

Rock County Human Services Department P. O. Box 1649, 3530 N. County Trunk F Janesville, Wisconsin 53547-1649

Phone: 608/757-5271 Fax: 608/757-5374

## ROCK COUNTY HUMAN SERVICES BOARD Wednesday, October 12, 2011 – 4:30 p.m.

### Rock County Health Care Center - 3rd Floor Conference Room, Janesville

### **AGENDA**

- 1. Call Meeting to Order
- 2. Approval of Agenda
- 3. Approval of Minutes of Human Services Board Meeting of September 28, 2011 \*
- 4. Citizen Participation
- 5. Approval of Contracts, Transfers, and/or Encumbrances \* Ms. Mooren
- 6. Approval of Bills Mr. Zuehlke
- 7. Amending the 2011 Rock County Human Services Department Budget to Accept Additional Funding for the Community Intervention Program \*- Ms. Mooren
- 8. Amending the 2011 Rock County Human Services Department Budget to Accept Additional Funding for the Independent Living Program \* Ms. Mooren
- 9. Discussion of WCA Presentation on Human Services Ms. Klyve and Mr. Boutwell
- 10. Director's Report \*
  - W2 / ES Caseload
  - Brief Update on the IM Consortium
- 11. Committee Requests for Future Agenda Items
- 12. Next Meeting: Wednesday, October 26, 2011 at 4:30 p.m. at the *Rock County Health Care Center*, 3<sup>rd</sup> Floor Conference Room, in Janesville, Wisconsin.
- 13. Adjourn

9/27

### **Contract Review Cover Sheet**

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process. **New Contract:** 11-120/SS1089 or. (Check box if ves) Amendment to Contract # Addendum to Contract # Human Services Department Sara Mooren Originating Department Contact Person Phone UW-Whitewater, Global Information Systems (GIS) Center Contract with: (Name of entity) Contract Period: Start Date: 8/1/2011 Expiration Date: 9/30/2011 Contract Amount: \$ Rate x number of approved clients SERVICE RATE UNIT CHANGE FROM PRIOR YEAR Global Mapping Services \$2,550 Multiple Maps & Consultation NEW Expenditure/ Revenue Account Numbers: 36-3659-3010-64604 (MacArthur) Executive Summary: The Human Services Department initiated a contract with the Global Information System (GIS) Center at the University of Wisconsin-Whitewater to develop several maps highlighting juvenile crimes, juvenile residences and juvenile arrests at schools. Each map will delineate racial breakdowns and all personal Information is held in confidence. This work will be helpful in determining disproportionate minority contact from a variety of perspectives. It is funded 100% with MacArthur DMC funds. The skills and capacity of the UW-W GIS center are necessary in completing this project in a timely manner, within the timeframe of the MacArthur grant. We had discussed this project with the Rock County Planning Department and they recommended that we pursue it with UWW GIS. Corporation Counsel reviewed and the HSD Board has already approved a Rock County-initiated contract (#11-120). This addendum is generated by UW-Whitewater as a requirement of their contract department in order to generate an invoice to bill us. Were Bids or Quotations Solicited? Yes No Covered by State Contract? ☐ Yes ⊠ No. State Contract # Contract will be signed by: County Board Chair  $\boxtimes$ Other? Who? Chair, Human Services Board

NEW AMENDMENT TO:	ADDENDU	M TO: <u>\$81</u>	089 11-120	· ,
ADMINISTRATION CONTRACT REVIEW	NO	881169		
Addendum to contract between Rock Co. Human Serv	icea Dept. and W	d-Whitewate	r GIS Center se	, B
coquirement of UW-Whitewater contract department Contract Amount: \$2,550.00	in order to gen	erate an in	voice to bill R	ock
Corporation Counsel has reviewed this	Total Fiscal Impact &	Source of Fun	ds:	
Occument and finds it to be proper, as to form.	5 11 1	and the Last	released for	TO METER
MANIMUNOUVUMANIM	Ex-Copposition 1	The same the same to be	The state of the s	mandings.
Signature Date		CHIEF TO	the country	
	Barech	- U	9/22/1	
Reviewed by Purchasing for compliance:	Finance Director		Date	
Jod & Millia 9/28/11				,
V	Yellow- Or	ineral Services iginating Departme unty Clerk	ent .	

RESOLUTION NO.	AGENDA NO.
	110111111111111111111111111111111111111

### RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

Human Services Board INITIATED BY

Human Services Board SUBMITTED BY



Sara Mooren DRAFTED BY

October 3, 2011
DATE DRAFTED

### Amending the 2011 Rock County Human Services Department Budget to Accept Additional Funding for the Community Intervention Program

1	WHEREAS, the Rock County Human	n Services Department	annually receive	s Community Inter	vention
2	Program funds through the Wisconsin I	Department of Correcti	ons; and,	•	
3					
4	WHEREAS, the 2011 available fundir	ig for the Rock County	Human Service	s Department has in	creased
5	by \$30,612; and,				
6					
7	WHEREAS, funding supports intensi	ve case management :	and community-	pased intervention s	services
8	for the most seriously chronic juvenile	offenders; and,			
9					
10	WHEREAS, additional funds were a	also awarded on a on	ne-time basis to	support early inter	vention
11	programming.				
12					
13	NOW, THEREFORE, BE IT RESO	LVED by the Rock C	ounty Board of S	Supervisors duly ass	embled
14	this day of	_, 2011, does hereby	accept \$30,612	in additional Con	ımunity
15	Intervention Program funds and amen-	d the 2011 Rock Cou	nty Human Serv	ices Department bu	idget as
16	follows:				
17					
18		Budget	Increase	Amended	
19	Account/Description	<u>10/3/11</u>	(Decrease)	<u>Budget</u>	
20	Source of Funds				
21	36-3656-0000-42200	\$136,940	\$30,612	\$167,552	
22	State Aid				
23					
24	Use of Funds				
25	36-3656-0000-68205	\$136,940	\$30,612	\$167,552	
26	Allocated Juvenile Justice				

# Amending the 2011 Rock County Human Services Department to Accept Additional Funding for the Community Intervention Program Page 2

Human Services Board  FINANCE COMMITTEE ENDORSEMENT  Reviewed and approved on a vote of  Brian Knudson, Chair  Reviewed and approved on a vote of  Mary Mawhinney, Chair  Terry Fell  Robert Fizzell  Kathy Kelm  Tammie King  Phillip Owens  ADMINISTRATIVE NOTE:  Recommanded.  Craig Enerson County Administrator  FISCAL NOTE:  This resolution authorizes the acceptance and expenditure of an additional \$30,612 in State Aid for Human Services Department's Community Intervention Program. No additional County matching funds are required.  Higher A. Smith Finance Director  LEGAL NOTE:  As an assendment to the adopted 2011 County Budget, this Resolution requires a 2/3 youte of the entire membership of the County Board pursuant to sec. 52.90(5)(a), Wiss States.	Respectfully submitted,	
Brian Knudson, Chair  Sally Jean Weaver-Landers, Vice Chair  Mary Mawhinney, Chair  Terry Fell  Robert Fizzell  Kathy Kelm  Tammie King  Phillip Owens  ADMINISTRATIVE NOTE: Recommended.  Terry Thomas  Craig Spatison County Administrator  FISCAL NOTE:  This resolution authorizes the acceptance and expenditure of an additional \$30,612 in State Aid for Human Services Department's Community Intervention Program. No additional County matching funds are required.  His resolution authorizes the acceptance and expenditure of an additional County matching funds are required.  His resolution authorizes the acceptance and expenditure of an additional County matching funds are required.  LEGAL NOTE:  As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), with States.	Human Services Board	FINANCE COMMITTEE ENDORSEMENT
Terry Fell  Robert Fizzell  Kathy Kelm  Tammie King  Phillip Owens  ADMINISTRATIVE NOTE: Recommended.  Terry Thomas  Craig Kautson County Administrator  FISCAL NOTE:  This resolution authorizes the acceptance and expenditure of an additional \$30,612 in State Aid for Human Services Department's Community Intervention Program. No additional County matching funds are required.  High A Smith Finance Director  LEGAL NOTE:  As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), with States.	Brian Knudson, Chair	Reviewed and approved on a vote of
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Tammie King  Phillip Owens  ADMINISTRATIVE NOTE: Recommended.  Terry Thomas  Craig Knetson County Administrator  FISCAL NOTE:  This resolution authorizes the acceptance and expenditure of an additional \$30,612 in State Aid for Human Services Department's Community Intervention Program. No additional County matching funds are required.  Herein A. Smith Finance Director  LEGAL NOTE:  As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), with States.	Terry Fell	
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Phillip Owens  ADMINISTRATIVE NOTE:  Recommended.  Terry Thomas  Craig_Knatson County Administrator  FISCAL NOTE:  This resolution authorizes the acceptance and expenditure of an additional \$30,612 in State Aid for Human Services Department's Community Intervention Program. No additional County matching funds are required.  Heffrey A. Smith Finance Director  LEGAL NOTE:  As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), with States.	Kathy Kelm	
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Terry Thomas  Craig Knatson County Administrator  FISCAL NOTE:  This resolution authorizes the acceptance and expenditure of an additional \$30,612 in State Aid for Human Services Department's Community Intervention Program. No additional County matching funds are required.  Jeffrey A. Smith Finance Director  LEGAL NOTE:  As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wish States.	Phillip Owens	
Marvin Wopat  FISCAL NOTE:  This resolution authorizes the acceptance and expenditure of an additional \$30,612 in State Aid for Human Services Department's Community Intervention Program. No additional County matching funds are required.  Jeffrey A. Smith Finance Director  LEGAL NOTE:  As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wish States.	Terry Thomas	Cin Printson
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Human Services Department's Community Intervention Program. No additional County matching funds are required.  Jeffrey A. Smith Finance Director  LEGAL NOTE:  As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wish Stats.	FISCAL NOTE:	
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Jeffrey 8. Kugath	As an amendment to the adopted 2011 Courvote of the entire membership of the Courvote Stats.	

#### **Executive Summary**

### Amending the 2011 Rock County Human Services Department Budget to Accept Additional Funding for the Community Intervention Program

This resolution amends the 2011 Human Services Department budget to accept \$30,612 in additional Community Intervention Program from the Wisconsin Department of Corrections.

Community Intervention Program funds support the Intensive Case Management (ICM) Unit. The ICM Unit provides daily face-to-face contact and monitoring for the most chronic and seriously delinquent juvenile offenders in Rock County. Caseloads are limited to no more than 10 juveniles per worker. The program operates with five full-time staff positions and funding partially offsets staffing related costs.

Additional funds were also provided in 2011 to support early intervention programming. These funds are being used to expand the School Resource Counselor Program in Janesville. This program provides at-risk students with individualized intervention services and strategies to be utilized in lieu of formal processing. Programming is in collaboration with the School District, Police Department, and Student Resource Officers.

No additional county funds are required.

Thank you for your consideration.

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RESOLUTION NO	AGENDA NO.
14301011110.	TOBITO.

### RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

Human Services Board INITIATED BY

Human Services Board SUBMITTED BY



Sara Mooren DRAFTED BY

October 3, 2011 DATE DRAFTED

## Amending the 2011 Rock County Human Services Department Budget to Accept <u>Additional Funding for the Independent Living Program</u>

1 2	WHEREAS, the Rock County Human Ser Program funds through the Wisconsin Departm			
3 4	WHEREAS, the 2011 funding allocation rece	ived by the Roc	k County Huma	n Services Department has
5	increased by \$6,892; and,			
6				0 1 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
7	WHEREAS, funding supports services design			
8	necessary for successful transition from out-of-	nome care to in	ving independent	ily in the community.
9	MANUTERDERAND DE ET DECAT MED	hertha Daale Co	ountry Doord of C	Symposia ova dulky aggreenthlad
10	NOW, THEREFORE, BE IT RESOLVED			
11	this day of, 201			
12	Living Program funds and amend the 2011 Roo	ck County Hum	an Services Depa	artment budget as follows:
13			-	
14		Budget	Increase	Amended
15	Account/Description	<u>10/3/11</u>	(Decrease)	<u>Budget</u>
16	Source of Funds			
17	36-3638-0000-42100			
18	ILP Federal Aid	\$28,272	\$6,892	\$35,164
19				
20	Use of Funds			
21	36-3636-0000-64604			
22 23	ILP Program Expense	\$6,720	\$1,423	\$8,143
24	36-3636-0000-68311	<b>\$</b> 0	\$5,469	\$5,469
25	Allocated Juvenile Detention Center			

# Amending the 2011 Rock County Human Services Department Budget to Accept Additional Funding for the Independent Living Program Page 2

Respectfully submitted,	
Human Services Board	FINANCE COMMITTEE ENDORSEMENT
Brian Knudson, Chair	Reviewed and approved on a vote of
Sally Jean Weaver-Landers, Vice Chair	Mary Mawhinney, Chair
Terry Fell	
Robert Fizzell	
Kathy Kelm	
Tammie King	
Phillip Owens	ADMINISTRATIVE NOTE:
Terry Thomas	Recommended.
Marvin Wopat	Craig-Knutson County Administrator
FISCAL NOTE:	
	enditure of an additional \$6,892 in Federal Aid for g Program. No additional County matching funds are
Jeffrey A. Smith	
Finance Director	
LEGAL NOTE:  As an amendment to the adopted 2011 Count vote of the entire membership of the Count Wid. Stats.  Jeffrey S. Kuglitsch gorporation Counsel	ty Budget, this Resolution requires a 2/3 nty Board pursuant to sec. 65.90(5)(a),

#### **Executive Summary**

# Amending the 2011 Rock County Human Services Department Budget to Accept Additional Funding for the Independent Living Program

This resolution amends the 2011 Human Services Department budget to accept \$6,892 in additional Independent Living Program (ILP) funding from the Wisconsin Department of Children and Families (DCF).

Independent Living Program funds are used to serve Rock County youth ages 15 to 21 who are aging, or have aged out, of the foster care system. Services are designed to help youth gain the skills necessary for a successful transition from out-of-home care to living independently in the community.

No additional county funds are required.

Thank you for your consideration.

### ROCK COUNTY HUMAN SERVICES DEPARTMENT DIRECTOR'S REPORT WEDNESDAY, October 12, 2011

### HSD MANAGEMENT TEAM MEETING - September 27, 2011

Meeting Cancelled.

### HSD MANAGEMENT TEAM MEETING - October 4, 2011

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

**DIVISION MANAGER CHECK-IN** 

**ASSIGNMENTS** 

### ISSUES FOR DISCUSSION AND RESOLUTION

- Praise and Recognition
- CBA's
- Ideas for Department Sign Changes
- Leave Without Pay
- Mgrs/Sups Sexual Harassment/Diversity
- HSD Board Meeting November 21st
- Conceal and Carry

### INFORMATION ITEMS

 HSD Board Agenda MEETING WRAP-UP