

**Council on Aging Advisory Board Minutes**  
**Wednesday, May 21, 2014**

**Call to Order:** The meeting was called to order at 9:00 a.m. by Vice-Chair Sonja Heiser

**Approval of Agenda:** A motion was made by Joe Scharenbroch, seconded by Daryl Porter. Motion carried.

**Introduction of New Member:** Supervisor Wayne Gustina was introduced as the new County Board representative.

**Roll Call:**

Present: Jessica Day, Dawn Fossum, Supervisor Wayne Gustina, Sonja Heiser, Jo Ann Koltyk, Char Levzow, Daryl Porter, Joe Scharenbroch, Peg Slaback, Pam Strom

Excused: Nancy Arnold, Charlie Daniel, Marti Everts, Mike Santucci, Diane Tester

Staff Present: Joyce Lubben, Jennifer Thompson

**Citizen Participation, Communications, and Announcements:** Joyce Lubben shared that Nancy Arnold's husband passed away recently. A card was sent around for members to sign.

**Approval of April 16, 2014 Board Minutes:** A motion was made by Supervisor Wayne Gustina, seconded by Jo Ann Koltyk to approve the April 16, 2014 minutes. Motion carried.

**Staff Report:**

2013 Plan Assessment Approval: Joyce Lubben distributed the 2013 Plan Assessment Approval letter received from GWAAR.

Update on LightenUP!: Joyce Lubben and Jo Ann Koltyk provided a report on the progress of the marketing study and Lighten Up! leader training. The marketing study is on track with one focus group having been conducted (requirement is three), 20 face-to-face interviews (requirement is 20), and 180 paper surveys mailed back (requirement is 50). The marketing study will be completed before June 1, 2014. Jo Ann Koltyk stated that the individual interviews were exciting and the leader training was fantastic.

Spanish Translated Materials: Joyce Lubben passed around the two brochures and one flyer that have been translated into Spanish. With these, there is compliance with Title VI.

Faith Expo: Joyce Lubben stated that she and Julie Seeman participated in the first Faith Expo held at the Pontiac Convention Center. It was somewhat successful, but the crowd was smaller than anticipated.

Long Term Care Workshop: Joyce Lubben reported that this event had to be cancelled due to lack of registrants.

### **Old Business:**

Approval of Silver Alert Thank You Letter: The letter drafted by Charlie Daniel to Governor Walker thanking him for signing the Silver Alert bill was discussed. A motion was made by Char Levzow, seconded by Peg Slaback to approve the signing and sending of this letter with no changes. Motion carried.

Long Term Support/ADRC Follow-Up: Jennifer Thompson described the new position for a dementia care specialist and responded to more questions regarding activities of Long Term Support and the ADRC.

### **Reports:**

County Board of Supervisors: Supervisor Wayne Gustina described the process of selecting a new County Administer. June 12, 2014 is the scheduled date for the entire County Board to approve hiring of Craig Knutson's replacement.

**Items for Future Agendas:** Jo Ann Koltyk reported feedback she has received regarding no city bus stops at Riverplace Apartments. This will be brought to Justin Svingen.

**Adjournment:** A motion was made by Supervisor Wayne Gustina, seconded by Peg Slaback to adjourn the meeting. Motion carried. Meeting adjourned at 9:53 a.m.