

Minutes
Public Works Committee
Thursday, February 25, 2010 – 8:30 a.m.
Airport Administration Building
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Chair Yankee called the meeting of the Public Works Committee to order at 8:30 a.m.

Committee Members Present. Supervisors Arnold, Bussie, Ott and Yankee

Committee Members Absent. Supervisor Diestler

Staff Members:	Ron Burdick	Airport Director
	Deb Lawton	Secretary II
Others Present:	Earl Arrowood	Tower Chief
	Geri Conway	Wisconsin Aviation Academy
	Jim Freeman	Helicopter Specialties
	Tom Morgan	Southern Wisconsin Airfest
	Mike Strader	Regal Beloit Corporation

Approval of Agenda. Supervisors Arnold and Bussie moved the agenda. **MOTION CARRIED.**

Approval of Minutes of January 26, 2010. Supervisors Ott and Arnold moved the minutes. **MOTION CARRIED.**

Citizen Participation, Communications and Announcements. Jim Freeman mentioned freelancing going on at the airport. People conducting business on the airport without following the rules and guidelines such as air charter, avionics, etc. Discussion. Ron Burdick will check with Corporation Counsel on what legal action is available to stop this.

Mike Strader discussed liability issues for his firm when Airfest is going on. He has been working with Ron Burdick on this and Ron will work with Corporation Counsel on this too.

Public Hearing on Airport Improvements (8:35 a.m.). Chair Yankee opened the public hearing at 8:50 a.m. Supervisors Arnold and Bussie moved to open the public hearing. **MOTION CARRIED.**

Mr. Burdick went over the proposed improvements:

- Re-marking airport pavements
- Reconstructing apron near Regal Beloit
- Crack fill 04/22
- Seal/repair CC joints runway 14/32
- Install elevated guard lights on runway 32 and any necessary related work

Mr. Burdick discussed the projects. In response to a question from Supervisor Arnold, he discussed funding for the projects. Chair Yankee asked if anyone wanted to speak. Mr. Strader discussed the poor condition of the Regal Beloit ramp. No other comments were made.

Supervisor Bussie and Ott moved to close the public hearing. MOTION CARRIED.

AIRPORT BUSINESS

Approve Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid. Supervisors Arnold and Bussie moved the resolution. MOTION CARRIED.

Approve Resolution Agency Agreement and Federal Block Grant Owner Assurances. Supervisors Ott and Arnold moved the resolution. MOTION CARRIED.

Approve Addendum to HSI Aviation Holdings Lease Extending Start Date of Lease Payments for Building Addition. Mr. Burdick reported this has not gone through contract review so no action can be taken. Mr. Freeman is requesting the land lease begin upon occupancy instead of the January 31 date. He will not be in his new building until May. It will be placed on the next airport agenda for action.

Approve Voucher Over \$10,000. Supervisors Bussie and Arnold moved the voucher. Mr. Burdick explained this voucher for \$27,556.62 is for 4,326 gallons of runway deicer. MOTION CARRIED.

Discuss Terms for 2010 Use Agreement for AirFEST. AirFEST will be held Memorial Day weekend, Friday, May 28 through Sunday, May 30. Mr. Arrowood brought up paragraph four giving the Airport Director the right to cancel the event. He does not feel this is fair. The Committee suggested Mr. Arrowood give Ron wording he would like to see in this paragraph. Ron will work with Corporation Counsel.

Tom Morgan mentioned receiving the bill from the County in September. They close their books in August and would like an invoice earlier from the County. Mr. Morgan discussed several items on his invoice.

Mr. Arrowood discussed item #6, whereby the County collects 1.3% of all ticket sales. Mr. Arrowood stated they have over 100 volunteers and wonders why we have to charge AirFEST 1.3%. A lengthy debate took place on this charge. Supervisor Ott stated they are using a \$50 million airport and should be charged more than the 1.3%. More debate took place. The Committee recommended no changes in the agreement with AirFEST for 2010. Supervisor Bussie appreciates their services, but feels they should pay the 1.3%. Supervisor Ott feels they should be charged more. For the first few years of AirFEST, they paid nothing. He stated their job as Rock County Board Supervisors is to look out for the taxpayer. It has been 1.3% for the last three years. Supervisor Arnold feels the price should go up.

Discussion on a survey of other air shows took place. Mr. Burdick reported the County does not charge AirFEST for his time or the time of his staff during regular working hours of 7:00 a.m. – 3:15 p.m. They are only charged for the overtime of his staff. Mr. Burdick reported his staff works two weeks on setup of AirFEST and two weeks on teardown at no charge to AirFEST.

Supervisor Ott asked what the Airport budget is and Mr. Burdick replied \$800,000 annually. Supervisor Ott stated \$400,000 of that is being subsidized by the taxpayer.

Mr. Arrowood and Mr. Freeman departed.

Update on 2010 Air Show. Mr. Morgan reported they will have two jet teams this year. On Friday night, the Snowbirds will do a show. Also, there will be a hot air balloon glow in the evening with approximately eight balloons.

Airport Accounts Receivables. Ron distributed report.

Next Meeting Date. Tuesday, March 23.

Adjournment. Supervisors Arnold and Ott moved adjournment at 10:05 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton
Secretary II