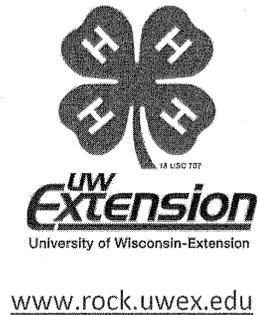


Agriculture & Education Committee
UW-Extension
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Agriculture & Education Committee
Wednesday, October 26, 2016, 7 pm
Rock County Courthouse – 5th Floor – Room N-2
51 S. Main Street, Janesville, WI 53545
Approved Minutes

Committee Members Present: Supervisor Bostwick, Supervisor Davis, Supervisor Driscoll, Supervisor Hawes, Supervisor Sweeney

Committee Members Absent: None

Staff Members Present: Donna Duerst, Nick Baker

Others Present: None

Call to Order: Chair Bostwick called the meeting called to order at 7:04 p.m.

Approval of Agenda: Supervisor Sweeney moved approval of the agenda of October 26, 2016, second by Supervisor Hawes ADOPTED

Adoption of Minutes: Supervisor Davis moved approval of the minutes from September 13 2016, second by Supervisor Hawes ADOPTED

Citizen Participation, Communication and Announcements: None

Fair Board Report: None

Fairgrounds Maintenance and Contracts: None

Review of Payments: Done

Discussion & Possible Action regarding possible changes in the fairgrounds rental rates

Baker presented information from Brian Paul. His proposal includes purchasing the Fair Board's tables & chairs. Proposed rates include the use of table & chairs, heat/ac surcharge and garbage fee (see attachments for specific proposal.) All individuals that use the Fairgrounds will receive a letter from Brian. Will discuss the proposal again at the November Committee meeting.

2017 Budget Review

Duerst reviewed the Administrator's budget recommendation. Baker discussed the options for increasing the Fairgrounds revenue by \$45,000 as recommended.

Update from Department: Changes in UW Extension state leadership
Discussed last month

Comments from the Committee

Discussed WCA Conference

Adjourn Supervisor Davis moved to adjourn at 7:48 p.m., second by Supervisor Hawes.

ADOPTED by acclamation.

Name of Person Who Took the Minutes – Donna Duerst

Transcribed by Sheila JaDoul

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Fair Ground Rental Rates

In order to make the facility and renting process easier and more customer friendly, I propose that we raise and simplify the rates for renting space at the Rock County Fairgrounds. To justify raising the rates, the county will automatically include the garbage fee, heat, and air conditioning fee (Air Conditioning will be added to the Craig Center spring 2017). The rental price will also include the use of all the tables and chairs. The current inventory of tables and chairs could be purchased from the Fair Board at a price of \$2,500. Increasing the rates would also help meet the increased revenue proposed in the 2017 County Budget

Current Prices (Have not increased since 2014)

For- Profit

Monday - Thursday \$385/day

Friday - Sunday \$420/day

Non-Profit

Monday – Thursday \$290/day

Friday – Sunday \$305

Heat surcharge \$70/day Nov. 1st through April 1st

Optional Garbage Fee \$50

Currently Rented from the Rock County Fair Board

Tables are \$7 each

Chairs are \$1 each

Deposit \$50 or \$100 depending on event and location rented

Purposed Fair Grounds Rental Rates (Effective January 1, 2017)

Craig Center

Non-Profit = \$550 a day

Profit = \$700 a day

Setup and Cleanup days = \$200 a day if the date is open

Other Buildings and Green Space

All paid users = \$400 per day

Setup and Cleanup days = \$100 per day

Alcohol permit = \$100 a day

Key Deposit = \$50 per event

The rental rates would include any table and chair needs, garbage fees, and utility surcharges. If a group would like to bring their own tables and chairs, they can elect to deduct \$50 from the total.

Each event may be reviewed separately.