



MINUTES OF BOARD OF HEALTH MEETING

October 17, 2018

Call to Order: Meeting was called to order by Chair Peer at 6:00 p.m.

Board of Health Members Present: Supervisor Peer, Supervisor Gramke, Supervisor Brown, Dr. Winter, Dr. Somaraju, Dr. Meyers, and Supervisor Rynes.

Board of Health Members Absent: Ms. Wade, Mr. Gresens

Staff Members Present: Marie-Noel Sandoval – Health Officer; Dave Pluymers – Assistant Director; Rick Wietersen – Environmental Health Director; Matt Wesson – Environmental Health Supervisor; Judith Sengstock – Public Health Nurse Supervisor; and Jessica Turner – Administrative Services Supervisor.

Others Present: Josh Smith – Rock County Administrator; Bruce Hudson - Hudson Soil Testing, LLC

Adopt Agenda

Dr. Winter made a motion to adopt the agenda with the changes mentioned above. Supervisor Rynes seconded the motion. MOTION APPROVED.

Approval of Minutes – 10/3/18

Supervisor Rynes made a motion to approve the minutes of the 10/3/18 Board of Health meeting. Supervisor Brown seconded the motion. MOTION APPROVED.

Citizen Participation

Mr. Hudson of Hudson Soil Testing feels that the City of Janesville is overstepping their bounds with the septic permit requirements. He will be contesting a permit denial in a couple of months. Dr. Winter explained for Board members that are not aware that when a septic system goes bad, they need to hook up to the city sewer if it is available. Mr. Wesson explained the agreement between the cities and the county. If a permit was requested for a property within the future sewer service area around the city, it will be denied. Mr. Hudson said in other counties this is designed for new development and would like the policy changed. Supervisor Peer explained that the Public Health Department is legally obligated to follow this ordinance. The Board of Health can grant a variance if needed. Mr. Smith suggested adding this topic to the next agenda for further discussion with advice from the Corporation Council.

New Business

Administrative Division

Review and Possible Action of 2019 Recommended Budget

Mr. Smith briefly explained the budget process. Committees meet to discuss and possibly make a motion to make changes. Some committees schedule another meeting to discuss changes. They also have the option to wait and make a motion at the Full Board meeting. All committee requested changes go to the Finance Committee for endorsement and are up first for consideration at the Full Board meeting.

Ms. Sandoval gave a PowerPoint presentation to explain the budget items to be discussed (see attached).

The Board discussed the reclassification of the Account Clerk II position. Supervisor Brown asked how the closing of First Choice will impact the Public Health Department. Ms. Sandoval said that services are available through other organizations, so there will likely be no impact to the Public Health Department. Supervisor Rynes asked Ms. Sandoval if the budget is workable as is. Ms. Sandoval feels that it is with the addition of a \$40,000 grant that was awarded to the Public Health Department.

Supervisor Rynes made a motion to approve the recommended budget as presented. Supervisor Gramke seconded the motion. MOTION APPROVED.

Health Department Report

In the News

Surveillance

Ms. Sandoval informed the Board that an active Tuberculosis case was reported. She said the Public Health Department also received its first free living amoeba infection. This type of infection recently became reportable. Dr. Somaraju explained that this infection likely occurs due to contact lens fluid becoming contaminated. It is then transferred to the eye. She said there are about 100 cases per state per year. Ms. Sandoval also reported that there have been two confirmed cases of acute flaccid myelitis in Wisconsin.

Community Events/Outreach

Ms. Sandoval told the Board members that the Public Health Department has been holding flu clinics for the public and employees and has been providing school age shots.

Budget

Ms. Sandoval said that the 2018 budget is on track. She may need to transfer some money among accounts. She stated that the Health Department is continuing to search for grants.

Personnel

According to Ms. Sandoval, the Public Health Department will be interviewing for the vacant Account Clerk II position on Friday. The listing for the Health Educator vacancy closes on the 28th. Ms. Sandoval explained hiring process to the Board.

Supervisor Rynes asked about the HPV vaccine. She wanted to know if there have been negative side effects. The staff responded that there have been no negative side effects.

Resolution: RECOMMENDING MODIFICATIONS OF WISCONSIN ADMINISTRATIVE RULE NR 210 TO IMPROVE SURFACE WATER QUALITY AND ADDRESS PUBLIC HEALTH CONCERNS WHEN SEWAGE IS NOT REQUIRED TO BE DISINFECTED SEASONALLY.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this day of , 2018, in accordance with Wisconsin State Statute 32.05, does hereby approve forwarding recommendations to the Wisconsin Department of Natural Resources to make modifications to NR 210 to address potential public health impacts that occur when recreational waters are receiving non-disinfected sewage wastewater, with specific concerns being the Badfish Creek and Yahara River which receive a high ratio of wastewater to normal base flows.

Supervisor Brown made a motion to accept the resolution. Supervisor Rynes seconded the motion. MOTION APPROVED.

Mr. Wietersen said he will be meeting with the Department of Natural Resources on Nov 1. He is also meeting with the Friends of Badfish tomorrow. Dr. Winter read an excerpt from the statute that stated it can be amended based on water quality issues. Mr. Wietersen explained that is on an individual permit basis. Mr. Wietersen contacted Janesville and Beloit utility directors to let them know about resolution. Dr. Winter asked if this can be made available to other counties so they can consider testing. Mr. Wietersen said it will become more public and may be presented at the Wisconsin Association of Local Health Departments and Boards meeting. Supervisor Rynes asked how the conversation about the delay of non-disinfection went. Mr. Wietersen said they felt it was too soon to make changes to their routine. Supervisor Rynes asked if there was anything in the resolution about the down time that was needed. Mr. Wietersen said that they are in the process of redoing the UV system. With upgrades in the future, they may be able to avoid any down time. Chair Peer asked if they were amenable to sharing data. Mr. Wietersen stated that they were.

Health Equity Alliance of Rock County Update

Mr. Pluymers gave a Power Point presentation on the updates of the activities of the Health Equity Alliance of Rock County (see attached).

The Board members briefly discussed healthy food initiatives.

Communications and Announcements

Dr. Winter asked if there is anything the Board of Health can do to help with the sewer service area issue. Mr. Wietersen said that ultimately it is a legal issue. All cities over 10,000 people have to have a

208 water quality plan in place. Chair Peer explained how the process has worked in the past. Mr. Wietersen told the Board that from a Public health standpoint, municipal systems are better. Ms. Sandoval added that the definition of available is a key point.

Supervisor Brown asked about the meeting date for January. It will be put on next month's agenda to discuss.

The next meeting is scheduled for December 5th.

Adjournment

Supervisor Rynes made a motion to adjourn the meeting. Supervisor Gramke seconded the motion. MOTION APPROVED. Meeting adjourned at 7:15 p.m.

Respectfully Submitted,

Jessica Turner, Recorder

Not Official Until Approved by the Board of Health

2019 Proposed Budget Overview

Marie-Noel Sandoval, MPH
Health Officer/Director

October 17, 2018



Financial Summary

**FINANCIAL SUMMARY
PUBLIC HEALTH
2019**

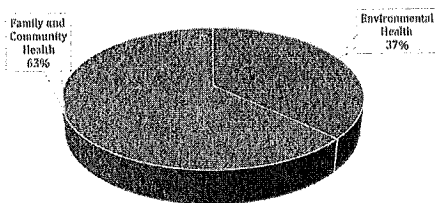
REVENUES	DEPARTMENT REQUEST	ADMINISTRATOR'S RECOMMENDATION
Federal/State	\$307,037	\$307,037
Intergovernmental	32,000	32,000
Contributions	500	500
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/Other	707,930	707,930
Total Revenues	\$1,047,467	\$1,047,467
EXPENDITURES	DEPARTMENT REQUEST	ADMINISTRATOR'S RECOMMENDATION
Salaries	\$2,228,667	\$2,059,953
Fringe Benefits	1,023,202	967,110
Operational	795,349	794,349
Capital Outlay	4,600	4,600
Allocation of Services	-306,527	-306,527
Total Expenditures	\$3,745,291	\$3,519,485
PROPERTY TAX LEVY	\$2,697,824	\$2,472,018

Revenue & Expenditures by Program

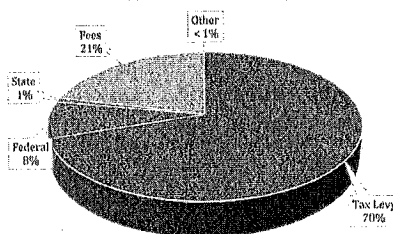
2019

PUBLIC HEALTH

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE



Proposed Budget Highlights

Revenue Changes

Environmental Health Fee for Service	\$17,758
State Aid	\$5,318
Sanitarian Permit Fees	\$12,440
Public Health Nursing Fees for Service	-\$102,090
Travel Clinic	-\$35,000
Medicare Vaccine Reimbursement	-\$10,000
PNCC & HealthCheck	-\$18,000
School Nurse Contract	-\$39,090



Expenditures

● Increases	\$17,758
Computers	\$14,260
Software	\$4,522
● Decreases	\$102,687
Salary & Fringe	\$95,393
Grants*	\$7,294
*(as budgeted- awarded additional \$40,000)	



Personnel

Personnel Summary

2018

- 35 FTE
 - 6 Management
 - 1 Epi
 - 11.4 PHN
 - 7.8 EH Specialists
 - 0.4 EH Tech
 - 1.0 CHEC
 - 2.0 HE
 - 3.4 PHSS
 - 1 Account Clerk II



2019

- 33.2 FTE
 - 6 Management
 - 1 Epi
 - 10 PHN
 - 7.8 EH Specialists
 - 0.4 EH Tech
 - 1.0 CHEC
 - 2.0 HE
 - 3.0 PHSS
 - 1 Account Clerk III

Personnel Change Recommendations

- Reclassify Account Clerk II to Account Clerk III (\$954 budget impact)
 - Department requested reclassification to Accountant (\$5,854 budget impact)
- Eliminate 0.4 FTE Public Health Nurse (unfunded in 2018)
- Eliminate 0.4 Public Health Support Specialist (unfunded in 2018)



Eliminate vacant Public Health Nurse (savings of \$85,866)

Summary

Recommended Budget	\$3,519,485
Recommended Tax Levy	\$2,472,018
Department Revenue	\$1,047,467



Thank You

Marie-Noel Sandoval, MPH
Health Officer/Director

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Health Equity Alliance of Rock County(HEAR)

Update

David Pluymers
Rock County Public Health Department
October 17, 2018



Community Health Coalition

Conduct a Community Health Assessment (**CHA**) and a Community Health Improvement Plan (**CHIP**)

- **CHA** and **CHIP** incorporate public and partner input –typically through a **community health coalition**.
- Our community health coalition chose to name itself the **Health Equity Alliance of Rock County (HEAR)**.



HEAR- Mission, Vision, & Values

Mission: HEAR is committed to health equity, through community collaboration, to ensure that Rock County reaches its full health potential.

Vision: Rock County is a healthier place to live, work, learn, play, and grow.

Values:

- Community
- Health & Well-being
- Equity
- Collaboration



COMMUNITY LINK, INC.
Formerly CCCW, Continuity & WWG



Safe Schools
Healthy Students



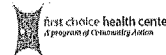
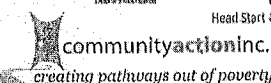
Children's
Hospital of Wisconsin
Kids deserve the best.



Healthy Edgerton
Advocates for Community Health



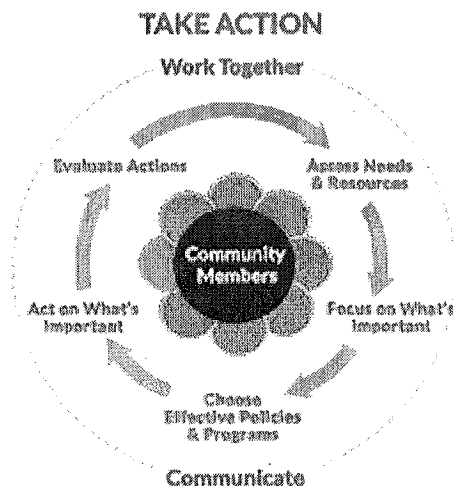
Head Start & Early Head Start



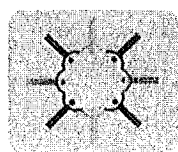
CHA Process

Input Gathering:

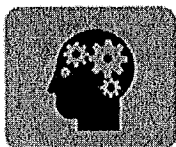
- Community Health Assessment Survey
- One-to-One Conversations (Key Informant Interviews)
- Community Conversations (Focus Groups)



Top CHIP Priorities



Health Equity



Behavioral Health



Obesity

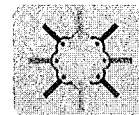


Oral Health



PRIORITY AREA: Health Equity

GOAL: Reduce disparities and improve health of all groups throughout Rock County.



Health Equity

OBJECTIVE #1: By December 2020, 50 providers will have a processes in place to ensure all are receiving culturally responsive care.

OBJECTIVE #2: By December 2020, 5 healthcare facilities will have a process in place to improve health literacy.

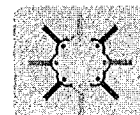


Health Equity: Update

PROGRESS:

Culturally and Linguistically Appropriate Care Assessment

- ✱ Working with partners (non-profits and health systems) to refine an assessment tool
- ✱ Conduct the assessment among administrators and front-line staff members
- ✱ Roll out the tool in January 2019



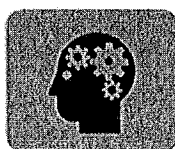
Health Equity



PRIORITY AREA: Behavioral Health

GOAL: Increase community engagement from all sectors to enhance behavioral health outcomes.

- **OBJECTIVE #1:** By December 2020, 25% of municipalities will work to implement changes to address local alcohol-related problems.



Behavioral Health

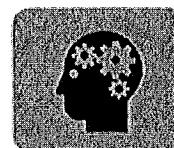


Behavioral Health: Update

PROGRESS:

Point of Last Drink Study

- Overserving report is near final
- Last week, RCPHD staff members attended the day-long Wisconsin Alcohol Policy Seminar in Wisconsin Dells
- Going to all municipalities with education and policy recommendations to reduce overserving
- Planning to present the report to the Rock County Police Chiefs' meeting



Behavioral Health



PRIORITY AREA: Obesity

GOAL: Advance overall community health to improve health outcomes associated with obesity.

- ✱ **OBJECTIVE #1:** By December 2020, 10 new sites will provide increased access to healthy and affordable foods.



Obesity



Obesity: Update

PROGRESS:

Healthier Food Pantries

- ✱ Six Food Pantry Assessments in collaboration with UW Extension using a UW Extension evidence-based tool.
- ✱ Six Food Pantry Action Plans - making healthier changes to their pantry layouts and to the presentation of foods.
- ✱ Education to donors regarding healthier food donations.



Obesity

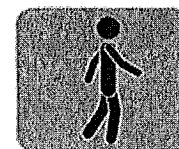


Obesity: Update

PROGRESS:

Healthier Food Corner/Convenience Stores

- ▣ Completed 20 assessments of corner stores with RCPHD Environmental Health staff member.
- ▣ Providing education and information regarding how to better present and promote healthier food choices.
- ▣ "Make the healthy choice the easy choice."
- ▣ MPH student will present more on this in December.



Obesity



PRIORITY AREA: Oral Health

GOAL: Advance overall community health to improve oral health outcomes.

- ▣ **OBJECTIVE #1:** By December 2020, a 10% increase the number of children who have seen a dentist at or before 2 years old.
- ▣ **OBJECTIVE #2:** By December 2020, a 10% increase in adults with a dental home.
- ▣ **OBJECTIVE #3:** By December 2020, a 15% reduction in oral health related emergencies.



Oral Health



Oral Health: Update

PROGRESS:

Wisconsin Oral Health Coalition

- ✦ Received a \$1,500 grant from the state oral health coalition.
- ✦ Joined the state oral health coalition.
- ✦ Attended the state conference and received training.



Reduce Oral Health Emergencies

- ✦ Data collection currently underway.



Wisconsin State Health Plan

ADDITIONAL ROCK COUNTY HEALTH EQUITY PROGRESS:

- ✦ Received a \$6,500 grant from the Wisconsin Division of Public Health
- ✦ Three additional **Community Conversations** in Early November:
 - ✦ Younger African Americans in Beloit,
 - ✦ Latino population in Beloit, and
 - ✦ South Side of Janesville.
- ✦ Additional facilitation training (last week of October).
- ✦ "Dual Use" for State and Rock County plans.



Thank You/Questions?

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