

ROCK COUNTY, WISCONSIN

NOTE: This is also a Teleconference



**DEPARTMENT OF PUBLIC WORKS/PARKS COMMITTEE
TUESDAY – JANUARY 12, 2021 – 8:00 A.M.
CALL: 1-312-626-6799
MEETING ID: 833 0668 6423**

Join Zoom Meeting

<https://us02web.zoom.us/j/83306686423>

Meeting ID: 833 0668 6423

One tap mobile

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Join by Skype for Business: <https://us02web.zoom.us/skype/83306686423>

If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Monday, January 11, 2021. To submit a public comment use the following email: amy.hartley@co.rock.wi.us

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

Public Works Committee Meeting – Parks
Tuesday, January 12, 2021 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Parks and Highway Minutes Dated December 8, 2020
4. Citizen Participation, Communications and Announcements
5. Parks Advisory Board Communications
6. **PARKS BUSINESS**

 - a. Discussion and Possible Action – Issue Paper – Sweet-Allyn Park Playground Purchase
 - b. Discussion and Possible Action – Granting a Temporary Limited Easement (TLE) for Construction Staging and Ingress Egress of Materials and Equipment for Rock County Lake District at Indianford Park**
 - c. Discussion and Possible Action – Granting a Permanent Easement for a Gravel Pad Approximately 20 x 20, located Adjacent to the Intake Side of the Power House for Rock County Lake District at Indianford Park**
 - d. Parks Manager Report – See Attached
 - e. Community Coordinator Report – See Attached
7. **HIGHWAY BUSINESS**

 - a. Resolution – Authorizing Purchase of Motor Pool Vehicles for Rock County DPW for Use By the Human Services Department Diversion Program – 2021 Chrysler Voyager

AMENDED

1/8/2021

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

- b. Resolution – Authorizing Purchase of Motor Pool Vehicles for Rock County DPW for Use By the Facilities Management – 2021 Chevrolet Silverado 3500HD
 - c. Resolution - Authorizing Purchase of Motor Pool Vehicles for Rock County DPW for Use By the Human Services Department CSP Program – 2021 Ford Transit 15 Passenger Van
 - d. Discussion and Possible Action – Issue Paper – Purchase of One (1) Grout Pump with Hopper
 - e. Discussion and Possible Action – Issue Paper – Purchase of Two (2) Eight Ton Utility Trailers
 - f. Discussion and Possible Action – Issue Paper – Purchase of One (1) Enclosed Trailer
 - g. Discussion and Possible Action – Issue Paper – Approval of Two Party Design Contract, CTH F North Leg
 - h. Discussion and Possible Action – Issue Paper – Approval of Rankings for the Design of Highway Safety Improvement Program (HSIP) Project – CTH D (Creedy Road – Eau Claire Road)
 - i. Discussion and Possible Action – Approval of Discretionary Traffic Maintenance Agreement
 - j. Discussion and Possible Action – Offering Price Report for Real Estate – CTH A (Milton Shopiere Road to USH 14)
 - k. Discussion – Semi-Annual Report on Attendance at Conferences/Conventions
 - l. Review of Payments
8. Next Parks Meeting Date: Tuesday, February 9, 2021 at 8:00 a.m. at Department of Public Works
9. Adjournment



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

Public Works Committee Meeting – Parks & Highway
Tuesday, December 8, 2020 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Richard called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Mawhinney, Mulligan and Yeomans.

Committee Members Absent. Supervisor Rashkin.

Staff Members:

Duane Jorgenson	Director of Public Works
Nick Elmer	Assistant Director of Public Works
Amy Hartley	Secretary II
John Traynor	Parks Manager
Amy Friend	Community Coordinator

Others Present:

Tom Presny	Parks Advisory Board
Dean Paynter	Parks Advisory Board
Floyd Finney	Parks Advisory Board
Bailey Langton	Citizen
Everett Reese	Rock County Snowmobile Alliance
Erica Keehn	Rock County Snowmobile Alliance
Shaun Eberdt	Rock County Snowmobile Alliance

Approval of Agenda. Supervisor Mulligan moved approval of the agenda as presented, second by Supervisor Yeomans. ADOPTED.

Approval of Minutes for Parks and Highway from November 10, 2020. Supervisor Yeomans moved approval of the minutes of November 10, 2020 as corrected, second by Supervisor Mulligan. Mr. Jorgenson corrected November 10, 2020, minutes to reflect hydro geologist replaces hydrologist listed under Parks Business, Discussion – Ice Age Park Piezometers. ADOPTED.

Citizen Participation, Communications and Announcements. Mr. Traynor announced that Carver-Roehl Park will be closed December 9-11, 2020, for DPW Chainsaw Training.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Mr. Traynor announced that Magnolia Bluff upper and the Gibbs Lake horse lot are closed for the season.

Mr. Traynor introduced Bailey Langton. Ms. Langton constructed four benches and donated them to Rock County Parks for her senior project. Two benches are placed along the Glacial River Trail. Ms. Langton discussed her reasons for choosing Rock County Parks, the Leopold design of the benches and the process she followed to accomplish the bench donation. The Parks Department is honored and appreciative of receiving this gift and extends gratitude to Ms. Langton.

Parks Advisory Board Communications. Mr. Paynter announced scheduled events: Gibbs Lake hike February 13, 2021, and the Bike Tour at Beckman Mill May 22-23, 2021. Rock Trail Coalition had an event for Giving Tuesday, December 1, 2020, for a DNR grant to aid Peace Trail paving.

Mr. Presny announced that volunteers from Friends of Rock County Parks and Janesville and Beloit parks made over 1600 candles for candlelight walk fundraisers.

PARKS BUSINESS

Resolution – Acceptance of Wisconsin Department of Natural Resources County Conservation Aids Grant CC20-54WM Funds. Supervisor Mawhinney moved approval of the grant, second by Supervisor Mulligan. ADOPTED.

Resolution – Acceptance of Wisconsin Department of Natural Resources Outdoor Recreation Aids Grant RTP-1019-20ND Funds. Supervisor Yeomans moved approval of the grant, second by Supervisor Mawhinney. Mr. Traynor explained the grant will be used for paving Peace Trail. Supervisor Richard extended his gratitude to Mr. Traynor and Ms. Friend for all their hard work obtaining grants for Rock County. ADOPTED.

Parks Manager Report – See Attached. Mr. Traynor provided information on the items listed in his report.

Donations

The Sweet-Allyn and Beckman Mill memorial benches have been received. The bench at Beckman Mill will be installed in spring 2021.

Conor Herbert planted 100 Trees for his Eagle Scout project at Gibbs Lake, Miller Farms Wetland Conservancy and Murwin Park.

Bailey Langton built and donated four Leopold benches as her senior project.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Projects

A new restroom was installed at Indianford Park. The parking lot was fixed from damage caused by the crane during restroom installation.

Turtle Creek Parkway - a new kayak launch was installed. The Smith Road Memorial is expected to be placed next to the kayak launch. New kitchen flooring was installed in the kitchen and some plumbing was updated. Mr. Traynor extended an invite to the committee for a meeting in 2021 to see the updates. Due to the pandemic, Turtle Creek Parkway had many reservation cancellations this year.

Royce Dallman – gravel was installed to improve the shoulder along Charley Bluff Road and act as a boat prep area. Paving this area will take place in 2021.

Beckman Mill – a new playground border is expected to be completed by year’s end. The border will facilitate maintenance and is the final phase of the project.

Murwin Park – the new kayak access area is complete. Paddle gates may be installed in the future.

The 2020-2025 POROS Plan was completed, adopted and satisfactory.

Grant Work

Snowmobile Grant – awarded funds for 2020-2021 totaled \$66,540.

County Conservation Aids 50/50 Grant - \$3,719 was received and used towards the installation of kayak access at Murwin Park. \$5,000 is available for 2021 and will be used at Lee Park for rehabilitation and tree clean-up.

Peace Trail resurfacing 50/50 funds grant - \$45,000 awarded funds expire in 2023 and will be used for the paving project.

Mr. Traynor extended gratitude towards Ms. Friend for all her hard work researching, processing and obtaining the 2020 grants.

Mr. Mulligan expressed gratitude towards the Parks Department for the beautiful clean-up done at Turtle Creek Parkway.

Community Coordinator Report – See Attached. Ms. Friend provided information and pictures for the items listed in her report. In addition, Ms. Friend reviewed the Parks Department’s success in reaching the community and receiving good feedback on Facebook and Instagram. Ms. Friend reported completing updates for the 2021 Rock County Tourism Guide. Ms. Friend

extended gratitude to all members of the Parks Department, Parks Advisory Board, volunteers, Friends groups and the committee for all their cooperation, acceptance and support.

HIGHWAY BUSINESS

Resolution – Executive Summary for New Uniform Vendor. Supervisor Mawhinney moved approval of the resolution, second by Supervisor Yeomans. Mr. Jorgenson explained one vendor bid this year. The contract is renewed every three years but can be amended yearly if necessary. For economic reasons and a possible increase in bidders, Supervisor Yeomans suggested combining the contract with Facilities Management. ADOPTED.

Discussion and Possible Action – Approval of Routine Maintenance Agreement (RMA) with the State of Wisconsin Department of Transportation. Supervisor Yeomans moved approval of the contract, second by Supervisor Mawhinney. Mr. Jorgenson explained details of the contract and answered questions from the committee. ADOPTED.

Discussion and Possible Action – Bridge Aid Petition from Town of Bradford for S. Kemp Rd. Supervisor Mulligan moved approval of the petition, second by Supervisor Yeomans. ADOPTED.

Discussion and Possible Action – Offering Price Report for Real Estate – CTH A (Milton Shopiere Road to USH 14). Supervisor Mulligan moved approval of the report, second by Supervisor Yeomans. Mr. Elmer explained this is the third and final phase for the CTH A project. ADOPTED.

Discussion and Possible Action – Driveway Access Permit, CTH K, Robinson. Supervisor Mawhinney moved approval of the permit, second by Supervisor Yeomans. ADOPTED.

Discussion and Possible Action – Driveway Access Permit, CTH A, Shadel. Supervisor Mawhinney moved approval of the permit, second by Supervisor Yeomans. ADOPTED.

Discussion and Possible Action – Orfordville Lease, Todd Suer. Supervisor Mulligan moved approval of the lease, second by Supervisor Mawhinney. ADOPTED.

Discussion and Possible Action – Issue Papers for Items 7h Through 7p. Supervisor Mawhinney moved approval of the Issue Papers for items 7h through 7p, second by Supervisor Yeomans. ADOPTED.

Review of Payments. Mr. Jorgenson reviewed and explained purchases as needed. Mr. Jorgenson clarified items on November 2020's Review of Payments.

Next Parks Meeting Date: Tuesday, January 12, 2021, at 8:00 a.m. at Department of Public Works.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

*Minutes of the Rock County Public Works Committee
December 8, 2020*

Next Highway Meeting Date: Tuesday, January 26, 2021, at 8:00 a.m. at Department of Public Works.

Adjournment. Supervisor Yeomans moved adjournment at 9:14 a.m., second by Supervisor Mawhinney. ADOPTED.

Respectfully Submitted,
Amy J. Hartley, Secretary II

Rock County Department of Public Works
Division of Parks – Issue Paper
Number: Parks-2021-1

ISSUE: Purchase of a new playground for Sweet-Allyn Park

DISCUSSION: The Parks Department is looking to purchase a new playground structure to be installed at the Sweet-Allyn Park location. This new playground will be an asset to the park, as well as the community, as the current playground structure at Sweet-Allyn is in desperate need of updating. The Parks Department is using Capital Improvement dollars to purchase this new playground structure.

A quote was solicited through the National IPA purchasing cooperative using BCI Burke Company, LLC - contract number R170301.

We received a quote from BCI Burke for purchase, installation, and shipping of the new playground structure.

The results are as follows:

<u>Company</u>	<u>Description</u>	<u>Bid Price</u>
BCI Burke Co.	Complete Playground Structure	\$38,972.82

RECOMMENDATIONS:

This quote reflects the purchase of a new playground structure for the Sweet-Allyn location, including delivery, assembly and installation that meets our specifications. Rock County will provide the equipment and materials to complete the site work and materials required for the installation of the playground. I recommend the purchase and installation of a new playground structure at Sweet-Allyn Park by BCI Burke Co. for \$38,972.82, with an additional cost for site work and materials provided by Rock County, for a total cost not to exceed \$50,000.00.

Respectfully submitted,



John Traynor, Parks Manager



SWEET ALLYN PARK



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

Parks Manager Report

January 2021

Parks General

- Parks Closed for Winter – Lee, Gibbs Horse Lot, Magnolia Upper
- Plowing Schedules
- Tree Work – Miller Farm Park, Carver Roehl
- Aldo-Leopold Benches – Glacier River (Done) and Magnolia Bluff (Spring)

Conservation Grant Update

- Lee Park – Work is Starting

Beckman Mill Park

- Concrete Border Around Playground is Done
- Memorial Bench Status

Sweet-Allyn Park

- Playground Replacement Work to Start
- Memorial Bench Issues

Gibbs Lake Park

- Winter Activities – Busy Times
- Candle Light Hike – Feb 13th at 6pm

Turtle Creek Parkway

- Memorial Update

Wisconsin Park and Recreation Association

- WPRA Fellowship Award – Dean and Jane Paynter



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Community Coordinator Report

December 2020

- Update Rock County Parks Website.
- Post Daily on Rock County Parks Facebook Page – 719 Followers & 669 Likes.
- Post Daily on Rock County Parks Instagram – 547 Followers.
- Contact with Friends groups about any issues with parks.
- Daily visits to various Rock County Parks to check conditions, traffic, and litter. Take pictures of activity in parks and staff working.
- Meet with potential renters for Turtle Creek Parkway and show facility.
- Prepare Purchase Orders for Parks expenses.
- Document expenses for Grant S-ADLP3-13-1179.6 (Turtle Creek Parkway).
- Submit final reimbursement request in the amount of \$3,228 for Grant CC-19-54FM. Grant was for installation of kayak launch at Murwin Park.
- Request Certified Resolution for Acceptance of WDNR County Conservation Aids Grant CC20-54WM funds from County Clerk and send to Wisconsin Department of Natural Resources. Grant funds will be used for clean up at Lee Park.
- Request Certified Resolution for Acceptance of WDNR Outdoor Recreation Aids Grant RTP-1019-20ND funds from County Clerk and sent to Wisconsin Department of Natural Resources. Grant funds will be used for paving 1.3 miles of Peace Trail from Walters Road to Duggan Road.
- Beckman Mill Maintenance Manual – working on updates.
- Correspondence with Bailey about final installation of Aldo Leopold benches donation.
- Correspondence with Cameron about Eagle Scout project at Pelishek-Tiffany Nature Trail.
- Correspondence with Cathy about chip repair on donated bench at Sweet-Allyn Park.
- Correspondence with Rock County Snowmobile Alliance and Rock County Planning on updates for snowmobile trail map.
- Correspondence with Friends of Rock County Parks for Bike Ride scheduled on May 22, 2021 starting at Beckman Mill Park.
- Vacation (11/30-12/4)
- Candle making with Friends of Rock County Parks for candlelight hikes (12/2)
- Rock County Snowmobile Alliance Meeting (12/2)
- Public Works – Parks Committee Meeting (12/08)
- Write column for Beckman Mill News (12/10)
- Wisconsin Parks & Recreation Association Region 3 Meeting (12/11)
- Wisconsin Parks & Recreation Association COVID Update Meeting (12/16)
- Snowmobile Trail Meeting (12/17)
- Prepare CC Report for December Meeting (12/23)
- Christmas Break (12/24-12/25)
- Vacation (12/28-12/31)

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

**PUBLIC WORKS
COMMITTEE**
INITIATED BY



DUANE JORGENSEN
DIRECTOR OF PUBLIC WORKS
DRAFTED BY

**PUBLIC WORKS
COMMITTEE**
SUBMITTED BY

DECEMBER 8, 2020
DATE DRAFTED

**AUTHORIZING PURCHASE OF MOTOR POOL VEHICLES
FOR THE ROCK COUNTY DEPARTMENT OF PUBLIC WORKS FOR USE BY
THE HUMAN SERVICES DEPARTMENT DIVERSION PROGRAM**

- 1 **WHEREAS**, the Department of Public Works maintains a pool of vehicles used by various Rock County
- 2 departments; and,
- 3
- 4 **WHEREAS**, several motor pool vehicles are slated for replacement in 2021; and,
- 5
- 6 **WHEREAS**, Ewald Automotive Group, Oconomowoc, WI is authorized to sell Ford, Chevrolet and
- 7 Dodge vehicles under State of Wisconsin Contract #505ENT-M19-2019VEHICS-04 for passenger
- 8 vehicles; and,
- 9
- 10 **WHEREAS** Purchasing and Public Works did review the State of Wisconsin bid specifications for
- 11 compliance and recommends purchasing one (1) Chrysler Voyager mini-van from Ewald Automotive
- 12 Group.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board duly assembled this _____ day
- 15 of _____, 2021 that a Purchase Order be issued to Ewald Automotive Group of
- 16 Oconomowoc, Wisconsin for \$27,488.00 for the purchase of one (1) 2021 Chrysler Voyager mini-van.

RESPECTFULLY SUBMITTED
PUBLIC WORKS COMMITTEE

Rick Richard, Chair

Mary Mawhinney, Vice-Chair

Mike Mulligan

Yuri Rashkin

Bob Yeomans

AUTHORIZING PURCHASE OF MOTOR POOL VEHICLES FOR THE ROCK COUNTY DEPARTMENT OF PUBLIC WORKS FOR USE BY THE HUMAN SERVICES DEPARTMENT DIVERSION PROGRAM

Page 2

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

FISCAL NOTE:

The vehicles will be purchased with cash then expensed by charging departments a per mile rate.

/s/Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith
County Administrator

-EXECUTIVE SUMMARY-

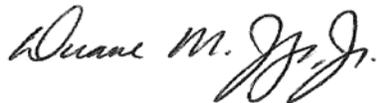
AUTHORIZING PURCHASE OF MOTOR POOL VEHICLES
FOR THE ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

The purpose of this resolution is to authorize the purchase of one (1) 2021 mini-van. This 2021 Chrysler Voyager will be a replacement for the current MP #2, a 2010 Dodge Caravan utilized by the Human Services Department Diversion Program. MP #2 currently has 81,687 miles. At the time of replacement this van may be repurposed as a loaner. This will be determined by comparing condition of this van and the current loaner van.

Due to the discontinuation of the Dodge Caravan model the Chrysler Voyager has been quoted for this purchase.

Therefore, it is recommended that one (1) 2021 Chrysler Voyager mini-van be acquired from the current best bid on the State Vehicle bid program, through Ewald Automotive Group of Oconomowoc, Wisconsin.

Respectfully submitted,

A handwritten signature in black ink, reading "Duane M. Jorgenson Jr." in a cursive script.

Duane M. Jorgenson Jr., P.E.
Director of Public Works

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

**PUBLIC WORKS
COMMITTEE**
INITIATED BY



DUANE JORGENSEN
DIRECTOR OF PUBLIC WORKS
DRAFTED BY

**PUBLIC WORKS
COMMITTEE**
SUBMITTED BY

DECEMBER 8, 2020
DATE DRAFTED

**AUTHORIZING PURCHASE OF MOTOR POOL VEHICLES
FOR THE ROCK COUNTY DEPARTMENT OF PUBLIC WORKS FOR USE BY
THE FACILITIES MANAGEMENT**

- 1 **WHEREAS**, the Department of Public Works maintains a pool of vehicles used by various Rock County
- 2 departments; and,
- 3
- 4 **WHEREAS**, several motor pool vehicles are slated for replacement in 2021; and,
- 5
- 6 **WHEREAS**, Ewald Automotive Group, Oconomowoc, WI is authorized to sell Ford, Chevrolet and
- 7 Dodge vehicles under State of Wisconsin Contract #505ENT-M19-2019VEHICS-01 for passenger
- 8 vehicles; and,
- 9
- 10 **WHEREAS** Purchasing and Public Works did review the State of Wisconsin bid specifications for
- 11 compliance and recommends purchasing one (1) 2021 Chevrolet Silverado 3500HD pickup truck from
- 12 Ewald Automotive Group.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board duly assembled this _____ day
- 15 of _____, 2021 that a Purchase Order be issued to Ewald Automotive Group of
- 16 Oconomowoc, Wisconsin for \$32,723.00 for the purchase of one (1) 2021 Chevrolet Silverado 3500HD
- 17 pickup truck.

RESPECTFULLY SUBMITTED
PUBLIC WORKS COMMITTEE

Rick Richard, Chair

Mary Mawhinney, Vice-Chair

Mike Mulligan

Yuri Rashkin

Bob Yeomans

AUTHORIZING PURCHASE OF MOTOR POOL VEHICLES FOR THE ROCK COUNTY DEPARTMENT OF PUBLIC WORKS FOR USE BY THE FACILITIES MANAGEMENT

Page 2

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

FISCAL NOTE:

The vehicles will be purchased with cash then expensed by charging departments a per mile rate.

/s/Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

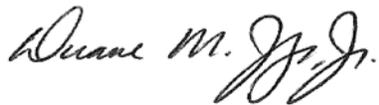
Josh Smith
County Administrator

-EXECUTIVE SUMMARY-

AUTHORIZING PURCHASE OF MOTOR POOL VEHICLES
FOR THE ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

The purpose of this resolution is to authorize the purchase of one (1) 2021 pickup truck. This 2021 Chevrolet Silverado 3500HD pickup truck will be an addition to the motor pool and will be utilized by Facilities Management. As the current Facilities Management vehicles require replacement they are being converted to the motor pool. This vehicle will be equipped with a plow and sander for utilization at various county facilities for snow management. Therefore, it is recommended that one (1) 2021 Chevrolet Silverado 3500HD pickup truck be acquired from the current best bid on the State Vehicle bid program, through Ewald Automotive Group of Oconomowoc, Wisconsin.

Respectfully submitted,

A handwritten signature in black ink, reading "Duane M. Jorgenson Jr." in a cursive script.

Duane M. Jorgenson Jr., P.E.
Director of Public Works

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

**PUBLIC WORKS
COMMITTEE**
INITIATED BY



DUANE JORGENSEN
DIRECTOR OF PUBLIC WORKS
DRAFTED BY

**PUBLIC WORKS
COMMITTEE**
SUBMITTED BY

DECEMBER 8, 2020
DATE DRAFTED

**AUTHORIZING PURCHASE OF MOTOR POOL VEHICLES
FOR THE ROCK COUNTY DEPARTMENT OF PUBLIC WORKS FOR USE BY
THE HUMAN SERVICES DEPARTMENT CSP PROGRAM**

- 1 **WHEREAS**, the Department of Public Works maintains a pool of vehicles used by various Rock County
- 2 departments; and,
- 3
- 4 **WHEREAS**, several motor pool vehicles are slated for replacement in 2021; and,
- 5
- 6 **WHEREAS**, Ewald Automotive Group, Oconomowoc, WI is authorized to sell Ford, Chevrolet and
- 7 Dodge vehicles under State of Wisconsin Contract #505ENT-M19-2019VEHICS-03 for passenger
- 8 vehicles; and,
- 9
- 10 **WHEREAS** Purchasing and Public Works did review the State of Wisconsin bid specifications for
- 11 compliance and recommends purchasing one (1) 2021 Ford Transit 15 Passenger van from Ewald
- 12 Automotive Group.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board duly assembled this _____ day
- 15 of _____, 2021 that a Purchase Order be issued to Ewald Automotive Group of
- 16 Oconomowoc, Wisconsin for \$33,108.00 for the purchase of one (1) 2021 Ford Transit 15 Passenger van.

RESPECTFULLY SUBMITTED
PUBLIC WORKS COMMITTEE

Rick Richard, Chair

Mary Mawhinney, Vice-Chair

Mike Mulligan

Yuri Rashkin

Bob Yeomans

AUTHORIZING PURCHASE OF MOTOR POOL VEHICLES FOR THE ROCK COUNTY DEPARTMENT OF PUBLIC WORKS FOR USE BY THE HUMAN SERVICES DEPARTMENT CSP PROGRAM

Page 2

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

FISCAL NOTE:

The vehicles will be purchased with cash then expensed by charging departments a per mile rate.

/s/Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith
County Administrator

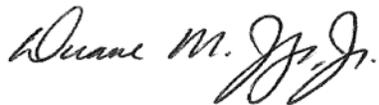
-EXECUTIVE SUMMARY-

AUTHORIZING PURCHASE OF MOTOR POOL VEHICLES
FOR THE ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

The purpose of this resolution is to authorize the purchase of one (1) 2021 Ford Transit 15 Passenger van. This 2021 Ford Transit 15 passenger van will be an addition to the motor pool and will be utilized by Human Services Department CSP program to transport large groups of clients to group treatment 3 days per week. It is planned to resume these group treatment programs as soon as allowed by the Covid pandemic.

Therefore, it is recommended that one (1) 2021 Ford Transit 15 Passenger van be acquired from the current best bid on the State Vehicle bid program, through Ewald Automotive Group of Oconomowoc, Wisconsin.

Respectfully submitted,

A handwritten signature in cursive script that reads "Duane M. Jorgenson Jr.".

Duane M. Jorgenson Jr., P.E.
Director of Public Works

Rock County Department of Public Works
Division of Highways – Issue Paper
Bid Number: DPW-2021-6

ISSUE: Purchase of one (1) Grout Pump with Hopper

DISCUSSION: This grout pump with hopper will be used to raise concrete panels on bridge deck approaches. In the past we have hired this type of work out at a cost of \$5,000.00 per day. The purchase of this equipment will allow us to perform the work in house at a lower cost with higher flexibility.

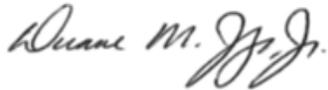
Specifications and an invitation to bid were sent out and advertised as per the Rock County Purchasing Policy. One bid was received from Black-Jack Group Pumps Inc. of Rockford, IL.

<u>Company</u>	<u>Year</u>	<u>Model</u>	<u>Hours</u>	<u>Bid Price</u>
Black Jack Group Pumps Inc.	2021	Combo D	new	\$10,415.00

RECOMMENDATIONS:

This quote meets our specifications for one (1) Grout Pump with Hopper. This bid includes the cost of delivery, set-up, training, 30 additional feet of hose and extended warranty. I recommend the purchase of one (1) Grout Pump with Hopper from Black Jack Grout Pumps Inc. for a cost of \$10,415.00.

Respectfully submitted,



Duane Jorgenson, Director of Public Works

Rock County Department of Public Works
Division of Highways – Issue Paper
Bid Number: DPW-2021-4

ISSUE: Purchase of two (2) 8 ton utility trailers.

DISCUSSION: These eight (8) ton utility trailers will be used primarily to transport skid steers throughout the County for various road, maintenance and parks projects.

Specifications and an invitation to bid were sent out and advertised as per the Rock County Purchasing Policy. Two bids were received.

The results are as follows:

<u>Company</u>	<u>Manufacture</u>	<u>Bid Price</u>
Aring Equipment	Trail King TK 16U	\$10,460.00 ea.
I90 Enterprises	Behnke CBCT2016E-S	\$ 8,103.00 ea.

RECOMMENDATIONS:

The bid from I90 Enterprises meets our specifications for two (2) eight (8) ton utility trailers. I recommend the purchase of two (2) eight (8) ton utility trailers from I90 Enterprises for a total of \$16,206.00.

Respectfully submitted,



Duane Jorgenson, Director of Public Works

Rock County Department of Public Works
Division of Highways – Issue Paper
Bid Number: DPW-2021-7

ISSUE: Purchase of one (1) Enclosed Trailer.

DISCUSSION: This enclosed trailer will be utilized by the Parks Dept. to transport mowers and small equipment throughout the county for projects and maintenance.

Specifications and an invitation to bid were sent out and advertised as per the Rock County Purchasing Policy. Two bids were received.

The results are as follows:

<u>Company</u>	<u>Manufacture</u>	<u>Bid Price</u>
Verde Inc	Cargo Mate	\$27,480.00
I90 Enterprises	Tiger TGR8528TA5	\$21,603.50

RECOMMENDATIONS:

The bid from I90 Enterprises meets our specifications for one (1) enclosed trailer. I recommend the purchase of one (1) enclosed trailer from I90 Enterprises for a total of \$21,603.50.

Respectfully submitted,



Duane Jorgenson, Director of Public Works

Rock County Department of Public Works Division of Highways – Issue Paper

ISSUE – Approval of a Two-Party Design Contract with Mead & Hunt, Inc. to provide engineering design services to update plans for the 2020-2025 Federal Aid CTH F STP Rural Project.

DISCUSSION – The CTH F project (USH 14 – Edgerton) was intended to be a complete project under the Federal Aid STP Rural Program. The design project was funded for the entire corridor, however the construction portion was split into three phases to increase Rock County’s opportunity to secure Federal Aid funds.

The center portion, Indianford Area, was federally funded for construction and completed in 2018.

The southern portion (USH 14 – Indianford) was not federally funded. This segment was locally funded and construction began in 2020 and will be finished in 2021.

The northern portion (Indianford – Edgerton) is approved for federal funds and is currently scheduled for reconstruction in 2022. The timing of this work correlates with the City of Edgerton’s federal aid project on S. Main Street, which extends from the match-point with the CTH F project to USH 51.

Due to the length of time since the plans were developed and the current schedule, WisDOT has required that the plan document be updated to meet federal guidelines.

Mead & Hunt, Inc. was the selected engineering firm for the original CTH F design. They have a complete working knowledge of the project and the efforts needed to update the plan documents to meet the federal guidelines. They submitted a proposed two-party design contract to complete this work (attached) with a total contract price of \$39,596.94.

RECOMMENDATION: Approval

Respectfully submitted by,



Duane M. Jorgenson, Jr., P.E.
Director of Public Works



December 31, 2020

Duane Jorgenson, P.E.
Rock County, Wisconsin
3715 Newville Road
Janesville, WI 53545

Subject: Update CTH F North Leg Plans, Project ID 5798-01-04

Dear Duane Jorgenson, P.E.:

Mead & Hunt, Inc. (Mead & Hunt) is pleased to submit this proposal to provide design services for the above-referenced project.

Project Understanding

Our proposal is based on a request by Rock County for Mead & Hunt to perform updates to a roadway plan, previously prepared by Mead & Hunt, and prepare PS&E documents to create a bid package ready for a Wisconsin DOT construction letting on February 8, 2022. The plans are for a segment of CTH F between the Indianford north corporate limits to the south corporate limits of Edgerton, subsequently referred to as "the north leg" in this document. The original construction plan was completed in 2018 as one of three plan sets prepared by Mead & Hunt for different segments of CTH F. Due to funding constraints only one segment of CTH F was let for construction, the Indianford segment. The remaining plan sets, the north and south legs, became shelf plans to be constructed as funds became available. Rock County has secured funding for construction of the north leg and has requested that the plan set be updated along with preparing a PS&E package that meets current Wisconsin Department of Transportation (WisDOT) requirements.

Scope of Services

After receipt of authorization to proceed, Mead & Hunt shall:

Environmental Documentation

Prepare a memo to update the Environmental Document as specified in the Wisconsin Department of Transportation Facilities Development Manual (MANUAL) and Chapter TRANS 400, Wisconsin Administrative Code. The memo will provide additional information to update the Categorical Exclusion Checklist (CEC) which was completed for the entire project.

- (1) Historical and Archaeological Surveys and Studies
 - (a) Provide a draft letter and project location map and identify the appropriate tribes for the WisDOT's review and distribution.
 - (b) Follow the procedures set forth in the MANUAL for the Section 106 process, for an Addendum to the original 106 Form.

- (2) Hazardous Materials/Contamination Assessments:
- (a) Conduct a Phase 1 Hazardous Materials Assessment in accordance with the MANUAL. Conduct field investigations and review online records to identify changes to the previously completed study.
 - (b) Obtain direction from Rock County and the Regional Environmental Coordinator prior to conducting further evaluation studies if Phase 1 indicates further work is needed.
- (3) Wetland Investigations:
- (a) Conduct field investigations and review records of the previously completed wetland investigation to identify changes to the previous study. Delineate wetlands following the field methods of the 1987 U.S. Army Corps of Engineers Wetland Delineation Manual, (Manual), as modified by the Interim Regional Supplement: Northcentral and Northeast Region, (Supplement) adopted October 2009. Wetland boundaries will be marked in the field and surveyed to a common horizontal control point for the PROJECT. Prepare a written report in accordance with the documentation standards of the Manual and Supplement, as well as the Basic Guide to Wisconsin's Wetlands and Their Boundaries, published by the Wisconsin Department of Administration (1995).
 - (b) Request a preliminary jurisdictional determination for the wetlands from the U.S. Army Corps of Engineers upon transmittal of the wetland delineation report to the agencies.
 - (c) Coordinate with the Wisconsin Department of Natural Resources (WDNR) to identify existing wetland banking sites to compensate the potentially unavoidable wetland impacts.
 - (d) The CONSULTANT shall not be required to evaluate mitigation sites based on factors such as land use and soil type. The CONSULTANT shall not be required to make field visits to identify mitigation sites. The preparation of wetland mitigation plans is not included in this CONTRACT. This work shall be considered "Extra Services".

Design Study Report (DSR)

Review and update the DSR for conformance to the current WisDOT standard template, current project status, and revising approval dates. It is assumed that the information contained in the original report including but not limited to; traffic analysis, safety analysis, documentation of the existing facility, and proposed roadway design criteria, are sufficient and changes to the existing information, other than updating the current project status and approval dates, is not required.

Traffic Management Plan (TMP)

Review and update the TMP for conformance to the current online WisTMP system, current project status, and revising approval dates. It is assumed the information contained in the original report including but not limited to project information, project description, work zone strategies, work zone impacts, and public information strategies are not changing. Staging Plans are not required.

Title updates

Obtain title updates to current ownerships for the PROJECT. It is estimated that 12 title searches are required. Mead & Hunt will utilize Brabazon title company to prepare the title updates and provide a copy of the title updates to the county.

Appraisal Staking

Provide survey efforts to field locate and temporarily mark the temporary limited easement boundaries in a manner which will facilitate the appraisal of all affected parcels and relocation of affected utilities. Staking activities shall be coordinated with the county real estate consultant to provide at least two weeks lead time for the county to notify property owners.

Agency Coordination

(1) Local Agency Coordination

Coordinate with the City of Edgerton and the Town of Fulton regarding the revised project status. Coordinate the storm sewer connection with the City of Edgerton's facility.

(2) Section 404 Permits

Evaluate the potential for discharge of fill materials into the waters of the United States, in accordance with the provisions of the Clean Water Act and Chapter TRANS 400, Wisconsin Administrative Code and the procedures as set forth in the MANUAL, and prepare the necessary permit application.

(3) Section 401 and 402 Certifications

Evaluate the effects of the PROJECT on water quality, in accordance with the provisions of the Clean Water Act and Chapter TRANS 400, Wisconsin Administrative Code and the MANUAL; and prepare the necessary application. Request and obtain a 401 Water Quality Certification for the PROJECT from the WDNR.

(4) The CONSULTANT will provide notification to the following agencies through correspondence:

- (a) Wisconsin Department of Natural Resources
- (b) Wisconsin Department of Agriculture, Trade & Consumer Protection
- (c) Wisconsin Bureau of Aeronautics
- (d) Wisconsin Bureau of Indian Affairs
- (e) United States Fish & Wildlife Service
- (f) US Army Corps of Engineers

Duane Jorgenson, P.E.

December 31, 2020

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Utility Involvement

Coordinate with utilities following the procedures of the WisDOT Guide to Utility Coordination for non-TRANS 220 projects. Notify the utilities of the revised project status, request utility relocation work plans and document utility correspondence.

Public Involvement

Conduct one public information meeting (PIM) to notify the public of the revised project status.

Make the arrangements for scheduling the meeting and provide notices and press releases for Rock County's use. Mead & Hunt will notify the adjacent property owners.

Prepare exhibits and documentary handout material and provide the equipment necessary to conduct the meeting.

Prepare a summary memo after the meeting.

Roadway Plans

Review and update the plan labels for conformance to current WisDOT bid items and plan standards. It is assumed that the original project design including but not limited to; alignment geometry, typical sections, pavement design, drainage design, detour route, construction details, and material selections are sufficient and design changes, other than plan labels, are not required.

Supplement the miscellaneous quantity tables to include a complete list of current WisDOT standard bid items used in the plans.

Revise the title sheet signatures and dates to reflect the current project status.

Plans, Specifications & Estimates (PS&E)

Prepare and electronically submit a PS&E package to the WisDOT and Rock County for the north leg. The PS&E package will include the Plans, the Plan Letter, Sample Proposal with the Highway Work Proposal and Special Provisions, Recommendation to Governor for Contract and Bond Approval, Utility Status Report, Certificate of Right of Way, Contract Time for Construction, News Release, Notes to Construction and Estimate Justification.

Responsibilities of Rock County, Wisconsin

Our Scope of Services and Compensation are based on Rock County, Wisconsin performing or providing the following:

- A designated representative with complete authority to transmit instructions and information, receive information, interpret policy, and define decisions.
- Available data, drawings, and information related to the project including the status of Right-of-Way acquisition and coordination with local agencies.
- Timely review of draft submittals.
- Protection of Mead & Hunt-supplied digital information or data, if any, from contamination, misuse, or changes.
- Negotiation of agreements with utilities for any relocations.
- Acquisition of any right-of-way necessary to construct the project.

Work Not Included in the Scope of Services

The following items are excluded from this agreement and will be provided by Rock County, Wisconsin or provided by Mead & Hunt, Inc. as an Additional Service only as authorized by Rock County, Wisconsin:

- Design services that modify the limits, geometry, drainage, material selection and intent of the original plans.
- Construction engineering and inspection services.

Project Schedule

The following item shall be completed and submitted to Rock County by the indicated dates if Mead & Hunt receives the notice to proceed by January 15, 2021.

Section 106	April 2021
Public Information Meeting	May 2021
Wetland Delineation	May 2021
Environmental Document	June 2021
Transportation Management Plan	July 2021
Design Study Report	July 2021
Utility Coordination Meeting	July 2021
90% Plans and Estimate	09/01/2021
Final PS&E (for 2/8/2022 WisDOT Let Contract)	11/01/2021

Compensation

The work described under the Scope of Services will be performed on an actual cost up to \$36,093.63 plus a fixed fee of \$3,503.31, not to exceed \$39,596.94. For all services provided by Mead & Hunt, Rock County, Wisconsin shall pay Mead & Hunt an amount not to exceed \$39,596.94.

Authorization

The Scope of Services and Compensation stated in this proposal are valid for a period of thirty (30) days from date of submission. If authorization to proceed is not received during this period, this proposal may be withdrawn or modified by Mead & Hunt.

Signatures of authorized representatives of Rock County, Wisconsin and Mead & Hunt shall convert this proposal to an Agreement between the two parties, and receipt of one signed copy shall be considered authorization to proceed with the work described in the Scope of Services. All services shall be performed in accordance with the *General Terms and Conditions for Engineering, Architectural, or Consulting Services* which is attached hereto and made part of this Agreement and labeled as Exhibit A.

Duane Jorgenson, P.E.
December 31, 2020
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We appreciate the opportunity to submit this proposal to Rock County, Wisconsin.

Respectfully submitted,

MEAD & HUNT, INC.



Keith Kosbau, PE
Project Manager

Approved by: MEAD & HUNT, INC.

By:  _____

Name: Scott A. Hasburgh, PE

Title: Senior Project Manager

Date: December 31, 2020

Attachment

Accepted by: ROCK COUNTY, WISCONSIN

By: _____

Name: _____

Title: _____

*The above person is authorized to sign for Client
and bind the Client to the terms hereof.*

Date: _____

Exhibit A . General Terms and Conditions

Mead & Hunt, Inc.
General Terms and Conditions (“General Terms”) for Engineering,
Architectural, or Consulting Services
Wisconsin

1. Receipt of the attached signed Contract (Contracts, Proposal, or Letter) will be considered written authorization to proceed.
2. Mead & Hunt, Inc. will bill the Client monthly, according to the payment method set forth in the Contract, with net payment due within thirty (30) days. Past due balances shall be subject to an interest charge at a rate of 1% per month. In addition, Mead & Hunt, Inc. may, after giving ten (10) days' written notice, suspend service under any agreement until the Client has paid in full all amounts due it for services rendered and expenses incurred, including the interest charge on past due invoices. The fees or rates stated in the attached contract does not include any applicable state and local sales or use taxes or gross receipts taxes. Any such taxes shall be the sole responsibility of the Client to pay.
3. The fees and scope of services stated in the attached document constitute an estimate of the fees and tasks required to perform the services as defined. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may also reveal a change in direction which may alter the scope. If the Client requests modifications or changes in the scope of the project, the time of performance of Mead & Hunt, Inc.'s services and the fees shall be adjusted before Mead & Hunt, Inc. undertakes the additional work. Mead & Hunt, Inc. is not acting as a Municipal Advisor as defined by the Dodd Frank Act.
4. The Client shall be liable for and shall indemnify and hold Mead & Hunt, Inc. harmless for all costs and damages incurred by Mead & Hunt, Inc. for delays caused in whole or in part by the Client's interference with Mead & Hunt, Inc.'s ability to provide services, including, but not limited to, the Client's failure to provide specified facilities or information, or inaccuracies in documents or other information required to be provided by the Client to Mead & Hunt, Inc. Mead & Hunt, Inc. reserves the right to renegotiate the contract because of any unforeseen delays caused by events beyond Mead & Hunt, Inc.'s control, such as funding for the project.
5. The Client agrees to provide such legal, accounting and insurance counseling services as may be required for the project.
6. Mead & Hunt, Inc. will maintain insurance coverage for: worker's compensation, general liability, automobile liability, and professional liability. Mead & Hunt, Inc. will provide information as to specific limits upon written request. If the Client requires coverages or limits in addition to those that Mead & Hunt currently has in effect as of the date of the agreement, premiums for additional insurance shall be paid by the Client.
7. The limit of liability of Mead & Hunt, Inc. (including its current or former employees, officers, directors, or shareholders) to the Client for any damages will be for a period of twelve (12) months from the date of the last bill from Mead & Hunt, Inc. being first submitted to the Client regardless of whether or not such bill was paid by Client, and the extent that any liability including all damages (direct, consequential, indirect, incidental, or other damages), claims, costs, expenses and legal fees of Mead & Hunt, Inc. (including its current or former employees, officers, directors, or shareholders) and its sub-consultants to the Client or any and all third parties is limited to the amount of the fees billed by Mead & Hunt, Inc. to the Client during the 12-month period prior to the date of the last bill being first submitted to the Client.
8. Mead & Hunt, Inc. and the Client agree that the ultimate liability for contaminants or pollutants regardless of its source, and for the actual, alleged, or threatened discharge, dispersal, release, or escape of pollutants, mycotoxins, spores, smoke, vapors, soot, fumes, mold, acids, alkalis, toxic chemicals, mildew, liquids or gases, waste materials or other irritants, contaminants or pollutants into or upon land, buildings, the atmosphere, or body of water shall remain with the Client; and the responsibility and/or liability for any of the foregoing and for the Ownership and maintenance of any toxic, hazardous, or asbestos materials relating to the project shall remain with the Client.
9. Client and Mead & Hunt, Inc. shall not, during the term of the Contract or after the termination of the Contract for a period of one year disclose any Confidential Information to any person or entity, or use any Confidential Information to any person or entity, or use any Confidential Information for the benefit of Client or Mead & Hunt, Inc. as the case may be, or any other person or entity, except with the prior written consent of Mead & Hunt, Inc. or the Client, as the case may be, or as required by law. The term "Confidential Information" means information marked or designated by Mead & Hunt, Inc. or the Client as confidential. Confidential Information includes, but is not limited to, ideas, specifications, techniques, models, data, programs, documentation, processes, know-how, and financial and technical information.
10. Termination of the Contract by the Client or Mead & Hunt, Inc. with or without cause, shall be effective upon ten (10) days' written notice to the other party. The written notice may or may not include the reasons and details for termination. Mead & Hunt, Inc. will prepare a final invoice showing all charges incurred through the date of termination; payment is due as stated in Paragraph 2. If the Client breaches the Contract or if the Client fails to carry out any of the duties contained in these General Terms, Mead & Hunt, Inc. may, upon ten (10) days' written notice, suspend services without further obligation or liability to the Client.
11. Mead & Hunt, Inc. may release data, models, plans, CAD files, and/or drawings electronically or by any other means to any other party involved in the project; and if such release is not provided for in the Scope of Services, fees may be adjusted before the documents are prepared for electronic submittal. Data and image files, both electronic and hard copy (hereinafter "files") are part of Mead & Hunt, Inc.'s instruments of service and shall not be used for any purpose other than for the described project. Any reuse of files or services pertaining to this project or any other project shall be at the Client's sole risk and without liability or legal exposure to Mead & Hunt, Inc. Mead & Hunt, Inc. makes no representation as to compatibility of electronic files with the Client's hardware or software. Differences may exist between these electronic files and corresponding hard-copy documents. Mead & Hunt, Inc. makes no representation regarding the accuracy or completeness of the electronic files provided. In the event that a conflict arises between the signed or sealed hard-copy documents prepared by Mead & Hunt, Inc. and the electronic files, the signed or sealed hard-copy documents shall govern. Because information presented on the electronic files can be modified, unintentionally or otherwise, Mead & Hunt, Inc. reserves the right to remove all indicia of Ownership and/or involvement from each electronic display. Under no circumstances shall delivery of the files for reuse be deemed a sale by

Mead & Hunt, Inc. and Mead & Hunt, Inc. makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall Mead & Hunt, Inc. be liable for any loss of profit, delayed damages, or any consequential damages as a result of reuse or changes to files or any data therein.

12. Mead & Hunt, Inc. will provide services in accordance with ordinary generally accepted standards of professional practices. Mead & Hunt, Inc. disclaims all warranties and guarantees, express or implied. The parties agree that this is a contract for professional services and is not subject to any Uniform Commercial Code. Similarly, Mead & Hunt, Inc. will not accept those General Terms offered by the Client in its purchase order, requisition, notice of authorization to proceed, or any other contractual document except as set forth herein or expressly agreed to in writing. Written acknowledgment of receipt or the actual performance of services subsequent to receipt of such other contractual document is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein. Nothing in the Contract and/or General Terms is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party.
13. Mead & Hunt, Inc. cannot and does not guarantee that proposals, bids or actual project or construction costs will not vary from the actual and/or final project or construction costs or that the project or construction costs will not vary from the final costs of the project. The Client agrees to indemnify and to hold Mead & Hunt, Inc. harmless for any claim arising out of or related in any way to project or construction costs even if such claim arises out of and/or has been caused in whole or in part by negligence on the part of Mead & Hunt, Inc.
14. If the Client is a municipality or state authority or any government authority/agency, the Client agrees to indemnify and hold harmless Mead & Hunt, Inc. for all claims arising out of or related in any way to acts done by Mead & Hunt, Inc. in the exercise of legislative or quasi-legislative functions.
15. Neither the Contract nor these General Terms shall be construed as imposing upon or providing to Mead & Hunt, Inc. the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.
16. Mead & Hunt, Inc. shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of use, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages. Mead & Hunt, Inc. shall not be liable for any loss due to terrorism.
17. The Contract and these General Terms contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein shall be of any force or effect, and these General Terms supersedes any other prior understanding entered into between the parties on the subject matter hereof. The Contract and General Terms do not create any benefits for any third party. No waiver of compliance with any provision or condition hereof shall be effective unless agreed in writing duly executed by the waiving party.
18. The parties agree that Mead & Hunt, Inc.'s services in connection with the Contract and General Terms shall not subject any of Mead & Hunt, Inc.'s current or former employees, officers, directors or shareholders to any personal legal liability for any breaches of this agreement or for any negligence in performing any services in connection with this agreement even if such claim arises out of and/or has been caused in whole or in part by negligence on the part of Mead & Hunt, Inc.'s current or former employees, officers, directors or shareholders. Therefore, notwithstanding anything to the contrary contained herein, the Client agrees that the Client's sole and exclusive remedy, for any breach of contract or any negligent performance of services in connection with this agreement shall be a claim against Mead & Hunt, Inc., and any claim, demand, suit, or judgment shall be asserted only as against Mead & Hunt, Inc.'s corporate entity, and not against any of Mead & Hunt, Inc.'s current or former employees, officers, directors, or shareholders, and the Client covenants not to sue these individuals. Each of Mead & Hunt, Inc.'s current and former employees, officers, directors or shareholders are made express beneficiaries of this Paragraph.
19. None of the rights and/or obligations of either party hereunder may be assigned except with the prior written consent of the other party, and any attempted assignment without such consent shall be void.
20. The limitations and indemnity provided herein shall not apply to the willful or intentional acts of Mead & Hunt, Inc. or its employees, shareholders, officers, or directors. The Client acknowledges and agrees that it has had an opportunity to negotiate with respect to the limitations of the General Terms and understands and agrees that if those Paragraphs were not included herein the fees for the services provided in connection with the General Terms and Contract would be significantly higher. The Client further acknowledges that it is a sophisticated party with experience in the acquisition of design services.
21. If a dispute arises out of or relates to the Contract and/or General Terms, or its breach, the parties shall endeavor to settle the dispute first through direct discussions. If the dispute cannot be settled through direct discussions, the parties shall endeavor to settle the dispute by mediation. If mediation is unsuccessful, then the parties may exercise their rights at law.
22. If any term or provision of this Contract is held unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Contract shall remain in full force.
23. Nothing contained in the Contract or the General Terms shall create a contractual relationship with or a cause of action in favor of a third party against Mead & Hunt, Inc. Mead & Hunt, Inc.'s services under the Contract are being performed solely for the Client's benefit, and no other party or entity shall have any claim against Mead & Hunt, Inc. because of the Contract or General Terms or the performance or nonperformance of services hereunder.
24. The General Terms and the Contract shall be construed and interpreted in accordance with the laws of the state of Wisconsin. No action may be brought except in the state of Wisconsin.

Rock County Department of Public Works
Division of Highways – Issue Paper
Design Consultant Selection

ISSUE: Approve rankings of consultants for the design of the Highway Safety Improvement Program (HSIP) project: CTH D (Creedy Rd – Eau Claire Rd)

DISCUSSION: The Highway Safety Improvement Program (HSIP) funds highway safety projects at sites that have experienced a high crash history. Emphasis is on low-cost options that can be implemented quickly.

The overall objective of the HSIP program is to develop and implement stand-alone safety projects designed to reduce the number and severity of crashes on highways. The federal funding ratio for HSIP funds is 90%, requiring a 10% county match. Rock County was awarded a HSIP project for CTH D between Creedy Rd and Eau Claire Rd).

Public Works Staff solicited Statements of Qualifications (SOQ's) from eligible engineering consulting firms to provide designs for safety improvements. Twelve consulting firms responded to the solicitation and three staff members reviewed and ranked the corresponding SOQ's.

Various criteria was considered in putting together the rankings, including: project member experience, firm availability, previous similar project experience, and general approach to the respective project.

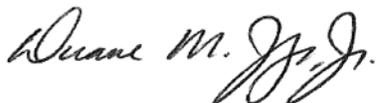
If approved by the Public Works Committee, staff will negotiate a contract with the top firm. Should the County and the top firm be unable to successfully negotiate a contract, the County will move on to the second ranked firm and etc. The rankings are shown below:

1. RA Smith
2. EMCS Inc.
3. Jewell Associates

RECOMMENDATION:

Approve ranking of firms and authorize negotiations of the contract as outlined above.

Respectfully submitted by,



Duane M. Jorgenson, Jr., P.E.
Director of Public Works



LOCAL DESIGN SELECTION APPROVAL CHECKLIST

Wisconsin Department of Transportation
DT1515 10/2014

State Project ID 5980-01-30	Highway/Street CTH D HSIP	Estimated Contract Cost
Description of Work Design services for safety improvements, through the Federal Aid Highway Safety Improvement Program(HSIP), for CTH D between Creedy Rd and Eau Claire Rd		

Municipality Contact	Name Duane Jorgenson, Jr., P.E.	
Title Director of Public Works	(Area Code) Telephone Number 608-757-5450	Email Address Duane.Jorgenson@co.rock.wi.us

Municipality Selection Committee (List at least 3 voting members in the selection process, including the chairperson)

Name	Title	(Area Code) Telephone Number
1 Duane Jorgenson	Director of Public Works - Chair	608-757-5450
2 Nick Elmer	Assistant Director of Public Works	608-757-5450
3 Jim Babcock	County Construction Superintendent	608-757-5450
4		
5		

Detailed estimate of hours and costs for the project was developed by <input type="checkbox"/> Municipality <input type="checkbox"/> Central Office Office <input checked="" type="checkbox"/> WisDOT SW	Solicitation of Interest was published by: (check all that apply) <input type="checkbox"/> Notifying entire WisDOT Eligible Roster of Consultants <input type="checkbox"/> Using WisDOT Internet site for design solicitation <input type="checkbox"/> Local Internet site <input type="checkbox"/> Justified Sole Source <input type="checkbox"/> Newspaper Advertisement <input type="checkbox"/> Small Purchase Procedure (see FDM 8-5-10) <input checked="" type="checkbox"/> Notifying entire municipally maintained roster of interested and qualified firms (minimum of 10). Solicitation method must be documented in the project file. Number of firms contacted: 24
Were objective criteria developed and used in short-listing the preferred consultants? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Final short list of consulting firms in order of rank in the project: 1 RA Smith 2 EMCS Inc. 3 Jewell Associates 4 5
Did the selection committee conduct interviews with the potential consultants? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many firms were interviewed?	
A copy of the objective criteria can be found at the following location <input type="checkbox"/> Central Office Office <input type="checkbox"/> WisDOT Region Region project file <input checked="" type="checkbox"/> Municipality Project File	
DOT Estimate Attached <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Approval for selecting the following preferred consultant is requested:	RA Smith	
Municipality Rock County	Prepared By (name and title) Duane Jorgenson, Jr., P.E.	Date (choose) 1/12/2021

WisDOT Use Only		* CARS Required Values	
*Contract Phase	Date of Request	Date	
*Status Status	*Contract Function	Function	
*Project Limits	*Program Code	Program Code	
	*Federal Funding %	%	
	*ARRA	<input type="checkbox"/> Yes <input type="checkbox"/> No	
*County County List	*DBE % Goal	%	
*Region/Bureau Region/Bureau	*DBE Waiver	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Selection for Design by Local Government Contract Approved by See FDM 8-5-20.5 Contracts \$50,000 or more – Statewide Consultant Engineer / Contracts under \$50,000 – Region	Assigned Fixed Fee %
Approval Signature (Brush Script font)	Date (choose) Date

DISCRETIONARY TRAFFIC MAINTENANCE AGREEMENT

Wisconsin Department of Transportation

Calendar year 2021

ROCK COUNTY

The State of Wisconsin Department of Transportation (hereafter called the Department) authorizes the maintenance project herein described, and the above designated County, represented by its County Highway Committee and Highway Commissioner, agrees to perform such operations and furnish such materials as listed below. It is understood that the maintenance services authorized under this agreement shall be accomplished in compliance with state and federal law, the Highway Maintenance Manual and under the general direction of the Department. Payment for services provided under this agreement shall be made to the county based on actual labor, including fringe benefit costs, machinery allowances as specified in the current MAINTENANCE MANUAL, CHAPTER 2, and material purchases authorized by the Department. Such payment shall be made upon presentation of accounts itemized and verified in accordance with regulations of the Department.

In connection with the services provided under this agreement, the County agrees not to discriminate against any employee or applicant for employment because of sex, age, race, religion, color, handicap, physical condition, developmental disability as defined in s.51.05(5), sexual orientation, or national origin. This provision shall include, but not be limited to the following: employment upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The County further agrees to post in a conspicuous place, available for employees and applicants for employment, notices setting forth these provisions.

The disclaimer language as contained in the State Highway Maintenance Manual is included in this agreement by reference. The County is obligated to provide services under this agreement only to the extent it receives Department funding for the same. The Department recognizes that the County does not warranty that maintenance funds provided by the Department are sufficient to provide for a uniform level of service or standard of state highway maintenance applicable to all situations. Certain factors, including but not limited to, weather restrictions and funding or labor shortages, may make universal, year-round compliance with the goals expressed within this manual impossible to achieve.

Estimated project cost		
Project ID	Description	Estimated project cost
0053-18-21	CY 2021 Traffic Signing Rock County	\$30,300

Approvals

Total estimated project costs	
<i>By expenditure category</i>	
COUNTY LABOR	\$15,800
COUNTY EQUIPMENT	\$7,900
COUNTY MATERIALS	\$5,400
ADMINISTRATIVE SUPPORT	\$1,200
Total	\$30,300

DISCRETIONARY TRAFFIC MAINTENANCE AGREEMENT

Wisconsin Department of Transportation

Calendar year 2021

ROCK COUNTY

0053-18-21

CY 2021 Traffic Signing Rock County

Activity codes	Descriptions
032	Miscellaneous Traffic Control
086	Permanent Sign Replacement

Job Id	County in which work will be done	Highway Number	Asset ID	Location	Earliest Start Date	Latest End Date	Attachment specific to this work?	Estimated Project Costs
310-790-832	53 - ROCK	STH 11			01/01/2021	12/31/2021		\$30,300
Work Description: Permanent Sign Replacement: Provide for year-round installation of aluminum signs at various locations on the state trunk highway system in the county.								

Estimated project costs	
COUNTY LABOR	\$15,800
COUNTY EQUIPMENT	\$7,900
COUNTY FURNISHED MATERIALS	\$5,400
ADMINISTRATIVE SUPPORT	\$1,200
Total	\$30,300

Special Provision language for Signing TMA Contracts

- A complete prioritized listing of signs and required posts will be provided to the County by the Region Signing Coordinator.
- The Region will meet with the County near the beginning of the calendar year to go over the annual work plan, establish priorities for work and to address any questions.
- The installation timeframe is 75 calendar days or July 1st, whichever is later, once the signs are shipped from Madison, unless a different timeframe is mutually agreed upon between the Region and the County.
- The batch shipment will be shipped complete for each corridor route in the county.
- The County will be required to confirm to the Department, within 7 (seven) days of delivery to the installation county, that all signs have been received. Any missing, damaged or extra signs shall also be reported to the Department contact, within 7 (seven) days of delivery to the installation county. The Department contacts are:
 - a. Primary contact: Jon Eldridge (608) 246-3270 or DOTBTOSignOrders@dot.wi.gov
 - b. Secondary contact: Casey Amans (608) 246-5344
- The County is responsible for all Diggers Hotline Coordination.
- All signs and posts shall be installed in accordance with policies contained in the Traffic Engineering, Operations and Safety Manual (policies 2-25-1 and 2-25-2)
- The Wisconsin Manual on Uniform Traffic Control Devices (WMUTCD) and appropriate work zone standard detail drawings shall be followed for the implementation of traffic control.
- Old plywood signs and posts are the property of the County and shall be disposed of properly. Old aluminum signs, including channel steel stringers, shall be returned to the Department via the established sign distribution system.
- No overtime is allowed on this TMA.
- The Department will provide the following materials to the County:
 - a. Signs
 - b. Channel Steel Stringers
 - c. 1 ¼" diameter nylon washers
 - d. All steel posts.
 - e. Wood 4 x 6 posts in the 18', 20', 22' and 24' lengths.
 - f. Any necessary brackets for the mounting of overhead signs.
- The County shall provide the following installation materials, which would be invoiced back to the Department upon usage:
 - a. Wood 4 x 6 posts in the 12', 14' and 16' lengths.
 - b. Sign installation hardware ie: banding, clips, brackets, lag bolts, steel nuts and bolts and steel washers.
 - c. All items shall conform to the Wisconsin DOT standard specifications for highway and structure construction.

CTH A (M.S. - USH 14) Real Estate Offering Price Report Summary

1/12/2021

Plat Parcel Number	Date Approved by Rock County	Description	Total
201	9/22/2020	FEE	\$ 1,950
202	9/22/2020	FEE	\$ 2,250
203	11/10/2020	FEE	\$ 4,750
204	9/22/2020	FEE	\$ 8,400
206	9/22/2020	FEE	\$ 2,400
207	9/22/2020	TLE	\$ 250
208	9/22/2020	TLE	\$ 425
209	11/10/2020	TLE	\$ 1,100
211	11/10/2020	TLE	\$ 250
213	11/10/2020	TLE	\$ 4,300
214	11/10/2020	TLE	\$ 2,100
216	9/22/2020	TLE	\$ 850
217		FEE & TLE	\$ 1,000
218	11/10/2020	FEE & TLE	\$ 7,900
219	11/10/2020	FEE & TLE	\$ 425
221	12/8/2020	FEE & TLE	\$ 8,375
222	11/10/2020	FEE & TLE	\$ 5,600
223	11/10/2020	TLE	\$ 400
224	11/10/2020	TLE	\$ 4,175
226	11/10/2020	TLE	\$ 250
227		FEE	\$ 950
228	12/8/2020	FEE & TLE	\$ 9,200
229	12/8/2020	FEE & TLE	\$ 1,000
231	12/8/2020	TLE	\$ 250
232		FEE & TLE	\$ 3,975
233	12/8/2020	FEE & TLE	\$ 2,900
234	12/8/2020	TLE	\$ 2,900
235		FEE & TLE	\$ 250
236	12/8/2020	FEE & TLE	\$ 600
237		TLE	\$ 2,100
238	12/8/2020	FEE & TLE	\$ 1,775
239		FEE & TLE	\$ 7,525
241		FEE & TLE	\$ 6,400

Total= \$ 96,975



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

DATE: January 12, 2020

TO: Rock County Public Works Committee

FROM: Duane Jorgenson, Director of Public Works

RE: Semi-Annual Report – Attendance at Conventions/Conferences that Exceed \$1,000 per Employee per Event

Resolution 06-9A-087 requires each department head to report semi-annually all instances of attendances at all training, conventions and conferences that exceed costs of \$1,000 per event, per employee to their respective governing committee for informational purposes.

Please be advised the Department of Public Works had the following employees who attended a conference that exceeded \$1,000 per event, per employee during the second six months of 2020.

Parks Division: None

Highway Division: None

cc: Josh Smith
Marilyn Bondehagen

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
41-4300-4328-67500	Right of Way		12/10/2020	WEHLER,TIMOTHY O	CTH A PHASE II PARCEL 286-TLE	925.00
County Road Construction PROG TOTAL						925.00

I have reviewed the preceding payments in the total amount of **\$925.00**

Date: _____
Dept Head _____
Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**

FOR THE MONTH OF DECEMBER 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
00-0000-0060-14210	A/R FROM STATE		12/17/2020	WISCONSIN DEPARTMENT OF TRANSP	08/2020 REQ OVERPAYMENT	248,988.40
00-0000-0060-16130	SIGNS,POSTS & LU		12/17/2020	DECKER SUPPLY CO INC	SIGNS,POSTS & LUMBER	3,392.81
			12/17/2020	LANGE ENTERPRISES INC	SIGNS,POSTS & LUMBER	1,385.00
			12/23/2020	FASTENAL COMPANY	SIGNS,POSTS & LUMBER	488.17
			12/17/2020	BADGER STATE INDUSTRIES	SIGNS,POSTS & LUMBER	4,124.25
			12/17/2020	3M COMPANY	SIGNS,POSTS & LUMBER	384.00
00-0000-0060-16150	REPAIR PRTS & AC		12/23/2020	BODY SHOP SUPPLY CO INC	REPAIR PARTS & ACCESSORIES	111.53
			12/17/2020	BROOKS TRACTOR INC	REPAIR PARTS & ACCESSORIES	191.86
			12/17/2020	GRAYS INC	REPAIR PARTS & ACCESSORIES	9,492.00
			12/17/2020	J AND J BEARING AND TRUCK PART	REPAIR PARTS & ACCESSORIES	2,283.56
			12/17/2020	MONROE TRUCK EQUIPMENT INC	REPAIR PARTS & ACCESSORIES	5,096.51
			12/17/2020	WIEDENBECK INC	REPAIR PARTS & ACCESSORIES	118.94
			12/17/2020	FASTENAL COMPANY	REPAIR PARTS & ACCESSORIES	27.78
			12/17/2020	FERTILIZER DEALER SUPPLY	REPAIR PARTS & ACCESSORIES	37.50
			12/17/2020	FORCE AMERICA INC	REPAIR PARTS & ACCESSORIES	5,018.11
			12/17/2020	NAPA AUTO PARTS	REPAIR PARTS & ACCESSORIES	531.06
			12/23/2020	MADISON TRUCK SALES INC	REPAIR PARTS & ACCESSORIES	1,827.53
			12/10/2020	MID STATE EQUIPMENT JANESVILLE	REPAIR PARTS & ACCESSORIES	40.44
			12/17/2020	TRUCK COUNTRY OF WISCONSIN	REPAIR PARTS & ACCESSORIES	802.70
			12/17/2020	LAKESIDE INTERNATIONAL TRUCKS	REPAIR PARTS & ACCESSORIES	8,863.59
			12/17/2020	DEL CITY	REPAIR PARTS & ACCESSORIES	99.90
			12/10/2020	WEX BANK	MISC EXPENSES	182.46
			12/17/2020	JFTCO INC	REPAIR PARTS & ACCESSORIES	803.90
			12/23/2020	LUEBKES TUBES AND HOSES LLC	REPAIR PARTS & ACCESSORIES	1,066.40
			12/23/2020	SNODEPOT	REPAIR PARTS & ACCESSORIES	577.00
			12/17/2020	NORTH CENTRAL UTILITY OF WI LL	REPAIR PARTS & ACCESSORIES	4,532.65
			12/23/2020	MOTION AND CONTROL ENTERPRISES	PAY RETURNING FREIGHT	906.86
			12/10/2020	ISTATE TRUCK CENTER	REPAIR PARTS & ACCESSORIES	2,098.62
		P2000661	12/17/2020	US BANK	TRUCK SEAT COVERS	384.47
00-0000-0060-16160	TIRES					

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**

FOR THE MONTH OF DECEMBER 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
			12/10/2020	POMPS TIRE SERVICE INC	TIRES	10,507.76
			12/17/2020	GOODYEAR COMMERCIAL TIRE AND S	TIRES	2,622.84
00-0000-0060-16170	BATTERIES		12/17/2020	INTERSTATE BATTERIES OF ROCKFO	BATTERIES	1,172.10
00-0000-0060-16190	GASOLINE		12/10/2020	WEX BANK	GASOLINE	9,894.11
00-0000-0060-16200	DIESEL FUEL		12/23/2020	BROWN OIL CO INC	30 GALLONS	2,601.80
			12/10/2020	WEX BANK	DIESEL FUEL	12,940.06
		P2000661	12/17/2020	US BANK	DIESEL FUEL	247.42
00-0000-0060-16230	LUBE & OIL		12/17/2020	KELLEY WILLIAMSON CO	LUBE & OIL	1,140.65
			12/17/2020	NAPA AUTO PARTS	LUBE & OIL	36.96
00-0000-0060-16300	BITUMINOUS MATER		12/31/2020	HENRY G MEIGS LLC	CRACK FILL	24,409.35
00-0000-0060-16350	COLD MIX ASPHALT		12/31/2020	WAUKESHA LIME AND STONE	84.25 TN COLD PATCH	11,373.75
00-0000-0060-16360	HYDRO SEED MATER		12/23/2020	DVORAK LANDSCAPE SUPPLY LLC	GRASS SEED	5,161.65
00-0000-0060-16599	SERVICE REPAIRS		12/10/2020	GORDIE BOUCHER FORD LINCOLN ME	#72	2,810.79
			12/17/2020	AUTO MAGIC AND ACCESSORIES LTD	SEAT REPAIR UNITS 19 AND 40	650.00
			12/23/2020	DAVIS CITGO SERVICE INC	TOWING UNIT 40	275.00
			12/10/2020	POMPS TIRE SERVICE INC	#2003	4,829.38
			12/23/2020	TOM PECK FORD INC.	SERVICE UNIT 23	66.32
			12/23/2020	MADISON TRUCK SALES INC	SEVICE REPAIRS	412.11
			12/17/2020	PAKES ENGINE AND MACHINE INC	REPAIR UNIT 155	95.00
			12/10/2020	CENTERWAY AUTO REPAIR INC	#19	119.06
			12/23/2020	GLASSWORKS OF WISCONSIN INC	GLASS REPAIR UNIT 1085	1,470.00
			12/17/2020	AT AND T MOBILITY	WIRELESS	241.14
			12/23/2020	TRUCKSERV	REPAIR UNIT 1054	2,012.52
			12/10/2020	BURTNESS CHEVROLET INC	#41	195.50
			12/23/2020	HIGH VELOCITY DIESEL PERFORMAN	REPAIR UNIT 51	1,048.63
			12/17/2020	BOB CLAPPER AUTOMOTIVE INC	SERVICE MP 44	1,078.70

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
ISF-HWY PROG TOTAL						401,270.60

I have reviewed the preceding payments in the total amount of **\$401,270.60**

Date: Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
41-4002-4321-64900	Other Expenses		12/31/2020	CITY OF JANESVILLE	LANDFILL 11/2020	20.00
T- Avon Routine Maintenance PROG TOTAL						20.00
41-4006-4400-62119	Other Services		12/23/2020	WISCONSIN DEPARTMENT OF TRANSP	CREEK RD BRIDGE	60,451.20
41-4006-4400-62150	Engineering		12/23/2020	WISCONSIN DEPARTMENT OF TRANSP	DESIGN EM GROVE RD BRIDGE	688.38
41-4006-4400-64900	Other Expenses		12/10/2020	METAL CULVERTS INC	CULVERT PIPE	408.34
T-Bradford Misc Services PROG TOTAL						61,547.92
41-4018-4321-64900	Other Expenses		12/31/2020	CITY OF JANESVILLE	LANDFILL 11/2020	12.00
T-Johnstown Routine Maint PROG TOTAL						12.00
41-4018-4324-64900	Other Expenses		12/10/2020	METAL CULVERTS INC	CULVERT	17.00
T-Johnstown Bridge Maintenance PROG TOTAL						17.00
41-4020-4321-63701	Stone & Gravel		12/31/2020	ROCK ROAD COMPANIES INC	22.59 TN ROAD ROCK SMITH RD	146.84
T-LaPrairie Routine Maint PROG TOTAL						146.84
41-4020-4324-64900	Other Expenses		12/10/2020	METAL CULVERTS INC	CULVERT PIPE	210.72
T-LaPrairie Bridge Maintenance PROG TOTAL						210.72
41-4020-4400-62119	Other Services		12/23/2020	WISCONSIN DEPARTMENT OF TRANSP	S SMITH RD BRIDGE	4,674.22
41-4020-4400-62150	Engineering		12/23/2020	WISCONSIN DEPARTMENT OF TRANSP	DESIGN S SMITH RD BRIDGE	1,491.37

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
T-LaPrairie Misc Services PROG TOTAL						6,165.59
41-4022-4321-64900	Other Expenses		12/31/2020	CITY OF JANESVILLE	LANDFILL 11/2020	9.00
T-Lima Routine Maintenance PROG TOTAL						9.00
41-4028-4400-62119	Other Services		12/23/2020	WISCONSIN DEPARTMENT OF TRANSP	SKINNER RD BRIDGE	57.95
T-Newark Misc Services PROG TOTAL						57.95
41-4030-4321-64900	Other Expenses		12/31/2020	CITY OF JANESVILLE	LANDFILL 11/2020	50.00
T-Plymouth Routine Maintenance PROG TOTAL						50.00
41-4034-4321-64900	Other Expenses		12/31/2020	CITY OF JANESVILLE	LANDFILL 11/2020	66.00
T-Rock Routine Maintenance PROG TOTAL						66.00
41-4034-4400-62119	Other Services		12/23/2020	WISCONSIN DEPARTMENT OF TRANSP	JVL-HANOVER RD BRIDGE	1,636.05
T-Rock Misc Services PROG TOTAL						1,636.05
41-4036-4324-64900	Other Expenses		12/10/2020	METAL CULVERTS INC	CULVERT PIPE	185.70
T-Spring Valley Bridge Maint PROG TOTAL						185.70
41-4038-4400-62119	Other Services		12/23/2020	WISCONSIN DEPARTMENT OF TRANSP	S SMITH RD BRIDGE	4,674.22
41-4038-4400-62150	Engineering		12/23/2020	WISCONSIN DEPARTMENT OF TRANSP	DESIGN S SMITH RD BRIDGE	(0.10)
T-Turtle Misc Services PROG TOTAL						4,674.12

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
41-4241-4400-62119	Other Services		12/23/2020	WISCONSIN DEPARTMENT OF TRANSP	CTH MM (RUGER AVE)	5,204.17
C-Janesville Misc Services PROG TOTAL						5,204.17
41-4290-4290-63599	Sundry Items		12/10/2020	PRECISE MRM LLC	Sundry Items	81.00
			12/23/2020	SIR SUDZ LLC	CAR WASHES	11.28
		P2000661	12/17/2020	US BANK	ISOLATION FILM IL TOLL	61.61
Motor Pool Operations PROG TOTAL						153.89
41-4300-4110-63100	Office&Misc Exp		12/03/2020	OFFICE PRO INC	BOOKS APPT WEEKLY	829.00
County Highway Administration PROG TOTAL						829.00
41-4300-4130-62189	Other Medical		12/23/2020	OCCUPATIONAL HEALTH CENTERS	DRUG SCREEN	158.00
Drug & Alcohol Compliance PROG TOTAL						158.00
41-4300-4192-62210	Telephone		12/10/2020	PRECISE MRM LLC	Telephone	3,753.00
41-4300-4192-62422	Radio R&M		12/03/2020	GENERAL COMMUNICATIONS INC	MONTHLY	1,530.00
County Highway Radio Maint PROG TOTAL						5,283.00
41-4300-4320-62150	Engineering		12/23/2020	AYRES ASSOCIATES INC	CTH A DESIGN ENGINEERING SVCS	8,049.31
County Highway Maintenance Exp PROG TOTAL						8,049.31
41-4300-4321-62201	Electric		12/23/2020	ALLIANT ENERGY/WP&L	Electric	184.83
			12/23/2020	ROCK ENERGY COOPERATIVE	Electric	0.38
41-4300-4321-63705	Asphalt		12/03/2020	ROCK ROAD COMPANIES INC	2.03 TON ASPHALT	89.32

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
41-4300-4321-64900	Other Expenses		12/31/2020	CITY OF JANESVILLE	LANDFILL 11/2020	30.00
41-4300-4321-64904	Sundry Expense		12/17/2020	MADISON TRUCK EQUIPMENT INC	COVID-GERM BARRIERS FOR MP	2,033.71
			12/10/2020	MENARDS	COVID SUPPLIES	79.96
			12/10/2020	COMMAND SOURCING INC	REMOTE FOR COVID LANTERNS	79.00
		P2000661	12/17/2020	US BANK	COVID SUPPLIES	225.44
County Highway Routine Maint PROG TOTAL						2,722.64
41-4300-4322-63707	Snow Fence		12/10/2020	MENARDS	SNOW FENCE	595.03
			12/17/2020	WIEDENBECK INC	Snow Fence	717.57
County Highway Winter Maint PROG TOTAL						1,312.60
41-4300-4324-63705	Asphalt		12/03/2020	ROCK ROAD COMPANIES INC	0.79 TON ASPHALT	34.76
County Highway Bridge Maint PROG TOTAL						34.76
41-4300-4325-64900	Other Expenses		12/03/2020	DANE COUNTY HIGHWAY DEPARTMENT	CHIP SEAL MARKERS	584.47
County Highway Seal Coating PROG TOTAL						584.47
41-4300-4328-62119	Other Services		12/31/2020	RH BATTERMAN AND COMPANY INC	CTH K ROADWAY AND DRAINAGE	882.00
			12/23/2020	HIGHLAND GROUP,THE	CTH A APPRAISALS	9,500.00
41-4300-4328-63701	Stone & Gravel		12/10/2020	BJOIN LIMESTONE INC	CTH F 196.28 TN GRAVEL	942.14
41-4300-4328-63705	Asphalt		12/03/2020	ROCK ROAD COMPANIES INC	CTH F ASPHALT SHORT PAID	0.96
41-4300-4328-64900	Other Expenses		12/10/2020	METAL CULVERTS INC	CTH A CULVERT BANDS CREDIT	(3.12)
			12/23/2020	DVORAK LANDSCAPE SUPPLY LLC	CTH F SEEDING	768.48
			12/03/2020	KYLE FRANK LLC	CTH F CONTRACTED SERVICES	4,251.25

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
			12/03/2020	BRUCE FRANK TRUCKING	CTH F CONTRACTED SERVICES	1,163.75
County Road Construction PROG TOTAL						17,505.46
41-4310-4701-63705	Asphalt		12/10/2020	ROCK ROAD COMPANIES INC	2.12 TN ASPHALT	128.04
State Maint AFE 0053-01-01 PROG TOTAL						128.04
41-4310-4703-64900	Other Expenses		12/31/2020	GREEN COUNTY HIGHWAY COMMISSIO	CONCRETE DOWEL PINS	78.42
			12/17/2020	BADGER CONTRACTORS RENTAL AND	STATE HWY 26 SEALANT	165.69
State Maint AFE 0053-01-03 PROG TOTAL						244.11
41-4310-4705-63701	Stone & Gravel		12/10/2020	BJOIN LIMESTONE INC	196.83 TN RECYCLED BLACKTOP	2,460.38
State Maint AFE 0053-01-05 PROG TOTAL						2,460.38
41-4310-4711-64900	Other Expenses		12/17/2020	A AND A SHEET METAL WORKS INC	STATE BRINE STANDS	6,330.00
			12/10/2020	ENERGETICS INC	BRINE TANK PARTS	33.90
			12/31/2020	JEFFERSON COUNTY HIGHWAY COMMI	10,000 GAL BRINE	1,802.00
			12/17/2020	FERTILIZER DEALER SUPPLY	STATE BRINE	2,641.00
State Maint AFE 0053-01-11 PROG TOTAL						10,806.90
41-4310-4733-64900	Other Expenses		12/31/2020	CITY OF JANESVILLE	LANDFILL 11/2020	304.00
State Maint AFE 0053-01-33 PROG TOTAL						304.00
41-4310-4740-64900	Other Expenses		12/10/2020	PRECISE MRM LLC	Other Supplies & Expenses	594.00
			12/31/2020	WELLS,CRYSTAL	CHEMS TRAINING	100.00
Special AFE'S PROG TOTAL						694.00

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
41-4310-4770-64900	Other Expenses					
		P2000661	12/17/2020	US BANK	STUDED POST FARM & FLEET	1,167.40
State Maint AFE 0077-01-00 PROG TOTAL						1,167.40
41-4330-4340-62119	Other Services		12/23/2020	WISCONSIN DEPARTMENT OF TRANSP	CTH G БЕЛОIT-JANESVILLE	109,591.59
41-4330-4340-62150	Engineering		12/23/2020	WISCONSIN DEPARTMENT OF TRANSP	DESIGN CTH J BRIDGE	9,682.48
Federal Aid Construction PROG TOTAL						119,274.07
41-4350-4220-63400	Operating Supply		12/17/2020	ORFORDVILLE LUMBER CO	Operating Supplies	8.37
41-4350-4220-63602	Consumable Tools		12/17/2020	JOHNSON TRACTOR INC	FIELD TOOL 0T500	1,344.88
			12/23/2020	MENARDS	Consumable Tools	453.03
			12/17/2020	WIEDENBECK INC	Consumable Tools	839.14
			12/17/2020	FASTENAL COMPANY	Consumable Tools	174.46
			12/17/2020	LAKESIDE INTERNATIONAL TRUCKS	Consumable Tools	549.60
		P2000661	12/17/2020	US BANK	Consumable Tools	804.81
Cost Pools-Field Small Tools PROG TOTAL						4,174.29
41-4350-4230-62160	Cleaning Contrac	P2000644	12/23/2020	ALSCO INC	UNIFORMS	379.10
41-4350-4230-63400	Operating Supply		12/17/2020	DECKER SUPPLY CO INC	Operating Supplies	130.00
			12/17/2020	KELLEY WILLIAMSON CO	Operating Supplies	633.64
			12/10/2020	POMPS TIRE SERVICE INC	Operating Supplies	114.38
			12/17/2020	WIEDENBECK INC	Operating Supplies	1,335.44
			12/17/2020	SAFETY KLEEN SYSTEMS INC	OIL SERVICE RECYCLE	315.00
			12/17/2020	INTERSTATE BATTERIES OF ROCKFO	Operating Supplies	25.98
			12/17/2020	NAPA AUTO PARTS	Operating Supplies	45.84
			12/23/2020	KIMBALL MIDWEST	ON TIME DISCOUNT	1,176.75
			12/17/2020	DEL CITY	Operating Supplies	119.18

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
			12/17/2020	NORTH CENTRAL UTILITY OF WI LL	Operating Supplies	67.80
		P2000644	12/23/2020	ALSCO INC	TOWELS	151.00
41-4350-4230-63516	Welding Supplies		12/17/2020	WELDERS SUPPLY CO BELOIT INC	CYLINDER RENTAL-DPW	526.04
41-4350-4230-63602	Consumable Tools		12/17/2020	J AND J BEARING AND TRUCK PART	Consumable Tools	230.85
			12/17/2020	WIEDENBECK INC	Consumable Tools	51.28
			12/17/2020	DRAEGER TOOLS LLC	Consumable Tools	240.75
			12/17/2020	AMP TOOLS LLC	Consumable Tools	36.95
		P2000661	12/17/2020	US BANK	Consumable Tools	448.73
41-4350-4230-64918	Marketing		12/23/2020	JANESVILLE GAZETTE INC	LEGAL NOTICE DPW 2021-8,2021-4	138.75
Cost Pools-Shop Operations PROG TOTAL						6,167.46
41-4350-4270-63500	R&M Supplies		12/23/2020	ALSCO INC	MATS	182.50
		P2000644	12/23/2020	ALSCO INC	MATS	182.50
41-4350-4270-65335	Portable Toilet		12/23/2020	ACE PORTABLES INC	Portable Toilet Rental	755.93
Cost Pools-Buildings/Grounds PROG TOTAL						938.43
41-4350-4271-62201	Electric		12/23/2020	ROCK ENERGY COOPERATIVE	Electric	2.26
Cost Pools-Salt Shed Operation PROG TOTAL						2.26
41-4551-4082-62201	Electric		12/23/2020	ROCK ENERGY COOPERATIVE	Electric	0.93
County Parks-Carver Roehl PROG TOTAL						0.93
41-4551-4083-62201	Electric		12/23/2020	ROCK ENERGY COOPERATIVE	Electric	32.04
County Parks-Gibbs Lake PROG TOTAL						32.04
41-4551-4084-62201	Electric					

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
			12/10/2020	ALLIANT ENERGY/WP&L	Electric	27.58
County Parks-Happy Hollow PROG TOTAL						27.58
41-4551-4088-62201	Electric		12/23/2020	ROCK ENERGY COOPERATIVE	ELECTRIC	52.70
County Parks-Beckman Mill PROG TOTAL						52.70
41-4551-4090-62201	Electric		12/10/2020	ALLIANT ENERGY/WP&L	Electric	42.14
County Parks-Royce Dallman PROG TOTAL						42.14
41-4551-4091-62201	Electric		12/10/2020	ALLIANT ENERGY/WP&L	Electric	73.85
County Parks-Sportsman PROG TOTAL						73.85
41-4551-4093-62201	Electric		12/23/2020	ALLIANT ENERGY/WP&L	Electric	27.59
County Parks-Sweet Allyn PROG TOTAL						27.59
41-4551-4095-62164	Disposal Service	P2000259	12/23/2020	BADGERLAND DISPOSAL	DECEMBER DISPOSAL SERVICES	317.00
41-4551-4095-64900	Other Expenses	P2000288	12/10/2020	FIRST AYD CORPORATION	TRASH LINERS	189.09
		P2000293	12/03/2020	FRANK SILHA AND SONS EXCAVATIN	SHRED DIRT SPECIAL PROJECT	169.33
		P2000304	12/23/2020	MENARDS	PARKS MISC	54.47
		P2000362	12/23/2020	FERRELLGAS LP	EQUIP RENT 11/2020 TO 11/2021	12.00
		P2000367	12/23/2020	ALSCO INC	UNIFORMS	77.00
		P2000661	12/17/2020	US BANK	USPS	4.10
		P2002136	12/23/2020	BOHMZ PEST SERVICES	RACCOON REMOVAL AT ROCK	189.00
County Parks-General Maint PROG TOTAL						1,011.99
41-4551-4102-62201	Electric					

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			12/23/2020	ROCK ENERGY COOPERATIVE	Electric	(7.05)
County Parks-Turtle Creek Pkwy PROG TOTAL						(7.05)
41-4551-4110-63100	Office&Misc Exp	P2000661	12/17/2020	US BANK	OFFICE SUPPLIES	70.54
41-4551-4110-64200	Training	P2000661	12/17/2020	US BANK	AF WPRA	744.00
41-4551-4110-64900	Other Expenses	P2000661	12/17/2020	US BANK	BADGER CONTRACTORS	32.04
County Parks-Administration PROG TOTAL						846.58
41-4592-4800-67200	Captial Improve	P2002104	12/03/2020	FRANK SILHA AND SONS EXCAVATIN	SHREDDED TOPSOIL FOR INDIANFOR	134.07
		P2002161	12/23/2020	MENARDS	2" ANGLE SASH BRUSH	103.44
		P2002162	12/23/2020	AMERICAN INDUSTRIAL STEEL AND	BUMPER POSTS 6"X7' SCH 10	237.00
Parks Capital Projects PROG TOTAL						474.51

I have reviewed the preceding payments in the total amount of **\$265,580.39**

Date: _____ Dept Head _____

Committee Chair _____

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REPORT COMPLETE!

Report Total: 667,775.99

For Job Numbers: 2123246, 2124905, 2128940, 2128710, 2131319, 2133951