



## ROCK COUNTY HUMAN SERVICES BOARD MEETING

Wednesday, May 25, 2016 – 4:30 P.M.

**Call to Order:** Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, May 25, 2016, in the 3<sup>rd</sup> Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Chair Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Linda Garrett, Supervisor; Kathy Schulz, Supervisor; Terry Fell, Supervisor (out at 5:28 p.m.); Shirley Williams, Citizen Representative; Karl Dommershausen, Supervisor; Ashley Kleven, Citizen Representative (out at 5:13 p.m.); and Terry Thomas, Supervisor.

**Committee Members Absent:** None.

**Staff Present:** Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Division Manager; Kate Flanagan, BH Division Manager; April Heim, ES Division Manager; Stacey Speich, CYF Program Manager; Lee Peterson, CPS Supervisor; Merebeth Rye, CPS Supervisor; Micaela Broetzmann, CPS Social Worker; and Denise Hegberg, CPS Supervisor.

**Others Present:** Josh Smith, County Administrator. Dan Stein, President/CEO Second Harvest Foodbank of Southern Wisconsin. Kennedy Maxwell, Beloit Turner student.

**Approval of Agenda:** Supervisor Fell moved the agenda to the floor, seconded by Citizen Representative Williams. The agenda was unanimously approved. APPROVED.

**Approval of Minutes of Human Services Board Meeting of May 11, 2016:** Supervisor Thomas moved the minutes to the floor, seconded by Citizen Representative Weaver-Landers. The minutes were unanimously approved. APPROVED.

**Citizen Participation:** None.

**Submission of Committee Requests:** Supervisor Schulz asked about the Jail Reentry position and obtaining funding for the position.

Supervisor Garrett asked about the number of unaccompanied minors in Janesville and Beloit public schools.

Supervisor Thomas asked what is being done for Elder Awareness Day.

**Approval of Contracts and Transfers:** Citizen Representative Weaver-Landers moved two contracts to the floor, seconded by Supervisor Thomas. Ms. Mooren advised six extra hours a week were added to Dr. Kapell's contract. The contracts were unanimously approved. APPROVED.

**Review of Budget to Actual Report:** Ms. Mooren distributed a budget to actual report and asked for feedback from the Board. The Board will receive this report at the end of each quarter. Ms. Mooren reminded that the report is behind one month to capture payments. Ms. Mooren asked the Board to contact her with any questions. Supervisor Thomas asked about the higher percentage for the Public Liability entry and the Equipment entry. Ms. Mooren explained the entries were cross

charged the full amount upfront. Potentially an entry could be 100%, for example, when the I.T. invoice for PCs comes through.

**Confirmation of Appointment of Human Services Director:** County Administrator Smith thanked the Board for participating in the interview process for the new Human Services Director. The resolution for Confirmation of Appointment of Human Services Director was signed by the County Board Staff yesterday and will go to the County Board tomorrow evening. He is confident Ms. Flanagan was the right choice. Supervisor Garrett asked about hiring for the Behavioral Health (BH) Division Manager position. County Administrator Smith advised the BH Division Manager position has been advertised. Ms. Flanagan will be involved in the hiring process. Supervisor Garrett moved the resolution to the floor, seconded by Supervisor Dommershausen. Ms. Flanagan thanked the Board and County Administrator Smith for their support. The resolution was unanimously approved. APPROVED.

**Resolution to Recognize Rock County Foster Families:** Supervisor Fell moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Ms. Speich presented the resolution to recognize Rock County Foster Families. May is Foster Care month. Foster families serve as a primary source of love, learning, self-esteem and nurturing for children. Family is the very foundation of our communities. Foster parents require specialized training. Foster parents have unique qualities which include flexibility, tolerance, patience and humor. There are 61 Rock County foster families serving more than 125 children. Youth in foster care are provided safe, secure and stable homes. Some foster parents also adopt foster children when the children are unable to return home. Ms. Speich responded to questions. Ms. Speich announced the Foster Parent recognition celebration is being held tonight at Mac's Pizza restaurant. The resolution was unanimously approved. APPROVED.

**Resolution to Recognize Lee Peterson:** Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Citizen Representative Kleven. Ms. Speich presented the resolution to recognize Lee Peterson. Ms. Peterson has served the citizens of Rock County for over eighteen years as a dedicated and valued employee. Ms. Peterson began her career as a CPS Social Worker. She worked in Ongoing for approximately ten years and was promoted to Ongoing Supervisor. She transitioned to Access/Initial Assessment Supervisor in 2014. She believes it is never too late to learn a new set of skills. She will be remembered for her kindness and her willingness to assist others throughout CPS. Citizen Representative Williams commended Ms. Peterson. The resolution was unanimously approved. APPROVED.

**Resolution to Recognize Micaela Broetzmann:** Citizen Representative Weaver-Landers moved the resolution to floor, seconded by Supervisor Fell. Ms. Rye presented the resolution to recognize Micaela Broetzmann. Ms. Broetzmann has served the citizens of Rock County for over fifteen years as a dedicated and valued employee. Ms. Broetzmann began her career as an Ongoing Case Manager in CPS. In 2004, she began providing case management services in the ES Division. She returned to the CPS Division and has worked in the Access and Initial Assessment unit for the last seven years. Ms. Broetzmann has established relationships with community members, other professionals and families to influence and promote positive change within Rock County. The resolution was unanimously approved. APPROVED.

**Presentation on Second Harvest:** Mr. Stein explained that Second Harvest is a food bank not a food pantry. Second Harvest has been in business 30 years. Second Harvest finds sources of food, stores food, and gives the food to agencies who distribute to people in the community. Second Harvest is a national network.

Second Harvest covers sixteen counties in southwest Wisconsin, fourteen are rural. There are 225-250 agencies who receive food from Second Harvest. There were one million requests for help last year, which Second Harvest was able to meet. The need isn't changing and is still high. Second Harvest works with twenty nine agencies in Rock County. The agencies outreach to programs such as FoodShare, WIC and kids in schools. Even though the economy looks like it is getting better there are still 42% of the population that make \$15 or less with seven out of ten earning less. There are 20 million people earning \$10 or less and 8 million unemployed. Many working individuals are

struggling. Our network tries to help people obtain food, so they can have more money available to pay other bills. There are mobile pantries that go to the same location at the same time every month and recipients are experiencing very long lines. One location is at the Masonic Temple in Beloit.

There are many people with significant health problems and many children lacking a good diet. Food is medicine in many cases. It is so important for children to have a good diet. Children with poor nutrition can have problems learning and health problems later in life. Also, next year we are collaborating with Dean and St. Mary's to supply box lunches for individuals with diabetes in Rock County. This program is piloting in Dane County currently. Rock County has mobile units, soup kitchens, fixed pantries, and shelters. In Rock County last year 2.6 million meals were served. Second Harvest gets donations from many businesses which includes Hormel, Seneca, Walmart, and Woodman's. In Rock County over 50% of children take advantage of free school lunches.

Supervisor Garrett thanked Citizen Representative Williams for inviting Mr. Stein. Supervisor Garrett asked about the boxed lunches for individuals with diabetes and if there would also be staff who could teach recipients about nutrition. Mr. Stein advised there will be nutritionists available to help teach recipients how to read labels and get the most for their nutritional needs. Supervisor Schulz asked about advocacy at the state level to increase the amount of food that recipients can purchase. Mr. Stein advised that many farmer's markets double the produce for people with a FoodShare card. Citizen Representative Williams advised there is FoodShare outreach for seniors in Beloit. Supervisor Thomas suggested contacting Ms. Lubben at Counseling on Aging (COA) about the grant funded programs that supply seniors with vouchers.

Supervisor Garrett asked about the long lines and how to improve wait time for recipients. Mr. Stein advised that recipients are given appointment times to pick up food, to ensure shorter lines, but recipients still come early. Citizen Representative Williams advised that there are also many agencies with various hours to accommodate individuals. Sometimes it is a transportation issue and recipient must arrive early but many times it is because people fear that they may miss out and many recipients are desperate. Ms. Heim stated there were over \$37 million in FoodShare benefits in Rock County last year, and the majority were working families.

**Resolution Amending the 2016 HSD Budget to Accept CLTS Funds and Create 2.0 FTE Social Worker Positions:**

Supervisor Thomas moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Ms. Flanagan presented the resolution to accept additional Children's Long Term Support (CLTS) funds to expand the CLTS program. The State has been contracting with agencies for services directly to serve the Autism target group but want to pass this to counties. We need to hire more staff to ensure we can provide the services in-house. Supervisor Garrett asked about looking at the parameters and if it is generally better to provide services in-house. Ms. Flanagan advised we looked at the Developmental Disabilities (DD) contracting with Catholic Charities. There were some challenges with having services contracted and our ability to be involved with the client. Our decision was to migrate services into one to utilize funds more efficiently, and be more involved with the clients. Supervisor Dommershausen asked if there are social workers available to fill the positions. Ms. Flanagan advised the positions are bachelor level positions and are popular competitive positions. Supervisor Dommershausen asked about fiscally continuing the positions into 2017. Ms. Flanagan advised we did receive a commitment from the State for two contract adjustments and assurance for the opportunity to request for 2017. Supervisor Dommershausen asked about the amount allocated for wages as it seemed low. Ms. Flanagan explained the amount was for two positions hired for a partial year not a full year. Ms. Flanagan will clarify this with Ms. Mooren. The resolution was unanimously approved.

APPROVED.

**Director's Report:** Mr. Boutwell advised that Family Care is going well and we are working on the DD Board transition.

Mr. Boutwell distributed the 2015 HSD Annual Report, which will be reviewed at a future meeting.

Citizen Representative Williams asked about the Family Care wait list. Mr. Boutwell advised we have 1,000 current members to enroll by the end of October. After that we will look at the wait list.

Typically, what we have seen with other counties is about a three year timeframe for wait lists but with attrition sometimes this does go quicker. Mr. Boutwell responded to questions about Family Care.

**Next Meeting:** Wednesday, June 8, 2016 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

**Adjournment:** Supervisor Thomas motioned to adjourn, seconded by Supervisor Garrett with unanimous approval at 6:44 p.m.

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Jodi Parson, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**