



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, March 9, 2016 – 4:30 p.m.
Rock County Health Care Center, 3rd Floor Conference Room

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of February 24, 2016 *
4. Citizen Participation
5. Submission of Committee Requests
6. Approval of Contracts, Transfers, and/or Encumbrances – Ms. Mooren
7. Approval of Bills * – Mr. Zuehlke
8. Resolution Amending the 2016 HSD Budget to Accept the Women's Fund Grant * – Ms. Nevicosi & Mr. Horozewski
9. Report on Unaccompanied Minors – Mr. Horozewski
10. Resolution Moving the Administration of the Alzheimer's Family Caregiver Support Program from the Human Services Department to the Council on Aging * – Ms. Thompson
11. Resolution Amending the 2016 HSD Budget to Create 1.0 FTE Adult Protective Services/WATTS/Court Services Position * – Ms. Thompson
12. Resolution Amending the 2016 HSD Budget to Create 1.0 FTE Social Work Supervisor I * – Ms. Thompson
13. Resolution Amending the 2016 HSD Budget to Create 1.0 FTE HSD Program Analyst Position * – Ms. Mooren
14. Update on Family Care – Ms. Thompson
15. Director's Report *

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

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16. Next Meeting: Wednesday, March 23, 2016 at 4:30 p.m. at the Rock County Health Care Center, 3rd Floor Conference Room, in Janesville, Wisconsin.
17. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

NOTES

2122116

Rock County Human Services Contract Review Cover Sheet

Date: 02/16/16

Contract with: Orion Family Services, Inc.

Contract Start Date: 01/01/2016 Expiration Date: 12/31/2016

Executive Summary: HSD, as part of a consortium with Jefferson and Green Counties, was awarded a grant through the In-Home Safety Services Initiative administered by the Wisconsin Department of Children and Families. This is the fifth year of funding. Through this project HSD and partners are developing and managing a comprehensive, family centered safety services and monitoring program. Orion Family Services is the contracted agency to provide 24/7 safety services to referred families, including a 24-hour parent hotline and mobile response, as well as update the resource directory to assist workers in locating and utilizing safety services.

Contract Amount: \$237,874

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
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Contract # HSD_2016_0057 New Contract: Yes Amendment/Addendum: No

E-Contract Location: Year: 2016 Program: CYF Folder Name: _____
(If different from above)

Expenditure/ Revenue Account Numbers:

36-3639-0000-62119

Contact Person: Sara Mooren Phone: X 8431

Were Bids or Quotations Solicited? Yes RFP # _____

Covered by State Contract? Yes State Contract # 437003-116-0000814-000-04

Was a Resolution Required No Resolution # _____

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3634-0000-64604 36-3634-1803	PROGRAM EXPENSE		02/29/2016	ROCK COUNTY HUMAN SERVICES DEP	112.37
CPS	Budget 133,185.00	YTD Exp 28,505.20	YTD Enc 45,305.29	Pending 112.37	Closing Balance 59,262.14
36-3642-0000-64604 36-3642-0000	PROGRAM EXPENSE		02/29/2016	ROCK COUNTY HUMAN SERVICES DEP	180.00
REUN SUPPORT	Budget 139,469.00	YTD Exp 1,032.43	YTD Enc 0.00	Pending 180.00	Closing Balance 138,256.57
36-3671-0000-64604 36-3671-1606	PROGRAM EXPENSE		02/29/2016	ROCK COUNTY HUMAN SERVICES DEP	220.00
ELDER ABUSE/NEG	Budget 40,400.00	YTD Exp 2,382.00	YTD Enc 1,120.00	Pending 220.00	Closing Balance 36,678.00
36-3689-0000-64604 36-3689-5036	PROGRAM EXPENSE		02/29/2016	ROCK COUNTY HUMAN SERVICES DEP	819.00
CRISIS	Budget 306,630.00	YTD Exp 12,764.90	YTD Enc 679.36	Pending 819.00	Closing Balance 292,366.74

I have examined the preceding bills and encumbrances in the total amount of **\$1,331.37**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
00-0000-0000-21100	SUNDRY ACCOUNTS					
00-0000-0010		P1601228	02/17/2016	CITY OF JANESVILLE	8,671.96	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	0.00		1,066,662.80	0.00	8,671.96	(1,075,334.76)

I have examined the preceding bills and encumbrances in the total amount of **\$8,671.96**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3602-0000-62119	OTHER SERVICES				
36-3602-0000		P1600619	02/12/2016	OFFICE PRO INC	61.36
	Budget		YTD Exp	YTD Enc	Pending
OVERHEAD	28,006.00		371.67	2,810.86	61.36
					Closing Balance
					24,762.11
36-3602-0000-63100	OFC SUPP & EXP				
36-3602-0000		P1600576	01/19/2016	AARONS LOCK AND SAFE INC	47.96
36-3602-0000		P1600597	02/16/2016	E AND D WATER WORKS INC	34.50
36-3602-0000		P1600619	02/08/2016	OFFICE PRO INC	119.60
36-3602-0000		P1601084	02/12/2016	GRAINGER INDUSTRIAL SUPPLY INC	173.19
36-3602-0000		P1601272	02/03/2016	STAPLES ADVANTAGE	142.62
36-3602-0000		P1601273	02/09/2016	STAPLES ADVANTAGE	389.75
	Budget		YTD Exp	YTD Enc	Pending
OVERHEAD	85,177.00		3,308.97	325.04	907.62
					Closing Balance
					80,635.37
36-3603-0000-64605	NON-REIMB EXP				
36-3603-0000			02/05/2016	MUTH,MICHELLE	40.70
	Budget		YTD Exp	YTD Enc	Pending
SPECIAL HSD	6,500.00		165.99	39.00	40.70
					Closing Balance
					6,254.31
36-3634-0000-62119	OTHER SERVICES				
36-3634-5042		P1600580	01/31/2016	ANU FAMILY SERVICES	1,500.00
	Budget		YTD Exp	YTD Enc	Pending
CPS	110,485.00		1,508.33	20,666.66	1,500.00
					Closing Balance
					86,810.01
36-3634-0000-62176	LABORATORY				
36-3634-0000		P1600624	02/03/2016	REDWOOD BIOTECH	472.22
36-3634-0000		P1600626	01/31/2016	REDWOOD TOXICOLOGY LABORATORY	1,784.41
	Budget		YTD Exp	YTD Enc	Pending
CPS	15,000.00		0.00	2,256.61	2,256.63
					Closing Balance
					10,486.76
36-3634-0000-63300	TRAVEL				
36-3634-0000			02/25/2016	DALLMAN,BRIANNA	68.58
	Budget		YTD Exp	YTD Enc	Pending
CPS	213,500.00		14,803.16	0.00	68.58
					Closing Balance
					198,628.26
36-3634-0000-64200	TRAINING EXP				
36-3634-0000		P1600638	02/16/2016	UNIVERSITY OF WISCONSIN MADISO	200.00
	Budget		YTD Exp	YTD Enc	Pending
CPS	19,611.00		4,045.00	292.99	200.00
					Closing Balance
					15,073.01
36-3634-0000-64604	PROGRAM EXPENSE				
36-3634-1803			02/25/2016	WILSON,KASSANDRA	16.27
36-3634-1803		P1601215	02/17/2016	STATELINE FAMILY YMCA	680.00
36-3634-1814		P1600602	02/15/2016	GREGG INVESTIGATIONS INC	105.00
36-3634-1814		P1600606	02/09/2016	JANESVILLE GAZETTE INC	79.07
36-3634-1814		P1601214	02/26/2016	ROCKFORD REGISTER STAR	59.00
36-3634-1814		P1601223	02/09/2016	ROCK RIVER TIMES,THE	140.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
<hr/>					
CPS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	133,185.00	27,538.23	44,918.07	1,079.34	59,649.36
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36-3646-0000-62119	OTHER SERVICES				
36-3646-5042	P1600679	01/31/2016	ORION FAMILY SERVICES		903.59
36-3646-5042	P1601224	02/08/2016	HEALING HEARTS FAMILY COUNSEL		2,044.90
<hr/>					
JUVENILE JUSTICE	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	174,158.00	9,115.55	34,952.19	2,948.49	127,141.77
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36-3646-0000-62176	LABORATORY				
36-3646-0000	P1600624	02/03/2016	REDWOOD BIOTECH		13.89
36-3646-0000	P1600626	01/31/2016	REDWOOD TOXICOLOGY LABORATORY		52.50
<hr/>					
JUVENILE JUSTICE	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,500.00	0.00	66.37	66.39	3,367.24
<hr/>					
36-3664-0000-62400	R & M SERV				
36-3664-0000	P1600582	02/16/2016	BANDT COMMUNICATIONS INC		156.00
<hr/>					
YOUTH SERVICES	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,900.00	2,536.90	156.00	156.00	2,051.10
<hr/>					
36-3664-0000-63400	OPERATING SUPPLI				
36-3664-0000	P1600587	02/12/2016	BOB BARKER COMPANY INC		1,456.76
36-3664-0000	P1600612	02/11/2016	MOORE MEDICAL CORP		1,175.14
36-3664-0000	P1600629	02/22/2016	SENTRY FOOD STORE		23.99
36-3664-0000	P1600891	01/29/2016	NASCO		1,169.19
36-3664-0000	P1601207	02/26/2016	HEDBERG PUBLIC LIBRARY		15.95
<hr/>					
YOUTH SERVICES	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	45,714.00	6,453.42	4,105.09	3,841.03	31,314.46
<hr/>					
36-3664-0000-64200	TRAINING EXP				
36-3664-0000	P1601136	02/16/2016	NORTH CENTRAL TECHNICAL COLLEG		150.00
<hr/>					
YOUTH SERVICES	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,165.00	656.00	0.00	150.00	4,359.00
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36-3666-0000-64200	TRAINING EXP				
36-3666-0000		02/19/2016	POLGLAZE, VERA		135.00
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LTS - ACS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,748.00	135.00	0.00	135.00	2,478.00
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36-3671-0000-64604	PROGRAM EXPENSE				
36-3671-1606	P1601227	02/26/2016	SAWALL FAMILY LIMITED PARTNERS		1,120.00
<hr/>					
ELDER ABUSE/NEG	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	40,400.00	1,482.00	0.00	1,120.00	37,798.00
<hr/>					
36-3683-0000-63200	PUBL/SUBCR/DUES				
36-3683-0000	P1601210	02/26/2016	AIRS CERTIFICATION		364.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
<hr/>					
ADRC	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,500.00	145.00	0.00	364.00	2,991.00
<hr/>					
36-3683-0000-64200	TRAINING EXP				
36-3683-0000		P1601182	02/23/2016	KALAHARI RESORT CONVENTION CEN	164.00
<hr/>					
ADRC	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,940.00	0.00	232.00	164.00	4,544.00
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36-3683-0000-64804	PROGRAM EXPENSE				
36-3683-0000		P1600597	02/18/2016	E AND D WATER WORKS INC	17.25
36-3683-0000		P1600937	02/16/2016	HENRICKSEN	273.00
36-3683-0000		P1601137	02/16/2016	JANESVILLE GAZETTE INC	359.50
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ADRC	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	35,000.00	539.78	960.25	649.75	32,850.22
<hr/>					
36-3689-0000-64604	PROGRAM EXPENSE				
36-3689-0000		P1601211	02/01/2016	ROCKMED LTC PHARMACY	7.40
36-3689-0002		P1600613	02/05/2016	MOTEL 6	545.86
36-3689-0004		P1600644	02/08/2016	KEALEY PHARMACY	70.85
36-3689-0004		P1600646	01/01/2016	HEMOCARE PHARMACY LLC	55.25
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CRISIS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	306,630.00	12,904.54	671.96	679.36	292,374.14
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36-3690-0000-61915	CERT/LIC/OTHER				
36-3690-0000			02/24/2016	WIESNER,JAMES	86.00
<hr/>					
OUTPATIENT SER	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,430.00	0.00	0.00	86.00	2,344.00
<hr/>					
36-3690-0000-62119	OTHER SERVICES				
36-3690-0000		P1600615	02/16/2016	NEEDY MEDS INC	32.00
36-3690-0000		P1600628	02/19/2016	SAFEBAY PEST CONTROL	11.55
<hr/>					
OUTPATIENT SER	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	63,413.00	5,405.84	56,461.69	43.55	1,501.92
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36-3690-0000-62170	PHYSICIAN/OTHER				
36-3690-0000		P1600623	02/03/2016	PSYCHOLOGY CLINIC INC,THE	956.82
<hr/>					
OUTPATIENT SER	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	154,100.00	9,780.77	136,776.04	956.82	6,586.37
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36-3690-0000-62200	UTILITIES				
36-3690-0000		P1601212	02/26/2016	FRANKLIN STREET PROPERTY GROUP	904.83
<hr/>					
OUTPATIENT SER	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,492.00	375.28	0.00	904.83	1,211.89
<hr/>					
36-3690-0000-62400	R & M SERV				
36-3690-0000		P1601220	02/26/2016	FRANKLIN STREET PROPERTY GROUP	8.20

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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OUTPATIENT SER	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,900.00	0.00	0.00	8.20	3,891.80
<hr/>					
36-3691-0000-64604	PROGRAM EXPENSE				
36-3691-0000		02/17/2016	KREUTER,STEPHEN		18.76
36-3691-0000	P1600639	01/31/2016	WISCONSIN DEPARTMENT OF JUSTIC		60.00
<hr/>					
CLTS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,138,740.00	18,261.76	59.99	78.76	1,120,339.49
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36-3696-0000-62176	LABORATORY				
36-3696-0000	P1600624	01/11/2016	REDWOOD BIOTECH		1,561.98
36-3696-0000	P1600626	01/31/2016	REDWOOD TOXICOLOGY LABORATORY		54.17
<hr/>					
TAP	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	16,150.00	0.00	1,616.13	1,616.15	12,917.72
<hr/>					
36-3701-0000-64604	PROGRAM EXPENSE				
36-3701-0000		02/08/2016	TABOR INVESTMENTS LLC		1,000.00
36-3701-0000	P1600644	02/08/2016	KEALEY PHARMACY		35.81
<hr/>					
JUSTICE&MH COLLA	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	1,449.26	35.81	1,035.81	(2,520.88)
<hr/>					
36-3702-0000-62176	LABORATORY				
36-3702-0000	P1600624	01/11/2016	REDWOOD BIOTECH		4,594.06
36-3702-0000	P1600626	01/31/2016	REDWOOD TOXICOLOGY LABORATORY		159.31
<hr/>					
DRUG COURT	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	47,500.00	20.00	4,753.35	4,753.37	37,973.28
<hr/>					
36-3702-0000-64604	PROGRAM EXPENSE				
36-3702-0000	P1600644	02/09/2016	KEALEY PHARMACY		273.85
36-3702-0000	P1601213	02/15/2016	CHESTNUT HEALTH SYSTEMS		500.00
<hr/>					
DRUG COURT	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	41,200.00	6,589.72	7,533.59	773.85	26,302.84
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36-3706-0000-61915	CERT/LIC/OTHER				
36-3706-0000		02/24/2016	LANCOUR,SARAH		86.00
<hr/>					
CSP	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,358.00	1,100.00	0.00	86.00	172.00
<hr/>					
36-3706-0000-62119	OTHER SERVICES				
36-3706-0000	P1600628	02/19/2016	SAFEWAY PEST CONTROL		23.45
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CSP	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,659.00	1,184.89	3,702.57	23.45	4,748.09
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36-3709-0000-62176	LABORATORY				
36-3709-0000	P1600624	01/11/2016	REDWOOD BIOTECH		3,032.07
36-3709-0000	P1600626	01/31/2016	REDWOOD TOXICOLOGY LABORATORY		105.15

COMMITTEE APPROVAL REPORT

03/02/2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget		YTD Exp	YTD Enc	Pending
OWI COURT	31,350.00		0.00	3,137.20	3,137.22
					Closing Balance
					25,075.58
36-3730-0000-62119	OTHER SERVICES				
36-3730-1000		P1600628	02/19/2016	SAFEWAY PEST CONTROL	38.00
	Budget		YTD Exp	YTD Enc	Pending
JOB CENTER	50,320.00		7,604.50	42,321.50	38.00
					Closing Balance
					356.00

I have examined the preceding bills and encumbrances in the total amount of **\$29,930.26**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3634-0000-64604	PROGRAM EXPENSE				
36-3634-1724			02/29/2016	RYNES,KAREN	200.00
36-3634-1724			02/29/2016	LUBKE,KATIE J	150.00
36-3634-1724			02/29/2016	VETTER,JOAN	250.00
36-3634-1724			02/29/2016	ZIELKE,LAURIE L	250.00
36-3634-1803		P1600579	02/02/2016	ALLIANT ENERGY	400.00
36-3634-1803		P1600620	01/19/2016	PICK N SAVE MEGA FOOD CENTER	150.00
36-3634-1803		P1600630	02/28/2016	SHOPKO INC #130	79.99
<hr/>					
CPS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	133,185.00	27,137.58	45,305.29	1,479.99	59,262.14
<hr/>					
36-3642-0000-64604	PROGRAM EXPENSE				
36-3642-0000		P1600592	01/19/2016	DAVIS CITGO SERVICE INC	25.00
<hr/>					
REUN SUPPORT	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	139,469.00	1,187.43	0.00	25.00	138,256.57

I have examined the preceding bills and encumbrances in the total amount of **\$1,504.99**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY

Human Services Board
SUBMITTED BY



Lance Horozewski,
CYF Division Manager
DRAFTED BY

February 26, 2016
DATE DRAFTED

Amending the 2016 HSD Budget to Accept the Women's Fund Grant

1 **WHEREAS**, the Children, Youth and Families Division seeks to provide evidence-based mental health
2 treatment to high-risk girls; and,

3
4 **WHEREAS**, Rock County will implement a comprehensive Dialectical Behavior Therapy (DBT)
5 program; and,

6
7 **WHEREAS**, DBT will target young females involved with child welfare and/or juvenile justice; and,

8
9 **WHEREAS**, DBT will address substance abuse, suicidal behaviors, running away, emotion
10 dysregulation, unstable interpersonal relationships, exploitation and victimization; and,

11
12 **WHEREAS**, DBT will offer weekly individual therapy, weekly group therapy, 24-hour crisis response
13 and clinical peer consultation; and,

14
15 **WHEREAS**, the length of treatment is 26-32 weeks and the overarching goals are to engage and retain
16 girls in treatment and decrease symptomatology by acquiring new skills; and,

17
18 **WHEREAS**, this program works to keep girls with their families and potentially avoid stays in mental
19 health hospitals, at the YSC and in residential treatment facilities; and,

20
21 **WHEREAS**, the DBT program aligns with the CYF mission and values, and is an excellent complement
22 to other programs in the Department.

23
24 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
25 this _____ day of _____, 2016, accepts \$10,000 in funding from the Women's Fund to
26 assist in provision of the DBT program.

27
28 **BE IT FURTHER RESOLVED**, that the 2016 Humans Services budget be amended as follows:

29
30

Account/Description	Budget <u>2/25/16</u>	Increase (Decrease)	Amended Budget
Source of Funds:			
36-3646-0000-46002	\$0	\$10,000	\$10,000
Other Grants & Contracts			
Use of Funds:			
36-3646-0000-64200	\$3,025	\$10,000	\$13,025
Training			

38

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Linda Garrett

William Grahm

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

Date

FISCAL NOTE:

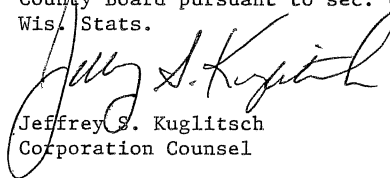
This resolution authorizes the acceptance and expenditure of \$10,000 in private funding from the Women's Fund. No County matching funds are required.



Sherry Oja
Finance Director

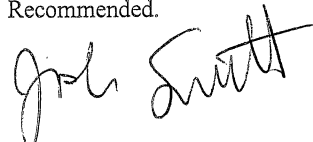
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

The Children, Youth and Families (CYF) Division seeks to provide evidence-based mental health treatment to high-risk adolescent girls. We will implement the first comprehensive Dialectical Behavior Therapy (DBT) program in Rock County. The service is targeted at young ladies involved with child welfare and/or juvenile justice with complex needs related to mental health, addiction, and behavioral problems. They often have experienced trauma such as abuse, neglect, exposure to violence, and significant loss, and are at greater risk of substance abuse, suicidal behaviors, running away, chronic emotion dysregulation, unstable interpersonal relationships, exploitation and victimization.

The DBT program will offer weekly individual therapy, weekly group therapy, 24-hour crisis response and clinical peer consultation. The treatment length is 26-32 weeks. The overarching goals are to engage and retain the adolescent girls in treatment and decrease their symptomatology by acquiring new skills. Providing this program in Rock County will keep the girls with their families and potentially avoid stays in mental health hospitals, at the Youth Services Center and in residential facilities. The DBT program aligns with the CYF mission and values, and is an excellent complement to other best practice initiatives such as Functional Family Case Management and Trauma Focused – Cognitive Behavioral Therapy.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

February 22, 2016
DATE DRAFTED

**Moving the Administration of the Alzheimer's Family Caregiver Support Program
from the Human Services Department to the Council on Aging**

1 **WHEREAS**, Wisconsin's Alzheimer's Family Caregiver Support Program (AFCSP) has been
2 administered by the Long Term Support Division of Human Services Department to provide families and
3 informal caregivers access to education, support groups and other dementia-related services and supports
4 that can make the difference in a family's ability to safely care for a loved one at home; and,

5
6 **WHEREAS**, the Council on Aging administers the National Family Caregiver Support Program
7 (NFCSP) to provide information, support and assistance to family caregivers; and,

8
9 **WHEREAS**, the Long Term Support Division of Human Services is undergoing an organizational
10 change with the introduction of Family Care in Rock County; and,

11
12 **WHEREAS**, with this organizational change the AFCSP is a better fit for the Council on Aging; and,

13
14 **WHEREAS**, best practices from the Wisconsin Department of Health Services states that NFCSP and
15 AFCSP should be coordinated by the same department for maximum efficiency; and,

16
17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
18 this _____ day of _____, 2016 does hereby transfer administration of AFCSP from Human
19 Services Department to the Council on Aging effective March 1, 2016.

20
21 **BE IT FURTHER RESOLVED** that the Human Services Department and the Council on Aging
22 budgets are amended as follows:

<u>Account/Description</u>	<u>Budget at 01/01/2016</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
AFCSP - HSD			
<u>Source of Funds</u>			
36-3682-0000-42200 State Aid	\$72,180	(\$60,000)	\$12,180
<u>Use of Funds</u>			
36-3682-0000-64604 Program Expense	\$58,000	(\$48,183)	\$9,817
36-3682-0000-68206 Allocated LTS	\$14,180	(\$11,817)	\$2,363
AFCSP-COA			
<u>Source of Funds</u>			
30-3920-0000-42200 State Aid	-0-	\$60,000	\$60,000
<u>Use of Funds</u>			
30-3920-0000-63110 Administration Expense	-0-	\$6,000	\$6,000
30-3920-0000-64615 Client Related Costs	-0-	\$54,000	\$54,000

16-3A-494

Moving the Administration of the Alzheimer's Family Caregiver Support Program from the Human Services Department to the Council on Aging
Page 2

Respectfully submitted,

EDUCATION, VETERANS & AGING SERVICES
COMMITTEE

HUMAN SERVICES BOARD

Rick Richard, Chair

Brian Knudson, Chair

Jeremy Zajac, Vice Chair

Sally Jean Weaver-Landers, Vice Chair

Edwin Nash

Terry Fell

Norvain Pleasant

Linda Garrett

Kathy Schulz

William Grahm

Ashley Kleven

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

3-0

Kathy Schulz

Terry Thomas

Mary Mawhinney, Chair
3/3/16

Shirley Williams

FISCAL NOTE:

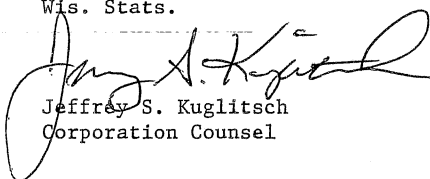
This resolution moves responsibility and remaining 2016 budget for the Alzheimer's Family Caregiver Support Program from HSD to COA.



Sherry Oja
Finance Director

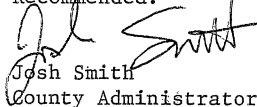
LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 & 59.51, Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

This resolution is requesting approval to transfer administration of the Alzheimer's Family Caregiver Support Program (AFCSP) from the Human Services Department to the Council on Aging.

The transition to Family Care in Rock County is causing a reorganization of staff and programs within the Aging & Disability Resource Center (ADRC) and Long Term Support. With the elimination of Long Term Support positions and other restructuring of staff within the ADRC there is no available position within that department to administer the AFCSP.

The Council on Aging has a Family Caregiver Support position, already administers the National Family Caregiver Support Program and has the capacity to administer the AFCSP as well. The Department of Health Services states that for best practices NFCSP and AFCSP should be coordinated by the same department for maximum efficiency.

This program transfer would be effective March 1, 2016. No county tax levy is required.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY

Human Services Board
SUBMITTED BY



Jennifer Thompson,
LTS/ADRC Division Manager
DRAFTED BY

February 26, 2016
DATE DRAFTED

Creating 1.0 FTE Adult Protective Services/WATTS/Court Services Position

1 **WHEREAS**, the Family Care bill (AB 453) was signed by Governor Walker on Tuesday, January 26,
2 2016. AB 453 requires the Family Care Benefit and self-directed services options to be provided in Rock
3 County and implemented beginning July 1, 2016; and,
4

5 **WHEREAS**, as Rock County plans for the transition of the Human Services Department and
6 Developmental Disability Board Waiver clients to Family Care, it must also prepare for integration of the
7 functions for which Rock County still holds responsibility. This includes the Adult Abuse and Neglect
8 investigations not only for the Human Services Department but the Developmental Disabilities Board;
9 and,
10

11 **WHEREAS**, currently, HSD has 1.0 FTE allocated to APS functions and recently received approval for
12 an additional 1.0 FTE Adult Protective Services (APS)/WATTS position to assist in investigations for
13 frail elderly and physically disabled adults when Family Care is implemented. However, as the clients
14 served by the Developmental Disabilities Board transition to Family Care an additional (APS) position
15 will be needed to assist with APS investigations involving adults with developmental disabilities. The
16 duties of this position would also include the DD Board guardianship cases, WATTS reviews, and court
17 protective services components; and,
18

19 **WHEREAS**, APS cases have continued to increase. Abuse/neglect incidents has gone up 10% from
20 2013 to 2014 and another 18% from 2014 to 2015. It is expected that these numbers will continue to rise
21 with the new Managed Care Organizations overseeing the clients in Family Care. These cases also tend
22 to be complex and are time consuming to monitor; and,
23

24 **WHEREAS**, for the reasons above, HSD requests creating an additional 1.0 FTE Adult Protective
25 Services/ WATTS position to assist with the increased caseload related to the developmental disabilities
26 target group.
27

28 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
29 this _____ day of _____, 2016, does hereby authorize the creation of 1.0 FTE
30 APS/WATTS/Court Services position.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Linda Garrett

William Grahm

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

FISCAL NOTE:

This resolution authorizes the creation of a 1.0 FTE APS/WATTS/Court Services position. Sufficient appropriation authority is available in the HSD budget for the cost of this position.


Sherry Oja
Finance Director

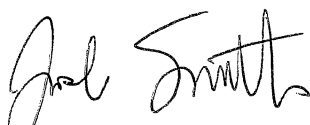
LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

Creating 1.0 FTE Adult Protective Services/WATTS/Court Services Position

The Family Care bill (AB 453) was signed by Governor Walker on Tuesday, January 26, 2016. AB 453 requires the Family Care Benefit and self-directed services options to be provided in Rock County and implemented beginning July 1, 2016.

As Rock County plans for the transition of the Human Services Department and Developmental Disability Board Waiver clients to Family Care, it must also prepare for integration of the functions for which Rock County still holds responsibility. This includes the Adult Abuse and Neglect investigations not only for the Human Services Department but the Developmental Disabilities Board.

Currently, HSD has 1.0 FTE allocated to APS functions and recently received approval for an additional Adult Protective Services (APS)/WATTS position to assist in investigations for frail elderly and physically disabled adults when Family Care is implemented. However, as the clients served by the Developmental Disabilities Board transition to Family Care an additional (APS) position will be needed to assist with APS investigations involving adults with developmental disabilities. The duties of this position would also include the DD Board guardianship cases, WATTS reviews, and court protective services components.

APS cases have continued to increase. Abuse/neglect incidents has gone up 10% from 2013 to 2014 and another 18% from 2014 to 2015. It is expected that these numbers will continue to rise with the new Managed Care Organizations overseeing the clients in Family Care. These cases also tend to be complex and are time consuming to monitor.

For the reasons above, HSD requests creating an additional 1.0 FTE Adult Protective Services/ WATTS position to assist with the increased caseload related to the developmental disabilities target group. Budgetary authority for this position is currently within the HSD Budget.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY

Human Services Board
SUBMITTED BY



Jennifer Thompson,
LTS/ADRC Division Manager
DRAFTED BY

February 24, 2016
DATE DRAFTED

Creating 1.0 FTE Social Work Supervisor I

1 **WHEREAS**, Family Care will begin in Rock County beginning on July 1, 2016. As Rock County
2 Human Services reorganizes the services remaining upon implementation of Family Care, there are
3 remnants from the Human Services and Developmental Disabilities Board that continue to require
4 supervisory oversight. With the creation of an additional Adult Protective Services worker, and the court
5 relates guardianship and protective placement work, the remaining unit would include the following staff:

- 6 • 3.0 FTE: APS investigations/Guardianships/WATTS reviews
- 7 • 1.0 FTE: Chapter 54 Court Services worker, 51 to 54 conversions.
- 8 • 2.0 FTE Disability Benefits Specialist (DBS workers)

9
10 **WHEREAS**, these staff are responsible for all APS investigations, irrespective of target group; elderly,
11 physically disabled or developmentally disabled. Many clients also require guardians of the person and
12 estate. Individuals who are protectively placed in restrictive environments also require, at minimum an
13 annual WATTS review, corresponding reports to the court and frequently court appearances. Further, the
14 unit will work with crisis to assist them in locating appropriate placements for individuals in the
15 community and to divert clients from institutional placement whenever possible; and,

16
17 **WHEREAS**, the need for a supervisor has increased as the types of neglect/abuse cases being reported
18 have become more complex and time intensive. Multiple disciplines are often involved to foster a
19 positive outcome for the client; and,

20
21 **WHEREAS**, due to increased APS reporting and required response time, staff who conduct the
22 investigations need supervisory input and consultation on a regular a well as when urgent situations arise.
23 (The Social Work Supervisor I would enforce required response time, ensure appropriate coverage,
24 provide accurate reports to the State, monitor/authorize use of APS funding. In addition, the position
25 would provide outreach to the community, participate on the Rock County I-team and represent Rock
26 County at advocacy meetings and events; and,

27
28 **WHEREAS**, the two Disability Benefits Specialists (DBS) are housed in the ADRC. Presently, the one
29 ADRC supervisor will be responsible for 11.0 FTE Information and Assistance workers. The two DBS
30 workers receive legal direction on their cases from Disability Rights. However, the two DBS workers
31 need on-site supervision as to caseload assignment, priority work and adherence to the ADRC standards
32 and practice; and,

33
34 **WHEREAS**, HSD requests the creation of a 1.0 FTE Social Work I Supervisor position to ensure
35 adequate oversight of these important functions for all vulnerable target groups.

36
37 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
38 this _____ day of _____, 2016, does hereby authorize the creation of 1.0 FTE Social
39 Worker Supervisor I.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Linda Garrett

William Grahm

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

FISCAL NOTE:

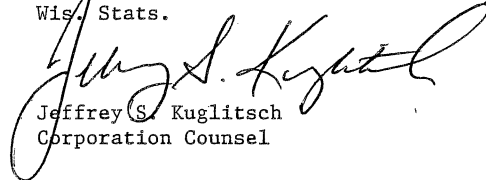
This resolution authorizes the creation of a
1.0 FTE Social Work Supervisor I position.
Sufficient appropriation authority is available
in the HSD budget for the cost of this position.



Sherry Oja
Finance Director

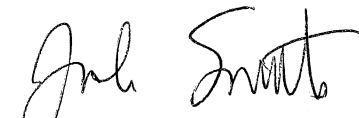
LEGAL NOTE:

The County Board is authorized to take
this action pursuant to § 59.22(2),
Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Creating 1.0 FTE Social Work Supervisor I

Family Care will begin in Rock County beginning on July 1, 2016. As Rock County Human Services reorganizes the services remaining upon implementation of Family Care, there are remnants from the Human Services and Developmental Disabilities Board that continue to require supervisory oversight. With the creation of an additional Adult Protective Services worker, and the court related guardianship and protective placement work, the remaining unit would include the following staff:

- 3.0 FTE: APS investigations/Guardianships/WATTS reviews
- 1.0 FTE: Chapter 54/55 Court Services worker
- 2.0 FTE Disability Benefit Specialist (DBS workers)

These staff are responsible for all APS investigations, irrespective of target group, elderly, physically disabled or developmentally disabled. Many clients also require guardians of the person and estate. Individuals who are protectively placed in restrictive environments also require, at minimum an annual WATTS review, corresponding reports to the court and frequent court appearances. Further, the unit will work with crisis to assist them in locating appropriate placements for individuals in the community and to divert clients from institutional placement whenever possible.

The need for a supervisor has increased as the types of neglect/abuse cases being reported have become more complex and time intensive. Multiple disciplines are often involved to foster a positive outcome for the client.

Due to increased APS reporting and required response time, staff who conduct the investigations need supervisory input and consultation on a regular basis as well as when urgent situations arise. The Social Work Supervisor I would enforce required response time, ensure appropriate coverage, provide accurate reports to the State and monitor/authorize use of APS funding. In addition, the position would provide outreach to the community, participate on the Rock County I-team and represent Rock County at advocacy meetings and events.

The two Disability Benefits Specialists (DBS) are housed in the ADRC. Presently, the one ADRC supervisor will be responsible for 11.0 FTE Information and Assistance workers. The two DBS workers receive legal direction on their cases from Disability Rights. However, the two DBS workers need on-site supervision, as it relates to ADRC standards and practice.

HSD requests the creation of a 1.0 FTE Social Work I Supervisor position to ensure adequate oversight of these important functions for all vulnerable target groups. Budgetary authority for this position is currently within the HSD Budget.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY

Human Services Board
SUBMITTED BY



Sara Mooren
DRAFTED BY

February 26, 2016
DATE DRAFTED

Creating 1.0 FTE HSD Program Analyst

- 1 **WHEREAS**, the Family Care bill (AB 453) was signed by Governor Walker on Tuesday, January 26,
2 2016. AB 453 requires the Family Care Benefit and self-directed services options to be provided in Rock
3 County and implemented beginning July 1, 2016; and,
4
5 **WHEREAS**, as Rock County plans for the transition of the Human Services Department and
6 Developmental Disability Board Waiver clients to Family Care, it must also prepare for integration of the
7 functions for which Rock County still holds responsibility. This includes some administrative functions
8 not only for the Human Services Department but the Developmental Disabilities Board; and,
9
10 **WHEREAS**, after an evaluation of ongoing administrative requirements HSD had identified the need for
11 a 1.0 FTE HSD Program Analyst position; and,
12
13 **WHEREAS**, this new 1.0 FTE position will assist in providing ongoing contract and quality monitoring
14 of the Birth to Three contract which will be transferred from the DD Board to Human Services; and,
15
16 **WHEREAS**, this position will also provide contract development, rate setting, and ongoing monitoring
17 for contracted community based residential facility and adult family home providers and complete Adult
18 Family Home certifications for non-Family Care HSD Clients; and,
19
20 **WHEREAS**, this position, funded by Department vacancies, will also assist in provider development and
21 outreach for the Behavioral Health Division.
22
23 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
24 this _____ day of _____, 2016, does hereby authorize the creation of a 1.0 FTE HSD
25 Program Analyst Position.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Linda Garrett

William Grahm

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

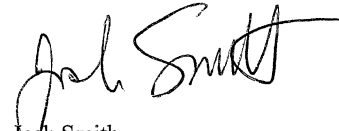
Louis Peer

Alan Sweeney

Terry Thomas

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

FISCAL NOTE:

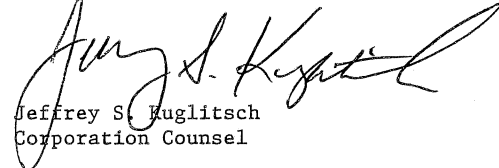
This resolution authorizes the creation of a 1.0 FTE Program Analyst position. This position will be funded by Department vacancies.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

Creating 1.0 FTE HSD Program Analyst Position

The Family Care bill (AB 453) was signed by Governor Walker on Tuesday, January 26, 2016. AB 453 requires the Family Care Benefit and self-directed services options to be provided in Rock County and implemented beginning July 1, 2016.

As Rock County plans for the transition of the Human Services Department and Developmental Disability Board Waiver clients to Family Care, it must also prepare for integration of the functions for which Rock County still holds responsibility. This includes some administrative functions not only for the Human Services Department but the Developmental Disabilities Board.

After an evaluation of ongoing administrative requirements the need for a 1.0 FTE HSD Program Analyst position was identified. This new 1.0 FTE position will assist in providing ongoing contract and quality monitoring of the Birth to Three contract which will be transferred from the DD Board to Human Services. The position will also provide contract development, rate setting, and ongoing monitoring for contracted community based residential facility and adult family home providers and complete Adult Family Home certifications for non-Family Care HSD Clients. In addition, this new position will assist in contract provider development and outreach for the Behavioral Health Division. This position will be funded by current Division vacancies.

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, March 9, 2016**

HSD MANAGEMENT TEAM MEETING – March 1, 2016
Meeting Cancelled.
