

Board of Supervisors 51 South Main Street Janesville, WI 53545 (608)757-5510

COUNTY BOARD STAFF COMMITTEE TUESDAY – JUNE 14, 2016 – 4:00 P.M. CONFERENCE ROOM N-1 – FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

Agenda

- 1. Call to Order & Approval of Agenda
- 2. Citizen Participation, Communications and Announcements
- 3. Approval of Minutes May 24, 2016
- 4. Review of Payments
- 5. Transfers
- 6. Resolutions
 - A. Recognizing Carl Varga
 - B. Recognizing Deputy Richard J. Negus
 - C. Recognizing Public Safety Utility Clerk Donisia L. Engeman
 - D. Recognizing Hazel Podawitz
 - E. Opposing Citizens United Court Ruling
 - F. Requesting State Action to Provide More Transportation Funding
- 7. Discussion and Possible Action on Options for the Buck Property
- 8. Update Policy 3.03 Breastfeeding Employees
- 9. Adjournment

COMMITTEE REVIEW REPORT

06/01/2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0063-29663	W C TRUST	P1601673	05/01/2016	MINUTE MEN HR MANAGEMENT OF W	6,000.00
				ISF-SELF INS PROG TOTAL	6,000.00
I have reviewed the	preceding payment	s in the total	amount of \$6	000.00	
Date:	•	D€	ept Head		

COMMITTEE REVIEW REPORT

06/01/2016

		PO#	Inv Date	Vendor Name	Inv/Enc Am
03-1110-0000-63107 I	PUBL & LEGAL				
		P1600217	04/12/2016	JANESVILLE GAZETTE INC	5,882.31
03-1110-0000-64904	SUNDRY EXPENSE	=			
		P1600199	04/30/2016	JANESVILLE FLORAL COMPANY	78.50
		P1600200	05/12/2016	AMERICAN AWARDS AND PROMOTION	48.30
				COUNTY BOARD PROG TOTAL	6,009.11

COMMITTEE REVIEW REPORT

06/01/2016

	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
06-1620-0000-63100	OFC SUPP & EXP				
		P1601278	05/04/2016	STAPLES BUSINESS ADVANTAGE	26.81
			CORPO	DRATION COUNSEL PROG TOTAL	26.81
I have reviewed the p					, , , , , , , , , , , , , , , , , , ,

Rock County COMMITTEE REVIEW REPORT

FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Am
08-1420-0000-61920	PHYSICALS				
			05/11/2016	NORTH DAKOTA ATTORNEY GENERAL	15.00
		P1601730	04/09/2016	MERCY HEALTH SYSTEM	42.00
08-1420-0000-62119	OTHER SERVICES	3			
•		P1601649	03/31/2016	TK GROUP INC	35.00
		P1601729	04/21/2016	TK GROUP INC	3,136.55
08-1420-0000-63100	OFC SUPP & EXP				
		P1600012	05/05/2016	JP MORGAN CHASE BANK NA	281.06
		P1601832	04/26/2016	OFFICE PRO INC	11.38
08-1420-0000-63107	PUBL & LEGAL				
		P1600188	05/02/2016	WISCONSIN DEPARTMENT OF JUSTIC	399.00
08-1420-0000-63200	PUBL/SUBCR/DUE	S	•		
		P1600012	05/05/2016	JP MORGAN CHASE BANK NA	0.00
08-1420-0000-63300	TRAVEL				
		P1600012	05/05/2016	JP MORGAN CHASE BANK NA	0.00
08-1420-0000-64200	TRAINING EXP				
		P1600012	05/05/2016	JP MORGAN CHASE BANK NA	213.70
08-1420-0000-64417	RH EXPENSES	D4000480	05/00/00/0	11/00001/2011 555 1551 1515 15 05 110510	
		P1600188	05/02/2016	WISCONSIN DEPARTMENT OF JUSTIC	70,00
			H	UMAN RESOURCES PROG TOTAL	4,203.69

06/01/2016

COMMITTEE REVIEW REPORT

06/01/2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
I have reviewed the	preceding payments	in the total	amount o \$4	,203.69	
Date:		De	ept Head		
		Committ	tee Chair		

COMMITTEE REVIEW REPORT

06/01/2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1910-0000-65103	PUBLIC LIABILITY				
•			04/26/2016	ABRAHAM,ELIZABETH	944.69
		PRO	OPERTY & LIA	BILITY INSURANCE PROG TOTAL	944.69
19-1912-0000-61710	WORKERS COMP				
		P1600020	04/27/2016	WILLIS OF WISCONSIN INC	3,375.00
			WORKER	R'S COMPENSATION PROG TOTAL	3,375.00
19-1914-0000-62104	CONSULTING SER	.V			
		P1600203	04/30/2016	TE BRENNAN COMPANY	1,683.80
			F	RISK MANAGEMENT PROG TOTAL	1,683.80
19 -1 932-0000-64904	SUNDRY EXPENSI				A.A.A. a.a. Baranaraka esamana arang a
		P1600013	05/05/2016	JP MORGAN CHASE BANK NA	43.60
		P1601536	04/15/2016	MMPR	985.60
		EMF	PLOYEE REC	OGNITION ACTIVITY PROG TOTAL -	1,029.20
		<u> </u>			
I have reviewed the	preceding payments	in the total	amount of \$7	,032.69	
Date:		De	ept Head		
		Committe	ee Chair		

			DISSASSI (Marine en e
	RESOLUTION NO.		AGENDA NO
	ROCK CO	RESOLUTION DUNTY BOARD OF SU	JPERVISORS
	General Services Committee INITIATED BY General Services Committee	STATE OF STA	Randy Terronez DRAFTED BY
	SUBMITTED BY		May 11, 2016 DATE DRAFTED
	RECOG	GNIZING CARL	VARGA
1	WHEREAS, Carl Varga was hired by R 18, 1986; and	Rock County as a Me	echanical Maintenance Worker III on March
3 4	WHEREAS, Carl moved to a Patrolman	with DPW on Janua	ry 10, 1991; and
5 6 7	WHEREAS, Carl returned to the Genera 1991 and served in that role until his retire		nt as the Facilities Superintendent on July 7, 6; and
8 9 10	WHEREAS, during Carl's career of more progress of the General Services Department	e than 30 years with I ent; and	Rock County he played a significant role in the
			of Rock County facilities, particularly being Center and the 911 Communications Center,
17		does hereby recognize	County Board of Supervisors duly assembled ze Carl Varga for his 30 plus years of service
	Respectfully submitted,		
	GENERAL SERVICES COMMITTEE Henry Brill, Chair	David Ho	man .
,	Jason Heidenreich, Vice Chair	Jeremy Z	ray 2000
	Béb Yeomans		
	COUNTY BOARD STAFF COMMITTE	E	•
	J. Russell Podzilni, Chair	Mary Ma	whinney
	Sandra Kraft, Vice Chair	Louis Pee	er
	Eva Arnold	Alan Swe	eeney
	Henry Brill	Terry Tho	Dmas

Betty Jo Bussie

	RESOLUTION NO	LUTION	AGENDA NO	
	resol	2011011		
	ROCK COUNTY BOAI	RD OF SUPER	RVISORS	
	SHERIFF ROBERT D. SPODEN	CHIEF	DEPUTY	
	INITIATED BY	BARB DRAFT	ARA J. TILLMAN	
	PUBLIC SAFETY & JUSTICE	DRAFTI	:D B f	
	SUBMITTED BY		1, 2016	
		DATE D	RAFTED	
	RECOGNIZING DEPU	ΓΥ RICHARD J. NI	<u>EGUS</u>	
1	WHEREAS, Richard J. Negus began his employment Sheriff in the Rock County Sheriff's Office; and,	with Rock County or	ı February 24, 1997, as a l	Deputy
3 4	WHEREAS, Richard J. Negus has worked in both the P	atrol Bureau and Civil	Process Bureau, and;	
5 6 7	WHEREAS, Deputy Negus has received numerous com	mendations and letters	of appreciation, and;	
8	WHEREAS, Deputy Negus will retire from public servi	ce on July 5, 2016;		
9 0 1 2 3 4	NOW, THEREFORE, BE IT RESOLVED that the day of, 2016, does hereby refaithful service and recommends that a sincere expression along with best wishes for the future.	ognize Deputy Richar	d J. Negus for his over 19 y	ears of
5 6	BE IT FURTHER RESOLVED , that the County Cleresolution to Deputy Richard J. Negus.	rk be authorized and	directed to furnish a copy	of this
	Respectfully submitted,			
	PUBLIC SAFETY & JUSTICE COMMITTEE	COUNTY BO	OARD STAFF COMMITT	EE.
	ManSean			
	Mary Beaver, Chair	J. Russell Poo	lzilni, Chair	
	Thousand			
_	Henry Brill	Sandra Kraft,	Vice Chair	
	7-711		:	
	Terry Fell	Eva Arnold	- MARKATA AND MANAGEMENT AND	
	Bran Knudson			
	Brian Knudson	Henry Brill	Was down and the state of the s	

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

RESOLUTION NO.	RESOLUTION	AGENDA NO
ROCK COL	INTY BOARD OF SUPER	RVISORS

SHERIFF ROBERT D. SPODEN INITIATED BY

CHIEF DEPUTY BARBARA J. TILLMAN DRAFTED BY

PUBLIC SAFETY & JUSTICE SUBMITTED BY

JUNE 2, 2016 DATE DRAFTED

RECOGNIZING PUBLIC SAFETY UTILITY CLERK DONISIA L. ENGEMAN

WHEREAS, Donisia Engeman began her employment with Rock County on January 9, 1995, as a Public Safety Utility Clerk in the Rock County Sheriff's Office; and,

WHEREAS, Donisia Engeman was assigned to the Jail Services Division Court Services Bureau: and having worked under three Sheriffs over the course of her career: Sheriffs Howard Erickson, Eric Runaas, and Robert Spoden: and.

WHEREAS, she has diligently served the citizens of Rock County as a dedicated and valued employee of the Rock County Sheriff's Office over the past 21 years; and,

WHEREAS, Donisia Engeman will retire from public service, effective July 15, 2016.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2016, does hereby recognize Public Safety Utility Clerk Donisia L. Engeman for her over 21 years of faithful service and recommends that a sincere expression of appreciation be given to Donisia L. Engeman along with best wishes for the future.

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Donisia L. Engeman.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE	COUNTY BOARD STAFF COMMITTEE
Mary Beaver, Chair	J. Russell Podzilni, Chair
Hank Brill	Sandra Kraft, Vice Chair
Terry Fell	Eva Arnold

Phil Owens

Brian Knudson

Betty Jo Bussie Mary Mawhinney Louis Peer

Alan Sweeney

Terry Thomas

Henry Brill

RESOLUTION	NIO

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AG	END) A	NO	

RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

Katherine Flanagan INITIATED BY

Human Service Board SUBMITTED BY



Sara Mooren DRAFTED BY

May 25, 2016 DATE DRAFTED

RECOGNIZING HAZEL PODAWITZ

WHEREAS, Hazel Podawitz has served the citizens of Rock County for over fifteen (15) years as a dedicated and valued employee of Rock County; and,

WHEREAS, Hazel Podawitz began her career on August 14, 2000 as an Account Clerk II in the Human Services Department, where she carried out a variety of responsibilities including, but not limited to, billing Medical Assistance, Medicare, commercial insurance and other counties for inpatient detox and hospital services, reconciling charges, deposits, data entry, collecting and reviewing staff billable timesheets; and,

WHEREAS, a few years later she switched to billing for outpatient services where she continued to perform similar functions, as well as becoming the main contact for clients to call with questions about bills they received: and,

WHEREAS, Ms. Podawitz often had to talk with clients after a crisis or other stressful life event regarding payment, and handled those discussions with a high level of professionalism and maintained a customer service focus; and,

WHEREAS, on behalf of clients and the Department Ms. Podawitz has navigated the complexities of Medical Assistance and Medicare rules and commercial insurance providers to ensure the Department, as much as possible, receives payment for services which provides resources to continue care for all Rock County clients; and,

WHEREAS, during Ms. Podawitz time with Human Services Department she successfully took on the challenge of learning how to utilize three different electronic health record systems for billing as the old systems were phased out and new ones were implemented; and,

WHEREAS, Ms. Podawitz retired from the Rock County Human Services Department on May 31, 2016; and,

WHEREAS, during her career with Rock County, Hazel Podawitz has proven herself to be a dedicated employee on behalf of Rock County children and families; and,

WHEREAS, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to recognize Hazel Podawitz for her contributions to the citizens of Rock County.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this _______ day of _______, 2016, does hereby recognize Hazel Podawitz for her fifteen (15) years of service and extend best wishes to her in her future endeavors; and,

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to Hazel Podawitz.

RECOGNIZING HAZEL PODAW Page 2	/ITZ			
Respectfully Submitted,				
ROCK COUNTY HUMAN SERV	ICES BOA	RD		
Brian Knudson, Chair				
Sally Jean Weaver-Landers, Vice (<u>.</u> Chair			
Karl Dommershausen	-1111			
Terry Fell Terry Fell Linda Garrett	\mathcal{U}			
15/ Ashler Kloven Ashley Kleven	·			
Mathy Schuls Kathy Schulz				
Terry Thomas Terry Thomas				
Absent Shirley Williams				
COUNTY BOARD STAFF COM	MITTEE			
J. Russell Podzilni, Chair				
Sandra Kraft, Vice Chair				
Eva Arnold				
Henry Brill				
Betty Jo Bussie				
Mary Mawhinney				
Louis Peer				
Alan Sweeney				
Terry Thomas				

RESOLUTION NO.	AGENDA NO
RESULUTION NO.	AGENDA NO:

RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

Richard Bostwick INITIATED BY

County Board Staff Committee SUBMITTED BY



Randy Terronez DRAFTED BY

June 8, 2016 DATE DRAFTED

OPPOSING CITIZENS UNITED COURT RULING

1 WHEREAS, the State of Wisconsin has a tradition of open government and non-partisan local elections, as well as campaign finance rules that have managed and mitigated the influence of money on those elections; and,

WHEREAS, the County has an interest in maintaining that tradition and the resident driven elections it allows; and, 6

WHEREAS, on January 10, 2010, in Citizens United v. Federal Election Commission, the Supreme Court overturned a century of precedent by ruling that corporate spending on elections cannot be limited 10 under the First Amendment; and,

11

12 WHEREAS, granting constitutional rights to corporations and unions is counter to the purpose of our democracy and has wide-ranging impacts upon our economy and society; and, 13

14

WHEREAS, granting constitutional rights to corporations favors large corporations over small ones, and favors all corporations and all wealthy interest over citizens who cannot afford the corporate rights of limited liability, legal protections, and tax deductions; and, 17

18

19 WHEREAS, the constitutional right to speak freely should not be determined by the available finances of 20 the speaker or their power and status in society; and,

21

22 WHEREAS, corporate money is property, not speech. A house or a car does not have constitutionally protected speech. Money is just another form of property. Property is constitutionally protected. 23 Property's right to free speech is not; and,

25

WHEREAS, such ruling gives corporations and the wealthy undue political influence; and, 26

27

28 WHEREAS, democracy can only properly function when human beings have equal representation and access to their elected officials; and, 29

30

31 WHEREAS, countless municipalities nationwide and 75 Wisconsin communities including the Cities of 32 Beloit and Janesville have overwhelmingly passed referenda signaling broad support for reversing the Citizens United court ruling. 33

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors authorizes the following advisory referendum to be placed on the November 8, 2016 ballot:

36 37 38

"Shall the County of Rock adopt the following resolution?

39 40 41

Resolved, that "We the People" of the County of Rock, Wisconsin, seek to reclaim democracy from the expansion of corporate personhood rights and the corrupting influence of unregulated political contributions and spending. We stand with communities across the country to support passage of an amendment to the United States Constitution stating:

1. Only human beings are endowed with constitutional rights - not corporations, unions, nonprofits or other artificial entities, and

46 47 48

49

2. Money is not speech, and therefore regulating political contributions and spending is not equivalent to limiting speech."

OPPOSING CITIZENS UNITED COURT RULING Page 2 Respectfully submitted, COUNTY BOARD STAFF COMMITTEE J. Russell Podzilni, Chair Mary Mawhinney Sandra Kraft, Vice Chair Louis Peer Eva Arnold Alan Sweeney Terry Thomas Henry Brill Betty Jo Bussie FISCAL NOTE: Minimal fiscal impact to the County related to ballot printing costs. Sherry Oja Finance Director

LEGAL NOTE:

The County Board is authorized to take this action

Pursuant to secs. 59.01, 59.51 and 59.52(25), Wis. Stats.

Jeffrey S. Kuglitsch dorporation Counsel

ADMINISTRATIVE NOTE:

Josh Smith County Administrator

RESOLUTION NO.		AGENDA NO.	
RESOLUTION NO.	Charles and the second	AGENDA NO.	

RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY
Public Works Committee
SUBMITTED BY



Ben Coopman,	Public	Works	Director
DRAFTED BY			

Pub	blic Works Committee		June 7, 2016
	BMITTED BY		DATE DRAFTED
		DDOXADE MOD	
	REQUESTING STATE ACTION TO	PROVIDE MOR	E TRANSPORTATION FUNDING
1 2	WHEREAS, local government in Wisconstate; and	asin is responsible	for about 90% of the road miles in the
3 4 5	WHEREAS, Wisconsin's diverse econon city and village streets and transit systems		
6	·	autoss are state, a	•••
7 8	WHEREAS, according to the Local Gove Wisconsin's highways is now in the bottom		` '
9 10 11	WHEREAS, state funding for local roads past several years and has declined from \$		
12 13 14	WHEREAS, levy limits do not allow loca funding; and	al government to n	nake up for the deterioration of state
15 16 17 18 19	WHEREAS, Wisconsin's over-reliance o sources – the state gas tax and vehicle regithan fund transportation needs; and		
20 21 22	WHEREAS, safety is a primary concern a Wisconsin. Unfortunately, according to Ti Wisconsin had 347 non-interstate, rural ro	RIP, a national nor	n-profit transportation research group,
23 24 25 26 27 28	WHEREAS, the Rock County Board of S interstate system is the backbone of our su economy of Wisconsin. Both local <i>and</i> state economy to grow; and	irface transportatio	n system and plays a vital role in the
29 30 31 32	WHEREAS, from a competitive standpoi our neighbors when you combine the annu and		
33 34 35 36	WHEREAS, the Transportation Finance a Legislature clearly found that if Wisconsin state and local roads will deteriorate signif	n does not adjust it	s user fees, the condition of both our
37 38 39 40	NOW, THEREFORE, BE IT RESOLV this day of, 2016 urges the upon a sustainable solution: one that incluses to adequately and sustainably fund W	he Governor and L ides a responsible l	egislature to "Just Fix It" and agree evel of bonding and adjusts our user
41 42 43	BE IT FURTHER RESOLVED the Roc Clerk to send a copy of this resolution to c		

REQUESTING STATE ACTION TO PROVED MORE TRANSPORTION FUNDING Page 2

Respectfully submitted,	
PUBLIC WORKS COMMITTEE	COUNTY BOARD STAFF COMMITTEE
Betty Jo Bussie, Chair	J. Russell Podzilni, Chair
Brent Fox. Vice Chair	Sandra Kraft, Vice-Chair
Eva Arnold	Eva Arnold
Rick Richard	Henry Brill
Brenton Driscoll	Betty Jo Bussie
FISCAL NOTE:	Mary Mawhinney
Fiscal impact to the County is dependent on what action is taken by the State on this issue.	Louis Peer
MS	Alan Sweeney
Sherry Oja Finance Director	Terry Thomas
LEGAL NOTE:	
Advisory only.	
Jeffrey S. Kuglitsch Corporation Counsel	
ADMINISTRATIVE NOTE:	
Recommended. Josh Smith	
County Administrator	

OPTION 1: Estimate - Buck Property Boat Launch

Item Descriptions	Quantity	Units	Unit Price	Total Price
Clearing & Grubbing	12,800	SF	\$0.60	\$7,680.00
Excavation	2711	ζ	\$7.00	\$18,977.00
Crushed Aggregate Base, 3"	3109	NOT	\$15.00	\$46,635.00
Crushed Aggregate Base, 3/4"	1036	NOT	\$15.00	\$15,540.00
Rir Rap	367	NOT	\$20.00	\$7,333.33
Hot Mix Asphalt	813	NOT	\$75.00	\$60,975.00
Pavement Marking, 4" White	1400	ㅂ	\$0.20	\$280.00
Restoration	1644	λS	\$1.00	\$1,644.00
Boat Launch Pad	1	ST	\$15,000.00	\$15,000.00
Pier	1	ST	\$15,000.00	\$15,000.00

OPTION 1 - TOTAL = \$236,330.42

\$189,064.33

SUBTOTAL =

\$47,266.08

25%

Contingency (Terrain, Unknown Soil Material, Gas Line Concerns, etc.)



OPTION 2: Estimate - Buck Property Boat Launch

Item Descriptions	Quantity	Units	Unit Price	Total Price
Clearing & Grubbing	39,800	SF	\$0.60	\$23,880.00
Excavation	3378	λϽ	\$7.00	\$23,646.00
RCP Culvert, 36"	40	4	\$250.00	\$10,000.00
Crushed Aggregate Base, 3"	3329	NOT	\$15.00	\$49,935.00
Crushed Aggregate Base, 3/4"	1109	TON	\$15.00	\$16,635.00
Rip Rap	367	TON	\$20.00	\$7,333.33
Hot Mix Asphalt	871	TON	\$75.00	\$65,325.00
Pavement Marking, 4" White	2466	느	\$0.20	\$493.20
Restoration	2689	SY	\$1.00	\$2,689.00
Boat Launch Pad	1	ST	\$15,000.00	\$15,000.00
Pier	1	ST	\$15,000.00	\$15,000.00
	1		00:000	

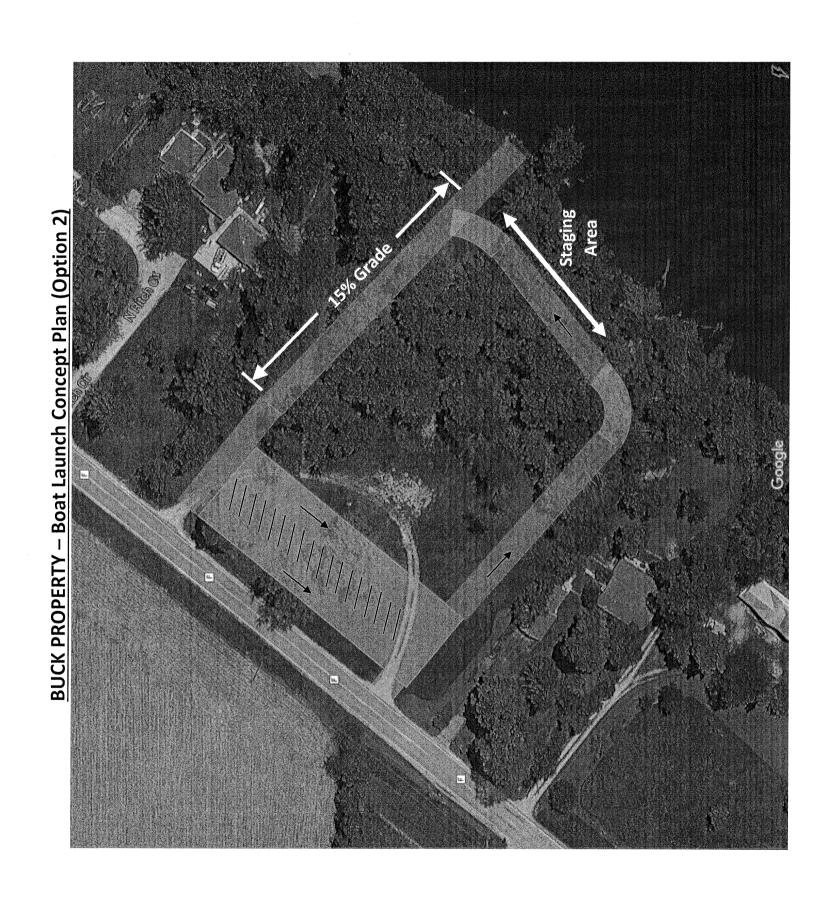
\$229,936.53 SUBTOTAL =

\$57,484.13

25%

Contingency (Terrain, Unknown Soil Material, Gas Line Concerns, etc.)

\$287,420.67 OPTION 2 - TOTAL =



Administrative Policy & Procedure Manual

Section: Health and Safety

Policy: Breastfeeding Employees

Policy No: 3.03 Effective: 1/1/2014 Revising: All New

Breastfeeding Employees

Section 4207 of the *Patient Protection and Affordable Care Act* (also known as Health Care Reform), amended the Fair Labor Standards Act (FLSA), or federal wage and hour law. The amendment requires employers to provide reasonable break time and a private, non-bathroom place for nursing mothers to express breast milk during the workday, for one year after the child's birth. The new requirements became effective when the Affordable Care Act was signed into law on March 23, 2010.

County Responsibilities:

Breastfeeding employees who choose to continue providing their milk for their infants after returning to work shall receive:

• Milk Expression Breaks

Breastfeeding employees are allowed to breastfeed or express milk during work hours using their normal breaks and meal times. For time that may be needed beyond the usual break times, employees may use personal leave or may make up the time as negotiated with their supervisors.

• A Place to Express Milk

A private room (not a toilet stall or restroom) shall be available for employees to breastfeed or express milk. The room will be private and sanitary, located near a sink with running water for washing hands and rinsing out breast pump parts, and have an electrical outlet. If employees prefer, they may also breastfeed or express milk in their own private offices, or in other comfortable locations agreed upon in consultation with the employee's supervisor. Expressed milk can be stored in general department refrigerators or in the employee's personal cooler. (See Appendix A Rock N' Wellness Intranet site for a list of rooms at each work site.)

• Breastfeeding Equipment

If necessary the Rock County Public Health Department will work with mothers and fathers to secure the proper equipment. Note: The County's health plan covers durable medical equipment.

Education

Prenatal and postpartum breastfeeding informational materials and support are available through the Rock County Public Health Department for all mothers and fathers.

• Staff Support

Supervisors are responsible for alerting pregnant and breastfeeding employees about the County's worksite lactation support program. It is expected that all employees will assist in providing a positive atmosphere of support for breastfeeding employees.

Employee Responsibilities:

• Communication with Supervisors

Employees who wish to express milk during the work period shall keep supervisors informed of their needs so that appropriate accommodations can be made to satisfy the needs of both the employee and the County.

• Maintenance of Milk Expression Areas

Breastfeeding employees are responsible for keeping milk expression areas clean, using antimicrobial wipes to clean the pump and area around it. Employees are also responsible for keeping the general lactation room clean for the next user. This responsibility extends to both designated milk expression areas, as well as other areas where expressing milk will occur.

• Milk Storage

Employees should label all milk expressed with their name and date collected so it is not inadvertently confused with another employee's milk. Each employee is responsible for proper storage of her milk using department refrigerators or personal storage coolers.

• Use of Break Times to Express Milk

When more than one breastfeeding employee needs to use the designated lactation room, employees can use the sign-in log provided in the room to negotiate milk expression times that are most convenient or best meet their needs.

Appendix A

Court House Women's Locker Room on Ground Floor

HCC G39

Public Health Department Clinic rooms in both north and south offices

Rock Haven Nursing Home The room is off the mail room in the Commons Building

Sheriff's Office Special room to the west of the conference room (Blue Room)

911 Communications Center Arrangements will be made to use the Director's Office

Youth Services Center Arrangements will be made to use the Nurses Office

Public Works Department - Women's Locker Room

Airport - To be determined

Franklin Street - To be determined

Jobs Center Small Conference room down the main hallway (to be reserved and scheduled)

Eclipse Center in Beloit Public Health Department clinic room (to be reserved and scheduled)

Land Conservation office in shared building - To be determined