

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, DECEMBER 8, 2015 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – November 17, 2015
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Resolution
 - A. Recognizing Jackie Frat
7. Approval of Eclipse Center Lease
8. Discussion and Possible Action on Requesting Corporation Counsel to Draft Opinions on Contract Sanction Language
9. Updates & Action
 - A. Courthouse Windows
 - B. UW Rock County Campus Dorm Update
10. Communications, Announcements and Information
11. **EXECUTIVE SESSION:** Per Section 19.85(1)(g), Wis. Stats. – Confer with Legal Counsel Regarding Possible Litigation
12. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62400	R & M SERV	P1500233	11/01/2015	BANDT COMMUNICATIONS INC	8.35
		P1503613	11/10/2015	STATE OF WISCONSIN	150.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	96,500.00	87,705.70	666.80	158.35	7,969.15
18-1815-0000-63500	R&M SUPPLIES	P1500221	11/11/2015	NAPA AUTO PARTS	102.09
		P1500240	11/16/2015	FASTENAL COMPANY	99.86
		P1500258	11/05/2015	WERNER ELECTRIC SUPPLY COMPAN	288.84
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	50,000.00	28,200.71	4,486.71	490.79	16,821.79
HCC BUILDING COMPLEX PROG TOTAL				649.14	

I have examined the preceding bills and encumbrances in the total amount of **\$649.14**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 08 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-16010	PURCHASING INVEN				
		P1503308	10/01/2015	EMPLOYEE DATA FORMS OF MO LLC	23.00
		P1503405	11/03/2015	OFFICE PRO INC	7,699.72
		P1503508	11/12/2015	BEAR GRAPHICS INC	690.51
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	34,396.42	94,855.74	8,413.23	(137,665.39)
00-0000-0001-17100	POSTAGE METER CH				
		P1500521	11/05/2015	UNITED MAILING SERVICES INC	580.64
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	22,853.27	60,000.00	580.64	(83,433.91)
GENERAL FUND PROG TOTAL				8,993.87	

I have examined the preceding bills and encumbrances in the total amount of **\$8,993.87**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

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Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
18-1810-0000-62400	R & M SERV	P1500462	11/10/2015	ARAMARK UNIFORM SERVICES INC	185.92	
		P1503612	11/16/2015	DEPARTMENT OF HEALTH SERVICES	150.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	133,000.00	107,622.13	16,290.96	335.92	8,750.99	
18-1810-0000-62461	ELEVATOR	P1500507	11/16/2015	OTIS ELEVATOR COMPANY	1,557.25	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		55,000.00	45,829.26	3,822.00	1,557.25	3,791.49
18-1810-0000-63104	PRNT & DUPLICATI	P1503307	10/14/2015	PRINT TECH LLC	500.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		25,100.00	13,089.48	8,633.25	500.00	2,877.27
18-1810-0000-63500	R&M SUPPLIES	P1500461	11/05/2015	AARONS LOCK AND SAFE INC	27.75	
		P1500468	11/10/2015	CITY OF JANESVILLE	123.45	
		P1500470	11/02/2015	DEGARMO PLUMBING INC	673.88	
		P1500476	11/05/2015	ENERGETICS INC	490.91	
		P1500489	11/05/2015	GRAINGER	434.73	
		P1500493	11/11/2015	ILLINGWORTH KILGUST MECHANICAL	765.02	
		P1500494	11/06/2015	JACK AND DICKS FEED AND GARDEN	1,176.00	
		P1500495	11/03/2015	JANESVILLE ELECTRIC MOTOR CORP	316.86	
		P1500496	11/11/2015	JANESVILLE WINSUPPLY COMPANY	739.36	
		P1500503	11/05/2015	MC MASTER-CARR SUPPLY COMPANY	55.07	
		P1500504	11/05/2015	MENARDS	240.68	
		P1500511	11/04/2015	PUR CHEM LLC	2,938.00	
		P1500512	11/10/2015	QUALITY DOOR LLC	68.00	
		P1500514	11/04/2015	REINDERS INC	412.79	
		P1500515	11/13/2015	SHERWIN WILLIAMS	152.31	
		P1500520	11/16/2015	TRANE COMPANY	475.73	
		P1501781	11/12/2015	COLLINS SANITARY	534.00	
		P1502649	11/18/2015	MC COTTER ENERGY SYSTEMS INC	2,315.00	
		P1503312	11/06/2015	JWC BUILDING SPECIALTIES INC	142.62	
		P1503419	09/18/2015	OFFICE PRO INC	1,196.58	
			Budget	YTD Exp	YTD Enc	Pending
	234,759.00	197,752.77	24,142.87	13,278.74	(415.38)	
GENERAL SERVICES PROG TOTAL				15,671.91		
18-1811-0000-63500	R&M SUPPLIES	P1500466	11/19/2015	BJ ELECTRIC SUPPLY INC	36.57	
		P1500496	11/19/2015	JANESVILLE WINSUPPLY COMPANY	49.70	
		P1500498	11/05/2015	JOHNSON CONTROLS INC	718.29	
		P1500504	10/28/2015	MENARDS	18.39	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	9,917.60	73.64	822.95	9,185.81
GLEN OAKS FACILITY OPERATION PROG TOTAL				822.95	
18-1812-0000-62400	R & M SERV	P1502585	11/02/2015	STANLEY CONVERGENT SECURITY S	547.64
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	81,422.00	74,308.51	471.95	547.64	6,093.90
18-1812-0000-63500	R&M SUPPLIES	P1500476	11/04/2015	ENERGETICS INC	7.56
		P1500489	11/03/2015	GRAINGER	5.68
		P1503352	11/16/2015	NIEMAN CENTRAL WISCONSIN ROOFI	390.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00	20,284.05	5,092.66	403.24	(3,779.95)
YOUTH SERVICES CENTER PROG TOTAL				950.88	
18-1816-0000-62400	R & M SERV	P1500462	11/06/2015	ARAMARK UNIFORM SERVICES INC	36.21
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,000.00	21,958.66	316.60	36.21	1,688.53
18-1816-0000-63500	R&M SUPPLIES	P1503352	11/16/2015	NIEMAN CENTRAL WISCONSIN ROOFI	390.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	15,082.26	766.25	390.00	3,761.49
COMMUNICATIONS CTR.OPERATION PROG TOTAL				426.21	
18-1817-0000-62400	R & M SERV	P1500462	11/10/2015	ARAMARK UNIFORM SERVICES INC	46.68
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	40,900.00	39,792.65	67.00	46.68	993.67
18-1817-0000-63500	R&M SUPPLIES	P1500466	11/06/2015	BJ ELECTRIC SUPPLY INC	60.00
		P1500476	11/20/2015	ENERGETICS INC	47.35
		P1500496	11/04/2015	JANESVILLE WINSUPPLY COMPANY	483.56
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,500.00	10,745.04	250.00	590.91	7,914.05
DIVERSION PROG/ASC PROG TOTAL				637.59	
18-1837-0000-63500	R&M SUPPLIES				

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1500488	11/03/2015	FIRST SUPPLY LLC	178.12
		P1500489	11/05/2015	GRAINGER	195.52
		P1503499	11/06/2015	AMERICAN INDUSTRIAL STEEL AND	83.16
		P1503600	11/04/2015	AIRGAS NORTH CENTRAL	57.36
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	112,181.00	56,434.69	6,792.97	514.16	48,439.18

JAIL CAPITAL IMPROVEMENTS PROG TOTAL 514.16

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1842-0000-67200	CAPITAL IMPROV				
		P1502564	10/23/2015	SHOWERS BUILDING RESTORATION C	38,446.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	779,936.00	151,110.35	484,014.00	38,446.00	106,365.65

COURTHOUSE FACILITY PROJECT PROG TOTAL 38,446.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1849-0000-67200	CAPITAL IMPROV				
		P1501559	11/02/2015	ANGUS YOUNG ASSOCIATES	1,016.91
		P1503090	11/09/2015	GILBANK CONSTRUCTION INC	50,445.00
		P1503241	10/31/2015	GILBANK MATERIALS LLC	79,941.00
		P1503511	10/22/2015	LOCAL GOVERNMENT PROPERTY INS	343.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	542,814.00	124,159.54	255,924.00	131,745.91	30,984.55

HCC COMPLEX PROJECT PROG TOTAL 131,745.91

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1855-0000-67200	CAPITAL IMPROV				
		P1503213	11/11/2015	MEAD AND HUNT INC	1,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,050,000.00	15,000.00	104,000.00	1,000.00	930,000.00

COURTHOUSE SECURITY SYSTEM PROG TOTAL 1,000.00

I have examined the preceding bills and encumbrances in the total amount of **\$190,215.61**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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B. Bills under \$10,000 to be paid.

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Date: **DEC 08 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

2016...

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-16010	PURCHASING INVEN				
ENC		R1600306	01/01/2016	PRINT TECH LLC	1,500.00
ENC		R1600319	01/01/2016	MIDLAND PAPER	22,500.00
ENC		R1600320	01/01/2016	OFFICE PRO INC	50,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	74,000.00	(74,000.00)
GENERAL FUND PROG TOTAL					74,000.00

I have examined the preceding bills and encumbrances in the total amount of **\$74,000.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 0 8 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

2016

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62112 ENC	SECURITY	R1600330	01/01/2016	JBM PATROL AND PROTECTION CORP	65,780.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	69,000.00	0.00	0.00	65,780.00	3,220.00
18-1810-0000-62160 ENC	CLEANING CONTRAC	R1600329	01/01/2016	DIVERSIFIED BUILDING MAINTENAN	178,850.04
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	134,700.00	0.00	0.00	178,850.04	(44,150.04)
18-1810-0000-62400 ENC	R & M SERV	R1600305	01/01/2016	PRINT TECH LLC	3,500.00
ENC		R1600323	01/01/2016	KONICA MINOLTA BUSINESS SOLUTI	11,800.00
ENC		R1600326	01/01/2016	TRUGREEN	2,408.00
ENC		R1600327	01/01/2016	JF AHERN COMPANY	4,190.00
ENC		R1600328	01/01/2016	ADVANCED DISPOSAL SERVICES	8,328.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	88,892.00	0.00	11,276.64	30,226.00	47,389.36
18-1810-0000-63100 ENC	OFC SUPP & EXP	R1600324	01/01/2016	STAPLES ADVANTAGE	2,700.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	0.00	0.00	2,700.00	300.00
18-1810-0000-63104 ENC	PRNT & DUPLICATI	R1600317	01/01/2016	MARK ANDY PRINT PRODUCTS	3,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	0.00	0.00	3,000.00	22,000.00
18-1810-0000-63500 ENC	R&M SUPPLIES	R1600325	01/01/2016	SIMPLEX GRINNELL LP	10,320.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	120,000.00	0.00	0.00	10,320.00	109,680.00
18-1810-0000-64911 ENC	CLEARING ACCT	R1600329	01/01/2016	DIVERSIFIED BUILDING MAINTENAN	12,980.16
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	12,980.16	(12,980.16)
18-1810-0000-68000 ENC	COST ALLOCATIONS	R1600316	01/01/2016	GENERAL SERVICES PETTY CASH	1,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	(504,626.00)	0.00	0.00	1,000.00	(505,626.00)
				GENERAL SERVICES PROG TOTAL	304,856.20

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1811-0000-62160 ENC	CLEANING CONTRAC	R1600329	01/01/2016	DIVERSIFIED BUILDING MAINTENAN	17,396.04
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,396.00	0.00	0.00	17,396.04	(0.04)
18-1811-0000-62400 ENC	R & M SERV	R1600326	01/01/2016	TRUGREEN	282.00
ENC		R1600328	01/01/2016	ADVANCED DISPOSAL SERVICES	1,200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,938.00	0.00	0.00	1,482.00	37,456.00
GLEN OAKS FACILITY OPERATION PROG TOTAL					18,878.04
18-1812-0000-62160 ENC	CLEANING CONTRAC	R1600329	01/01/2016	DIVERSIFIED BUILDING MAINTENAN	12,269.04
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,269.00	0.00	0.00	12,269.04	(0.04)
18-1812-0000-62400 ENC	R & M SERV	R1600326	01/01/2016	TRUGREEN	252.00
ENC		R1600327	01/01/2016	JF AHERN COMPANY	945.00
ENC		R1600328	01/01/2016	ADVANCED DISPOSAL SERVICES	1,572.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	81,000.00	0.00	0.00	2,769.00	78,231.00
YOUTH SERVICES CENTER PROG TOTAL					15,038.04
18-1815-0000-62203 ENC	NATURAL GAS	R1600029	01/01/2016	ALLIANT ENERGY/WP&L	65,494.38
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	147,300.00	0.00	(0.00)	65,494.38	81,805.62
18-1815-0000-62400 ENC	R & M SERV	R1600028	01/01/2016	ADVANCED DISPOSAL SERVICES	1,475.00
ENC		R1600031	01/01/2016	SAFEWAY PEST CONTROL	650.00
ENC		R1600032	01/01/2016	DIVERSIFIED BUILDING MAINTENAN	87,394.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200,690.00	0.00	0.00	89,519.00	111,171.00
18-1815-0000-63500 ENC	R&M SUPPLIES	R1600030	01/01/2016	WRIGHT EXPRESS FSC	3,500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	45,000.00	0.00	0.00	3,500.00	41,500.00
HCC BUILDING COMPLEX PROG TOTAL					158,513.38

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1816-0000-62160 ENC	CLEANING CONTRAC	R1600329	01/01/2016	DIVERSIFIED BUILDING MAINTENAN	17,716.08
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,716.00	0.00	0.00	17,716.08	(0.08)
18-1816-0000-62400 ENC	R & M SERV	R1600326	01/01/2016	TRUGREEN	250.00
ENC		R1600327	01/01/2016	JF AHERN COMPANY	625.00
ENC		R1600328	01/01/2016	ADVANCED DISPOSAL SERVICES	1,008.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,500.00	0.00	0.00	1,883.00	22,617.00
18-1816-0000-63500 ENC	R&M SUPPLIES	R1600325	01/01/2016	SIMPLEX GRINNELL LP	1,675.67
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,000.00	0.00	0.00	1,675.67	19,324.33
COMMUNICATIONS CTR.OPERATION PROG TOTAL				21,274.75	
18-1817-0000-62160 ENC	CLEANING CONTRAC	R1600329	01/01/2016	DIVERSIFIED BUILDING MAINTENAN	11,600.04
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,600.00	0.00	0.00	11,600.04	(0.04)
18-1817-0000-62400 ENC	R & M SERV	R1600326	01/01/2016	TRUGREEN	280.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	40,000.00	0.00	0.00	280.00	39,720.00
DIVERSION PROG/ASC PROG TOTAL				11,880.04	
18-1849-0000-67200 ENC	CAPITAL IMPROV	R1600314	01/01/2016	MOBILE MINI INC	3,080.00
ENC		R1600315	01/01/2016	LYNN T MACDONALD INC	3,600.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	284,000.00	0.00	0.00	6,680.00	277,320.00
HCC COMPLEX PROJECT PROG TOTAL				6,680.00	

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$537,120.45**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 08 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

2016

12/02/2015

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62400 ENC	R & M SERV	R1600322	01/01/2016	KONICA MINOLTA BUSINESS SOLUTI	11,276.64
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	88,892.00	0.00	30,226.00	11,276.64	47,389.36
GENERAL SERVICES PROG TOTAL				11,276.64	

I have examined the preceding bills and encumbrances in the total amount of **\$11,276.64**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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Date: **DEC 08 2015**

Dept Head _____

Committee Chair _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

November 25, 2015
DATE DRAFTED

Recognizing Jackie Frat

1 **WHEREAS**, Jackie Frat has served the citizens of Rock County for 38 years and 3 months, as a
2 dedicated and valued employee of Rock County; and,
3

4 **WHEREAS**, Jackie Frat began her career with Rock County on October 8, 1977 as a Unit Aide. She
5 became a Nurse's Aide on October 27, 1977, and a Housekeeper on December 4, 1984. Jackie switched
6 career paths, and on August 13, 1991, began working as a Mechanical Maintenance Worker II, then on
7 October 1, 2000, a Mechanical Maintenance Worker III, and since October 3, 2011, Mechanical
8 Maintenance Supervisor; and,
9

10 **WHEREAS**, beyond her work ethic, Jackie's green thumb and knack for decorating for the Holidays will
11 be missed by residents and employees alike.
12

13 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
14 this _____ day of _____, 2015, does hereby recognize Jackie Frat for over 38 years of faithful
15 service, and wishes her the best in all her future endeavors; and,
16

17 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of
18 this resolution to Jackie Frat.

Respectfully Submitted:

GENERAL SERVICES COMMITTEE:

COUNTY BOARD STAFF COMMITTEE:

Henry Brill, Chair

J. Russell Podzilni, Chair

Jason Heidenreich, Vice Chair

Sandra Kraft, Vice Chair

Thomas J. Brien

Eva Arnold

Edwin Nash

Henry Brill

Jeremy Zajac

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores
(608)757-5518

To: The General Services Committee

From: Rob Leu, GS Director

Date: December 8, 2015

Re: Eclipse Center Lease

The County began leasing office space at the Eclipse Center in 2006 for Human Services, Veterans Services, UW-Extension and the Health Department.

The current 10 year lease expires December 31st, therefore the Committee needs to approve a new lease agreement for space at the Eclipse Center.

The square footage breakout is as follows:

Human Services	8,296 SF
Health Department	2,208 SF
Vet Services	847 SF
<u>UW-Extension</u>	<u>1,668 SF</u>
Total	13,019 SF

The new lease agreement will have an initial term of three years, with the option to renew for an additional three years. For 2016, the base rent will be \$8.25 SF, plus the actual cost of CAM (common area maintenance) estimated to be about \$1.75 SF, for a total of +/- \$10.00 SF for 2016. (The 2015 rent was \$10.39 SF.)

The new agreement contains provisions that allows the County to incrementally downsize at specific times during the term of the lease. Downsizing is not being contemplated, but at least the option exists should funding sources dry up, or reorganization of programs takes place.

RESOLUTION

ROCK COUNTY GENERAL SERVICES COMMITTEE

Drafted By

Date Drafted

Edwin L. Nash

November _____.2015

Supervisor Dist. 18

REQUESTING THE ROCK COUNTY CORPORATION COUNSEL DRAFT PROVISIONS TO BE INCLUDED IN ALL FUTURE CONTRACTS WITH VENDORS SUPPLYING GOODS AND OR CONSTRUCTIONS SERVICES FOR ROCK COUNTY, WITH SPECIFIC REFERENCE TO SANCTIONS TO BE INCLUDED FOR FAILURE TO TIMELY COMPLETE THE TERMS SET FORTH IN SAID CONTRACTS.

Whereas, Rock County, in the ordinary course of business, routinely seeks bids for services to the County and then . upon acceptance of such bids, enters into a contract with the bidder who is selected; and

Whereas, the contract with the bidder selected for the goods and or services will usually contain an itemization of the product or service, as well as a time period within which the contract is to be completed', and

Whereas, it is the belief of some Board members that such contracts as aforementioned should contain a provision or provisions providing sanctions if the delivery of goods or the completions of detailed services are not completed in the time frame called for in said contracts, allowing for consideration of factors not controlled by the vendor.

Now , therefore be it resolved , that it is the request of the General Services committee that the office of the Rock County Corporations Counsel specifically and in written form. detail exactly whether such sanctions may be imposed and to what degree .

Respectfully submitted;

GENERAL SERVICES COMMITTEE

