Rock County, Wisconsin

51 South Main Street Janesville, WI 53545 (608)757-5518



General Services

- -Facilities Management
- -Maintenance
- -Duplicating
- -Central Stores

GENERAL SERVICES COMMITTEE TUESDAY, SEPTEMBER 18, 2012 – 8:00 A.M. CONFERENCE ROOM N-1 – FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

Agenda

- 1. Call to Order and Approve Agenda
- 2. Citizen Participation
- 3. Approval of Minutes September 4, 2012
- 4. Transfers and Appropriations
- 5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
- 6. Updates
 - A. Jail Project
 - 1) Update Report
 - 2) Change Orders
 - B. Rock Haven
 - 1) Update Report
 - 2) Change Orders
 - C. Parking Lot Project
 - 1) Update Report
 - 2) Change Orders
- 7. Communications, Announcements and Information
- 8. Adjournment

Rock County - Pro	duction	09/12/12	COMMITTEE	APPROVAL REPO	रा			Page 1
Account Number	Name	Yearly Appropriation		YTD enditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818510000-67200	P12	30,840,000.00 02613-PD# 08/31/ 02905-PO# 09/11/	12 -VN#01539	3 GULF SI	OUTH MEDICAL		949.36 1.437.90	
	•			CLOSING BALANG	CE	2,422,977.46		2,387.26
		ROCK H	AVEN PROJ	PROG-TOTAL-PO			2,387.26	
I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,387.26 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD. B, BILLS UNDER \$10,000 TO BE PAID.								
GENERAL SERVICES	UNDER \$10,000 TO							DEPT-HEAD
	SEP 1 8 2012			DATE	77			_CHAIR

09/12/12 COMMITTEE APPROVAL REPORT

Rock County - Production	09/12/12 COMMITTEE APP	ROVAL REPORT		Page 2					
Account Number Name	Yearly Pront YTD Appropriation Spent Expendit	Encumb ture Amount	Unencumb Balance	Inv/Enc Amount Total					
1818159200-52202 WATER	49,700.00 64.4% 32,98 P1200240-PO# 08/31/12 -VN#016382	39.98 -953.99 WISCONSIN STATE LABORA	17,664.01 TORY OF	318.00					
	CLOS	SING BALANCE	17,346.01	318.00					
1818159200-62460 BLDG SERV R	M 56,000.00 59.6% 40,98 P1202281-PO# 08/31/12 -VN#034860 P1202548-PO# 09/11/12 -VN#011970	33.42 -7.572.47 OTIS ELEVATOR COMPANY CONNORS SUPPLY INC	22,589.05	,691.32 717,00					
	CLOS	SING BALANCE	20,180.73	2,408,32					
1818159200-62463 FIRE ALARM	19.000.00 73.3% 16,18 P1200206-PO# 08/31/12 -VN#037169	31.32 -2.253.56 ABC FIRE AND SAFETY INC		635.00					
	CLOS	SING BALANCE	4,437,24	635.00					
1818159200-62470 BLDG R & M	44,215.00 24.9% 11,23 P1200238-PO# 08/31/12 -VN#016376 P1202417-PO# 08/31/12 -VN#012114 P1202459-PO# 09/11/12 -VN#024806 P1202915-PO# 09/11/12 -VN#048549	32.51 -184.00 STATE ELECTRICAL SUPPL CUMMINS GREAT LAKES INC LA FORCE HARDWARE AND N AMERICAN STEEL	33,166.49 Y INC C 1 MANUFACT	499.88 ,244.00 775.00 572.95					
		SING BALANCE		3,091.83					
1818159200-63109 OTHER SUPP/E	EXP 46.000.00 42.5% 19.54 P1200219-PO# 09/11/12 -VN#019048 P1200222-PO# 08/31/12 -VN#047242 P1200223-PO# 08/31/12 -VN#018251 P1200225-PO# 08/31/12 -VN#040769	19.30 12.88 FASTENAL COMPANY HOH WATER TECHNOLOGY IN HARRIS ACE HARDWARE HO SUPPLY	26,437.82 NC	70.33 780.50 64.94 85.70					
	CLOS	SING BALANCE	25,436.35	1,001.47					
	HCC BLDG.COMPLEX PROS	S-TOTAL-PO	7	454.62					
I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$7,454.62 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED, THESE ITEMS ARE TO BE TREATED AS FOLLOWS A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD, B. BILLS UNDER \$10,000 TO BE PAID.									
GENERAL SERVICES SEP 1 0 26	TO BE PAID UPON ACCEPTANCE BY THE COMMITTEE APPROVES THE ABOVE, COM 312	1-APPROVAL		DEPT-HEAD					
A=1 T 0 %(/ LC.,								

Rock County - Production Page 1 Account Number Yearly Pront YTD Unencumb Inv/Enc Name Encumb Appropriation Spent Expenditure Amount Balance Amount Total 0000000001-16010 PURCHASING INVEN 0.00 100.0% 16,917.84 107,218.10 -124,135.94 P1202014-PO# 09/10/12 -VN#051998 CHEESEHEAD TONER 126.00 CLOSING BALANCE -124.261.94 126.00 BAL.SHEET A/C PROG-TOTAL-PO 126.00 I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$126,00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD. B. BILLS UNDER \$10,000 TO BE PAID. C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD. COMMITTEE APPROVES THE ABOVE. COM-APPROVAL GENERAL SERVICES DEPT-HEAD SEP 1 8 2012 DATE_____ CHAIR

COMMITTEE APPROVAL REPORT

09/12/12

Rock County - Prod	duction	09/12/12		COMMI	TTEE APPROV	al report				Page 2
Account Number	Name	Арргорі	Yearly iation	Pront Spent	YTD Expenditur	e	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Tota)
1818100000-62400	R & M SERV	133 P1200293-P0#	000.00 09/10/:	92, 2% 12 - VN# 0:	96, 898. 10938	03 ARAMARK	25,772.24 UNIFORM SERVIC	10,329,73 ES INC	148.22	
					CLOSIN	G BALANCE		10,181.51		148.22
1818100000-63100	OFC SUPP & E	XP 2, P 120 0336-PO#	500.00 09/10/:	47.3% 12 -¥N#0	1,184.4 15241	41 PITNEY B	0.00 OWES INC	1,315.59	718,18	
					CLOSIN	G BALANCE		597.41		718.18
1818100000-63104	PRNT & OUPLI	CATI 32. P1202687-PO#	000.00 09/10/1	74.5% 12 -VN#0	9,709,9 51909	93 Presstek	14,139.35 INC	8.150.72	1,481.25	
					CLOSIN	G BALANCE		6,669.47		1,481.25
1818100000-63500	R&M SUPPLIES	210, P1200305-PO# P1200313-PO# P1200317-PO# P1200318-PO# P1200344-PO#	000.00 09/10/1 09/10/1 09/10/1 09/10/1	63.0% 1.2 -VN#01 1.2 -VN#03 1.2 -VN#02 1.2 -VN#02	128,960.7 12202 136010 17242 129890 16376	78 DE VERE GRAINGER HOH WATE JACK AND STATE EL	3,524.21 COMPANY INC PARTS R TECHNOLOGY I DICKS FEED AN ECTRICAL SUPPL	77,515.01 NC D GARDEN Y INC	171.39 138.98 949.40 504.70 78.60	
					CLOSING	BALANCE		75,671.94		1,843.07
1818100000-64200	TRAINING EXP	2. P1202577-PO#	000.00 09/10/1	21.3% L2 -VN#04	426. 0 48611	07 Greater 1	0.00 MADISON POSTAL	1,573,93 CUSTOME	98.00	
		,			CLOSING	BALANCE		1,475.93		98,00
			GENERAL	SERVICE	ES PROG-TO	OTAL-PO			4,288.72	
I HAVE EXAMINED THI INCURRED BY GENERAL AND HAVE BEEN PREV. A. BILLS AND ENCO. B. BILLS UNDER \$1 C. ENCUMBRANCES UNDER SERVICES	L SERVICES, TOUSLY FUNDE UMBRANCES OV 10,000 TO BE UNDER \$10,00	CLAIMS COVERIN D. THESE ITEM ER \$10.000 REF PAID. O TO BE PAID U	G THE I IS ARE T ERRED T PON ACC	ITEMS ARE TO BE TRE TO THE CO CEPTANCE	E PROPER EATED AS FOL DUNITY BOARD, BY THE DEPA	LLOWS ARTMENT HI			٥	DEPT-HEAD

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CHAIR

Rock County - Producti	on 09/12/12	COMMITTEE	APPROVAL REPORT				Page 3
Account Number Name	e Yearl Appropriatio	y Prant n Spent Exp	YTD enditure	Encumb Amount.	Unencumb Balance	Inv/Enc Amount	Total
1818110000-63500 R&M	SUPPLIES 22,000.0 P1200295-PO# 09/10	0 43.5% /12 -VN#01837		0.00 PLUS INC	12,420.84	25.90	
			CLOSING BALANCE		12,394.94		25,90
	GLEN	DAKS OPER.	PROG-TOTAL-PO			25.90	
INCURRED BY GLEN OAKS AND HAVE BEEN PREVIOUS A. BILLS AND ENCUMBR B. BILLS UNDER \$10,0 C. ENCUMBRANCES UNDE GENERAL SERVICES	R \$10,000 TO BE PAID UPON A COMMITTEE APPRO	COVERING THE TO BE TREATED TO THE COUNT'	ITEMS ARE PROPER D AS FOLLOWS Y BOARD. THE DEPARTMENT HE				DEPT-HEAD
SEP	1 8 2012		DATE				מזגעי

Rock County - Pro	oduction	09/12/12	COMMITTE	E APPROVAL F	REPORT			Page 4
Account Number	Name	Yearly Appropriation		YTD penditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-63500		28,000.00 P1200297-PO# 09/10/1		18,099.54 79 BJ	-13,989,93 ELECTRIC SUPPLY INC	23,890.39	293.26	
				CLOSING BA	NLANCE	23,597.13		293.26
		JUV.DET	OPER,	PROG-TOTAL	PO		293.26	
INCURRED BY JUY, I AND HAVE BEEN PRE A. BILLS AND EN B. BILLS UNDER	DETENTION FACILITY OF THE PROPERTY OF THE PROP		COVERING TO TO BE TREATI TO THE COUN	HE ITEMS ARE D AS FOLLOW TY BOARD.	PROPER IS			
C. ENCUMBRANCES GENERAL SERVICES		TO BE PAID UPON ACC COMMITTEE APPROVE						_DEPT-HEAD
SI	EP 1 8 2012				DATE			_CHAIR

Rock County - Production	09/12/12 COMMITTE	EE APPROVAL REPORT			Page 5			
Account Number Name	Yearly Prcnt Appropriation Spent Ex		Incumb Unencumbunount Balar	-,	Tota1			
1818160000-62400 R & M SERV	24.000.00 31.0% P1200293-PO# 09/10/12 -VN#0109			92 13.56				
		CLOSING BALANCE	16,526	.36	13.56			
1818160000-63500 R&M SUPPLIES	S 23,660.00 43.4% P1200307-PO# 09/10/12 -VN#0128			01 133,38				
		CLOSING BALANCE	13,247	.63	133.38			
	COMM.CTR.OPER.	PROG-TOTAL-PO		146.94				
I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$146.94 INCURRED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD. B. BILLS UNDER \$10,000 TO BE PAID. C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD. GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL DEPT-H								
SEP 1 8 20	14	DATE			_CHAIR			

Rock County - Production	09/12/12 COMMITTEE APPROVAL REPORT		Page 6
Account Number Name		cumb Unencumb ount Balance	Inv/Enc Amount Total
1818170000-62400 R & M SERV	36,700,00 5.5% 2,018.22 3 P1200293-PO# 09/10/12 -VN#010938 ARAMARK UNIFO		37.41
	CLOSING BALANCE	34,607.58	37.41
1818170000-63500 R&M SUPPLIES	17,000.00 16.1% 10,630.36 -7.80 P1200303-PO# 09/10/12 -VN#011970 CONNORS SUPPLY P1200310-PO# 09/10/12 -VN#044398 FIRST SUPPLY		154.84 9.54
	CLOSING BALANCE	14,090.10	164.38
	ADOL.SER/GUIDANC PROG-TOTAL-PO		201.79
INCURRED BY ADOLESCENT SERV/GU AND HAVE BEEN PREVIOUSLY FUNDE A. BILLS AND ENCUMBRANCES OV B. BILLS UNDER \$10,000 TO BE C. ENCUMBRANGES UNDER \$10,000	O TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD. COMMITTEE APPROVES THE ABOVE. COM-APPROVAL	9	DEPT~HEAD
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Rock County - Production	09/12/12	COMMITTEE APPROVA	AL REPORT			Page 7
Account Number Name	Yearly Appropriation		Encumb e Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500 R&M SUPPLIE	S 100,000,00 P1200296-PO# 09/10/1 P1200313-PO# 09/10/1 P1200321-PO# 09/10/1 P1201949-PO# 09/10/1	.2 -VN#036010 .2 -VN#013693	D6 194.50 BELOIT FIRE PROTECTION GRAINGER PARTS JOHNSON CONTROLS INC BADGERLAND REFRIGERAT		44.50 98.68 2,770.00 406.25	
		CLOSING	S BALANCE	30,949.01		3,319,43
	JAIL.CA	AP.IMPROV. PROG-TO	DTAL-PO		3,319.43	
I HAVE EXAMINED THE PRECEDING INCURRED BY JAIL CAPITAL IMPR AND HAVE BEEN PREVIOUSLY FUND A. BILLS AND ENCUMBRANCES O B. BILLS UNDER \$10,00D TO B C. ENCUMBRANCES UNDER \$10,0 GENERAL SERVICES	OVEMENTS, CLAIMS COVER ED. THESE ITEMS ARE T VER \$10,000 REFERRED T E PAID, 00 TO BE PAID UPON ACC	RING THE ITEMS ARE F O BE TREATED AS FOL O THE COUNTY BOARD,	PROPER LLOWS ARTMENT HEAD.			DEPT-HEAD
SEP 1 8 201	2		DATE			CHATO

DATE_____CHAIR

Rock County - Produ	uction	09/12/12	COMMITTEE	APPROVAL REPORT				Page 8
Account Number N	Name	Yearly P Appropriation S		YTD enditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818430000-67200 (10,957,630.00 02079-PO# 09/10/12 02080-PO# 09/10/12	-VN#052028	HARTWIG'S	3,260.95 4 CUSTOM WINDOW CUSTOM WINDOW		3,000.00 4,7 00.00	
				CLOSING BALANCE		458,625,63		7,700.00
		U-ROCK E	XPANSION	PROG-TOTAL-PO			7,700.00	
8. BILLS UNDER \$1	EXPANSION PROJE IOUSLY FUNDED, UMBRANCES OVER \$ 10,000 TO BE PAI UNDER \$10,000 TO	CT. CLAIMS COVERING THESE ITEMS ARE TO 10,000 REFERRED TO	G THE ITEMS BE TREATED THE COUNTY PTANGE BY T	ARE PROPER AS FOLLOWS BOARD, HE DEPARTMENT HE				_DEPT-HEAD
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Rock County - Pro	duction	09/12/12		COMMI	TTEE APPRO	VAL REPORT	Γ			Page 9
Account Number	Name		Yearly 1ation	Pront Spent	YTD Expenditur	^e	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818490000-67200		/ 9,388, P1202335-PO# P1202575-PO#	09/10/1	L2 -VN#0		FOLEY EL	36,393.04 LECTRIC INC CONAL SERVICE	393,586,47 INDUSTRIE	11,375.00 1,672.50	
					CLOSIN	NG BALANCE	<u>.</u>	380,538.97		13,047.50
			JAIL/HO	CE COMPLI	EX PROG-7	TOTAL - PO			13,047.50	
I HAVE EXAMINED TI INCURRED BY JAIL/I AND HAVE BEEN PRE A. BILLS AND EN B. BILLS UNDERS	HCC COMPLEX PRO VIOUSLY FUNDED CUMBRANCES OVER \$10,000 TO BE R	DJECT, CLAIMS . THESE ITEM R \$10,000 REFI PAID.	COVERI S ARE T ERRED T	ING THE I TO BE TRI TO THE CO	ITEMS ARE F EATED AS FO OUNTY BOARD	PROPER DLLOWS),				
C. ENCUMBRANCES GENERAL SERVICES	NUNEK \$10,000	COMMITTEE A					IEAD,			DEPT-HEAD
SEF	2 1 8 2012					DATE				

Rock County - Production 09/12/12 COMMITTEE APPROVAL REPORT

Rock County - Pro	oduction	09/12/12	COMMITTE	APPROVAL REP	ORT			Page 10
Account Number	Name .	Yearly Appropriation		YTD penditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818510000-67200	P 1	30,840,000.00 202629-PO# 09/10/1 202638-PO# 09/10/1 202678-PO# 09/10/1	12 -VN#0490 12 -VN#0478	.9 CORE : .8 ENTER	7,898,735.16 BTS INC PRISE SYSTEMS TY POWER SOLUT	GROUP	31,865.90 37,271,78 5,038.50	
				CLOSING BALA	NCE	2,422,977.46		74,176.18
		ROCK 14/	AVEN PROJ	PROG-TOTAL-PO	0	-	74,176.18	
B. BILLS UNDER	HAVEN BUILDING PO VIOUSLY FUNDED. CUMBRANCES OVER : \$10,000 TO BE PA	ROJECT, CLAIMS COV THESE ITEMS ARE 1 \$10,000 REFERRED 1	VERING THE 1 FO BE TREATE FO THE COUNT	TEMS ARE PROPI D AS FOLLOWS Y BOARD,	ER			

COMMITTEE APPROVAL REPORT

Rock County - Production 09/12/12

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL
SEP 1 8 2012

DATE_____CHAIR

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