

Rock Haven P.O. Box 920 Janesville, Wisconsin 53547-0920 Phone 608-757-5076 Fax 608-757-5026

AMENDED 7/8/2021

HEALTH SERVICES COMMITTEE Wednesday, July 14, at 9:00 a.m. CALL: 1-312-626-6799 MEETING ID: 840 7876 1625

Topic: Health Service Committee

Time: July 14, 2021 09:00 AM Central Time (US and Canada)

Join Zoom Meeting:

https://us02web.zoom.us/j/84078761625?pwd=ZzBKZEhSdHc0WXh0OUdVby9ZREZLZz09

Meeting ID: 840 7876 1625

Password: 5076

Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 929 205 6099 US (New York)
- +1 253 215 8782 US
- +1 301 715 8592 US
- +1 346 248 7799 US (Houston)
- +1 669 900 6833 US (San Jose)

Meeting ID: 840 7876 1625

Find your local number: https://zoom.us/u/ac7VPUjL6j

If you are interested in providing public comments on items on this agenda, you must submit your comments by Tuesday, July 13, 2021 by 1pm. To submit a public comment use the following email: lynch@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- > Supervisors: Please identify yourself by name
- ➤ Please mute your phone when you are not speaking to minimize background noises
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning

Please contact Michelle at (608)757-5076 if you are going to be late or if you will not be able to attend the meeting.

HEALTH SERVICES COMMITTEE Wednesday, July 14, 2021 - 9:00 A.M.

AMENDED 7/8/2021

AGENDA

- 1. Call to Order
- 2. Approval of Agenda
- 3. Introductions, Citizen Participation, Communications, and Announcements
- 4. Approval of Minutes June 9 and July 8, 2021
- 5. Review of Payments
- 6. Budget Transfers
- 7. Resolutions and Committee Action
- 8. Information Items
 - A. Director of Nursing
 - B. Dr. Shaikh Rock Haven Medical Director
 - C. Oak Medical Onsite Physician Services
 - D. Semi-Annual Report Attendance at Conventions/Conferences
 - E. First Community Credit Union Add Natalie, NHA and Remove Sara Beran and Ashley Kabor to/from Accounts
 - F. Rock Haven Employee Morale Comments
 - G. Resolution for time in a half and how it's affecting Rock Haven (Annette HR)
- 9. Staff Reports
 - A. Maintenance Dave Froeber
 - B. Financial Results Joanne Foss
 - C. Administrative Report Natalie Rolling-Edlebeck
- 10. Committee Requests
- 11. Next Meeting Date The next regular meeting of the Health Services Committee will be Wednesday, August 11, 2021 in person
- 12. Adjournment

*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

HEALTH SERVICES COMMITTEE

June 9, 2021

<u>CALL TO ORDER</u> – Chair Brien called the teleconference meeting of the Health Services Committee to order at 9:00 a.m.

<u>COMMITTEE MEMBERS PRESENT</u>: Chair Brien, Beaver, Schulz, Bonkamp and Leavy

STAFF MEMBERS PRESENT: Natalie Rolline-Edlebeck, NHA; Sophia Schoen, Interim DON; Dave Froeber, Maintenance; Renae Thompson, ADON; Joanne Foss, Finance; Steve Barnett, Admission Coordinator; Heidi Azarela, Social Worker; Kim Rueth, MDS Nurse; Ashley Kabor, Finance; Rebecca Shellenberger, AA

OTHERS PRESENT: Josh Smith, County Administrator; Annette Mikula, Human Resources; Susan Conaway, Genesis Therapy; Lorin Cox

<u>APPROVAL OF AGENDA</u> – Supervisor Beaver moved approval of agenda with omitting 8E, second by Supervisor Bomkamp. ADOPTED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – There was one public letter that was submitted upset about the reversal of the COVID-19 mandate.

<u>APPROVAL OF MINUTES – May 12, 2021</u> – Supervisor Bomkamp moved approval of the May 12, 2021 minutes, second by Supervisor Leavy. APPROVED

<u>REVIEW OF PAYMENTS</u> – Committee reviewed payments.

BUDGET TRANSFERS - None

RESOLUTIONS AND COMMITTEE ACTION - None

INFORMATION ITEM –

<u>DIVISION OF QUALITY CONTROL COMPLAINT SURVEY MAY 24, 2021</u> – The complaint was that there was no social worker in the building. This was found to be untrue and exited with no fines.

ROCK HAVEN VOTED BEST OF THE BEST FROM JANESVILLE GAZETTE – Rock Haven is in the running for being voted best of the best in Rock County by the

Health Services Committee June 9, 2021 Page 2

Janesville Gazette. Voting will be taken place and the top 3 will be invited to a red carpet event for the reveal of the winner.

NURSE PRACTITIONER MODEL – Natalie Rolling-Edlebeck stated that at this time she couldn't hire a nurse practitioner as there was no medical director for them to follow. A meeting with Oak Medical is being setup to see what they can offer Rock Haven. The company would do their own physician billing and the Rock Haven finance department would no longer do.

ROCK HAVEN IMPROVIG STAFF MORALE – Susan Conway from Genesis Therapy spoke on the morale improvement at Rock Haven. The past year and half has been miserable, the tension and walking on egg shells every day. She stated that the morale has improved since Natalie Rolling-Edlebeck has joined the team. She has brought back many smiles and pleasant moods in the building with complimenting the staff and is very much appreciated.

REPORTS -

<u>MAINTENANCE – DAVE FROEBER</u> – The quality assurance report and safety committee minutes were provided.

<u>FINANCIAL RESULTS – JOANNE FOSS</u> – Joanne Foss explained the 4th quarter report.

<u>ADMINISTRATIVE REPORT – NATALIE ROLLING-EDLEBECK</u> – Natalie Rolling-Edlebeck went over her report information. Answered questions from the committee.

STAFF REPORTS -

ADMINISTRATIVE REPORT -

<u>COMMITTEE REQUESTS</u> – Supervisor Leavy would like to look at how Rock Haven could save money, overtime costs.

<u>NEXT MEETING DATE</u> – The next regular meeting of the Health Service Committee is scheduled for Wednesday, July 14, 2020 at 9 a.m. via Zoom.

<u>ADJOURNMENT</u> – Supervisor Schulz moved to adjourn at 10:15 a.m., second by Supervisor Beaver ADOPTED by acclamation.

Respectfully submitted, Michelle Lynch

COMMITTEE REVIEW REPORT WITH DESCRIPTION

| Account Number | Account Name | PO# | Check Date | Vendor Name | Description | Inv/Enc Amt |
|-----------------------|---------------------|-------------|-------------------|-------------------|--------------------------------------|-------------|
| 32-8000-8100-64408 | Disposables | | | | | 440.00 |
| | | P2100360 | 06/17/2021 | CONCORDANCE HEAL | THCARE SOLUTIO ATTENDS | 413.00 |
| | | | | | Support Service Materials PROG TOTAL | 413.00 |
| I have reviewed the | e preceding paym | ents in the | total amount o | f \$413.00 | | |
| Date: | | | Dept Head _ | | | |
| | | Com | mittee Chair _ | | | |

COMMITTEE REVIEW REPORT WITH DESCRIPTION

| Account Number | Account Name | PO# | Check Date | Vendor Name | Description | Inv/Enc Amt |
|--------------------|---------------------|----------|------------|--------------------------------|-------------------------------------|-------------|
| 32-3260-0000-64904 | Sundry Expense | P2100405 | 06/17/2021 | US BANK | OTHER SUPPLIES & EXP | 574.74 |
| | | F2100403 | 00/17/2021 | US BAIN | OTHER SUFFLIES & EXP | 574.74 |
| | | | | | General Donations PROG TOTAL | 574.74 |
| 32-4000-0000-63111 | Paper Products | | | | | |
| | | P2100439 | 06/03/2021 | SYSCO FOODS OF BARABOO LLC | COVID PAPER PRODUCTS | 55.12 |
| 2-4000-0000-64000 | Medical Supplies | | | | | |
| | | P2100356 | 06/10/2021 | DIRECT SUPPLY EQUIPMENT | COVID MED SUPPLIES | 708.00 |
| | | | | | RH COVID-19 Response PROG TOTAL | 763.12 |
| 32-7260-7400-62171 | Ambulance | | | | | |
| | | P2100369 | 06/10/2021 | LAVIGNE BUS COMPANY INC | TRANSPORTATION | 845.50 |
| | | P2101249 | 06/17/2021 | CAPITOL EXPRESS TRANSPORTATION | TRANSPORTATION | 155.00 |
| 32-7260-7400-62179 | Pharmacy | | | | | |
| | | P2100437 | 06/10/2021 | THRIFTY WHITE PHARMACY | PHARMACY | 2,682.59 |
| 32-7260-7400-62180 | PHYSICAL THEF | | | | | |
| | 0 " 1 | P2100353 | 06/10/2021 | GENESIS REHABILITATION SERVICE | PT | 15,059.67 |
| 32-7260-7400-62185 | Occupational | P2100353 | 06/10/2021 | GENESIS REHABILITATION SERVICE | ОТ | 11,109.72 |
| 32-7260-7400-62186 | Speech Therapy | F2100333 | 00/10/2021 | GENESIS REHABIEITATION SERVICE | 01 | 11,103.72 |
| 32-7200-7400-02100 | оресси тистару | P2100353 | 06/10/2021 | GENESIS REHABILITATION SERVICE | ST | 638.36 |
| | | | | RI | 1 Contract Services T-18 PROG TOTAL | 30,490.84 |
| | | | | | | ····· |
| 32-7500-7350-63109 | Other Supplies | P2100405 | 06/17/2021 | US BANK | FLOWERS/DIRT | 426.76 |
| 32-7500-7350-64300 | Rec Therapy | P2100405 | 06/17/2021 | US BAIN | PLOWERS/BIIVI | 420.70 |
| 52-7300-7330-04300 | Nec Therapy | P2100359 | 06/17/2021 | CHARTER COMMUNICATIONS | REC THERAPY CABLE TV | 1,452.24 |
| | | | | Program | Service Administration PROG TOTAL | 1,879.00 |
| | | | | , , og.a | | 3.5 |
| 32-8000-8100-63100 | Office&Misc Exp | D0/00055 | 001041005 | OFFICE DDG ING | OFFICE CUIPPUIFC | 005.50 |
| | | P2100380 | 06/24/2021 | OFFICE PRO INC | OFFICE SUPPLIES | 885.50 |
| | | P2100405 | 06/17/2021 | US BANK | OFFICE SUPPLIES | 939.21 |
| | | P2100688 | 06/24/2021 | NEWBOLD CORP | INK ROLL FOR IMPRINTER | 108.21 |
| | | | | | | |

COMMITTEE REVIEW REPORT WITH DESCRIPTION

| Account Number | Account Name | PO# | Check Date | Vendor Name | Description | Inv/Enc Amt |
|--------------------|---------------------|--|---------------------------------------|--------------------------------|------------------------------------|-------------|
| 32-8000-8100-63101 | Postage | | | | | |
| | | P2100400 | 06/10/2021 | POSTMASTER JANESVILLE | PO BOX FEE | 388.00 |
| | | P2100405 | 06/17/2021 | US BANK | POSTAGE | 35.70 |
| 32-8000-8100-63104 | Print/Duplicate | | | | | |
| | | P2100397 | 06/24/2021 | ROCK COUNTY HEALTH CARE CENTER | CHECKS FOR PETTY CASH | 38.03 |
| | | P2100405 | 06/17/2021 | US BANK | PRINTING/DUPLICATING | 241.78 |
| 32-8000-8100-63109 | Other Supplies | | | | | |
| | | P2100363 | 06/24/2021 | GORDON FOOD SERVICE | MAT OTHER SUPPLIES | 235.45 |
| | | P2100405 | 06/17/2021 | US BANK | OTHER SUPPLIES | 10.00 |
| | | P2100425 | 06/24/2021 | ROCK COUNTY HEALTH CARE CENTER | BEAUTY SUPPLIES | 23.26 |
| 32-8000-8100-64000 | Medical Supplies | * Administration manufacture (Manufacture (M | entanonales Monto Annino de Annes Mon | | | |
| * | | P2100346 | 06/24/2021 | MCKESSON MEDICAL SURGICAL MN S | MED SUPPLIES | 3,950.10 |
| ¥ | | P2100350 | 06/03/2021 | KCIUSA | MED SUPPLIES | 1,826.20 |
| | | P2100354 | 06/24/2021 | EZ WAY INC | MED SUPPLIES | 415.90 |
| | | P2100363 | 06/24/2021 | GORDON FOOD SERVICE | MED SUPPLIES | 371.60 |
| | | P2100366 | 06/24/2021 | MEDLINE INDUSTRIES INC | MED SUPPLIES | 14,161.97 |
| | | P2100399 | 06/24/2021 | PROFESSIONAL MEDICAL INC | MED SUPPLIES | 1,924.39 |
| | | P2100405 | 06/17/2021 | US BANK | MED SUPPLIES | 149.25 |
| 32-8000-8100-64003 | Oxygen Supplies | | | | 0.040514 0.11051450 | 504.00 |
| | | P2100428 | 06/10/2021 | NORTHWEST RESPIRATORY SERVICES | OXYGEN SUPPLIES | 561.29 |
| 32-8000-8100-64408 | Disposables | B0400040 | 00/47/0004 | MOVEDON MEDICAL CURCICAL MAIS | DISPOSABLES | 128.94 |
| | | P2100346 | 06/17/2021 | MCKESSON MEDICAL SURGICAL MN S | DISPOSABLES | |
| | | P2100360 | 06/24/2021 | CONCORDANCE HEALTHCARE SOLUTIO | | 1,683.80 |
| 7/4 | | P2100399 | 06/24/2021 | PROFESSIONAL MEDICAL INC | DISPOSABLES | 3,730.19 |
| 32-8000-8100-65331 | Equip Lease | D0400040 | 00/47/0004 | MOVEGOON MEDICAL CURCICAL MINE | FOURLEASE | 64.50 |
| | | P2100346 | 06/17/2021 | MCKESSON MEDICAL SURGICAL MN S | EQUIP LEASE | 04.50 |
| | | | | Su | pport Service Materials PROG TOTAL | 31,873.27 |
| 32-8000-8200-62104 | Consult Services | | | | | |
| | | P2100437 | 06/10/2021 | THRIFTY WHITE PHARMACY | CONSULTING SERVICES | 2,013.37 |
| 32-8000-8200-63109 | Other Supplies | | | | | |
| | | P2100392 | 06/17/2021 | ROCK MED LTC PHARMACY | OTC'S | 86.42 |
| | | P2100437 | 06/10/2021 | THRIFTY WHITE PHARMACY | OTHER SUPPLIES & EXP | 6,088.37 |

COMMITTEE REVIEW REPORT WITH DESCRIPTION

FOR THE MONTH OF JUNE 2021

| Account Number | Account Name | PO# | Check Date | Vendor Name | Description | Inv/Enc Amt |
|--------------------|---------------------|----------|------------|---|--------------------------------------|-------------|
| | | | | • | Support Service-Pharmacy PROG TOTAL | 8,188.16 |
| 32-8000-9100-63109 | Other Supplies | | | | | |
| | • • | P2100363 | 06/24/2021 | GORDON FOOD SERVICE | OTHER SUPPLIES | 197.64 |
| | | P2100405 | 06/17/2021 | US BANK | OTHER SUPPLIES | 584.55 |
| | | P2100439 | 06/24/2021 | SYSCO FOODS OF BARABOO LLC | OTHER SUPPLIES | 228.96 |
| 32-8000-9100-63111 | Paper Products | | | | | |
| | | P2100363 | 06/24/2021 | GORDON FOOD SERVICE | PAPER PRODUCTS | 66.21 |
| | | P2100439 | 06/17/2021 | SYSCO FOODS OF BARABOO LLC | PAPER PRODUCTS | 135.71 |
| 32-8000-9100-64102 | Dairy | | | | | |
| | | P2100358 | 06/24/2021 | COUNTRY QUALITY DAIRY | DAIRY | 2,155.70 |
| | | P2100363 | 06/24/2021 | GORDON FOOD SERVICE | DAIRY | 245.77 |
| | | P2100439 | 06/24/2021 | SYSCO FOODS OF BARABOO LLC | DAIRY | 887.95 |
| 32-8000-9100-64105 | Groceries | | | | | |
| | | P2100363 | 06/24/2021 | GORDON FOOD SERVICE | GROCERY | 4,568.01 |
| | | P2100385 | 06/24/2021 | PAN-O-GOLD BAKING CO | BREAD | 447.23 |
| | | P2100405 | 06/17/2021 | US BANK | GROCERY | 337.54 |
| | | P2100406 | 06/24/2021 | TROPIC JUICES INC | JUICE | 654.00 |
| | | P2100425 | 06/24/2021 | ROCK COUNTY HEALTH CARE CENTE | | 12.23 |
| | | P2100439 | 06/24/2021 | SYSCO FOODS OF BARABOO LLC | GROCERY | 5,184.33 |
| 32-8000-9100-64107 | Meat | | | | | |
| | | P2100363 | 06/24/2021 | GORDON FOOD SERVICE | MEAT | 2,006.17 |
| | | P2100439 | 06/24/2021 | SYSCO FOODS OF BARABOO LLC | MEAT | 2,313.10 |
| 32-8000-9100-64109 | Supplements | | | A. L. | | |
| | | P2100405 | 06/17/2021 | US BANK | SUPPLEMENTS | 95.94 |
| | | P2100439 | 06/24/2021 | SYSCO FOODS OF BARABOO LLC | SUPPLEMENTS | 499.62 |
| | | | | Supp | ort Services-Food Service PROG TOTAL | 20,620.66 |
| 32-8000-9200-62420 | Mach/Equp R&M | | | 9 | | |
| | (A) (A) | P2100172 | 06/03/2021 | ASC1 INC | OPTIPURE CTOS-10 DROP IN FILTE | 47.57 |
| | | P2100284 | 06/17/2021 | US BANK | MACHINERY EQUIP | 226.42 |
| | | P2100346 | 06/24/2021 | MCKESSON MEDICAL SURGICAL MN S | MACH & EQUIP REPAIR | 242.34 |
| 32-8000-9200-62450 | Grounds Imp R&I | M | | | | |

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COMMITTEE REVIEW REPORT WITH DESCRIPTION

| Account Number | Account Name | PO# | Check Date | Vendor Name | Description | Inv/Enc Amt |
|--|----------------------|----------|------------|--------------------------------|------------------------------------|-------------|
| | | P2100340 | 06/24/2021 | DVORAK LANDSCAPE SUPPLY LLC | ROCK WISCONSIN 3/4" YARD | 866.87 |
| 32-8000-9200-62460 | BLDG SERV R&N | | | | | |
| | | P2100284 | 06/17/2021 | US BANK | BUILDING SERV EQUIP | 1,458.94 |
| | | P2100412 | 06/17/2021 | TAS COMMUNICATIONS INC | E-ALARM | 39.50 |
| 32-8000-9200-62463 | File Alarm | | | | | |
| 2000 New Proposity Address Add | was paratel constant | P2101435 | 06/10/2021 | PROTECTION TECHNOLOGIES | 4 RELAYS, 1 BACKUP BOX REPLACE | 2,413.00 |
| 32-8000-9200-62470 | Building R&M | | | | | |
| | | P2100386 | 06/17/2021 | FIRST SUPPLY LLC-MADISON | GP400 70562 1/2 SOLENOID VLV L | 688.99 |
| | | P2101418 | 06/10/2021 | BOWERS SEWER AND DRAIN CLEANIN | UNCLOGGING OF GARBAGE DISPOSAL | 155.00 |
| | | P2101498 | 06/24/2021 | COLLINS SANITARY | SEMI ANNUAL GREASE TRAP CLEANI | 420.00 |
| 32-8000-9200-63109 | Other Supplies | | | | | |
| | | P2100284 | 06/17/2021 | US BANK | OTHER SUPPLIES & EXP | 451.40 |
| | | P2100391 | 06/10/2021 | HOH WATER TECHNOLOGY INC | JUNE MONTHLY CONTRACT | 505.00 |
| | | P2100425 | 06/10/2021 | ROCK COUNTY HEALTH CARE CENTER | ANT KILLER | 10.93 |
| | | | | Suppo | ort Service-Maintenance PROG TOTAL | 7,525.96 |
| 32-8000-9300-62163 | Laundry | | | | | |
| 02 0000 0000 02.00 | Laarrary | P2100345 | 06/24/2021 | ARAMARK UNIFORM SERVICES INC | LAUNDRY SERVICES | 7,078.60 |
| 32-8000-9300-62164 | Disposal Service | | | | | |
| | | P2100343 | 06/17/2021 | BADGERLAND DISPOSAL | DISPOSAL SERVICES | 1,129.68 |
| | | P2100352 | 06/17/2021 | HEALTHCARE WASTE MANAGEMENT IN | MED WASTE | 128.48 |
| | | P2100380 | 06/24/2021 | OFFICE PRO INC | SHREDDING SERVICE | 36.19 |
| | | P2101142 | 06/17/2021 | MADISON ENVIRONMENTAL RESOURCI | MED WASTE | 185.92 |
| 32-8000-9300-63109 | Other Supplies | | | | | |
| | | P2100363 | 06/17/2021 | GORDON FOOD SERVICE | ES OTHER SUPPLIES | 53.12 |
| | | P2100365 | 06/17/2021 | MENARDS | OTHER SUPPLIES & EXPENSES | 281.91 |
| 32-8000-9300-63111 | Paper Products | | | | | |
| | | P2100346 | 06/17/2021 | MCKESSON MEDICAL SURGICAL MN S | PAPER PRODUCTS | 1,241.78 |
| | | P2100399 | 06/24/2021 | PROFESSIONAL MEDICAL INC | PLASTIC LINERS | 1,652.04 |
| 32-8000-9300-63404 | Janitor/Cleaning | | | | | |
| | | P2100365 | 06/17/2021 | MENARDS | JANITORIAL/CLEANING EXPENSES | 87.55 |
| | | P2100431 | 06/24/2021 | HOME DEPOT PRO,THE | ES CLEANING SUPPLIES | 90.08 |
| | | | | | | |

COMMITTEE REVIEW REPORT WITH DESCRIPTION

| Account Number | Account Name | PO# | Check Date | Vendor Name | Description | | | | | |
|--------------------|------------------|----------|------------|-------------------------------|--|-----------|--|--|--|--|
| | | | | Supp | ort Services-Environmental PROG TOTAL | 11,965.35 | | | | |
| 32-8000-9500-62104 | Consult Services | | | | | | | | | |
| | | P2100351 | 06/10/2021 | JT AND ASSOCIATES LLC | CONSULTING SERVICES | 1,400.00 | | | | |
| | | P2100394 | 06/10/2021 | SPECIALIZED MEDICAL SERVICES | CONSULTING SERVICES | 168.75 | | | | |
| 32-8000-9500-62189 | Other Medical | | | | | | | | | |
| | | P2100372 | 06/24/2021 | NURSES PRN | AGENCY STAFFING | 11,801.89 | | | | |
| | | P2100937 | 06/24/2021 | PLEX CAPITAL LLC | AGENCY STAFFING | 9,231.75 | | | | |
| | | P2100947 | 06/24/2021 | MAXIM HEALTHCARE SERVICES INC | AGENCY STAFFING | 27,501.98 | | | | |
| 32-8000-9500-64415 | Provider Tax | | | | | | | | | |
| | | P2100404 | 06/10/2021 | WISCONSIN DEPARTMENT OF HEALT | TH PROVIDER TAX | 21,760.00 | | | | |
| | | | | Supp | port Service-Administration PROG TOTAL | 71,864.37 | | | | |
| 32-8000-9700-62174 | Internist | | | | | | | | | |
| | | P2100553 | 06/17/2021 | SHAIKH,DR SUHAIL A | INTERNIST | 8,800.00 | | | | |
| | | | | Sup | port Services-Medical Staff PROG TOTAL | 8,800.00 | | | | |
| 32-9000-9940-61920 | Physicals | | | | | | | | | |
| | 15 | P2100427 | 06/17/2021 | BELOIT HEALTH SYSTEM | PHYSICALS | 186.00 | | | | |
| | | | | Ge | neral Service Emp Benefits PROG TOTAL | 186.00 | | | | |

ROCK COUNTY

COMMITTEE REVIEW REPORT WITH DESCRIPTION

06/24/2021

| Account Number | Account Name | PO# | Check Date | Vendor Name | Description | Inv/Enc Amt |
|---------------------|--------------------|------------|----------------|----------------|-------------|-------------|
| I have reviewed the | e preceding paymer | nts in the | total amount o | f \$194,731.47 | | |
| Date: | | | Dept Head _ | | | |
| | | Com | nmittee Chair | | | |

ROCK COUNTY

COMMITTEE REVIEW REPORT WITH DESCRIPTION

06/24/2021

FOR THE MONTH OF JUNE 2021

Account Number Account Name

PO#

Check Date Vendor Name

Description

Inv/Enc Amt

REPORT COMPLETE!

Report Total: 195,144.47

For Job Numbers: 2190339, 2193316, 2193322, 2193328, 2196511, 2196515, 2200047, 2200049

MEMORANDUM

To:

Health Services Committee

From:

Natalie Rolling-Edlebeck

Date:

July 1, 2021

Re:

Semi-Annual Report - Attendance at Conventions/Conferences

There was no attendance at any training, convention or conference that exceeded total costs of \$1,000 per event, per employee during the period January 1 through June 30, 2021.

cc Josh Smith

To:

Natalie Rolling-Edlebeck

From:

Joanne Foss

Date:

May 11, 2021

Subject:

Rock Haven 1st Quarter 2021 Financial Results

Attached please find a schedule showing the 1st quarter 2021 financial results for Rock Haven compared to the 2021 budget. Figures shown are through March. Through the end of the 1st quarter we should be at 25% of our budget. Following are explanations for some items that are different than expected:

Revenues:

- **Private Pay is under.** Private pay was budgeted for 19 patients per day and through the 1st quarter of 2021 we averaged 8 patients per day.
- Rents & Commissions are under. This is for commissions we received from our vending machine. We budgeted to receive \$63/month but averaged \$35/month through the 1st quarter.
- Intergovernmental Charges Federal is under. Medicare is under. Medicare was budgeted for 14 patients per day, through the 1st quarter of 2021 we averaged 4 patients per day. Medicaid is under. Medicaid was budgeted for 89 patients per day, through the 1st quarter of 2021 we averaged 81 patients per day.

Overall total revenues were at 14% which is 11% under our 1st quarter projections.

Expenses:

- Overtime Wages are over. While productive wages are under in expenses through the 1st quarter overtime wages were over for RN's at Limestone Court (31%), RN's at Sandstone Court (38%), LPN's at Sandstone Court (124%), CNA's at Limestone Court (38%), CNA's at Sandstone Court (41%), RN Supervisors (43%), Food Service (94%) and Environmental Services (51%).
- Per Diems are over. This is for per diem paid to members of the Health Services Committee. We budgeted \$303/month actual expenses in the 1st quarter averaged \$450/month.
- Janitorial/Other Cleaning Services are over. The January Statement for disposal services was higher because it included the month of December. The company did not send a December statement.
- Utility Services are over. Expenses for Natural gas was budgeted for approximately \$1,667/month and through the 1st quarter averaged \$6,095/month which included a portion of December 2020 charges. Rate projections for utility costs were not known at the time when preparing the 2021 budget.
- **Telephone Services is over.** Monthly telephone usage including 8 cell phones and 4 Smart Phones were budgeted for \$2,609/month, through the 1st quarter expenses averaged \$2,960/month. Monthly expenses are cross-charged from the Rock County IT Department.
- Building Service Equipment R&M is over. The overage is due to the annual fire & security inspection agreement (\$11,196) charged in the 1st quarter.
- Sundry Repair & Maintenance Services are over. Semi-annual charge for Relias training software (\$8,018.33) and a quarterly charge for our Electronic Charting system software maintenance including clinical setup/training (\$5,439.03) were charged in the 1st quarter.

Memo: 1st Quarter 2021 Financial Results

- Operating Supplies are over. This is the clothing allowance for Nursing Assistants, dietary staff, environmental services and materials staff that are paid at the beginning of the year.
- Medical Supplies are over. PPE continues to be purchased due to COVID-19. Some of the PPE that have been ordered for COVID include N95 Masks, shields, hand sanitizer, gloves and 3 ply masks.
- **Training Expense is over.** Expenses in the 1st quarter included Director of Nursing Basics Virtual training for 2 Nurse Managers, Training for 2 MDS RN's, Provider Relief Fund Reporting requirements & Medicaid Cost Webinar for Finance staff, and Respirator Fit Test for staff provided by Mercy Health.

After the total appropriation was adjusted for budgeted depreciation which does not affect the tax levy, overall total expenditures are at 24% which is 1% under our 1st quarter projections.

ROCK COUNTY 1st QUARTER 2021 REPORT

| Object | Description | Budget | Actual | <u>%</u> |
|--|--|--------------|--------------|--|
| | PRIVATE PAY | \$3,355,692 | \$511,551 | 15% |
| | RENTS & COMMISSIONS | \$760 | \$104 | 14% |
| | INTERGOVNMTL CHRGS-FEDERAL | \$9,020,729 | \$1,365,190 | 15% |
| | CONTRIBUTIONS | \$11,800 | Ψ1,000,100 | 1370 |
| | MISC. GENERAL REVENUE | \$19,495 | \$4,948 | 25% |
| | TRANSFERS IN | \$645,702 | \$4,940 | 25% |
| 4700 | TIVANOI ENO IN | \$045,702 | | |
| TOTAL | REVENUES | \$13,054,178 | ¢4 994 702 | 4.40/ |
| TOTAL | INEVEROES | \$13,054,176 | \$1,881,793 | 14% |
| 6110 | PRODUCTIVE WAGES | \$8,029,539 | \$1,774,827 | 22% |
| | OVERTIME WAGES-PRODUCTIVE | \$567,700 | \$280,375 | 49% |
| 1772 | PER DIEMS | \$3,639 | \$1,350 | 37% |
| | FICA | \$658,680 | \$137,483 | 21% |
| | RETIREMENT | \$581,186 | \$111,321 | 19% |
| | INSURANCE BENEFITS | \$3,038,232 | \$471,602 | |
| | COMPENSATION | \$127,448 | \$14,479 | 16% |
| | OTHER PERSONAL SERVICES | | \$963 | 11% |
| | PROFESSIONAL SERVICES | \$6,061 | | |
| 200000000000000000000000000000000000000 | [16] NO. 10 (16) A. C. | \$482,285 | \$13,259 | . 3% |
| | FINANCIAL SERVICES | \$8,379 | 007.007 | |
| | JANITORIAL/OTHER CLEANING SERV | \$98,706 | \$25,687 | 26% |
| 1100 PER 100 CO. 100 PER 100 P | MEDICAL SERVICES | \$847,765 | \$205,740 | |
| | UTILITY SERVICES | \$261,950 | \$80,321 | 31% |
| | TELELPHONE SERVICES | \$31,308 | \$8,879 | The second secon |
| | MACHINERY & EQUIP R & M | \$37,400 | \$4,556 | |
| | GROUNDS & GROUNDS IMPRV R & M | \$15,000 | \$2,941 | 20% |
| | BLDG SERVICE EQUIPMENT R&M | \$69,387 | \$17,896 | |
| | BUILDING REPAIR & MAINTENANCE | \$30,000 | \$3,249 | |
| | SUNDRY REPAIR & MAINT SERVICES | \$39,712 | \$13,457 | 34% |
| | HUMAN SERVICES | \$10,000 | | |
| | OFFICE SUPPLIES & EXPENSES | \$193,627 | \$38,309 | 20% |
| | PUBLICATIONS, DUES, & SUBSCRIPT. | \$15,363 | \$131 | 1% |
| 6330 | TRAVEL | \$3,325 | \$119 | 4% |
| 6340 | OPERATING SUPPLIES | \$26,271 | \$8,969 | 34% |
| 6400 | MEDICAL SUPPLIES | \$171,814 | \$79,329 | 46% |
| 6410 | CASH FOOD | \$307,703 | \$63,806 | 21% |
| 6420 | TRAINING EXPENSE | \$11,794 | \$6,118 | 52% |
| 6430 | RECREATIONAL SUPPLIES/EXPENSE | \$17,591 | \$4,344 | 25% |
| 6440 | HCC/ROCK HAVEN SUPPLIES/EXP | \$343,756 | \$83,347 | 24% |
| 6441 | EMPLOYEE RECOGNITION | \$2,000 | | |
| | OTHER SUPPLIES AND EXPENSE | \$80,552 | \$2,690 | 3% |
| | UNALLOCATED APPROPRIATION | -\$1,056,308 | -\$261,082 | |
| 6510 | INSURANCE EXPENSE | \$90,960 | \$500 | 6 D I I I |
| | EQUIPMENT LEASE | \$1,000 | | |
| 6539 | OTHER RENTS & LEASES | \$380,137 | | |
| | DEPRECIATION | \$1,056,308 | \$261,082 | 25% |
| | INTEREST PAYMENTS | \$645,702 | \$645,702 | |
| | EQUIPMENT/FURNITURE | \$13,500 | \$0.10,702 | 10070 |
| 0, 10 | | \$10,000 | | |
| TOTAL | EXPENDITURES | \$17,249,472 | \$4,101,747 | 24% |
| | | | | |
| TOTAL | COUNTY SHARE | -\$4,195,294 | -\$2,219,954 | 53% |

Limestone Census

| | | | | | | | | Λ | /lay | 202 | 1 | | | | | | | | | | | | | | | | | | | | | | |
|------------------------|------------------------|--------|----|----|----|----|----|-----|--------------|-----|-----------|-----|------|------|-----|-----|-----|----|----|-----|-----|----|----|---------|-----|--------------|-----|-----|-------------|-----|----|----|----|
| Limestone East | Event | Totals | 1 | 2 | 3 | 4 | 5 | _ | 1 | 1 | _ | 10 | 1: | 1 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| | Medicaid | 372 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 2 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 |
| | Medicare (A) | 13 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | | | | | | | | | | | | | | 1 | 1 | 1 | 1 |
| Limestone East Totals: | | 385 | 13 | 13 | 13 | 13 | 13 | 13 | 13 | 13 | 13 | 12 | 12 | 2 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 13 | 13 | 13 | 13 |
| Limestone West | Event | Totals | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 1: | | | 14 | | | | | | | 21 | | | 24 | | | | | | 30 | |
| | Medicaid | 496 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 5 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 |
| | Medicare (A) | 42 | | | 1 | 1 | 1 | 1 | 1 | 1 | . 1 | . 1 | . : | 1 1 | . 1 | . 1 | 1 | 1 | 1 | 1 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| | Self Pay | 49 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | . 2 | . 2 | . 2 | 2 2 | 2 | 2 2 | 2 | 2 | 2 | 2 | 1 | 1 | 1 | 1 | . 1 | 1 | . 1 | . 1 | 1 | . 1 | 1 | 1 | 1 |
| | Medicare Advantage (A) | 14 | | | | | 1 | 1 | 2 | 2 | 1 | . 1 | . : | 1 1 | . 1 | . 1 | 1 | 1 | | | | | | | | | | | | | | | |
| | Hospice Medicaid | 155 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | ī | 5 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| | Hospice Self Pay | 31 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | . 1 | . 1 | | 1 1 | . 1 | . 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | . 1 | 1 | . 1 | . 1 | 1 | . 1 | 1 | 1 | 1 |
| | Medicaid HMO | 31 | 1 | 1 | 1 | 1 | 1 | . 1 | 1 | 1 | . 1 | . 1 | . : | 1 1 | . 1 | . 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | . 1 | 1 | . 1 | . 1 | 1 | . 1 | 1 | 1 | 1 |
| | Hospice Medicaid HMO | 12 | | | | | | | | | | | | | | | | | | | | 1 | 1 | 1 | . 1 | . 1 | . 1 | . 1 | 1 | . 1 | 1 | 1 | 1 |
| Limestone West Totals: | | 830 | 25 | 25 | 26 | 26 | 27 | 27 | 28 | 28 | 27 | 27 | 27 | 7 27 | 27 | 27 | 27 | 27 | 26 | 26 | 26 | 27 | 27 | 27 | 27 | 27 | 27 | 27 | 27 | 27 | 27 | 27 | 27 |
| | | 1 | | | | | | | | | | _ | | | | 1 | F | | | | | | | l and a | 1 | 1 | | | | | 1 | _ | |
| Limestone Census Days | | 1215 | 38 | 38 | 39 | 39 | 40 | 40 | 41 | 41 | 40 | 39 | 39 | 9 39 | 39 | 39 | 39 | 39 | 38 | 38 | 38 | 39 | 39 | 39 | 39 | 39 | 39 | 39 | 39 | 40 | 40 | 40 | 40 |
| | | | | | | | Sa | | ston ⁄lay | | ensı 1 | us | 1151 | | | | | | | | | | | | | | | | | | | | |
| Sandstone East | Event | Totals | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 1: | 1 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | _ | | _ | _ | 26 | _ | _ | _ | 30 | _ |
| | Medicaid | 516 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 5 16 | 16 | 16 | 18 | 18 | 18 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 |
| | Medicare (A) | 89 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | . 4 | 4 | 4 | 4 | 3 | 3 | 3 | 3 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 1 | 1 | 1 | 1 | 1 |
| | Self Pay | 79 | 2 | 2 | 2 | 2 | 2 | 3 | 3 | 3 | 3 | 3 | 3 | 3 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| | Medicare Advantage (A) | 1 | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Hospice Medicaid | 59 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | . 2 | 2 2 | . 2 | 2 | 1 | 1 | 1 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| | Hospice Self Pay | 9 | | | | | | | | | | | | | | | | | | | | | | | 1 | 1 | . 1 | . 1 | 1 | 1 | 1 | 1 | 1 |
| | Medicaid HMO | 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | 1 | 1 | 1 | 1 | 1 |
| Sandstone East Totals: | | 758 | 25 | 24 | 24 | 24 | 24 | 25 | 25 | 25 | 25 | 25 | 25 | 5 25 | 25 | 25 | 25 | 25 | 25 | 25 | 24 | 24 | 24 | 24 | 24 | 24 | 24 | 24 | 24 | 24 | 24 | 24 | 24 |
| Sandstone West | Event | Totals | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 1 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| Janustone West | LVEIIL | iotais | - | - | - | 7 | | 1 | - | 1 3 | 1 | 1-0 | 1 | | | 1-7 | 1-5 | | + | 1-0 | 1-5 | | | 1 | | | + | + | | + | + | + | |

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Medicaid

Hospice Medicaid

Self Pay

Sandstone West Totals:

Sandstone Census Days

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2021 Patient Revenues for Rock Haven May

| Limestone | | | | | | | | |
|--------------------|--------------|-----------|-------------|-------------|--------------|-------------|--------------|-------------|
| | Actual | Budgeted | | | Actual | Budgeted | is | |
| Revenue | Revenue Rec. | Revenue | Variance | Percentage | Revenue Rec. | Revenue | Variance | Percentage |
| | MTD | MTD | Over/-Under | Over/-Under | YTD | YTD | Over/-Under | Over/-Under |
| Medicare | \$84,216 | \$213,554 | -\$129,338 | -61% | \$392,417 | \$1,040,215 | -\$647,798 | -62% |
| Hospice | \$54,785 | \$49,691 | \$5,094 | 10% | \$332,175 | \$242,043 | \$90,132 | 37% |
| Medical Assistance | \$330,696 | \$364,400 | -\$33,704 | -9% | \$1,588,165 | \$1,774,982 | -\$186,818 | -11% |
| Private Pay | \$194,987 | \$285,004 | -\$90,017 | -32% | \$890,269 | \$1,388,245 | -\$497,976 | -36% |
| Total | \$664,684 | \$912,649 | -\$247,965 | -27% | \$3,203,026 | \$4,445,486 | -\$1,242,460 | -28% |