.86	3604	3658	-54	-1.48
SANDSTONE COURT	MEDICARE	SNF	142	140	7	1.43	360	295	65	22.03
		TOTAL	142	140	2	1.43	360	295	65	22.03
I	HOSPICE	SNF	119	84	35	41.67	218	177	41	23.16
		TOTAL	119	84	35	41.67	218	177	41	23.16
	MEDICAL ASSISTANCE SNF	E SNF	1318	1372	-54	-3.94	2831	2891	09-	-2.08
		TOTAL	1318	1372	45	-3.94	2831	2891	09-	-2.08
	PRIVATE PAY	SNF	107	140	-33	-23.57	208	295	-87	-29.49
		TOTAL	107	140	33	-23.57	208	295	-87	-29.49
TOTAL SANDSTONE COURT	L		1686	1736	-50	-2.88	3617	3658	41	-1.12

2015 PATIENT DAYS FOR ROCK HAVEN

			,	ACTUAL MTD	PATIENT DAYS BUDGET MTD	S OVER/ -UNDER	% OVER/ -UNDER	ACTUAL YTD	PATIENT DAYS BUDGET YTD	S OVER/ -UNDER	% OVER/ -UNDER
TOTAL ROCK HAVEN	MEDICARE		SNF	354	420	99-	-15.71	895	885	10	1.13
			TOTAL	354	420	99-	-15.71	895	885	10	1.13
	HOSPICE		SNF	226	140	88	61.43	418	295	123	41.69
			TOTAL	226	140	86	61.43	418	295	123	41.69
	MEDICAL ASSISTANCE SNF	ISTANCE	SNF	2393	2576	-183	-7.10	5178	5428	-250	4.61
			TOTAL	2393	2576	-183	-7.10	5178	5428	-250	4.61
	PRIVATE PAY		SNF	382	336	46	13.69	730	208	22	3.11
			TOTAL	382	336	46	13.69	730	708	22	3.11
TOTAL ROCK HAVEN				3355	3472	-117	-3.37	7227	7316	-62 -63	-1.30

			AVERA ACTUAL BU MTD	RAGE DAILY BUDGET MTD	AVERAGE DAILY PATIENTS IAL BUDGET OVER/ % TD MTD -UNDER -L	TS % OVER/ -UNDER	AVER ACTUAL B YTD	RAGE DAIL BUDGET YTD	AVERAGE DAILY PATIENTS AL BUDGET OVER/ % TD YTD -UNDER -L	TS % OVER/ -UNDER	
LIMESTONE COURT MEDI	MEDICARE	SNF	7.57	10,00	-2.43	-24.29	9.07	10.00	-0.93	-9.32	
		TOTAL	7.57	10.00	-2.43	-24.29	9.07	10.00	-0.93	-9.32	
HOS	HOSPICE	SNF	3.82	2.00	1.82	91.07	3.39	2.00	1.39	69.49	
		TOTAL	3.82	2.00	1.82	91.07	.3.39	2.00	1.39	69.49	
MEDI	MEDICAL ASSISTANCE	SNF	38.39	43.00	4.61	-10,71	39.78	43.00	-3.22	-7.49	
		TOTAL	38.39	43.00	4.61	-10.71	39.78	43.00	-3.22	-7.49	
PRIV	PRIVATE PAY	SNF	9.82	7.00	2.82	40.31	8.85	7.00	1.85	26.39	
		TOTAL	9.82	7.00	2.82	40.31	8.85	7.00	1.85	26.39	
TOTAL LIMESTONE COURT			59.61	62.00	-2.39	-3.86	61.08	62.00	-0.92	-1.48	
SANDSTONE COURT MED!	MEDICARE	SNF	5.07	2.00	0.07	1.43	6.10	5.00	1.10	22.03	
		TOTAL	5.07	5.00	0.07	1.43	6.10	5.00	1.10	22.03	
SOH	HOSPICE	SNF	4.25	3.00	1.25	41.67	3.69	3.00	0.69	23.16	
		TOTAL	4.25	3.00	1.25	41.67	3.69	3.00	0.69	23.16	
MEDI	MEDICAL ASSISTANCE	SNF	47.07	49.00	-1.93	-3.94	47.98	49.00	-1.02	-2.08	
		TOTAL	47.07	49.00	-1.93	-3.94	47.98	49.00	-1.02	-2.08	
PRIV	PRIVATE PAY	SNF	3.82	5.00	-1.18	-23.57	3.53	5.00	-1.47	-29.49	
		TOTAL	3,82	2.00	-1.18	-23.57	3.53	5.00	-1.47	-29.49	
TOTAL SANDSTONE COURT			60.21	62.00	-1.79	-2.88	61.31	62.00	-0.69	-1.12	

2015 PATIENT DAYS FOR ROCK HAVEN

			AVERAGE DA ACTUAL BUDGET MTD MTD	RAGE DAII BUDGET MTD	AVERAGE DAILY PATIENTS JAL BUDGET OVER/ % OVER/ ITD MTD -UNDER -UNDER	Patients Over/ % over/ Jnder -under	AVERAGE DA ACTUAL BUDGET YTD YTD	RAGE DAI BUDGET YTD	AVERAGE DAILY PATIENTS JAL BUDGET OVER/ % (TD YTD -UNDER -U	Patients Over/ % over/ Jnder -under
TOTAL ROCK HAVEN	MEDICARE	SNF	12.64	15.00	-2.36	-15.71	15.17	15.00	0.17	1.13
		TOTAL	12.64	15.00	-2.36	-15.71	15.17	15.00	0.17	1.13
	HOSPICE	SNF	8.07	5.00	3.07	61.43	7.08	5.00	2.08	41.69
		TOTAL	8.07	5.00	3.07	61.43	7.08	5.00	2.08	41.69
	MEDICAL ASSISTANCE	SNF SNF	85.46	92.00	-6.54	-7.10	87.76	92.00	4.24	4.61
		TOTAL	85.46	92.00	-6.54	-7,10	87.76	92.00	-4.24	4.61
	PRIVATE PAY	SNF	13.64	12.00	1.64	13.69	12.37	12.00	0.37	3.11
		TOTAL	13.64	12.00	1.64	13.69	12.37	12.00	0.37	3.11
TOTAL ROCK HAVEN			119.82	124.00	4.18	-3,37	122.39	124.00	-1.61	-1.30

ROCK HAVEN ADMISSIONS/DISCHARGES/CENSUS - 2015

		ADMIS	SIONS		
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	5	8	3	5	21
February	4	4	2	2	12
March	5	6	3	4	18
April	8	10	3	3	24
May	8	6	2	3	19
June	8	5	0	5	18
July	8	7	2	3	20
August	6	6	2	4	18
September	11	10	3	3	27
October	1	2	0	0	3
November	2	2	0	0	4
December	5	12	3	5	25
Total	71	78	23	37	209

1/31/2015 2/28/2015 3/31/2014 4/30/2014 5/31/2014 6/30/2014 7/31/2014 8/31/2014 9/30/2014 10/31/2014 11/30/2014 12/31/2014

DISCHARGES/DEATHS							
	Limestone	Limestone	Sandstone	Sandstone	Total		
	East	West	West	East			
January	4	9	3	4	20		
February	6	3	4	2	15		
March	6	9	4	3	22		
April	8	9	2	-4	23		
May	7	7	2	3	19		
June	8	4	1	5	18		
July	7	6	1	2	16		
August	6	7	3	4	20		
September	6	6	4	.3	19		
October	2	6	1	2	11		
November	3	2	2	0	7		
December	1	5	1	4	11		
Total	64	73	28	36	201		

1/31/2015 2/28/2015 3/31/2014 4/30/2014 5/31/2014 6/30/2014 7/31/2014 8/31/2014 9/30/2014 10/31/2014 11/30/2014 12/31/2014

CENSUS							
	Limestone	Limestone	Sandstone	Sandstone	Total		
	East	West	West	East			
January	30	29	30	31	119		
February	29	30	29	31	119		
March	30	29	31	32	122		
April	29	30	32	30	121		
May	30	29	32	30	121		
June	30	- 30	31	30	121		
July	31	31	32	31	125		
August	31	29	32	31	123		
September	32	31	31	31	125		
October	28	25	30	29	112		
November	28	23	28	29	108		
December	31	30	30	30	121		
Budget	32	31	32	31	126		
Capacity*	32	32	32	32	128		

1/31/2015 2/28/2015 3/31/2014 4/30/2014 5/31/2014 6/30/2014 7/31/2014 8/31/2014 9/30/2014 10/31/2014 11/30/2014 12/31/2014

^{*}Downsize from 130 to 128 occurred 10/1/2012