

MINUTES OF BOARD OF HEALTH MEETING
September 2, 2015

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Peer, Supervisor Bostwick (left at 7 p.m.), Supervisor Addie, Dr. Peterson, Dr. Konkol, Dr. Winter, Ms. Wade, and Mr. Gresens.

Board of Health Members Absent: None at this time.

Staff Members Present: Marie-Noel Sandoval – Health Officer; Tim Banwell – Environmental Health Director; Sancee Siebold – Nursing Supervisor South Office; Deborah Erickson – Nursing Supervisor North Office; and Geri Waugh – Account Clerk.

Others Present: Bruce Hudson – Master Plumber/Septic System Installer; Dave Pluymers – WI Division of Public Health Southern Region Director; and Michelle Bailey – WI Division of Public Health Nursing Consultant.

Adopt Agenda

There is an addition to the meeting agenda as follows: 6.A.5 Approval of Flu Vaccine Fees. Dr. Winter made a motion to approve the agenda as amended. Supervisor Addie seconded the motion. MOTION APPROVED.

Approval of Minutes 8/5/15

Supervisor Bostwick made a motion to approve the minutes of the 8/5/15 Board of Health meeting. Ms. Wade seconded the motion. MOTION APPROVED.

Citizen Participation

Mr. Banwell introduced Bruce Hudson, a master plumber/septic system installer. Mr. Hudson stated he doesn't agree with the ordinance requiring a homeowner with a failing septic system who lives in a sewer service area to connect to public sewer. This rule allows cities to force property owners who don't want to be in the city to have to annex into the city. Mr. Hudson asked the city attorney and the county corporation counsel how a city has the right to force annexation, and he didn't receive an answer. Persons who build their home in the country did so because that's where they want to live—not in the city. Mr. Hudson stated he doesn't understand why a failing septic system can't be replaced instead of forcing the homeowner to annex to the city. Ms. Wade asked Mr. Banwell if city water & sewer is healthier for the community. Mr. Banwell stated at times it is, if the soils are poor or the lot is too small for a septic system. Mr. Banwell further stated city sewer pipes can leak just as easily as private septic system pipes can leak. Supervisor Peer stated we need to know who has the authority to approve private septic systems for homes within a sewer service area. Discussion followed.

The current language in Chapter 6 of the Rock County Public Health Ordinance reads as follows:

Section 6.123(3) Sanitary Permits

- (f) A sanitary permit shall not be issued for a POWTS to serve a structure in an area served by a public sewerage system unless a letter is received from the controlling municipality indicating that public sewer

is not available to the subject property. This includes areas where legally binding agreements are in place to allow sewer connections without annexation.

Proposed Changes to Chapter 6 of Rock County Public Health Ordinance:

Chapter 6.123(3)

- (f) A Sanitary permit shall be issued for a POWTS to serve a structure within the municipal boundaries of a municipality if a letter is received from the controlling municipality indicating that public sewer is not available to the property. This includes areas outside the controlling municipality's boundary where legally binding agreements are in place to allow sewer connections outside the controlling municipality.
- (g) A sanitary permit shall not be issued for a POWTS in a 208 Water Quality Plan Sewer Service Area when:
 - 1. The 208 Water Quality Plan municipality public sewer is within 400 feet to the property line of a single family structure, or 1,000 feet to the property line of a multi-family, commercial, or industrial structure, and
 - 2. The property can be connected to public sewer within six months, and
 - 3. Connecting to public sewer meets the policy recommendations of the current 208 Water Quality Plan.

It was decided by the Board of Health members to have this topic on the agenda for the 10/7/15 Board of Health meeting, and to also have Jodi Timmerman from the Corporation Counsel's office attend this meeting.

Unfinished Business

None at this time.

New Business

Administrative Division

Approval of Bills/Transfer of Funds

Supervisor Peer made a motion to approve the Health Department's bills for the month of August, 2015 in the amount of \$2,970.29; and bills for the Fetal Infant Mortality Grant in the amount of \$58.56. Mr. Gresens seconded the motion. MOTION APPROVED.

Transfer of Funds

No transfer of funds at this time.

Pre-Approved Encumbrance Amendment

Pre-Approved Encumbrance Amendment increase for the purchase order from Sanofi Pasteur: Increase the amount for the encumbrance from \$15,000 to \$20,000.

Supervisor Peer made a motion to approve the Pre-Approved Encumbrance Amendment increase. Mr. Gresens seconded the motion. MOTION APPROVED.

Health Department Report

Staff update: Administrative Secretary vacancy – 2 interviews have been completed, 2 more interviews will be done on 9/3/15. Public Health Nursing Director vacancy – hope to post this position by the end of September.

Communicable Disease: 2 pertussis cases. Nine bats were tested for rabies; 1 bat tested positive.

Community Health Improvement Plan (CHIP): monthly meetings have begun.

2016 Budget: Next budget meeting will be on 9/16/15 at 1:30 p.m. Ms. Sandoval stated she will be requesting to use \$25,000 from 2015 Health Department budget surplus to purchase IT equipment for the department.

Immunizations: Ms. Sandoval circulated recent newspaper articles on immunizations. She also stated the Edgewood College nursing students will be working on a Get Immunized project in the community, especially targeting one elementary school with low immunization rates.

Strategic Planning: Three dates for strategic planning for the Health Department have been set:

October 8, 2015

November 9, 2015

December 3, 2015

All department staff will be participating in this planning. Dave Pluymers and Michelle Bailey from the WI Division of Public Health will also be included as participants in this planning.

United Way: tailgate party on 9/10/15 at the Health Department from 11 a.m to 1 p.m. to kickoff the 2015 United Way campaign.

Reschedule Meeting Date for November 2015 Board of Health Meeting

The usual Board of Health meeting date for November, 2015 would be on 11/4/15, which is the same date as the public hearing on the 2016 Rock County Budget.

The Board of Health meeting date for November has been rescheduled to: Tuesday, October 27, 2015 at 6:00 p.m. in order to give the Board members the opportunity to discuss the proposed 2016 Health Department Budget before the 11/4/15 public hearing.

Trends in Public Health

Dave Pluymers, Southern Region Director of the WI Division of Public Health and Michelle Bailey, Public Health Nursing Consultant from the WI Division of Public Health, gave a presentation to the Board members on Trends in Public Health:

The local Board of Health is the legally designated body whose role is to protect and promote the health of its community.

Most local Boards of Health:

- Provide oversight to the public health agency
- Foster activities such as community health assessment, assurance, and policy development

Ten Responsibilities Boards of Health Have the Authority to Perform:

- Review public health regulations
- Recommend public health policies
- Recommend community public health priorities
- Recommend health department priorities
- Propose public health regulations
- Collaborate with health department for strategic plan
- Collaborate with health department to establish priorities
- Ensure that a community health assessment is completed
- Revise public health regulations
- Establish community public health priorities

Specific Expectations of Board of Health Members:

Assess

- Educate yourself on your community & its public health status. As a county resident, you are in an excellent position to know your community's problems and needs.
- Educate yourself on your board and local department's history, goals, achievements, and current situation.

Develop Policy

- Review statutes, administrative rules, and local policies.
- Attend board meetings regularly and promptly.
- Review all meeting materials in advance of meeting.
- Participate fully in open, constructive dialog regarding local public health both in and out of meetings.
- Ask critical questions; seek clarity and implications of decisions before voting.
- Function as a policy-maker, not as an administrator.
- Link the community and the local health department.
- Represent a broad cross-section of the community to the board.
- Represent public health to the community.
- Speak for the board only when delegated to do so.
- Actively participate in political activities at local, state, and national level concerning local public health.

Assure

- Keep decision-making at the primary and secondary policy levels.
- Stand behind decisions of the board and its director/health officer.
- Inform the community of public health financial backing.
- Anticipate trends likely to affect the local health department.

Mr. Pluymers and Ms. Bailey also spoke briefly about accreditation for a local public health department. There are currently 8 or 9 health departments in Wisconsin that are accredited, which until recently was the highest in the United States. Only Kentucky has more accredited health department than Wisconsin.

An accredited health department has a higher ratio of funding for federal and state grants. The accreditation process takes several years to complete, and there is an approximate \$30,000 application fee to the Public Health Accreditation Board.

Approval of Flu Vaccine Fees

Ms. Erickson discussed the health department's cost to purchase this season's flu vaccine with the Board members.

The Board members agreed on the following dollar amounts the health department will charge for this season's (2015-2016) flu vaccine:

Regular injectable flu vaccine and flumist	\$35.00/dose
High-dose flu vaccine (for ages 65+)	the maximum Medicare will pay

The Board members advised Ms. Erickson to find out what amount Medicare will reimburse for the high-dose flu vaccine, and charge that amount.

Environmental Health

Rabies Information

Mr. Banwell conducted a power-point presentation on Rabies in Rock County for the Board members.

The Health Department works with law enforcement and veterinary clinics in Rock County on animal bite monitoring. Approximately 400 persons in Rock County are exposed annually to animal bites.

The Health Department sends specimens of possible rabid animals to the State Laboratory of Hygiene in Madison for rabies testing. These animals have included: dogs, cats, raccoons, fox, bats, woodchucks, horses, goats, cows, squirrels, skunks, rabbits, and coyotes. Bats are frequently sent in for testing (see below):

<u>Year</u>	<u>Total Sent for Testing</u>	<u># of Positive Bats</u>
2015 (to date)	13	1
2014	16	1
2013	20	2
2012	20	0
2011	23	1

Recent rabies exposure in Rock County: Six children from 2 families found and played with an injured bat. The bat was retrieved the next day and sent to the State Lab for testing. The bat tested positive for rabies. Two of the children claimed to have been bitten by the bat, and it was felt all of the children were exposed to the bat.

The families of the children were contacted, and the health department coordinated with the families and the local medical clinic for the children to receive the post-exposure doses of rabies vaccine.

When a rabid animal bites another animal or human, the rabies infection is transmitted from the salivary glands of the rabid animal and is transported along nerve axons to the spinal cord, then to the brain, and then to the salivary glands of the animal or human that is bitten.

Animal Rabies Diagnosed in Wisconsin, 2010-2014

Domestic Animals: 0

Wild Animals: 134

5 Skunks

128 Bats

1 Fox

134

Estimated Annual Human Rabies Cases

North America: 4-8 (fox, skunks, raccoons, insectivorous bats)

Europe: 10-20 (fox, bats)

Latin America: 200-400 (dog, vampire bats)

Public Health Nursing

Report on Blastomycosis Outbreak

Ms. Siebold stated the Little Wolf River in Waupaca County in Wisconsin is used in the summer for kayaking and tubing. In mid-July 2015, some of the people who had done kayaking/tubing on that river became ill afterwards, and there was a concern about exposure to Blastomycosis. Rock County Health Department became involved because 3 women who had become ill had moved to Rock County from Iron County. Iron County had interviewed 2 out of the 3 women, but couldn't reach the 3rd woman. One of the interviewed women was fairly sick and had been diagnosed with pneumonia. There was concern that the doctor would not test for Blastomycosis. Blastomycosis has symptoms similar to pneumonia and tuberculosis. The second woman they interviewed had only a few symptoms, but has since improved. Rock County Health Department was able to contact the 3rd woman, who was asymptomatic.

Rock County Health Department contacted local emergency rooms and urgent care centers in clinics to make them aware of the Blastomycosis outbreak and to monitor for possible cases.

We also contacted the negative Pertussis cases to make sure they had improved and to see if they had been in the Little Wolf River area in June or July. All had improved and none had been in the Little Wolf River area.

- Blastomycosis (or 'Blasto') is an infection caused by the fungus *Blastomyces dermatitidis*.
- The fungus lives in moist soil and decaying wood & leaves.
- Illness can occur 2-15 weeks after breathing in the fungal spores.
- Infection can spread to other parts of the body such as skin or bones.
- Symptoms include: cough, fever, chills, muscle aches, joint pain, and chest pain.

- Blastomycosis is not spread from person to person.
- Blastomycosis is treatable with antifungal medications.
- People who smoke, have lung disease, or have weakened immune systems are more likely to become ill.

Communications and Announcements

None at this time.

Adjournment

Dr. Peterson made a motion to adjourn the meeting. Dr. Konkol seconded the motion. MOTION APPROVED.
Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Geri Waugh, Recorder

Not Official Until Approved by the Board of Health