

GENERAL SERVICES COMMITTEE
September 21, 2010

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, September 21, 2010 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Combs, Heidenreich and Mawhinney.

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Phil Boutwell, Assistant to the County Administrator; Jodi Millis, Purchasing Manager; Commander Tom Gehl; Captain Erik Chellevoid; Jeff Kuglitsch, Corporation Counsel; Mike Turk, Shop Superintendent, Public Works Department.

Others Present: Kevin Higgs, The Samuels Group.

Approval of Agenda: Supervisor Brill moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Combs moved approval of the minutes of September 7, 2010 as presented, second by Supervisor Heidenreich. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

HCC Building Complex	\$ 7,260.76
Purchasing Inventory	4,814.51
General Services	14,970.23
Glen Oaks Operations	4,989.93
Juvenile Detention Center Operations	1,161.99
Communications Center Operations	4,286.78
Adolescence Services/Guidance	5,999.93
Jail Capital Improvement	6,855.22
Courthouse Facility	335.00
Jail/HCC Complex	300.00
Juvenile Detention Center Capital Improvement	2,500.00

Pre-Approved Encumbrance Amendments. None.

Supervisor Mawhinney moved approval of the above Bills for the General Services Committee, second by Supervisor Brill. ADOPTED.

Updates.

Jail Project

Update Report Mr. Higgs reported on the following:

Safety: There have been no injuries or incidents to date.

Use of Site: A binder layer of asphalt has been placed at the existing and new parking areas.

Progress: The slab on grade for the building pad is 75% complete. The remaining areas will be placed after the pre-cast walls are installed and secure. The concrete grinding work has proceeded on the poured slabs in preparation for the polished floors. The cornerstone masonry is in process for construction of the exterior wall on the west side of the building. Westphal Electric continues with the interior rough-ins for security and the fire alarm upgrades. We are probably looking at starting the pre-cast in about three weeks.

Change Orders Mr. Higgs said there were no change orders.

UW-Rock Skylight/Masonry Wall Project.

Update Report Mr. Leu said, as discussed at the last meeting, the contract for the project went to the low bidder, Gilbank Construction, and a resolution was drafted. He said he notified Dean Pillard about the bids and the schedule and Dean Pillard indicated that, because of the high number of students enrolled, even the floor space under the skylights could not be given up to facilitate construction. The option to delay the work until May 2011 works best for the Campus. The up-charge to wait until May will be \$4,000 and Purchasing recommended it should be treated as a Change Order.

Change Order The Committee said they would act on the \$4,000 change order with the resolution (Item 8.A.).

UW-Rock Project

Update – Landscaping Mr. Leu said Findorff sent their Landscaping Corrective Plan on September 2nd. Due to the fact the Plan did not address the topsoil issue, Mr. Leu responded that the County wanted what was called for in the specifications. He also indicated that Saiki Design and Potter Lawson should be consulted as to a time frame for completing the work in the spring. On September 9th Findorff replied and acknowledged there is an issue with the soil depth and would work on getting this corrected. Findorff agreed this work may not be able to happen this fall and would work with Potter Lawson on a plan.

Supervisor Combs suggested giving Findorff 30 days to come back with a plan. The Committee agreed with this.

Update on Smoking Ordinance. Mr. Kuglitsch said the draft copy in the agenda packet mirrors the State's as shown in 23.04(4)(A). He said 23.04(4)(B), for a smoke free campus, was a little more difficult. He mentioned that this has not yet gone to the District Attorney for his review.

Supervisor Combs said he feels the draft copy comes very close, but that he would like 23.04(4)(B)(8)(a) removed. He said he knows this will be hard to enforce but feels it is a step in the right direction. The Committee agreed and asked Mr. Kuglitsch to remove 8.a. and send it to the Fair Board, UW Extension Office, the Parks Department and the District Attorney for their review. They asked Mr. Kuglitsch to have the ordinance put back on the agenda after he hears back from everyone.

Purchasing Procedural Endorsements and Contract Awards.

Awarding Contract for Skylight/Masonry Wall Replacement and Tuck-Pointing at the Wells Cultural Center on the UW-Rock Campus

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010, that a Contract for skylight/masonry wall replacement and tuck-pointing on the Cultural Center at the UW-Rock Campus be awarded to the lowest responsible and responsive bidder, Gilbank Construction, Inc. of Clinton, WI, in the amount of \$193,200; and,

BE IT FURTHER RESOLVED, that a project contingency of \$20,000 be established to cover any change orders authorized by the General Services Committee; and,

BE IT FURTHER RESOLVED, that payments be made to the vendor upon approval of the General Services Committee.”

Supervisor Mawhinney moved Purchasing Procedural Endorsement and Contract Award on the above resolution as well as a change order of \$4,000 contingent on County Board approval of the resolution, second by Supervisor Combs. ADOPTED.

Awarding Contract for Courthouse Parking Structure Caulking and Repair

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010, that a Contract for Courthouse Parking Structure Repair be awarded to the lowest responsible and responsive bidder, Zander Solutions of Verona, WI, in Total Bid Amount of \$124,907.00; and,

BE IT FURTHER RESOLVED, that a project contingency of \$10,000 be established to cover any change orders authorized by the General Services Committee; and,

BE IT FURTHER RESOLVED, that payments be made to the vendor upon approval of the General Services Committee.”

Chair Owens moved Purchasing Procedural Endorsement and Contract Award on the above resolution, second by Supervisor Heidenreich.

Supervisor Combs asked if this is for both ramps, with Mr. Leu replying it is for everything that is needed at this time.

Supervisor Heidenreich asked how long this would last. Mr. Leu said it depends on the weather and how the caulk holds.

Supervisor Mawhinney requested the ramps be monitored yearly and to keep up on the repairs so they do not get to this magnitude. Mr. Leu said we can also try to keep up on the caulking ourselves.

Supervisor Heidenreich asked what the timeline was. Mr. Leu said they would start in October and complete them in November. ADOPTED.

Purchasing Procedural Endorsements.

Suspended Lube Rack for DPW

Supervisor Brill moved Purchasing Procedural Endorsement for the Suspended Lube Rack, second by Supervisor Combs. ADOPTED contingent on Public Works Committee approval.

Awarding Design Services Contract for a Maintenance Storage Building Behind the Health Care Center.

Supervisor Combs said he had asked to have this put off from the last meeting because he had wanted to check it out. He said the area is zoned O-1 and M-1 with the proposed building to be built in the O-1 area. The City of Janesville said if they moved the building to the M-1 area there would be less restrictions. He asked if the City would rezone the area and they told him they would not. He added that the landfill is projected to move to within 200 feet of the proposed location of the future nursing home by 2070 and that they may want to have the architect move the site.

Supervisor Mawhinney asked about using Cleary or Menards for the storage building. Supervisor Combs said the City would accept that if built in the M-1 area and it would need a facade added if built in the O-1.

Mr. Leu said he talked to Gale Price with the City of Janesville and he said any building over 50 cubic yards would need to have an architect stamp of approval. Supervisor Mawhinney said wouldn't this be included in the Cleary cost. Supervisor Combs said it would.

Mr. Kuglitsch said, per State law, they would need to have accurate specs before they go out for bid and until the law changes this is the way the County needs to do it. Chair Owens said it looks like this is the way it needs to be done.

Supervisor Combs moved to award the Design Services Contract for a maintenance storage building behind the Health Care Center for \$9,600, but to have the building built in the M-1 District, second by Supervisor Brill. ADOPTED.

Permission to Sell Used Asphalt Distributor Truck Outside of the County Auction for DPW. Mr. Turk said they have a new asphalt distributor truck and they have a couple parties interested in purchasing the old truck. Ms. Millis said she feels they will get more selling the truck now than if they wait for the County auction.

Supervisor Brill moved approval to sell the used asphalt distributor truck, second by Supervisor Combs. ADOPTED.

Juvenile Detention Center Security Upgrade Project – Design Services Contract Amendment. Mr. Leu said the engineers are working on plans and specifications to replace, add and upgrade the video surveillance system, along with replacement of the security electronics systems. During the process, three additional items were identified that need to be incorporated in the design. The engineering fee to add design services for the local door control system upgrade and the new UPS is \$4,000, and the engineering fee for the smoke detector head replacement is \$2,000.

Supervisor Brill moved to approve the Juvenile Detention Center Security Upgrade Project – Design Services Contract Amendment, second by Supervisor Combs. ADOPTED on the following vote: Yes – Supervisors Brill, Heidenreich, Mawhinney and Owens; No – Supervisor Combs.

Communications and Announcements. None.

Adjournment. Supervisor Mawhinney moved adjournment at 9:43 A.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Secretary II

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.