

#### MINUTES OF BOARD OF HEALTH MEETING

### **February 1, 2017**

Meeting was called to order by Chair Kraft at 6:00 p.m.

<u>Board of Health Members Present</u>: Chair Kraft, Supervisor Peer, Supervisor Bostwick (left at 7:00pm), Supervisor Garrett, Dr. Konkol, Dr. Winter, Mr. Gresens.

Board of Health Members Absent: Dr. Peterson, Ms. Wade.

<u>Staff Members Present</u>: Marie-Noel Sandoval – Health Officer; Dave Pluymers – Assistant Director; Rick Wietersen – Environmental Health Director; Deborah Erickson – Nursing Supervisor North Office; Sancee Siebold – Nursing Supervisor South Office; and Jessica Turner – Administrative Secretary.

Others Present: None at this time.

### Adopt Agenda

Supervisor Bostwick made a motion to adopt the agenda. Dr. Winter seconded the motion. MOTION APPROVED.

### **Approval of Minutes - 1/4/17**

Revisions: On page two of the minutes from 1/4/17, the motion should read as follows: Dr. Konkol made a motion to discuss the resolution. Supervisor Bostwick seconded the motion. MOTION APPROVED.

There was no motion to approve the Resolution-Requesting The Board Of Health To Investigate Options For Dental Services For Low-Income Residents Of Rock County And Report To The County Board. The resolution was tabled indefinitely as stated on page 10.

Dr. Winter made a motion to approve the minutes of the 1/4/17 Board of Health meeting with the correction listed above. Supervisor Peer seconded the motion. MOTION APPROVED.

#### Citizen Participation

None at this time.

### **New Business**

### **Administrative Division**

#### **Review of Bills**

The Board reviewed the Health Department's bills for the months of December 2016 in the amount of \$1,556.23 and January 2017 in the amount of \$1,092.40.

### Transfer of Funds over \$5,000

None at this time.

### **Health Department Report**

#### In the News

According to Ms. Sandoval, a letter with an unknown substance was sent to Paul Ryan's house. The Health Department was notified according to protocol. The substance was found negative for anthrax.

Ms. Sandoval reported that Mr. Wietersen's nitrate tracking project was highlighted by the Department of Health Services. The publication can be found here: <a href="https://www.dhs.wisconsin.gov/publications/p01603.pdf">https://www.dhs.wisconsin.gov/publications/p01603.pdf</a>.

Ms. Sandoval said that the Public Health Department has been on WCLO several times during the 3:30pm radio program. During the first week in January, they talked about the flu and the following week they discussed the Community Health Needs Assessment. The Public Health Department has been asked to be a part of this program once a month. This will occur on the first or second Thursday of the month. Ms. Sandoval stated that the next topic they will discuss is dental health. The topics will be aligned with the Public Health Department's calendar of initiatives.

### Surveillance

Ms. Sandoval reported that there were 14 flu hospitalizations in January. There were no cases reported in January of 2016. However, 36 cases were reported in March last year.

According to Ms. Sandoval, 28 cases of mumps associated with UW-Platteville were reported in Wisconsin. One of the affected students came to work in Janesville and inadvertently exposed co-workers. The Public Health Department immunized the full staff at the place of employment for a reduced rate.

Ms. Sandoval told the Board about a Seoul Hantavirus outbreak associated with rats in Illinois & Wisconsin. The outbreak is associated with ratteries, places where people breed rats for sale or exchange. There is a suspected rattery in Janesville. The CDC is involved in this outbreak. According to Ms. Sandoval, Seoul Hantavirus is transmitted to rats or humans through contact with the rat or its urine and droppings. Mr. Gresens asked if Janesville has a problem with wild rats and whether there is a chance of domesticated rats infecting wild rats. Mr. Wietersen replied that Janesville does not have a lot of wild rats. He stated that there is not much risk of wild rats being infected. Supervisor Peer asked what the symptoms of Seoul Hantavirus are. Ms. Sandoval responded that the symptoms are flu-like in nature, but in a small number of cases they can be more severe. Dr. Konkol added that this strain of Hantavirus is not as bad as other strains. Ms. Sandoval said that Hantavirus is endemic in the rat population in Europe. There is no treatment for humans that become infected.

#### Community Events / Outreach

Ms. Sandoval told the Board that the Community Health Needs Assessment random survey was mailed mid-January and ends March 1. She said 271 completed surveys have been received so far. There is also a web link option that 378 people have completed in English and 29 people have completed in Spanish. Supervisor Bostwick asked if the results can be shared with the Board once they have all been compiled. Ms. Sandoval replied that they are planning to have Ms. Klingensmith present the results at a future meeting.

Mr. Wietersen told the Board members that there is a combined workgroup being formed with members from the Public Health Department, the Planning Department, Land Development, UW Extension, members from each respective Board, and members of the agricultural community in order to address the problem of nitrates in the ground water. The purpose of the group will be to compile data and formulate a plan for a county-wide ad hoc committee. The ad hoc committee will be comprised of people from businesses and areas most affected by nitrates including real estate, community members, bankers, and golf courses. The ad hoc committee will work to figure out some answers for the county. Mr. Wietersen said that there are key people from the agricultural community that are very interested. The first meeting of the combined workgroup will be around the first week of March. They plan to meet monthly and form the ad hoc committee by mid to late summer.

Mr. Wietersen reported that Mr. Pluymers has spearheaded a sharps collection project in Edgerton. The pharmacy & hospital will continue this project long-term. Mr. Wietersen stated that Beloit will be the next community to focus on. They currently have no collection locations. In the past, the city government used to fund a sharps collection program, but have pulled back. A list of sharps collection sites will be added to the Rock County Public Health website. This list is revised & updated from the DNR list. Mr. Wietersen told the Board members that the Edgerton prescription drug round up and sharps collection will take place in April. The Board members discussed the possible locations for the event and the transportation of the prescription drugs. Mr. Pluymers will send an email when the details are decided.

Ms. Sandoval told the Board about a dental-related grant opportunity being offered through the National Association of County and City Health Officials. The grant focuses on increasing water fluoridation. Mr. Wietersen is putting together a letter to send to the water companies in the county to make them aware of this opportunity.

### Personnel

Ms. Sandoval told the Board that she is requesting a roll-over of funds from 2016 to 2017 in the amount of \$12,131. This money will go toward new computer equipment. There are 28 computers due to be replaced in 2018. Purchasing some of this equipment early will decrease the amount that would need to be budgeted for 2018.

Two FDA environmental grants were recently awarded to the Public Health Department according to Ms. Sandoval. The grants include \$3000 food standards training and \$2500 for developing and implementing food program standards.

Ms. Sandoval informed the Board that the Public Health Department is also applying for a leadership grant in the amount of \$125,000. This grant focuses on leadership development and initiative to create programs. The grant period is 18 month. Six months are dedicated to training and 12 months are dedicated to the implementation and evaluation of a program. Ms. Sandoval stated that the Public Health Department would focus on using data to communicate with the public.

Ms. Sandoval reported that 2.4 Sanitarian positions were listed and closed last Friday.

Upcoming topics include the Community Health Needs Assessment and the County Rankings. The Public Health Department is working on a 2017 topics calendar and would like to know what the Board is interested in hearing about.

### **Strategic Planning Overview**

Mr. Pluymers gave a PowerPoint presentation for the Board members. Please see attached.

Supervisor Garrett asked how the public can purchase radon test kits from the Public Health Department. Ms. Sandoval stated that they are available in both the Janesville and Beloit offices. They are also available to order from the Public Health Department's website.

Ms. Sandoval told the Board that even though the HUD program will not be continued, the Public Health Department will increase screening for lead in other areas including water, the Birth Certificate Lead Program, and public awareness campaigns. Supervisor Garrett asked if there is budgeted money allotted for public awareness campaigns. Ms. Sandoval replied that it is part of the budget.

The Board members discussed the Safe Sleep Program and possibilities for providing safe sleep environments for clients.

Dr. Winter asked about Access to Care and whether help is available for families that have children with drug problems. – Mr. Pluymers – connection with Human Services

Mr. Gresens asked if the Public Health Department works in collaboration with surrounding counties. Ms. Sandoval replied that the state is divided into regions that meet and collaborate. The southern region meets on the first Wednesday of the month.

### **Communications and Announcements**

Chair Kraft told the Board members that Dr. Peterson is still in Evansville Manor until the end of the month. He will be resigning from the Board when his term expires on March 31. A card was passed around for everyone to sign. The Board discussed a replacement for Dr. Peterson. It was suggested that he be replaced with another large animal vet.

Ms. Sandoval announced that Jessica got married last month.

According to Ms. Sandoval, WPHA/WAHLDAB is providing a grant for Board members to attend their two day conference at the end of May.

Chair Kraft thanked the citizen members of the Board of Health for agreeing to return for another term.

Supervisor Peer thanked Dr. Winter for her knowledge and insight at last month's meeting.

### **Adjournment**

Supervisor Garrett made a motion to adjourn the meeting. Mr. Gresens seconded the motion. MOTION APPROVED. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Jessica Turner, Recorder

Not Official Until Approved by the Board of Health



# RCPHD Strategic Plan

David Pluymers, Assistant Director Rock County Public Health Department February 1, 2017



### Public Health Quote

"The goal of public health is to improve human flourishing."

Dr. Lisa M. Lee

Executive Director of the Presidential Commission for the Study of Bioethical Issues



# Acknowledgements

**Sponsor**: Rock County Administration

Josh Smith, Rock County Administrator

Supporters: Rock County Board of Health

Sandra Kraft, Chairperson Louis Peer, Vice Chairperson

**Contributors**: Rock County Public Health Department

Staff Members

**Consultants/Facilitators:** 

Wisconsin Division of Public Health – Southern Regional Office



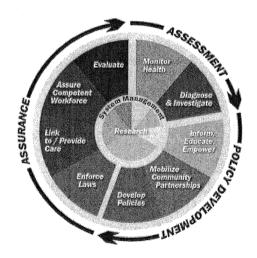
### Preface

Executive Summary

Message from the Health Officer

Governmental Public Health

- Purpose
- Core Functions
- Essential Services





# Introduction and Background

Rock County Information
Purpose of a Strategic Plan
Rock County Public Health Department's strategic planning process
Staffing and Position Changes



# Strategic Plan - Values

### **Organizational Values:**

- \* Leadership,
- Diversity and health equity,
- · Collaboration,
- Integrity,
- <sup>a</sup> A spirit of wellness,
- Accountability and fiscal responsibility, and
- \* Adaptation and continuous improvement.



### Strategic Plan - Vision

### **Vision Statement:**

Rock County Wisconsin...a healthy, thriving community.



# Strategic Plan - Mission

### **Mission Statement:**

The Rock County Public Health Department is the catalyst that cultivates a spirit of wellness and improves the quality of life by promoting healthier lifestyles and environments through collaborative community partnerships.



# Strategic Plan - Goals

### Organizational/Administrative Goals:

- \* Financial Sustainability
- Community Outreach and Engagement
- Public Health Modernization
- Quality Improvement
- Public Health Promotion
- Evidence-Informed Decision Making



# Strategic Plan - Goals

### **Operational Goals:**

- \* Healthy and Safe Behaviors
- Healthy and Safe Homes
- Healthy and Safe Communities



# Action Plan - Behaviors

Objective	Action Steps	Community Partners	Leads	Timeline	Metrics
Reduce obesity among new mothers and infants.	Breastfeeding education and acceptance     Breastfeeding coalition	Breastfeeding Coalition     Women, Infants and     Children (WIC)     Hospitals/Health Care     Le Leche League     Daycares	Deb Erickson Valerie Christensen Jennifer Weadge	DPH/MCH Grant	Breastfeeding rate     Breastfeeding     "friendly" worksites     Obesity rate



### Action Plan - Behaviors

Objective	Action Steps	Community Partners	Leads	Timeline	Metrics
Reduce chronic disease by encouraging more active lifestyles and by improving opportunities for physical activity.	Fit Families     Rock/Latino Fit     Families     Website/Social Media     Rock N Wellness     Health Fairs	Schools, colleges, and universities     Parks and Recreation departments     Sports facilities and leagues     Trails advocates     Athletic clubs/gymnasiums     Hospitals, clinics and health care     Planning and zoning agencies	Alison Chouinard Abby Diehl	Ongoing	Pre- and post- assessment     Chronic disease rate:     Obesity rates



# Action Plan - Behaviors

Objective	Action Steps	Community Partners	Leads	Timeline	Metrics
Study and address nutrition among Rock County's population, promote healthier food choices, and address food insecurity.	Early childhood health/Daycares     HeadStart     School Gardens	UW Extension Daycare centers HeadStart Women, Infants, and Children (WIC) program Farmers' Markets Schools, colleges, and universities Hospitals, clinics, and health care	Valerie Christensen Deb Erickson Janalyn Eisele Sancee Siebold	Ongoing	Chronic disease rate     Obesity rate



### Action Plan - Homes

Goal II.a.i Healthy and Safe Homes: Improve Indoor Air Quality - <b>Asthma</b>							
Objective	Action Steps	Community Partners	Leads	Timeline	Metrics		
Reduce the burden of asthma in Rock County	Asthma coalition     Asthma education and in-home trigger reduction	Asthma coalition     Hospitals and health care     Children's Health     Alliance of Wisconsin     Rock County schools	Jo Ames Deb Erickson Hillary Harrie	DPH Grants Ongoing	Asthma     hospitalizations     School/work     absences due to     asthma		



# Action Plan - Homes

Goal II.a.ii Healthy and Safe Homes: Improve Indoor Air Quality - <b>Radon</b>								
Objective	Action Steps	Community Partners	Leads	Timeline	Metrics			
Reduce the incidence of radon exposure.	Radon education Radon test kits and tests Building code changes	Wisconsin Division of Public Health     Hardware stores     Realtors     Radon mitigation contractors	Adam Elmer Rick Wietersen	DPH Grants Ongoing	Radon tests     Lung cancer rate     Improved building code			



# Action Plan - Homes

Goal II.b Healthy and	Goal II.b Healthy and Safe Homes: Decrease Lead Exposure								
Objective	Action Steps	Community Partners	Leads	Timeline	Metrics				
Decrease lead exposures and the likelihood of elevated blood lead levels in Rock County.	Public awareness and educational activities     Screenings and screening referrals     Surveillance	Governmental housing agencies Hospitals and health care Women, Infants and Children (WIC) program Landlords Lead remediators	Adam Elmer Deb Erickson Alanna Gumise Hillary Harrie Matt Wesson Rick Wietersen	Ongoing	Blood lead levels     Lead remediated dwellings     Increase lead poisoning awareness				



# Action Plan - Homes

Objective	Action Steps	Community Partners	Leads	Timeline	Metrics
Decrease the incidence of bacteria unsafe private wells and transient noncommunity (TNC) wells.  Decrease the likelihood of prescription medications entering groundwater as a source of drinking water.	<ul> <li>Private and TNC well sampling and testing</li> <li>Well sampling events</li> <li>Maintain and utilize</li> </ul>	Townships and cities Rock County Planning Department Rock County Land Conservation Department Well drillers Plumbers Hospitals and health care Laboratories	Janis Baumann Adam Elmer Matt Wesson Rick Wietersen	Ongoing	Well tests     Well inspections     Retests     Bacteria unsafe well test results     Pounds of prescription drugs collected.     Number of failing septic systems



# Action Plan - Homes

Goal II.d Healthy and Safe Homes: Sanitation and Vector Control								
Objective	Action Steps	Community Partners	Leads	Timeline	Metrics			
Minimize human health hazards and nuisances caused by unsanitary conditions and disease carried or transmitted by animal and/or insect vectors.	Education and outreach     Human health nuisance and hazard response     Vector surveillance     Hazard and incident mapping	Townships Toning and code enforcement agencies Rock County Land Conservation Department Rock County Planning Department UW Extension Wisconsin Department of Natural Resources	Rick Wietersen	Ongoing	Informational Factsheets Surveillance data Acute vector-borne illnesses Responses to human health hazards and/or complaints			



Objective	Action Steps	Community Partners	Leads	Timeline	Metrics
Decrease the number of vaccine-preventable illnesses and diseases in Rock County by decreasing immunization and waiver rates and increasing immunization rates.	Create an Immunization Coalition Collaborate with schools and health care Education and outreach to promote immunizations Maintain and promote an immunization travel clinic Partner with medical providers Promote human papillomavirus (HPV) vaccinations	Women, Infants, and Children (WIC) program Wisconsin Division of Public Health Wisconsin Department of Public Instruction Schools Universities Vaccine companies Hospitals, clinics and health care providers	Jo Ames Valerie Christensen Deb Erickson Terri Graham Sancee Siebold Jennifer Weadge	DPH Grant Ongoing	Coalition meetings and participation     Immunization waive rate     Immunization rate     Vaccine-preventable illness rate     HPV vaccinations an rates



Objective	Action Steps	Community Partners	Leads	Timeline	Metrics
Reduce the burden of non-vaccine preventable illness and disease in Rock County.	Conduct inspections of Food Safety and Recreational Licensing facilities Maintain an Environmental Public Health inspection program Conduct tuberculosis tests Conduct food- and water-borne illness investigations Promote hand washing to food handlers	Wisconsin Division of Public Health     Wisconsin Department of Agriculture, Trade, and Consumer Protection     Wisconsin State Laboratory of Hygiene     Wisconsin Department of Public Instruction     Schools and universities     Hospitals, clinics and health care     Food Safety Council	Matthew Wesson Rick Wietersen Kelly Klingensmith	Ongoing	Incidences of non-vaccine preventable disease     Hospitalizations and emergency room visits for non-vaccin preventable disease     Facility inspections, re-inspection and violations     Food- and water-borne illnesses and outbreaks



Objective	Action Steps	Community Partners	Leads	Timeline	Metrics
Reduce the incidence of sexually transmitted nfections (STIs) in Rock County.	Conduct STI surveillance Promote expedited patient treatment (EPT) Human immunodeficiency virus (HIV) case consultation and follow up Education and outreach toward STI prevention	Wisconsin Division of Public Health     Hospitals, clinics and health care     Schools, colleges, and universities     AIDS Resource Center of Wisconsin	Jo Ames Sancee Siebold Risa Weisensel	Ongoing	• STI rates • EPT rate



Objective	Action Steps	Community Partners	Leads	Timeline	Metrics
Reduce the number of premature births and improve birth and early childhood outcomes.	Review data (Child Death Review, Fetal and Infant Mortality Review, African American Service Advisory Team) to develop improved interventions     Provide safe sleep and safe transportation education and outreach     Conduct pool/water safety inspections and outreach	Child Death Review (CDR) team Fetal and Infant Mortality Review (FIMR) team African American Service Advisory Team (AASAT) Medical examiner HeadStart EvenStart Community coalitions Hospitals, clinics and health care	Valerie Christensen Deb Erickson Alanna Gumise Hillary Harrie Sancee Siebold	Ongoing	Premature births Fetal deaths Infant mortality rat Disparity in infant mortality Emergency Room visits and hospitalizations



Objective	Action Steps	Community Partners	Leads	Timeline	Metrics
Reduce the number of injuries in older adults resulting from falls, abuse, or other preventable circumstances.	Promote and assist with Stepping On program Refer individuals for Life Alert Apply for and obtain grant funding Create and sustain partnerships Education and Outreach	Rock County Council on Aging     Rock County Aging and Disability Resource Center     UW Extension     Rock Haven Nursing Home	Deb Erickson Sancee Siebold Anne Weirich	Ongoing	Stepping On program participants Household injury rat Elderly falls rate Emergency Room visits resulting from falls Ambulance calls resulting from falls o elder injuries



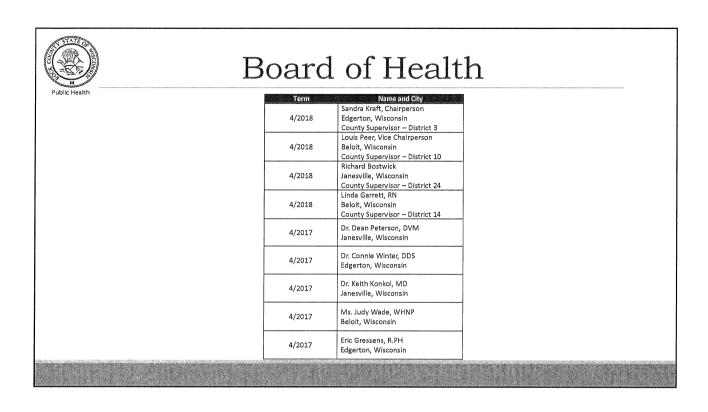
Objective	Action Steps	Community Partners	Leads	Timeline	Metrics
Minimize and reduce illness and injuries resulting from adverse animal encounters in Rock County.	Conduct research and surveillance Maintain a rabies control program Promote and participate in low cost animal vaccination clinics to increase the number of vaccinated animals Education and outreach	Sheriff and police departments Humane Society Veterinarians Wisconsin State Laboratory of Hygiene Friends of Noah Wisconsin Department of Agriculture, Trade, and Consumer Protection	Deb Erickson Risa Weisensel Matt Wesson Rick Wietersen	Ongoing	Reported animal bites     Vaccinated animal involved in bite reports     Emergency Room, hospitalizations an physician visits resulting from animal bites     Animal vaccination and vaccination rat

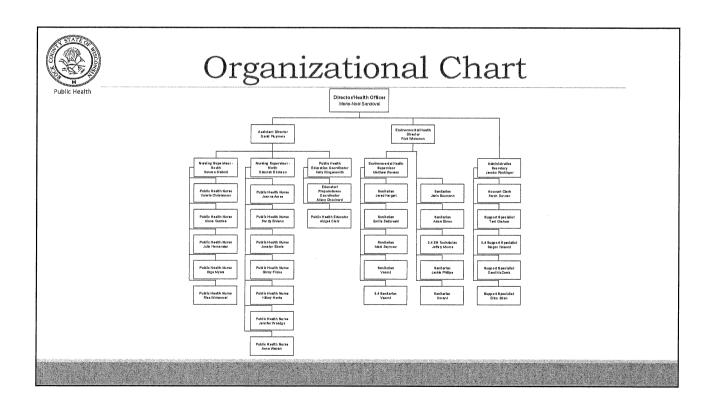


Objective	Action Steps	Community Partners	Leads	Timeline	Metrics
Improve the access to dental health care, medical care, and mental/ behavioral health care by creating policies and systems that will increase the number of care practitioners and reduce barriers to care.	Conduct research Create access to care coalitions Recommend policies that will attract and retain practitioners Partner with dental and medical schools to attract residents, interns, and new care practitioners Promote continued and expanded water system fluoridation	Board of Health     Community coalitions     Local providers     Dental and medical associations     Dental and medical schools     Children's Health Alliance of Wisconsin (CHAW)	Sandy Biviano Deb Erickson Julie Hernandez Olga Myers David Pluymers Noel Sandoval Sancee Siebold	Ongoing	Coalition meetings and participants     Ratios of population to practitioners     Number of practitioners     Number of practitioners accepting medical assistance     Emergency room visits resulting from uninsured or underinsured conditions



Objective	Action Steps	Community Partners	Leads	Timeline	Metrics
Create and sustain a level of public health emergency preparedness (PHEP) within the RCPHD and with community partners.	Meet Wisconsin     Division of Public     Health grant     objectives     Complete and     disseminate PHEP     plans     Train staff and     partners regarding     plans and plan     requirements     Exercise and evaluate     plans     Establish and test     communication     systems	Rock County Emergency     Management     Hospitals and     healthcare     Human Services     Department     Public health     departments	Alison Chouinard David Pluymers Noel Sandoval	DPH Grant Ongoing	Grant objectives me Critical plans Plan exercises After action assessments and identified improvements Trainings and trainees Memoranda of understanding or agreements with partners







# Questions and Thank You

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