

GENERAL SERVICES COMMITTEE
March 15, 2011

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, March 15, 2011 in the Sheriff's Office Conference Room.

Committee Members Present: Supervisors Owens, Brill, Combs, Heidenreich and Mawhinney.

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jodi Millis, Purchasing Manager; Commander Erik Chellevoid; Captain Craig Strouse; Captain Russ Steeber.

Others Present: Kevin Higgs, The Samuels Group; Chad Oistad and Kevin Anderson, Potter Lawson.

Approval of Agenda: Supervisor Heidenreich moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Brill moved approval of the minutes of March 1, 2011, second by Supervisor Heidenreich. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

HCC Building Complex	\$	6,735.05
Purchasing Inventory		5,730.13
General Services		21,673.24
Glen Oaks Operations		1,027.06
Juvenile Detention Center Operations		2,311.49
Communications Center Operations		4,163.72
Adolescent Services/Guidance		1,640.01
Jail Capital Improvement		664.40
Jail/HCC Complex		737.70
Juvenile Detention Center Capital Improvement		620.00
Rock Haven Project		36,570.49

Pre-Approved Encumbrance Amendments. None

Supervisor Mawhinney moved approval of the above Bills, Encumbrances for the General Services Committee, second by Supervisor Combs. ADOPTED.

Updates.

Jail Project

Tour Sheriff Spoden joined the Committee for the tour. The Committee toured the construction site from 8:05 to 8:50 AM.

Update Report Mr. Higgs pointed the updates out during the tour.

Change Orders Mr. Higgs went over the Program Request for the Change Order:

PRM#019 (COR#067R3) pertains to a field conditions request for the installation of a new detention grade security ceiling for the H-101 corridor for a total cost of \$55,597.02.

Supervisor Combs moved the above Program Request and Change Order Request totaling \$55,597.02, second by Supervisor Mawhinney. ADOPTED.

Purchasing Procedural Endorsement

Auction Services for the Purchasing Division

Supervisor Combs moved Purchasing Procedural Endorsement on the above contract contingent on Finance Committee approval, second by Supervisor Brill. ADOPTED.

Purchasing Procedural Endorsement and Contract Award

Authorizing Contract with ECS Midwest for Soil Borings and Engineering for the Rock Haven Project

Supervisor Combs said he would abstain from voting on this contract. Supervisor Brill moved Purchasing Procedural Endorsement and Contract Award, second by Supervisor Heidenreich. PASSED on the following vote: Yes – Supervisors Brill, Heidenreich and Owens; No – Supervisor Mawhinney.

Communications and Announcements. Supervisor Brill asked about not having water to the sallyport. Mr. Higgs said they were told by City of Janesville staff that, per City code, a water main would need to be put in if they wanted water in the sallyport. Captain Steeber said he could check with the City of Janesville staff to see if they allow this. Supervisor Brill said he would also like to know what the cost would be to put water in. Chair Owens asked Captain Steeber to check with the City first and, if it was possible, for Potter Lawson to see what the cost would be to tap into the existing main and where the department felt it would be most advantageous in the sallyport to locate it.

Supervisor Mawhinney asked what the status is of the UW Rock County landscaping project and the soil evaluation. Mr. Leu said Findorff will have the soil condition evaluation wrapped up in about two weeks. Chair Owens asked to have this put on the next agenda.

Adjournment. Supervisor Mawhinney moved adjournment at 9:08 A.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.