



ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, JUNE 7, 2017 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545
(ACROSS FROM SPORTSMAN'S PARK)

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – 5/3/17
4. Citizen Participation
5. New Business
 - A. Administrative Division
 - (1) Review of Payments
 - (2) Transfer of Funds over \$5,000
 - (3) Health Department Report
 - a. In the News
 - b. Surveillance
 - c. Community Events/Outreach
 - d. Personnel
 - e. Budget: Review of 2017 1st Quarter Budget
 - B. 2016 Annual Report
 - C. Rock Trails Coalition
6. Communications and Announcements
7. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5440) or Ms. Kraft at (608) 751-6249. Thank you.

Rock County Health Department

List of Bills for 6/7/17 Board of Health Meeting

<u>Account Number</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
HEAR Grant			
31-3060-0000-63110	Daniel's Sentry	Refreshments for Community Conversations	1,225.74
Main Budget			
62119	Office Pro	Copy Paper for SO	50.18
62119	Office Pro	Shredding Service	13.20
62119	Office Pro	Copy Paper	50.18
62119	Office Pro	Copy Paper for NO	501.80
62119	Office Pro	Shredding Service	14.10
62119	LB Medwaste Services Inc	Bio-Waste	59.90
63101	UPS	Postage for week of 5/6/17	19.26
63101	UPS	Postage for week of 5/13/17	15.20
63101	UPS	Postage for week of 4/22/17	43.03
63101	UPS	Postage for week of 4/15/17	34.40
63200	NACCHO	Membership Renewal	775.00
64000	PaxVax	Oral Typhoid Vaccine	940.00
64000	Sanofi Pasteur Inc	Yellow Fever Vaccine	682.34
64000	Sanofi Pasteur Inc	Yellow Fever & Typhoid Vaccine	3,396.96
64000	Janesville Hometown Pharmacy	Tuberculin	263.96
64010	Culligan Water Conditioning	D.I. Rental May 2017	35.00
64010	Enviro Sciences/Alpha Energy	50 Short-Term Radon Kits	312.00
64010	North Central Laboratories	Lab Supplies	1,498.61
64203	March of Dimes	Breastfeeding Brochures-English & Spanish	175.50
64203	MMPR	Rock Star Lapel Pins	419.85

COMMITTEE REVIEW REPORT FOR THE MONTH OF MAY 2017

05/24/2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
31-3000-0000-62119	OTHER SERVICES				
		P1700195	05/04/2017	OFFICE PRO INC	694.58
		P1700206	05/04/2017	JANESVILLE ANIMAL MEDICAL CENT	150.00
		P1700207	05/11/2017	LB MEDWASTE SERVICES	59.90
31-3000-0000-63100	OFC SUPP & EXP				
		P1700215	05/11/2017	JP MORGAN CHASE BANK NA	358.74
31-3000-0000-63101	POSTAGE				
		P1700214	05/04/2017	UNITED PARCEL SERVICE	169.52
31-3000-0000-63200	PUBL/SUBCR/DUES				
		P1701698		NATIONAL ASSOCIATION OF COUNTY	775.00
31-3000-0000-64000	MEDICAL SUPPLIES				
		P1700196	05/04/2017	PAXVAX INC	1,645.00
		P1700198	05/04/2017	MCKESSON MEDICAL SURGICAL	237.20
		P1700210	05/18/2017	HOMETOWN PHARMACY	263.96
		P1700213	05/04/2017	SANOI PASTEUR INC	4,894.27
31-3000-0000-64010	LAB SUPPLIES				
		P1700197	05/11/2017	NORTH CENTRAL LABORATORIES OF	1,498.61
		P1700203	05/04/2017	CULLIGAN WATER CONDITIONING IN	210.00
		P1701531	05/04/2017	ENVIRO SCIENCES ALPHA ENERGY I	312.00
31-3000-0000-64200	TRAINING EXP				
			05/04/2017	MYERS,OLGA	50.00
31-3000-0000-64203	EDUC MAT & SUPPL				
		P1701264	05/11/2017	MMPR	419.85
		P1701562	05/18/2017	MARCH OF DIMES	175.50
31-3000-0000-64604	PROGRAM EXPENSE				
		P1700208	05/04/2017	POC NETWORK TECHNOLOGIES INC	3.00
HEALTH DEPARTMENT PROG TOTAL					11,917.13
31-3026-0000-63110	ADMIN.EXPENSE				
		P1700215	05/11/2017	JP MORGAN CHASE BANK NA	712.05
		P1700970	05/04/2017	MEDLINE INDUSTRIES INC	13.26
		P1701433	05/04/2017	GRAINGER	364.80
PREPAREDNESS GRANT PROG TOTAL					1,090.11
31-3060-0000-63110	ADMIN.EXPENSE				
		P1700200	05/04/2017	DANIELS SENTRY	1,372.40
		P1700215	05/11/2017	JP MORGAN CHASE BANK NA	450.00
HEAR COMMUNITY ENGAGE PROJ PROG TOTAL					1,822.40

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MAY 2017

05/24/2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total	\$14,829.64
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Date:

Dept

Committee

Rock County - Production

Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130000000 HEALTH DEPARTMENT

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
42100	FEDERAL AID	25,000.00	30.00	0.00	(24,970.00)
42200	STATE AID	23,500.00	0.00	0.00	(23,500.00)
43202	SANITARIAN PERMITS	64,550.00	11,655.00	0.00	(52,895.00)
43203	PUBLIC FACILITY PERMITS	406,261.00	8,435.00	0.00	(397,826.00)
44100	FEES	3,500.00	1,323.14	0.00	(2,176.86)
44142	CLINICAL SCREENING FEES	0.00	425.00	0.00	425.00
44143	PNEUMONIA VACCINE FEES	1,500.00	0.00	0.00	(1,500.00)
44144	GENERAL IMMUNIZATION FEES	100,000.00	19,889.00	0.00	(80,111.00)
44145	INFLUENZA VACCINE FEES	20,000.00	480.00	0.00	(19,520.00)
44146	SANITARIAN FEES	68,870.00	7,525.00	0.00	(61,345.00)
44162	LABORATORY SERVICES	48,000.00	4,270.00	0.00	(43,730.00)
45012	INTERGOVT CHGS-MED-VACCINE	50,000.00	1,005.70	0.00	(48,994.30)
45013	INTERGOVT CHGS-HEALTH CHECK	30,000.00	1,296.88	0.00	(28,703.12)
45039	INTERGOV-HEALTHCHECK VACCINE	0.00	116.88	0.00	116.88
45040	INTERGOV.CHGS-PNCC	0.00	202.00	0.00	202.00
45501	INTERGOVT CHG-TO SCHOOL DISTR	38,827.00	8,086.00	0.00	(30,741.00)
46000	CONTRIBUTIONS	5,000.00	2,200.00	0.00	(2,800.00)
47013	SUPP APPR FROM PR/YR CARRYOVER	12,131.00	0.00	0.00	(12,131.00)
Total Revenue		897,139.00	66,939.60	0.00	(\$830,199.40)
EXPENSE					
61100	REGULAR WAGES	2,057,528.00	369,646.95	0.00	1,687,881.05
61108	SEASONAL-REGULAR WAGES	5,000.00	0.00	0.00	5,000.00
61210	OVERTIME WAGES-PRODUCTIVE	1,000.00	0.00	0.00	1,000.00
61300	PER DIEMS	6,000.00	1,278.27	0.00	4,721.73
61400	FICA	157,860.00	28,031.10	0.00	129,828.90
61510	RETIREMENT-EMPLOYERS	139,979.00	24,686.64	0.00	115,292.36
61610	HEALTH INSURANCE	667,358.00	156,588.64	0.00	510,769.36
61620	DENTAL INSURANCE	19,639.00	4,329.72	0.00	15,309.28
61630	LIFE INSURANCE	918.00	204.55	0.00	713.45
62103	COMPUTER SERVICES FEES	178,250.00	0.00	0.00	178,250.00
62106	COURIER SERVICES	2,656.00	214.00	0.00	2,442.00
62119	OTHER CONTRACTED SERVICES	2,500.00	297.44	0.00	2,202.56
62176	LABORATORY	100.00	504.00	0.00	(404.00)
62210	TELEPHONE	16,000.00	3,448.59	0.00	12,551.41
62400	REPAIR & MAINTENANCE SERVICES	1,500.00	0.00	0.00	1,500.00
62491	SOFTWARE MAINTENANCE	1,486.00	0.00	0.00	1,486.00
62503	INTERPRETER FEES	300.00	0.00	0.00	300.00
63100	OFFICE SUPPLIES & EXPENSES	8,000.00	1,203.69	0.00	6,796.31
63101	POSTAGE	12,000.00	1,653.42	0.00	10,346.58
63104	PRINTING & DUPLICATION	6,000.00	330.80	0.00	5,669.20
63200	PUBLICATIONS/SUBSCRIPTIONS/DUE	7,651.00	1,389.00	0.00	6,262.00

Rock County - Production

Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130000000 HEALTH DEPARTMENT

Object	Description	Budget	Actual	Encumbrance	Balance
63300	TRAVEL	41,000.00	6,292.96	0.00	34,707.04
63500	REPAIR & MAINTENANCE SUPPLIES	500.00	0.00	0.00	500.00
64000	MEDICAL SUPPLIES	100,000.00	11,853.77	0.00	88,146.23
64010	LABORATORY SUPPLIES	15,000.00	2,511.35	0.00	12,488.65
64200	TRAINING EXPENSE	10,000.00	2,016.75	0.00	7,983.25
64203	EDUCATIONAL MATERIALS & SUPPLY	2,000.00	152.49	419.85	1,427.66
64308	RECREATIONAL SUPPLIES/EXPENSE	200.00	0.00	0.00	200.00
64604	PROGRAM EXPENSE	1,000.00	7.50	0.00	992.50
64900	OTHER SUPPLIES AND EXPENSE	2,500.00	0.00	0.00	2,500.00
64904	SUNDRY EXPENSE	5,000.00	2,442.55	0.00	2,557.45
65103	PUBLIC LIABILITY	12,338.00	1,567.00	0.00	10,771.00
65321	BUILDING/OFFICE LEASE	136,113.00	37,102.26	0.00	99,010.74
67130	TERMINALS AND PC'S	12,331.00	0.00	0.00	12,331.00
68000	COST ALLOCATIONS	(283,824.00)	(33,261.00)	0.00	(250,563.00)
Total Expense		3,345,883.00	624,492.44	419.85	2,720,970.71
County Share (Revenue - Expense)		(2,448,744.00)	(557,552.84)	(419.85)	(1,890,771.31)

Rock County - Production Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130020000 PRESCRIPTION DRUG COLLECTION

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
42200	STATE AID	7,000.00	0.00	0.00	(7,000.00)
	Total Revenue	<u>7,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(\$7,000.00)</u>
EXPENSE					
64900	OTHER SUPPLIES AND EXPENSE	7,000.00	0.00	0.00	7,000.00
	Total Expense	<u>7,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,000.00</u>
	County Share (Revenue - Expense)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Rock County - Production

Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130220000 HIV PARTNER SERVICES GRANT

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
42100	FEDERAL AID	13,000.00	0.00	0.00	(13,000.00)
	Total Revenue	13,000.00	0.00	0.00	(\$13,000.00)
EXPENSE					
63110	ADMINISTRATION EXPENSE	13,000.00	0.00	0.00	13,000.00
	Total Expense	13,000.00	0.00	0.00	13,000.00
	County Share (Revenue - Expense)	0.00	0.00	0.00	0.00

Rock County - Production

Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130230000 MATERNAL/CHILD HEALTH

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
42100	FEDERAL AID	76,850.00	0.00	0.00	(76,850.00)
	Total Revenue	76,850.00	0.00	0.00	(\$76,850.00)
EXPENSE					
63110	ADMINISTRATION EXPENSE	76,850.00	10,425.00	0.00	66,425.00
	Total Expense	76,850.00	10,425.00	0.00	66,425.00
	County Share (Revenue - Expense)	0.00	(10,425.00)	0.00	10,425.00

Rock County - Production Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130240000 IMMUNIZATION GRANT

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
42100	FEDERAL AID	42,380.00	0.00	0.00	(42,380.00)
	Total Revenue	42,380.00	0.00	0.00	(\$42,380.00)
EXPENSE					
63110	ADMINISTRATION EXPENSE	42,380.00	7,740.00	0.00	34,640.00
	Total Expense	42,380.00	7,740.00	0.00	34,640.00
	County Share (Revenue - Expense)	0.00	(7,740.00)	0.00	7,740.00

Rock County - Production Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130250000 PREVENTION GRANT

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
42100	FEDERAL AID	20,000.00	0.00	0.00	(20,000.00)
	Total Revenue	20,000.00	0.00	0.00	(\$20,000.00)
EXPENSE					
63110	ADMINISTRATION EXPENSE	20,000.00	10.17	0.00	19,989.83
	Total Expense	20,000.00	10.17	0.00	19,989.83
	County Share (Revenue - Expense)	0.00	(10.17)	0.00	10.17

Rock County - Production Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130260000 PREPAREDNESS GRANT

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
42100	FEDERAL AID	91,116.00	0.00	0.00	(91,116.00)
	Total Revenue	91,116.00	0.00	0.00	(\$91,116.00)
EXPENSE					
63110	ADMINISTRATION EXPENSE	91,116.00	11,184.99	0.00	79,931.01
	Total Expense	91,116.00	11,184.99	0.00	79,931.01
	County Share (Revenue - Expense)	0.00	(11,184.99)	0.00	11,184.99

Rock County - Production
Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130270000 EBOLA PREPAREDNESS GRANT

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
	Total Revenue	0.00	0.00	0.00	\$0.00
EXPENSE					
	Total Expense	0.00	0.00	0.00	0.00
	County Share (Revenue - Expense)	0.00	0.00	0.00	0.00

Rock County - Production Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130280000 NITRATE RISK TRACKING

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
42100	FEDERAL AID	10,000.00	0.00	0.00	(10,000.00)
	Total Revenue	10,000.00	0.00	0.00	(\$10,000.00)
EXPENSE					
63110	ADMINISTRATION EXPENSE	10,000.00	0.00	0.00	10,000.00
	Total Expense	10,000.00	0.00	0.00	10,000.00
	County Share (Revenue - Expense)	0.00	0.00	0.00	0.00

Rock County - Production

Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130290000 CHILDHOOD LEAD GRANT

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
42100	FEDERAL AID	24,225.00	0.00	0.00	(24,225.00)
	Total Revenue	24,225.00	0.00	0.00	(\$24,225.00)
EXPENSE					
63110	ADMINISTRATION EXPENSE	24,225.00	0.00	0.00	24,225.00
	Total Expense	24,225.00	0.00	0.00	24,225.00
	County Share (Revenue - Expense)	0.00	0.00	0.00	0.00

Rock County - Production Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130300000 RADON OUTREACH GRANT

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
42100	FEDERAL AID	3,500.00	0.00	0.00	(3,500.00)
	Total Revenue	3,500.00	0.00	0.00	(\$3,500.00)
EXPENSE					
63110	ADMINISTRATION EXPENSE	3,500.00	624.00	0.00	2,876.00
	Total Expense	3,500.00	624.00	0.00	2,876.00
	County Share (Revenue - Expense)	0.00	(624.00)	0.00	624.00

Rock County - Production
Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130310000 FETAL INFANT MORTALITY GRANT

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
	Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>\$0.00</u>
EXPENSE					
	Total Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	County Share (Revenue - Expense)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**Rock County - Production
Budget to Actual Figures**

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130320000 SCHCC TECHNOLOGY MICRO-GRANT

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
	Total Revenue	0.00	0.00	0.00	\$0.00
EXPENSE					
	Total Expense	0.00	0.00	0.00	0.00
	County Share (Revenue - Expense)	0.00	0.00	0.00	0.00

Rock County - Production Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130332016 ASTHMA CAPACITY PROGRAM

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
42100	FEDERAL AID	25,000.00	0.00	0.00	(25,000.00)
	Total Revenue	25,000.00	0.00	0.00	(\$25,000.00)
EXPENSE					
63110	ADMINISTRATION EXPENSE	25,000.00	0.00	0.00	25,000.00
	Total Expense	25,000.00	0.00	0.00	25,000.00
	County Share (Revenue - Expense)	0.00	0.00	0.00	0.00

Rock County - Production Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130332017 ASTHMA CAPACITY PROGRAM

Object	Description	Budget	Actual	Encumbrance	Balance
EXPENSE					
63110	ADMINISTRATION EXPENSE	0.00	3,319.00	0.00	(3,319.00)
	Total Expense	0.00	3,319.00	0.00	(3,319.00)
	County Share (Revenue - Expense)	0.00	(3,319.00)	0.00	3,319.00

**Rock County - Production
Budget to Actual Figures**

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130342017 ADULT IMMUNIZATION

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
	Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>\$0.00</u>
EXPENSE					
63110	ADMINISTRATION EXPENSE	<u>0.00</u>	<u>620.00</u>	<u>0.00</u>	<u>(620.00)</u>
	Total Expense	<u>0.00</u>	<u>620.00</u>	<u>0.00</u>	<u>(620.00)</u>
	County Share (Revenue - Expense)	<u>0.00</u>	<u>(620.00)</u>	<u>0.00</u>	<u>620.00</u>

**Rock County - Production
Budget to Actual Figures**

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130400000 FOOD SAFETY ASSESSMENT

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
42100	FEDERAL AID	2,500.00	0.00	0.00	(2,500.00)
	Total Revenue	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(\$2,500.00)</u>
EXPENSE					
63110	ADMINISTRATION EXPENSE	2,500.00	0.00	0.00	2,500.00
	Total Expense	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>
	County Share (Revenue - Expense)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Rock County - Production Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130410000 FOOD SAFETY TRAINING

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
42100	FEDERAL AID	3,000.00	0.00	0.00	(3,000.00)
	Total Revenue	3,000.00	0.00	0.00	(\$3,000.00)
EXPENSE					
63110	ADMINISTRATION EXPENSE	3,000.00	0.00	0.00	3,000.00
	Total Expense	3,000.00	0.00	0.00	3,000.00
	County Share (Revenue - Expense)	0.00	0.00	0.00	0.00

Rock County - Production

Budget to Actual Figures

Fiscal Year: 2017

As of: 03/31/2017

Budget: RV

Org Key Title
3130600000 HEAR COMMUNITY ENGAGE PROJ

Object	Description	Budget	Actual	Encumbrance	Balance
REVENUE					
46000	CONTRIBUTIONS	10,000.00	0.00	0.00	(10,000.00)
	Total Revenue	10,000.00	0.00	0.00	(\$10,000.00)
EXPENSE					
63110	ADMINISTRATION EXPENSE	10,000.00	259.83	2,125.00	7,615.17
	Total Expense	10,000.00	259.83	2,125.00	7,615.17
	County Share (Revenue - Expense)	0.00	(259.83)	(2,125.00)	2,384.83
	Grand Total Revenue	1,225,710.00	66,939.60	0.00	(1,158,770.40)
	Grand Total Expense	3,674,454.00	658,675.43	2,544.85	3,013,233.72
	Grand Totals County Share	(2,448,744.00)	(591,735.83)	(2,544.85)	(1,854,463.32)