

Rock County, Wisconsin Board of Supervisors 51 South Main Street Janesville, Wisconsin 53545 Phone: 608/757-5510

FAX: 608/757-5511

COUNTY BOARD STAFF/FINANCE COMMITTEES MONDAY, JULY 11, 2016 – 8:00 A.M. CONFERENCE ROOM N-1/N-2 – FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

Agenda

- 1. Call to Order & Approval of Agenda
- 2. Citizen Participation, Communications and Announcements
- 3. Transfer (Finance Committee)
 - A. Facilities Management
- 4. Adoption of the Minutes of June 16, 2016 (Finance Committee)
- 5. Adoption of the Minutes of June 13, 2016 and June 20, 2016
- 6. Committee Approval (Finance Committee)
 - A. Accepting Adult Immunization Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget
 - B. Accepting Asthma Capacity Program Grant Amendment to the Consolidated Contract and Amending the 2016 Rock County Public Health Department Budget
 - C. Accepting South Central Healthcare Coalition (SCHCC) Micro-grant Award Fund Adjustment and Amending the 2016 Rock County Public Health Department Budget
 - D. Creating Two Bachelor Level Case Manager Positions, a Peer Specialist Position and Amending the 2016 Budget (Contingent on Human Services Board and County Board Staff approval)
- 7. Resolution
 - A. Recognizing Lisa Mianecki (Both Committees)
- 8. Review and Discussion of Preliminary 2017 Budget Projections and Program Information Human Services Department
- 9. Next Meeting: Monday, July 18, 2016 (Airport) for the Public Works Department
- 10. Adjournment

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date	June 21,201	6 Transfer No. 16-19	
Requested By Facilities Manageme		Brent Sutherla	nd
Depar	tment	Department Hea	d
FROM:	AMOUNT	TO:	AMOUNT
Account #: 18-1815-0000-67200		Account #: 18-1849-0000-67200	
Description: HCC bldg. complex operational	\$159,010	Description: HCC Complex- capital projects	\$159,010
Current Balance: \$159,010			
Account #:		Account #:	
Description:		Description:	
Current Balance:			
Account #:		Account #:	
Description:		Description:	
Current Balance:			
Account #:		Account #:	
Description:		Description:	
Current Balance:			
EASON FUNDS ARE AVAILABLE F	OR TRANSFER	R - BE SPECIFIC	made - 1 de - 1 de 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 -
unds were carried over from prior year for capital	projects not yet com	pleted.	The second secon
	·····		1000-10
EASON TRANSFER IS NECESSAR			A CAMPAGNA CANADA
or accounting purposes so all funds for capital pro	jects at the HCC bu	ilding are in the same account.	
ISCAL NOTE:	PROTEINING CONTRACTOR	ADMINISTRATIVE NOTE:	
ufficient funds are available for transfer. んつん	14	Recommended 63-(6	
EQUIRED APPROVAL	DATE	COMMITTEE CHA	<u>IR</u>
Governing Committee $\frac{7/8}{2}$	5/16	1 Ang Ang	2
7 Finance Committee			*

Distribution: **EMAIL** Sherry Oja and Susan Balog

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ACTIVITY	OT & A	
AGEND/	A NU.	

RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

Board of Health INITIATED BY

Board of Health SUBMITTED BY

Eric Gresens



Marie-Noel Sandoval DRAFTED BY

June 27, 2016 DATE DRAFTED

and Amending the 201	6 Rock County Public	c Health Departme	ent Budget
WHEREAS, Immunizations, also health. Vaccines prevent disease is community are vaccinated, the entire outbreak to occur; and,	n people who receive the	m. Additionally, if en	ough people in th
WHEREAS, Rock County Health from the Wisconsin Department of I			ct grant amendmen
WHEREAS, this is a fourteen monand ending June 30, 2017; and,	th consolidated grant amer	ndment of \$11,547, beg	ginning May 1, 201
WHEREAS, this consolidated gr coordination with local health car improving adult immunization rates	e providers, universities,	and other partners w	vith the purpose o
NOW, THEREFORE, BE IT RESthis day of Department to accept this Consolid 2016 Rock County Public Health De	, 2016 does hereby autlated Contract amendment	norize the Rock County in the amount of \$11,	Health
Account/Description Source of Funds	Budget <u>7/1/16</u>	Increase (Decrease)	Amended <u>Budget</u>
31-3034-2017-42100 Federal Aid <u>Use of Funds</u>	-0-	\$11,547	\$11,547
31-3034-2017-63110 Administrative Expense	-0-	\$11,547	\$11,547
Respectfully submitted,			
BOARD OF HEALTH Sandra Kraft, Chair	Louis Pe	ous 5. (er, Vice Chair	Pen H
Richard Bostwick Dr. Keith Konkol, MD	Linda Ge	rrett nett netts Peterson, DVM	- VM
Dr. Connie Winter, DDS	Judith W	th Wale	

Accepting Adult Immunization Grant Amendment to the Consolidated Contracts and Amending the 2016
Rock County Public Health Department Budget
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$11,547 in Federal Aid for the Adult Immunization Program. No County matching funds are required.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

deffrey S. Kuglitsch Corporation Counsel

ADMINISTRATIVE NOTE:

Rêcommended.

Josh Smith

County Administrator

Accepting Childhood Lead Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget Page 3

Executive Summary

Immunizations, also called vaccinations, are one of the greatest achievements in public health. Vaccines prevent disease in people who receive them. Additionally, if enough people in the community are vaccinated, the entire community can be protected because there is little opportunity for an outbreak to occur.

Before vaccines, many died from diseases like measles, pertussis (whooping cough), and Haemophilus influenzae. Through the introduction of routine vaccinations, these and other vaccine-preventable diseases occur much less often in the United States. However, the viruses and bacteria that cause these diseases still exist. Vaccinations are the best way to prevent these diseases and the serious effects they can cause.

Adults, as compared to children, are vastly under-immunized. Vaccination coverage rates among Wisconsin adults have remained consistently low for many years. The rate of influenza vaccination among persons aged ≥ 18 years during the 2012-2013 influenza season was 36.5%. Furthermore, only 40.5% of adults aged ≥ 18 years have received a tetanus, diphtheria, and acellular pertussis (Tdap) vaccine and 31.1% of persons aged 18-64 years with a high risk condition have received pneumococcal vaccination. This grant will serve to improve adult immunization rates in Rock County.

RESOL	LITIO	N NO

AGENDA NO.	
AUDINDA NO.	

RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

Board of Health INITIATED BY

Board of Health



Marie-Noel Sandoval DRAFTED BY

June 27, 2016

SUBMITTED BY	N. W. T.	DATE DRAF	•
Accepting Asthma Capacity P Contracts and Amending the			
WHEREAS, Asthma is a chronic leadildren in Wisconsin; and,	lung condition that affect	s 15 percent of adults	s and 10 percent of
WHEREAS, Rock County Health I from the Wisconsin Department of H			ct grant amendmen
WHEREAS, this is a twelve month 2015 and ending August 31, 2016; an		lment of \$12,836, beg	inning September 1
WHEREAS, this consolidated grant with local health care providers, and County.	amendment will provide A other partners with the pr	Asthma health promoti urpose of improving a	ion and coordination sthma rates in Rock
NOW, THEREFORE, BE IT RES this day of Department to accept this Consolida 2016 Rock County Public Health Dep	, 2016 does here ted Contract amendment	by authorize the Roin the amount of \$12,	ock County Health
Account/Description Source of Funds	Budget <u>7/1/16</u>	Increase (Decrease)	Amended <u>Budget</u>
31-3033-2016-42100 Federal Aid <u>Use of Funds</u> 31-3033-2016-63110	-0-	\$12,836	\$12,836
Administrative Expense Respectfully submitted,	-0-	\$12,836	\$12,836
BOARD OF HEALTH Sandra Kraft, Chair Righard Bostwick	Louis Pee	own Pen 2. Nice Chair A Jane	#
Dr. Keith Konkol, MD	Dr. Dean	Peterson, DVM	son WW
Dr. Connie Winter, DDS	Judith W	ade	
Eric Gresens	9-14-17-17-17-18-18-18-18-18-18-18-18-18-18-18-18-18-		

Accepting Asthma Capacity Program Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$12,836 in Federal Aid for the Asthma Capacity Program. No County matching funds are required.

Sherry Oja Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey S. Kuglitsch Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

County Administrator

Accepting Childhood Lead Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget Page 3

Executive Summary

Asthma is a chronic lung condition that affects 15 percent of adults and 10 percent of children in Wisconsin. The burden of asthma in Wisconsin is not equally shared, with certain minority groups, age groups and geographic regions disproportionately affected. Rock County has had consistently high asthma emergency department visit and asthma hospitalization rates over the past decade. Too many people with asthma in Wisconsin struggle to thrive at work or school and are subject to reduced quality of life because their asthma remains poorly controlled. A variety of factors are known to trigger asthma episodes (attacks), including allergens (e.g., pollen, dust mites and mold), viral infections, irritants (e.g., chemicals, tobacco smoke and air pollution) and other factors, such as exercise, cold air and stress. This complex, multi-faceted condition requires a comprehensive approach to effective management at both the individual and population levels. Comprehensive asthma care includes a seamless alignment of the full array of services across the public health and health care continuum. The National Asthma Education and Prevention Program Expert Panel Report outlines four components of care including routine health care visits, pharmacological treatment to effectively manage and control symptoms, patient education, and an environment that minimizes exposure to asthma triggers. This grant will serve to improve asthma rates in Rock County.

RESOLUTION NOAGENDA NO	RESOLUTION NO.		AGENDA NO
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RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

	Board of Health INITIATED BY	STATE OF	<u>Marie-Noel S</u> DRAFTED B	
·	Board of Health SUBMITTED BY	S S S S S S S S S S S S S S S S S S S	June 28, 2016 DATE DRAF	
	Accepting South Central Head Adjustment and Amendin			
1 2	WHEREAS, emergency preparedne health and well-being of our communications.		s play an important	role in ensuring the
3 4 5	WHEREAS, Rock County Public F Central Healthcare Coalition (SCHC			
6 7 8	WHEREAS, this is an addition of 3 and ending June 30, 2016; and,	\$750 to the micro-grant aw	ard of \$3000, beginn	ning March 16, 2016
9 10 11 12 13	WHEREAS, this micro-grant aw preparedness initiatives and activitie to streamline preparedness processes and the general public.	s by providing advanced me	obile computer techn	ology and capability
14 15 16 17	NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assemble this day of, 2016 does hereby authorize the Rock County Health Department to accept this micro-grant in the amount of \$750, and amend the 2016 Rock County Publ			
19 20 21	Account/Description Source of Funds	Budget <u>7/1/16</u>	Increase (<u>Decrease</u>)	Amended <u>Budget</u>
22 23 24	31-3032-0000-46000 Contributions <u>Use of Funds</u>	\$3,000	\$750	\$3,750
25 26	31-3032-0000-63110 Administrative Expense	\$3,000	\$750	\$3,750
	Respectfully submitted,			
	BOARD OF HEALTH	4		9
	Sandra Braft, Chair Sandra Braft, Chair Richard Bostwick	Louis Peer	Ous S. 6 Ryice Chair Tett Outs O	well with
	Dr. Keith Konkol, MD	Dr. Dean I	Peterson, DVM	
	Dr. Connie Winter, DDS	Judith Wa	de	
	Eric Gresens	management and a survivor of the survivor of t		

Accepting South Central Healthcare Coalition (SCHCC) Micro-grant Award Fund Adjustment and Amending the 2016 Rock County Public Health Department Budget Page 2

FINANCE	COMMITTEE	ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$750 in Contributions from the South Central Healthcare Coalitions. No County matching funds are required.

Sherry Oja Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to seA. 65.90(5)(a), Wis. Stats.

Jeffrey S. Kuglitsch Corporation Counsel

ADMINISTRATIVE NOTE:

1 1 ~ 1

Josh Smith County Administrator Accepting South Central Healthcare Coalition (SCHCC) Micro-grant Award and Amending the 2016 Rock County Public Health Department Budget Page 3

Executive Summary

The Rock County Public Health Department has received funds from the South Central Healthcare Coalition micro-grant program to obtain equipment and supplies to aid in emergency preparedness efforts. We plan to utilize these funds to purchase a Microsoft Surface Pro 4 tablet with accessories, first aid kits, and emergency kits and supplies, vaccination promotional materials, and background checks for current Wisconsin Emergency Assistance Volunteer Registry (WEAVR) members in Rock County.

Our goal is to be more mobile by purchasing a technology device that will allow the emergency preparedness coordinator the ability to go out into the field and connect to Wi-Fi, share information and resources with partners, request volunteers through the on-line WEAVR system, and enhance our media capabilities at meetings, exercises, conferences and real events. This tablet will streamline our preparedness processes.

These funds will equip the Public Health Department with advancing technology for local public preparedness initiatives and activities and will promote sustainability as we will be able to use technology in a variety of platforms, provide educational emergency preparedness tools to clients, provide another layer of security to volunteer management and have our emergency preparedness supplies secured and readily available.

RESOLUTION NO A	AGENDA NO
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RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

Kate Flanagan INITIATED BY

Human Services Board SUBMITTED BY



Phil Boutwell & Amy Cottington DRAFTED BY

June 20, 2016 DATE DRAFTED

<u>Creating Two Bachelor Level Case Manager Positions, a Peer Specialist Position and Amending</u> the 2016 Budget

WHEREAS, the Rock County Comprehensive Community Services (CCS) program serves children,
 adults and the elderly, providing psychosocial rehabilitation services to individuals with mental illness
 and/or substance abuse disorders; and,

WHEREAS, the program is at capacity and will be unable to accept new clients in the very near future;

6 and,

WHEREAS, CCS is an entitlement program that is fully funded by Medicaid; and,

WHEREAS, the Human Services Department is not permitted to have a waiting list under state rules and must admit eligible applicants to the program; and,

WHEREAS, the CCS program will continue to grow and the Human Services Department risks being out of compliance unless additional staff are hired to manage the new cases; and,

WHEREAS, the Human Services Department requests the County Board approve the creation of two additional full time Case Manager Positions and a Peer Specialist Pool Position whose personnel cost and program expense will be fully covered by Medicaid revenue; and,

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of ______, 2016 does hereby approve the creation of 2.0 FTE Bachelor Level Case Manager positions, approve the creation of the Peer Specialist position and authorize the Human Services Department to fill those positions; and,

BE IT FURTHER RESOLVED, that the 2016 Budget be amended as follows:

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27 28 29 30	Account/Description 36-3707-0000-61100/	Budget <u>7/1/16</u>	Increase (Decrease)	Amended <u>Budget</u>
31	Regular Wages	\$482,047	\$29,580	\$511,627
32				
33	36-3707-0000-61108/			
34	Seasonal	\$0	\$3,906	\$3,906
35				
36	36-3707-0000-61400/			
37	FICA	\$37,087	\$2,562	\$39,649
38				
39	36-3707-0000-61510/			
40	Retirement	\$31,996	\$1,952	\$33,948
41				
42	36-3707-0000-61610/			
43	Health Insurance	\$144,234	\$10,984	\$155,218
44				
45	36-3707-0000-61620/			
46	Dental Insurance	\$3,997	\$431	\$4,428

00-63300/ 00-67130/ ond PCs 00-67160/ ment under \$5K 00-64604/ pense submitted, CRVICES BOARD on, Chair	\$18,000 \$10,500 \$1,100 \$139,500	\$4,000 \$3,400 \$1,400 (\$58,215)	\$22,000 \$13,900 \$2,500 \$81,285
00-67130/ nd PCs 00-67160/ ment under \$5K 00-64604/ pense submitted,	\$10,500 \$1,100	\$3,400 \$1,400 (\$58,215)	\$13,900 \$2,500
00-67130/ nd PCs 00-67160/ ment under \$5K 00-64604/ pense submitted,	\$10,500 \$1,100	\$3,400 \$1,400 (\$58,215)	\$13,900 \$2,500
nd PCs 00-67160/ ment under \$5K 00-64604/ pense submitted, ERVICES BOARD	\$10,500 \$1,100	\$3,400 \$1,400 (\$58,215)	\$13,900 \$2,500
nd PCs 00-67160/ ment under \$5K 00-64604/ pense submitted, ERVICES BOARD	\$1,100	\$1,400 (\$58,215)	\$2,500
00-67160/ ment under \$5K 00-64604/ pense submitted,	\$1,100	\$1,400 (\$58,215)	\$2,500
nent under \$5K 00-64604/ pense submitted, ERVICES BOARD		(\$58,215)	
nent under \$5K 00-64604/ pense submitted, ERVICES BOARD		(\$58,215)	
00-64604/ pense submitted, ERVICES BOARD		(\$58,215)	
submitted,	\$139,500		\$81,285
submitted, ERVICES BOARD	\$139,500		\$81,285
ERVICES BOARD		COUNTY BOAF	
ERVICES BOARD		COUNTY BOAI	
		COUNTY BOAR	
on, Chair			RD STAFF COMMITTEE
on, Chair		T.D. II.D. 1.1	
		J. Russell Podzili	ni, Chair
eaver-Landers, Vice C	Chair	Sandra Kraft, Vic	ce Chair
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	· · · · · · · · · · · · · · · · · · ·	Eva Arnold	
f	··············	Hank Brill	
ı		Hank Billi	
rhausen		Betty Jo Bussie	
en		Mary Mawhinney	v
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Z	;	Louis Peer	
S		Alan Sweeney	
ams	and the state of t	Terry Thomas	
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Creating Two Bachelor Level Case Manager Positions, a Peer Specialist Position and Amending the 2016 Budget

Page 3

FISCAL NOTE:

This resolution authorizes the creation of 2.0 FTE Bachelor Level Case Manager and a pool Peer Specialist position. These positions will be funded by Medicaid revenue.

Sherry Oja Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to \$59.22(2), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey S. Ruglitsch Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith

County Administrator

Executive Summary

The Rock County Comprehensive Community Services (CCS) program serves children, adults and the elderly, providing psychosocial rehabilitation services to individuals with mental illness and/or substance abuse disorders.

The program, which has been operating since August 2014, is at capacity and is will be unable to accept new clients in the very near future.

Currently, there are 8 CCS positions available to carry caseloads. New applications are coming in steadily week by week and, per administrative code, once we receive an application, we have 30 days to complete a comprehensive assessment.

CCS is a Medicaid entitlement program and, because Rock County is delivering CCS services as part of a regional model, we are able to recover all of our costs, direct and indirect, from Medicaid. This prevents us from needing to use tax levy to administer this program.

Because CCS is an entitlement program and is fully funded by Medicaid, we are not permitted to have a waiting list for this program and must be able to admit eligible consumers as they apply. Despite our attempts to gradually admit clients over time, we were issued a citation from the state in 2015 for not readily admitting clients per administrative code requirements. In response we submitted a plan of correction assuring that we would be able to admit consumers as they apply. We are currently at risk of being out of compliance again with this requirement if we delay admissions of eligible clients.

The Human Services Department requests the County Board approve the resolution. Upon approval the Department will hire two CCS Case Managers as soon as possible and purchase the office equipment and PCs to support the positions. In addition, the Department will hire a Peer Specialist. The Peer Specialist is a newly created position. The successful candidate will be called in as needed for work and classified as a Pool position. Pool staff do not work a regular schedule, do not qualify for benefits, precluded from working more than 25 hours per week, and paid out of a seasonal salary account.

Because the program is fully covered by Medicaid, the cost of the additional staff would be covered by revenue.

RESOL	UTION	NO.

AGENDA	NO.	

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY





Lisa Tollefson, County Clerk

	nce Committee MITTED BY		DRAFTED BY July 5, 2016 DATE DRAFTED	
	<u>F</u>	ECOGNIZING LISA	MIANECKI	
1		_	k County as a Clerk Typist III in the Register of	
2			nsferred to the County Clerk's Office in January	
3 4	of 1993 as an Account C	lerk II, and became the Dep	uty County Clerk in July of 2013; and,	
5	WHEREAS, Ms. Miane	. Mianecki has served the citizens of Rock County in total for over the past thirty		
6 7	years as a dedicated and valued employee of the County, and has resigned effective July 4, 2016; and			
8 WHEREAS, the Rock County Board of Supervisors representing the citizens of Rock Co			ors representing the citizens of Rock County.	
9 10	wishes to recognize Ms. Mianecki for her long, dedicated and faithful service.			
11 12 13	NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors at its regular meeting this day of, 2016, directs that a sincere expression of recognition be given to Lisa Mianecki for her thirty years of service and expresses to her best wishes for the future.			
	Respectfully submitted,			
	FINANCE COMMITTEE		COUNTY BOARD STAFF COMMITTEE	
	Mary Mawhinney, Chair		J. Russell Podzilni, Chair	
	Sandra Kraft, Vice Chair		Sandra Kraft, Vice Chair	
	Mary Beaver		Eva M. Arnold	
	Brent Fox		Henry Brill	
	J. Russell Podzilni		Betty Jo Bussie	
			Mary Mawhinney	
			Louis Peer	
			Alan Sweeney	
			Terry Thomas	