



ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, DECEMBER 04, 2019

6:00 P.M.

PUBLIC HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545
(ACROSS FROM SPORTSMAN’S PARK)

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – (10/02/19 & 10/16/19)
4. Citizen Participation
5. New Business
 - A. Administrative Division
 - (1) Review of Payments
 - (2) Transfer of Funds over \$5,000
 - (3) Discuss next meeting date and time
 - (4) Health Department Report
 - a. In the News
 - b. Surveillance
 - c. Community Events/Outreach
 - d. Budget
 - e. Personnel
 - B. Immunization Presentation
6. Communications and Announcements
7. Adjournment

Board Members who are unable to attend the Board of Health meeting, **please** contact Lou Peer (295-5210) or Jessica Turner at the Public Health Department (757-5440). Thank you.

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



MINUTES OF BOARD OF HEALTH MEETING

October 2, 2019

Call to Order: Meeting was called to order by Chair Peer at 6:00 p.m.

Board of Health Members Present: Chair Peer, Supervisor Gramke, Supervisor Rynes, Supervisor Homan, Dr. Meyers, Dr. Winter, and Dr. Somaraju.

Board of Health Members Absent: Mr. Gresens and Ms. Wade.

Staff Members Present: Marie-Noel Sandoval – Health Officer; Rick Wietersen – Environmental Health Director; Amanda Wilder – Environmental Health Specialist; Caitlin Turkowski – Public Health Nurse; Kelsey Cordova – Community Health Education Coordinator; and Jessica Turner – Administrative Services Supervisor.

Others Present: Terri Carlson – Risk Manager, Rock County; and Jodie Surber – Analyst, Rock County.

Adopt Agenda

Dr. Winter made a motion to adopt the agenda. Supervisor Homan seconded the motion. MOTION APPROVED.

Approval of Minutes – 9/4/19

Supervisor Rynes made a motion to approve the minutes of the 9/4/19 Board of Health meeting. Supervisor Gramke seconded the motion. MOTION APPROVED.

Citizen Participation

Chair Peer set a thirty minute time limit for citizen participation and three minutes per person for section 4 in this meeting and as a general rule for future meetings.

Citizens and new Rock County Public Health Department employees introduced themselves and told the Board about themselves. Ms. Carlson is the Risk Manager for the Courthouse. She reviews insurance policies and contracts. Ms. Serber is the new Analyst in the County Supervisor's Office. Ms. Turkowski is a new Public Health Nurse. She was formerly a nurse case manager for Hospice. Ms. Cordova is the new Community Health Education Coordinator. She has a Master's Degree in Public Health and a focus in communicable and infectious disease.

Chair Peer asked the Board members to let him know if there is something that is getting a lot of community attention.

New Business

Administrative Division

Review of Payments

The Board reviewed the Health Department's September payments in the amount of \$10,421.15.

Transfer of Funds over \$5,000

None at this time.

Set Meeting to Discuss Budget

Chair Peer proposed that the regular meeting times be kept. Ms. Sandoval suggested setting a meeting time in case it is needed to discuss the proposed budget. The Board unanimously chose December 16th at 6pm as the next meeting time.

Health Department Report

In the News

Ms. Sandoval shared a Janesville Gazette article about monarch butterflies at Supervisor Homan's home. Supervisor Homan added that there were thousands of butterflies on his property for about two weeks.

Ms. Sandoval discussed the severe lung disease cases that have been in the news. Nationwide there have been 805 cases with 12 deaths in 10 states. The cases have been linked to vaping a THC solution with 15% nicotine. There have been 60 cases in Wisconsin affecting 26 counties. Fourteen of the cases are currently being investigated. All four of Rock County's surrounding counties have cases. There have been none in Rock county yet. The outbreak is complex and ongoing. There were about 34 cases last month. The Board members discussed the rumors surrounding vaping online and in the student population.

Ms. Sandoval informed the Board members that equine encephalitis cases have been reported. There are usually five to ten cases reported annually nationwide. So far this year, 30 cases have been reported with nine horse deaths in the United States. This disease is transmitted by mosquitos. Dr. Somaraju explained the symptoms. Ms. Sandoval and Dr. Somaraju explained the two step process of transmission from horses to humans. Ms. Sandoval said there is a vaccine for horses, but unvaccinated horses and humans that contract the disease will die. The Board discussed other vaccines and the importance of getting vaccines. Ms. Sandoval added that the first stage of mosquito that transmits has been identified in our lab but not the second stage.

Surveillance

Ms. Sandoval reported that five suspect active tuberculosis cases and six latent tuberculosis cases were reported.

Community Events/Outreach

Ms. Sandoval told the Board that the Rock County Public Health Department attended a variety of events including Fiesta Italiana, the Rock County Senior Fair, the Beloit Senior Fair, and the low-cost Rabies Clinic. The Rabies Clinic had 304 attendees.

Budget

Ms. Sandoval said the 2020 budget has already been discussed with the Administrator. Ms. Sandoval said she has gotten several phone calls with questions.

Personnel

According to Ms. Sandoval, Ms. Wade has submitted her resignation from the Board of Health. Ms. Sandoval said two candidates out of Beloit have been identified. One is a pediatrician and the other is an obstetrician.

Ms. Sandoval reported that Kelsey Cordova started as the new Community Health Education Coordinator on September 9th. A new nurse, Nichole Peplinski, is starting on Monday. She has worked for three other local health departments. The Public Health Supervisor and open Public Health Nurse positions are on continuous recruitment. The Account Clerk position has closed and she will be interviewing people in a couple weeks.

Resolution: Requesting The Wisconsin Legislature End The Use Of Personal Conviction Waivers For School And Day Care Center Immunizations

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2019 respectfully requests that the Wisconsin Legislature end the use of personal conviction waivers for school and day care center immunization requirements.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Governor of Wisconsin, Wisconsin state legislators, WPHA, WALHDAB, Wisconsin Counties Association, and other organizations as appropriate.

Supervisor Rynes made a motion to accept the resolution. Supervisor Gramke seconded the motion. MOTION APPROVED.

Resolution: Accepting United States Food and Drug Administration (FDA) ‘Additional’ Training Grant and Amending the 2019 Rock County Public Health Department Budget

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2019 does hereby authorize the Rock County Public Health Department to accept this grant in the amount of \$2,275, and amend the 2019 Rock County Public Health Department Budget as follows:

Account/Description	Budget 1/1/19	Increase (Decrease)	Amended Budget
Source of Funds			
31-3041-0000-42100			
Contributions	-0-	\$2,275	\$2,275
Use of Funds			
31-3041-0000-63100			
Administrative Expense	-0-	\$2,275	\$2,275

Supervisor Gramke made a motion to accept the resolution. Dr. Winter seconded the motion. MOTION APPROVED.

Rabies Presentation

Ms. Wilder gave a PowerPoint presentation on Rabies in Rock County (see attached). The Board members discussed the rabies clinic, bat population, rabies exposure, and symptoms of rabies. Dr. Somaraju explained that rabies vaccination in humans is post exposure, the incubation period is two days to two years, all humans that contract rabies die, and there is no treatment. She explained that it is not only transmitted from a bite. It could be transmitted through saliva or urine. She added that there is a pre-exposure vaccine that is available to high risk individuals.

Communications and Announcements

Chair Peer gave some general guidance to the Board members for future meetings. He said that citizen participation is not meant to be a discussion. The Board should listen only.

Ms. Sandoval announced that Nick Zupan, the Public Health Department's Epidemiologist, and his wife had baby Juniper on Monday.

Adjournment

Supervisor Rynes made a motion to adjourn the meeting. Supervisor Homan seconded the motion. MOTION APPROVED. Meeting adjourned at 7:05 p.m.

Respectfully Submitted,

Jessica Turner, Recorder
Not Official Until Approved by the Board of Health

Rabies in Rock County

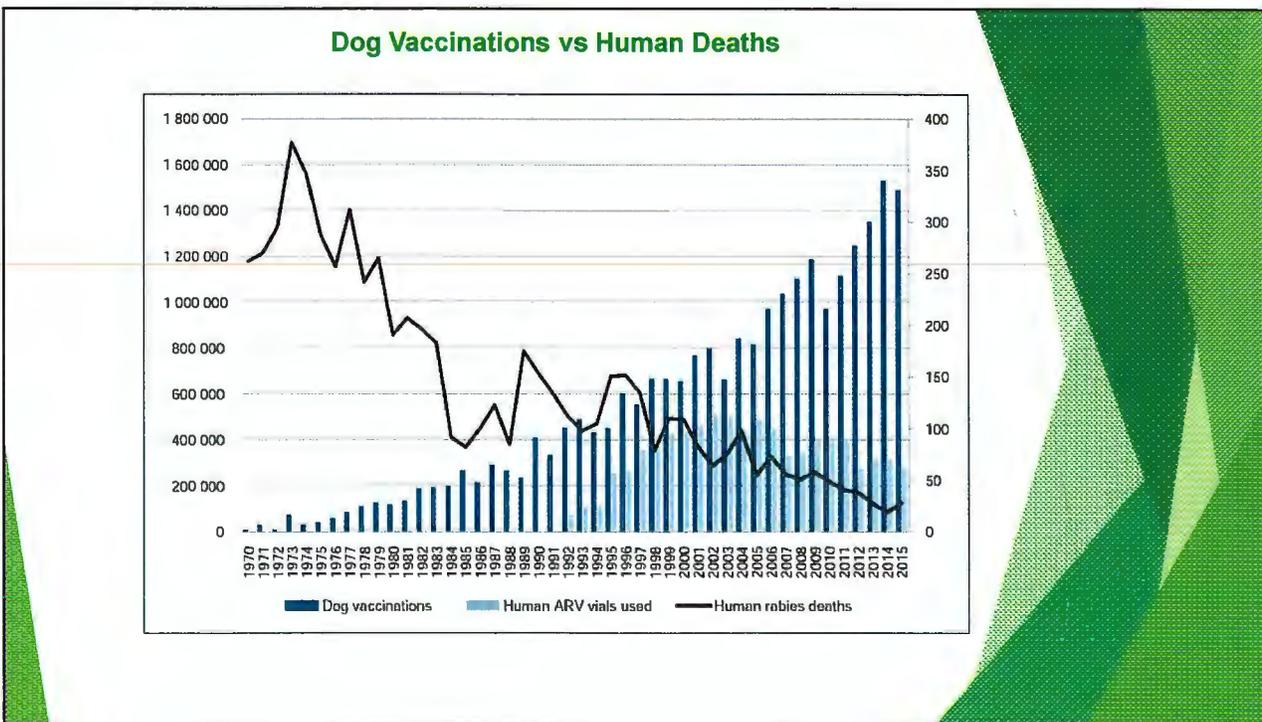
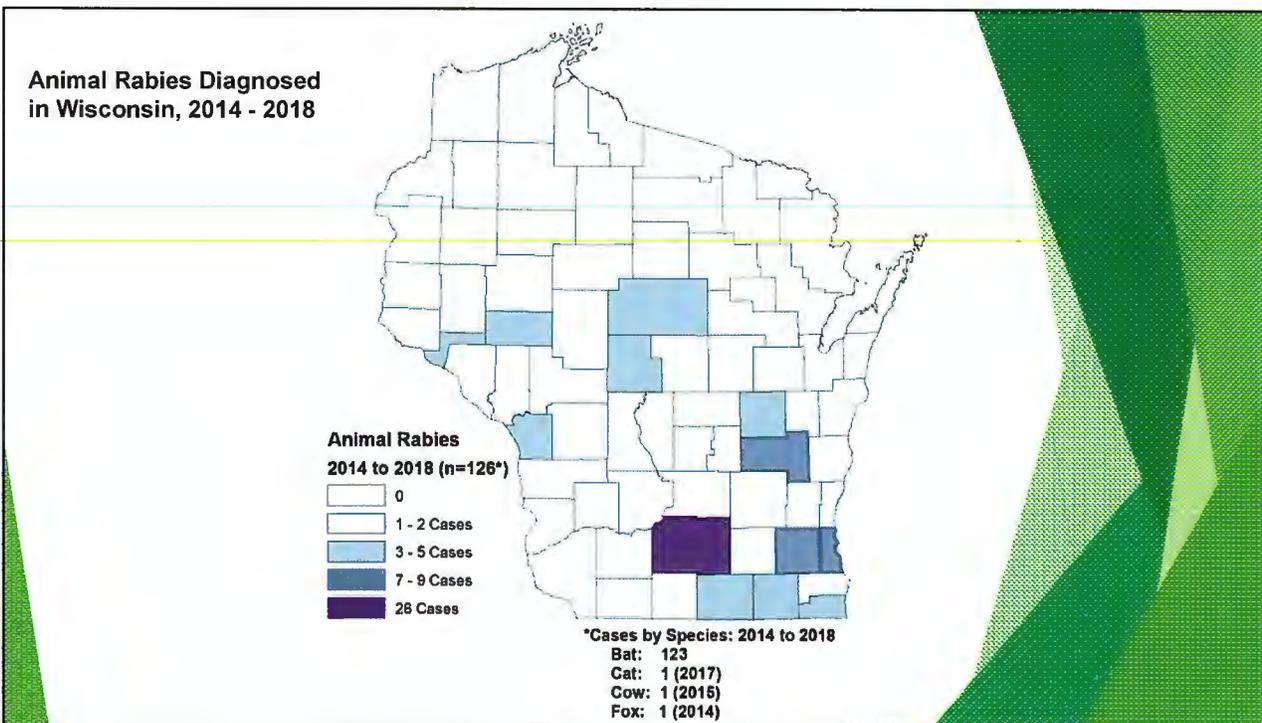
Amanda Wilder
Environmental Health Specialist III
10/2/2019

What is Rabies?



Rabies is a fatal but preventable viral disease. It infects the central nervous system and causes disease in the brain. It can spread to people and pets if they are bitten or scratched by a rabid animal. Once a human begins to show signs and symptoms of the disease, medical treatment will not work.

In Wisconsin, skunks and bats are by far the most likely to carry the rabies virus, although rabies also has occurred in dogs, cats, foxes, raccoons, and livestock.

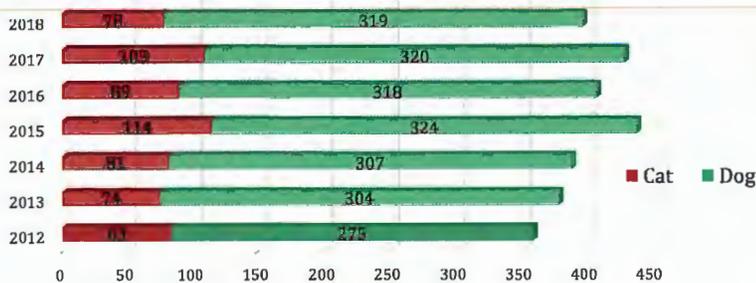


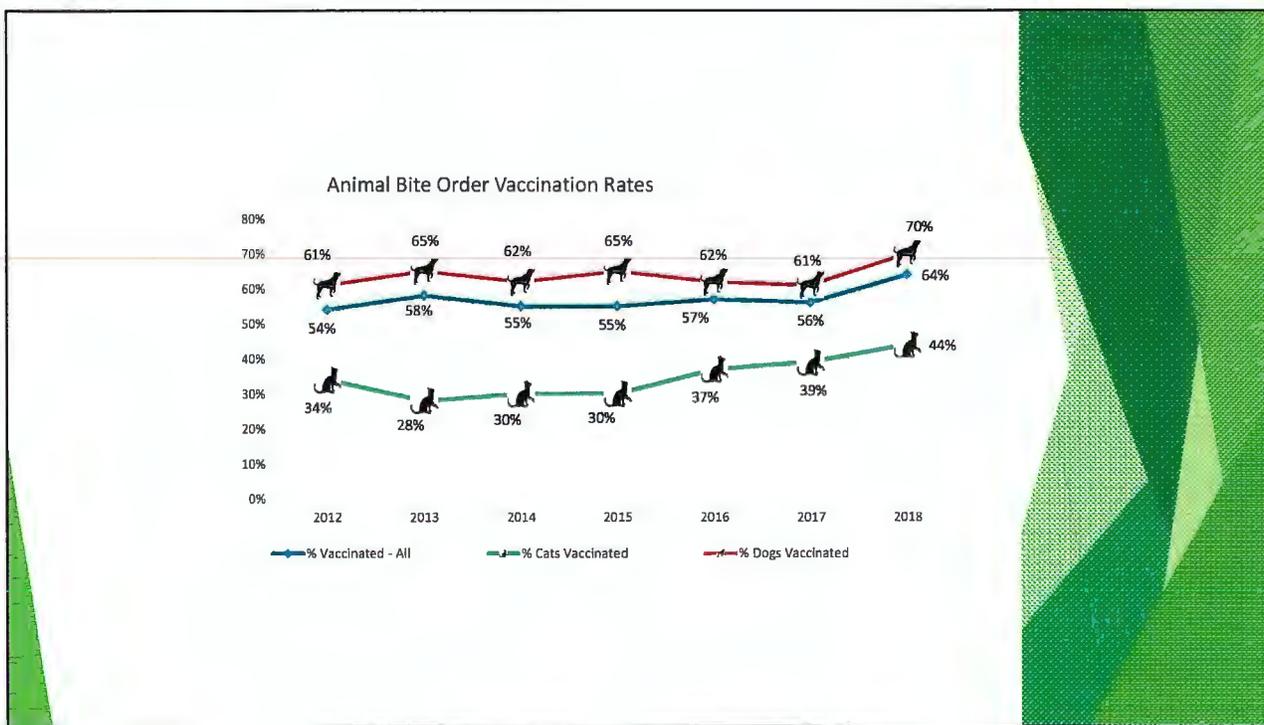
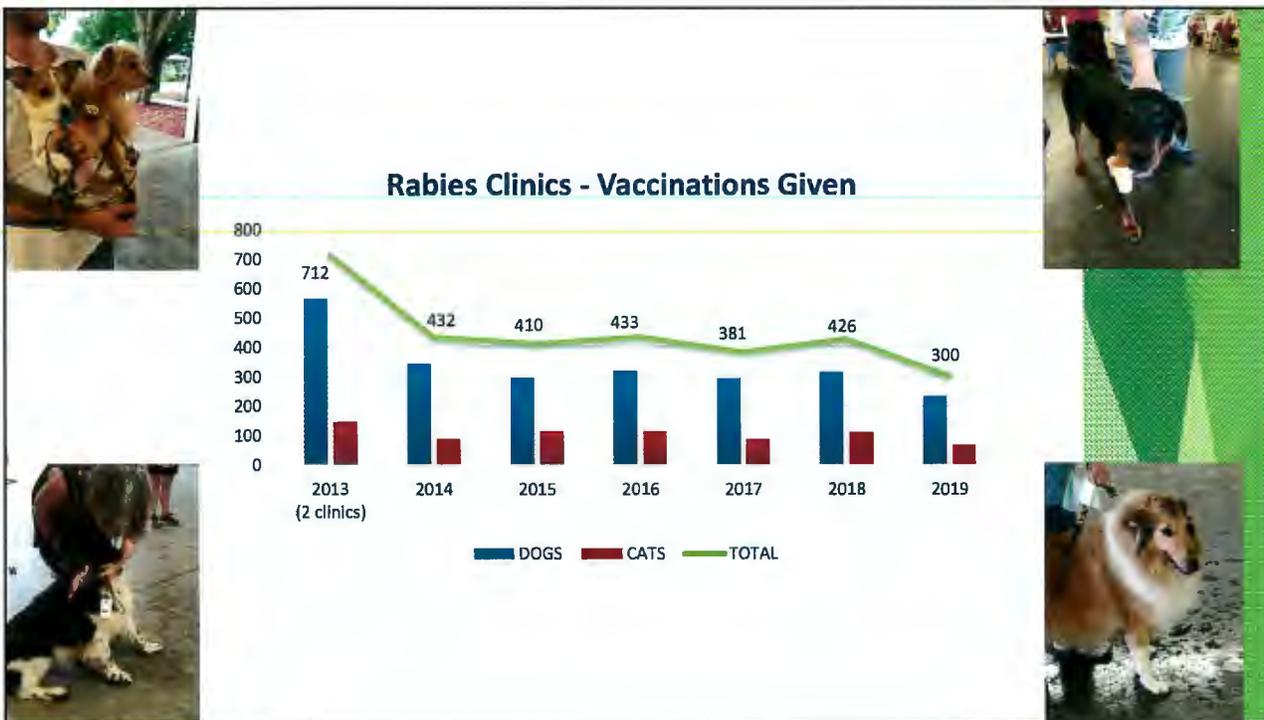
What will happen if my dog or cat bites someone?

This is what will happen...	Vaccinated	Not Vaccinated
An officer* will order the animal quarantined for a period of at least 10 days after the bite and issue an Animal Bite Order Form.	Mandatory quarantine and owner must show a valid rabies certificate or tag	Mandatory quarantine if owner cannot show proof of vaccination
Animal must be isolated within 24 hours of bite	Can be at home in strict isolation; if not possible, animal may be ordered to an isolation facility	Must be held at a designated isolation facility
Examined by a licensed veterinarian	At least 3 times; on the first day, on the last day and one day in between; only time animal can leave the home	At least 3 times; on the first day, on the last day and one day in between
Quarantine can be released if the veterinarian certifies that the animal has no signs of rabies	Yes, but if animal displays signs of illness, veterinarian must be notified immediately	Yes, but if animal displays signs of illness, veterinarian must be notified immediately
Quarantine may be extended if the clinical signs warrant	Yes, but rare	Yes, but rare
Rabies vaccination is given AFTER the observation period	Not applicable	Yes
Animal shows signs of rabies during observation period	Animal is humanely euthanized and brain sent to SLOH for testing	Animal is humanely euthanized and brain sent to SLOH for testing
Owner is responsible for all costs related to the quarantine action	Yes, 3 vet visits	Yes, isolation facility charge, vet visits, rabies vaccination

*An officer can be a public health official, law enforcement officer, DNR warden or humane officer.

2012-2018 Rock County Animal Bite Orders Issued





REFERENCES

<https://www.cdc.gov/rabies/index.html>

<https://www.dhs.wisconsin.gov/rabies/data.htm>

Rock County GIS Database

WI DATCP – WI State Sec 95.21 – Rabies Control Program

Questions??

THANK YOU!

Amanda Wilder, REHS
Environmental Health Specialist III
Rock County Public Health Dept
Amanda.Wilder@co.rock.wi.us
608-757-5423

Collaborating with partners to ensure a healthy, thriving Rock County...



MINUTES OF BOARD OF HEALTH MEETING

October 16, 2019

Call to Order: Meeting was called to order by Chair Peer at 6:00 p.m.

Board of Health Members Present: Chair Peer, Supervisor Gramke, Supervisor Rynes, Supervisor Homan, Dr. Meyers, and Mr. Gresens.

Board of Health Members Absent: Dr. Winter, and Dr. Somaraju.

Staff Members Present: Marie-Noel Sandoval – Health Officer; Michelle Bailey – Assistant Director; Matt Wesson – Environmental Health Supervisor; and Jessica Turner – Administrative Services Supervisor.

Others Present: Leslie – Beloit Memorial High School and

Adopt Agenda

Supervisor Rynes made a motion to adopt the agenda. Supervisor Gramke seconded the motion. MOTION APPROVED.

Citizen Participation

Leslie stated that she was attending to fulfill an assignment for her American Democracy class at Beloit Memorial.

New Business

Review and Possible Action of 2020 Recommended Budget

Ms. Sandoval gave an overview of the proposed budget. The revenue went up in a couple of areas. For example, travel immunizations went up by \$5,000. She stated that the new pneumonia vaccine has resulted in an increase in revenue and an annual grant increased from \$30,000 to 40,000. She said that the Public Health Department will no longer be giving vaccines to employees next year, so that revenue will decrease. She said that reducing direct services creates an approximate decrease of \$8,000.

Ms. Sandoval also explained that there are some expenses that will decrease. There has been \$7,000 set aside for a community relations management software that they were not able to find. She is not putting this in the budget for 2020. She also stated that postage has gone down a couple thousand dollars due to more digital communication and printing has decreased due to improved county services. She stated that there was an \$18,000 reduction in medical supplies due to the decrease in immunizations.

The proposed revenue for the Public Health Department is \$1,040,286. The Administrator agreed with this number. The requested expenses were \$3,734,836 of which the Administrator proposed \$3,549,302. He did not recommend converting the Public Health Department's two open part time Environmental Health Specialist positions to one full time position. The request to convert the positions includes a \$28,000 increase in salary due to the addition of benefits. Ms. Sandoval explained the challenges of hiring part time employees. Ms. Sandoval explained the part time versus full time Environmental Health Specialist justification.

Supervisor Rynes asked if the current part time position could become a full time position and the part time positions remain not funded. Ms. Sandoval said that would be a possibility if necessary, but she was able to find money elsewhere and there is enough work to justify a full time and one part time position. Supervisor Homan asked about job retention. Chair Peer and Ms. Sandoval responded that this is not the issue with this situation. Mr. Gresens asked about the length of time for full time positions. He expressed concern for lack of fresh ideas. Mr. Wesson responded that it has not been an issue. He said there are many training opportunities. Ms. Sandoval added that they do need to be recertified and attend trainings.

Ms. Sandoval talked about the source of money to pay the additional cost of a full time position. This money would come from grant money that will be available. She said the Public Health Department can obtain letters stating that the money will be available. She told the Board that she has drafted a letter to Ms. Mawhinney, chair of the Finance Committee, to request the position and outline the money available. This letter will also be sent to Ms. Oja, Finance Director, and Josh Smith, Administrator. Ms. Sandoval added that page 12 of the budget document stated that the creation of the full time position from the two part time positions would create a net increase of \$35,165. She stated that number is an error and the actual difference is \$23,553. She also told the Board that the Finance Committee will be meeting on November 7th.

Mr. Gresens asked how many part time positions would be left if this request is approved. Ms. Sandoval replied that there will only be one part time Environmental Health position. Mr. Gresens asked if any of the Public Health Nurses could become part time. Ms. Bailey said they have lost some nurses due to no part time opportunities, but they all wanted benefits which would not be available with a part time position. Supervisor Rynes asked if there was anything else that was not supported by the proposed budget. Ms. Sandoval said that the rest of the budget was pretty set. Mr. Gresens asked if the Rock County Public Health Department's fee schedule is comparable to the surrounding area. Mr. Wesson replied that they check every few years and it is comparable. Mr. Gresens asked if there would be anything else the Public Health Department would want if money is not an issue. Ms. Sandoval replied that technology available has been improved by leaps and bounds, but the department could use a customer relations management software to manage communications with partners. She said there have been problems finding a small version of this software. She said time tracking software is also needed, but was also difficult to find in a small version. She added that the County is making a huge investment in technology in this budget. She also told the Board that over the last few years she has increased the training budget and encouraged staff to apply for training scholarships. Chair Peer added that the counties need to communicate better with each other. He asked Ms. Sandoval about a communications position. Ms. Sandoval said that the Public Health Department needs to market health and currently does not have the skills to communicate to the public in an effective way. Mr. Gresens asked if there is a way to create a marketing position, possibly by converting an existing position. Ms. Sandoval replied that every vacant position is evaluated to determine if it is needed or if another position would be more beneficial. Ms. Sandoval said that it was requested with no budget impact, but she was told that it would be re-evaluated at a later date. She was not told the reason. She said a consultant was suggested, but she would like a team member who is knowledgeable about the department. Ms. Sandoval explained that new positions take time to be created and explained the process she took when the Community Health Education Coordinator position was created. Mr.

Gramke asked if the communications position would reflect in an increase in revenue. Ms. Sandoval replied that it is possible.

Supervisor Rynes discussed vaping and illegal THC cartridges.

All of the Board members expressed unanimous support of the letter to the Finance Committee to combine the two part time positions into a full time position.

Communications and Announcements

Chair Peer reminded everyone there will be no November meeting.

Adjournment

Mr. Gresens made a motion to adjourn the meeting. Supervisor Gramke seconded the motion. MOTION APPROVED. Meeting adjourned at 6:45 p.m.

Respectfully Submitted,

Jessica Turner, Recorder
Not Official Until Approved by the Board of Health

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF SEPTEMBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
31-3000-0000-62119	Other Services	P1900122	09/19/2019	JANESVILLE ANIMAL MEDICAL CENT	RABIES SAMPLE 9-4-19	120.00
31-3000-0000-62176	Laboratory	P1900143	09/26/2019	US BANK	RADIATION LEAK TEST	25.00
31-3000-0000-63100	Office&Misc Exp	P1900143	09/26/2019	US BANK	OFFICE SUPPLIES	1,268.99
31-3000-0000-63101	Postage	P1900145	09/19/2019	UNITED PARCEL SERVICE	DELIVERY 9-3-19 TO 9-5-19	71.55
31-3000-0000-64000	Medical Supplies	P1900123	09/19/2019	GLAXOSMITHKLINE PHARMACEUTICAL	FED EXCISE TAX	1,824.70
		P1900128	09/19/2019	PAXVAX INC	VIVOTIF ORAL TYPHOID 20 DOSES	1,036.40
		P1900131	09/26/2019	SANOFI PASTEUR INC	CREDIT MEMO 908302441	3,171.24
		P1900143	09/26/2019	US BANK	THERMOMETER CALIBRATION	142.29
		P1902130	09/05/2019	MERCK AND CO INC	CREDIT MEMO 7044975372	55.45
31-3000-0000-64010	Lab Supplies	P1900118	09/12/2019	CULLIGAN WATER CONDITIONING IN	DEIONIZER RENTAL SEPT 2019	35.00
31-3000-0000-64200	Training	P1900143	09/26/2019	US BANK	CONFERENCES AND TRAINING	1,770.19
Public Health Department PROG TOTAL						9,520.81
31-3029-0000-63110	Admin Expense	P1900143	09/26/2019	US BANK	STATEWIDE LEAD CONFERENCE	250.00
Childhood Lead Grant PROG TOTAL						250.00
31-3041-0000-63110	Admin Expense	P1900143	09/26/2019	US BANK	FDA CONFERENCE EXPENSES	650.34
Food Safety Training PROG TOTAL						650.34

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF SEPTEMBER 2019

09/26/2019

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$10,421.15**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF OCTOBER 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
31-3000-0000-62119	Other Services					
		P1900122	10/24/2019	JANESVILLE ANIMAL MEDICAL CENT	PACK SAMPLE FOR PICK UP	80.00
		P1900124	10/10/2019	LB MEDWASTE SERVICES	BIO WASTE PICK UP	54.90
31-3000-0000-63100	Office&Misc Exp					
		P1900130	10/24/2019	OFFICE PRO INC	2020 DESK CALENDAR	464.01
		P1900143	10/24/2019	US BANK	OFFICE SUPPLIES	202.42
31-3000-0000-63101	Postage					
		P1900145	10/24/2019	UNITED PARCEL SERVICE	DELIVERY 09-09-19 TO 10-03-19	92.23
31-3000-0000-63104	Print/Duplicate					
		P1900143	10/24/2019	US BANK	PRINTING SUPPLIES	934.10
31-3000-0000-64000	Medical Supplies					
		P1900123	10/03/2019	GLAXOSMITHKLINE PHARMACEUTICAL	SHINGRIX VACCINE 10 DOSES	2,246.60
		P1900125	10/24/2019	HOMETOWN PHARMACY	ADJUSTMENT	834.85
		P1900131	10/24/2019	SANOFI PASTEUR INC	SAVINGS AND DISCOUNT	985.89
		P1901038	10/10/2019	FFF ENTERPRISES INC	PROMPT PAY DISCOUNT	2,859.61
31-3000-0000-64010	Lab Supplies					
		P1900118	10/10/2019	CULLIGAN WATER CONDITIONING IN	DIONIZER RENTAL	35.00
		P1900119	10/10/2019	FISHER SCIENTIFIC COMPANY	SHIPPING SURCHARGE	69.86
		P1900120	10/03/2019	NORTH CENTRAL LABORATORIES OF	DELIVERY CHARGES	181.03
		P1900126	10/03/2019	HACH COMPANY	FREIGHT CHARGES	1,242.50
		P1900143	10/24/2019	US BANK	LABORATORY SUPPLIES	331.12
31-3000-0000-64200	Training					
		P1900143	10/24/2019	US BANK	TRAINING-STD SUMMIT AND WELLNE	249.00
Public Health Department PROG TOTAL						10,863.12
31-3026-0000-63110	Admin Expense					
		P1902439	10/24/2019	MERCY HEALTH SYSTEM	FIT TESTING REVIEW C TURKOWSKI	30.00
Preparedness Grant PROG TOTAL						30.00
31-3029-0000-63110	Admin Expense					
		P1900143	10/24/2019	US BANK	LEAD CONFERENCE LODGING	246.00
Childhood Lead Grant PROG TOTAL						246.00

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF OCTOBER 2019

10/31/2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
31-3041-0000-63100	Office&Misc Exp	P1900143	10/24/2019	US BANK	FDA CONFERENCE - JARED	687.16
Food Safety Training PROG TOTAL						687.16

I have reviewed the preceding payments in the total amount of **\$11,826.28**

Date:

Dept Head _____

Committee Chair _____