



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, December 11, 2013 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of November 26, 2013 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
6. Approval of Bills * – Mr. Zuehlke
7. Resolution Authorizing Agreement with Woodland Enhanced Health Service (WEHS) Commission *
– Mr. Boutwell
8. Report on NIATx and Crisis Related Training – Ms. Flanagan
9. Director's Report *
 - Update on ACA
10. Committee Requests for Future Agenda Items
11. Next Meeting: Wednesday, December 23, 2013 at 9:00 a.m.. at the Rock County Health Care Center, 3rd Floor Conference Room, in Janesville, Wisconsin.
12. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

DB
N/A

9/18/13
Language Change
11/8/13
HIPAA 11/18/13

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD_2013_0139 (JJS/FFT)

New Contract: or, _____ or, _____
(check box if yes)

Amendment to Contract # Addendum to Contract #

Human Services Department

Sara Mooren

x8431

Originating Department

Contact Person

Phone

Contract with: Functional Family Therapy, LLC
(Name of entity)

Contract Period: Start Date: 09/24/2013 Expiration Date: 09/23/2014

Contract Amount: \$36,000 plus \$42 per diem travel for FFT Trainers

Expenditure/ Revenue Account Numbers: 36-3646-0000-62119 Other Contracted Services
(provide 9-digit object codes)

Executive Summary: This contract with FFT LLC covers Phase 1 of 3 for Functional Family Therapy Certification (FFT) training activities and services. The FFT model provides evidence-based, cost effective services to youth and families on community supervision.

Were Bids or Quotations Solicited? Yes No

Covered by State Contract? Yes No

State Contract # _____

Contract will be signed by: County Board Chair
 Other? Who? HSD Board Chair

OGR31201

Rock County HSD

COMMITTEE APPROVAL REPORT

12/04/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3624-0000-64604	PROGRAM EXPENSE				
10 36-3624-3604			12/03/2013	KMART CORP #4255	49.51
INTERIM ASSIST	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	35,000.00	17,518.00	0.00	49.51	17,432.49

I have examined the preceding bills and encumbrances in the total amount of **\$49.51**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: Dept Head _____

Committee Chair _____

05521202

Rock County HSD

COMMITTEE APPROVAL REPORT

12/04/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3636-0000-64604 19 36-3636-1600	PROGRAM EXPENSE		12/03/2013	ROCK COUNTY HUMAN SERVICES DEP	1,712.51	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
INDEPEND LIVING	7,804.00		5,171.58	266.82	1,712.51	653.09
36-3655-0000-64604 17 36-3655-0000	PROGRAM EXPENSE		12/03/2013	ROCK COUNTY HUMAN SERVICES DEP	16.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
KINSHIP CARE	2,000.00		1,911.00	0.00	16.00	73.00

I have examined the preceding bills and encumbrances in the total amount of **\$1,728.51**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3602-0000-63200 36-3602-0000	PUBL/SUBCR/DUES	P1303627	11/19/2013	AHIMA	175.00	
OVERHEAD	Budget 3,068.00		YTD Exp 2,600.56	YTD Enc 99.00	Pending 175.00	Closing Balance 193.44
36-3602-0000-67200 36-3602-0000	CAPITAL IMPROV	P1303625	10/23/2013	STAPLES ADVANTAGE	229.99	
OVERHEAD	Budget 21,000.00		YTD Exp 2,849.74	YTD Enc 6,226.35	Pending 229.99	Closing Balance 11,693.92
36-3603-0000-64605 36-3603-0000	NON-REIMB EXP		11/26/2013	KLYVE,CHARMIAN	10.27	
SPECIAL HSD	Budget 1,000.00		YTD Exp 839.70	YTD Enc 0.00	Pending 10.27	Closing Balance 150.03
36-3634-0000-63300 36-3634-0000 36-3634-0000	TRAVEL		11/19/2013 11/18/2013	WAGNER,ALICIA HARRIS,LAUREN	411.70 12.43	
CPS	Budget 165,000.00		YTD Exp 162,669.75	YTD Enc 0.00	Pending 424.13	Closing Balance 1,906.12
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1803	P1303638	11/19/2013	SHOPKO INC #130	500.00		
36-3634-1814	P1300581	11/08/2013	GREGG INVESTIGATIONS INC	45.00		
36-3634-1814	P1300583	11/04/2013	JANESVILLE GAZETTE INC	26.07		
36-3634-5009	P1303666	10/31/2013	BELOIT DAILY NEWS	300.00		
CPS	Budget 95,922.00		YTD Exp 45,628.50	YTD Enc 19,099.04	Pending 871.07	Closing Balance 30,323.39
36-3637-0000-62119 36-3637-0000	OTHER SERVICES	P1303711	11/13/2013	CHILDRENS SERVICE SOCIETY OF W	3,205.00	
HOME VISITATION	Budget 344,029.00		YTD Exp 298,081.46	YTD Enc 4,044.75	Pending 3,205.00	Closing Balance 38,697.79
36-3638-0000-64604	PROGRAM EXPENSE					
36-3638-2900	P1300591	11/07/2013	RAWHIDE BOYS RANCH*	297.60		
36-3638-2900	P1300599	11/07/2013	TOMORROWS CHILDREN*	956.04		
36-3638-2900	P1302615	11/07/2013	NORTHWEST PASSAGE	77.14		
36-3638-2900	P1302616	11/07/2013	CLINICARE CORPORATION	925.68		
36-3638-2900	P1302617	11/07/2013	ST AEMILIAN LAKESIDE	929.29		
36-3638-2900	P1302618	11/07/2013	ST ROSE RESIDENCE	99.52		
36-3638-2900	P1302619	11/07/2013	OCONOMOWOC DEVELOPMENT	12.65		
CPS SUB CARE	Budget 3,818,021.00		YTD Exp 2,797,262.18	YTD Enc 0.00	Pending 3,297.92	Closing Balance 1,017,460.90
36-3641-0000-64604 36-3641-5013	PROGRAM EXPENSE	P1303683	11/20/2013	WAHLS APPLIANCE INC	499.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
BRIGHTER FUTURES	294,864.00		237,531.52	25,859.48	499.00	30,974.00
36-3646-0000-62119	OTHER SERVICES					
36-3646-5009		P1303637	10/23/2013	FFT LLC		956.22
36-3646-5013		P1303636	11/04/2013	CROSSROADS COUNSELING CENTER		85.00
36-3646-5015		P1303692	11/05/2013	ST AEMILIAN LAKESIDE		210.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	211,240.00		162,484.55	14,510.00	1,251.22	32,994.23
36-3646-0000-62176	LABORATORY					
36-3646-0000		P1300593	10/31/2013	REDWOOD TOXICOLOGY LABORATORY		615.83
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	3,600.00		2,246.83	0.00	615.83	737.34
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-5016			11/18/2013	GERUE,LEA		242.50
36-3646-5016		P1300588	11/15/2013	MENARDS		211.80
36-3646-5016		P1300595	11/14/2013	SENTRY FOOD STORE		60.64
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	21,950.00		17,404.71	208.24	514.94	3,822.11
36-3664-0000-62119	OTHER SERVICES					
36-3664-0000		P1300576	11/08/2013	COUNTRY NURSES		859.50
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
YOUTH SERVICES	20,000.00		13,381.50	0.00	859.50	5,759.00
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000		P1303635	11/15/2013	ARAMARK CORRECTIONAL SERVICES		176.60
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
YOUTH SERVICES	32,145.00		25,449.09	17.50	176.60	6,501.81
36-3683-0000-64200	TRAINING EXP					
36-3683-0000			11/20/2013	HARE,STEPHEN		75.00
36-3683-0000			10/21/2013	THOMPSON,JENNIFER		80.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
ADRC	4,725.00		4,031.91	0.00	155.00	538.09
36-3686-0000-62119	OTHER SERVICES					
36-3686-0000		P1300580	10/31/2013	GENESIS BEHAVIORAL SERVICES IN		2,552.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
DETOX SERVICES	237,108.00		168,410.00	51,777.00	2,552.00	14,369.00
36-3689-0000-62119	OTHER SERVICES					
36-3689-0000		P1303728	11/08/2013	ROCK VALLEY COMMUNITY PROGRAMS		2,880.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
CRISIS	1,396,908.00		1,143,107.20	246,285.78	2,880.00	4,635.02

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3689-0000-64200 36-3689-0000	TRAINING EXP	P1303596	11/07/2013	UNIVERSITY OF WISCONSIN STEVEN	185.00	
CRISIS	Budget 8,050.00		YTD Exp 6,488.76	YTD Enc 0.00	Pending 185.00	Closing Balance 1,376.24
36-3689-0000-64604 36-3689-0000 36-3689-0002 36-3689-0004	PROGRAM EXPENSE	P1303713	10/31/2013	COMMUNITY HEALTH SYSTEMS INC	118.24	
			10/30/2013	NAMAN LLC	225.00	
			11/15/2013	KEALEY PHARMACY	311.24	
CRISIS	Budget 250,000.00		YTD Exp 167,747.77	YTD Enc 101,056.23	Pending 654.48	Closing Balance (19,458.48) <i>count this will adjust at year end</i>
36-3690-0000-62119 36-3690-0000 36-3690-0000 36-3690-0000	OTHER SERVICES	P1300594	11/15/2013	SAFeway PEST CONTROL	11.55	
		P1301788	09/16/2013	NEEDY MEDS INC	390.00	
		P1303263	11/13/2013	MULROONEY MOVING AND STORAGE I	3,760.75	
OUTPATIENT SER	Budget 66,024.00		YTD Exp 56,511.80	YTD Enc 4,822.25	Pending 4,162.30	Closing Balance 527.65
36-3690-0000-62170 36-3690-0000 36-3690-0000 36-3690-0000	PHYSICIAN/OTHER	P1300586	10/26/2013	MARCUS,JEFFREY	5,790.75	
		P1301256	10/26/2013	KAYE PHD,DR MICHAEL	1,144.44	
		P1303714	10/31/2013	COMMUNITY HEALTH SYSTEMS INC	1,000.00	
OUTPATIENT SER	Budget 130,920.00		YTD Exp 104,486.60	YTD Enc 0.00	Pending 7,935.19	Closing Balance 18,498.21
36-3690-0000-62503 36-3690-0000	INTERPRETER FEES	P1301100	10/25/2013	GONZALEZ,BELEM	125.00	
OUTPATIENT SER	Budget 7,000.00		YTD Exp 2,465.00	YTD Enc 0.00	Pending 125.00	Closing Balance 4,410.00
36-3690-0000-64200 36-3690-0000	TRAINING EXP	P1302422	11/27/2013	UNIVERSITY OF WISCONSIN EXTENS	60.00	
OUTPATIENT SER	Budget 7,697.00		YTD Exp 3,528.15	YTD Enc 0.00	Pending 60.00	Closing Balance 4,108.85
36-3703-0000-64604 36-3703-0000 36-3703-0000	PROGRAM EXPENSE	P1303594	10/19/2013	AMAZON.COM	217.58	
		P1303595	11/06/2013	AMAZON.COM	42.67	
IDP ENHAN GRANT	Budget 17,000.00		YTD Exp 3,100.33	YTD Enc 0.00	Pending 260.25	Closing Balance 13,639.42
36-3706-0000-62119 36-3706-0000 36-3706-0000	OTHER SERVICES	P1300594	11/15/2013	SAFeway PEST CONTROL	23.45	
		P1303548	10/17/2013	CASE WESTERN RESERVE UNIVERSIT	9,226.00	
CSP	Budget 11,066.00		YTD Exp 12,164.70	YTD Enc 691.98	Pending 9,249.45	Closing Balance (11,040.13) <i>transfer coming</i>

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3730-0000		P1300594	11/15/2013	SAFEWAY PEST CONTROL	38.00	
JOB CENTER	Budget 99,672.00		YTD Exp 87,127.98	YTD Enc 12,492.02	Pending 38.00	Closing Balance 14.00
36-3730-0000-62400	R & M SERV					
36-3730-0000		P1300597	10/17/2013	STATE ELECTRICAL SUPPLY INC	285.60	
36-3730-0000		P1303712	11/11/2013	CAPTAIN CLEAN	300.00	
JOB CENTER	Budget 71,297.00		YTD Exp 49,587.37	YTD Enc 0.00	Pending 585.60	Closing Balance 21,124.03

I have examined the preceding bills and encumbrances in the total amount of **\$40,972.74**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

05531203

Rock County HSD

COMMITTEE APPROVAL REPORT

12/05/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
00-0000-0000-25233 00-0000-0010	HUM SER SUB CARE		12/01/2013	SOCIAL SECURITY ADMINISTRATION	83.78	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	0.00		(7,153.96)	0.00	83.78	7,070.18

I have examined the preceding bills and encumbrances in the total amount of **\$83.78**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1724			12/01/2013	CADD,PEG	250.00	
36-3634-5014			12/01/2013	ALLIANT ENERGY	1,586.21	
36-3634-5014			12/01/2013	SARABIA,JESSE	1,000.00	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	95,922.00		46,309.57	19,099.04	2,836.21	27,677.18
36-3641-0000-64604	PROGRAM EXPENSE					
36-3641-5014			12/01/2013	NORTHERN TOWN MOTEL	900.00	
BRIGHTER FUTURES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	294,864.00		236,750.52	25,859.48	900.00	31,354.00

I have examined the preceding bills and encumbrances in the total amount of **\$3,736.21**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Human Services Board
INITIATED BY

Human Services Board
SUBMITTED BY



Phil Boutwell, Deputy Director
DRAFTED BY

December 2, 2013
DATE DRAFTED

Authorizing Agreement with Woodland Enhanced Health Service (WEHS) Commission

- 1 **WHEREAS**, Under state law Rock County is required to make protective placements of individuals who
2 are of danger to themselves or others; and,
3
4 **WHEREAS**, at times some of those individuals may have complex medical conditions that are difficult
5 to accommodate and require specialized care that may not be available within Rock County; and,
6
7 **WHEREAS**, Clark County currently owns and operates a facility known as Clark County Health Care
8 Center ("CCHCC") which, among other things, is a skilled nursing facility that has capacity to accept out-
9 of-county placements; and,
10
11 **WHEREAS**, Clark County and other counties, including Bayfield, Taylor, Rusk, Chippewa, Eau Claire,
12 Portage, Wood, Douglas, Barron and Florence counties formed the WEHS Commission under an
13 intergovernmental agreement and offer other Wisconsin Counties an affiliation through an Associate
14 Membership Agreement; and,
15
16 **WHEREAS**, Rock County believes it is advantageous to join WEHS as an Associate Member in order
17 to make sure it has options to make residential placements of Rock County citizens who have very
18 specialized needs that can be accommodated by the CCHCC.
19
20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
21 this ____ day of _____, 2013 does hereby authorize the Associate Member Agreement with
22 the WEHS and directs the Rock County Human Services Board Chair to sign the document on behalf of
23 Rock County.
24
25 **BE IT FURTHER RESOLVED** that upon execution of the Associate Member Agreement, Rock
26 County is authorized to expend funds related to the placement of persons in CCHCC and otherwise
27 comply with the terms and conditions of the Associate Member Agreement.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

William Grahm

Ashley Kleven

Phillip Owens

Terry Thomas

Marvin Wopat

Shirley Williams

Authorizing Agreement with Woodland Enhanced Health Service (WEHS) Commission

Page 2

FISCAL NOTE:

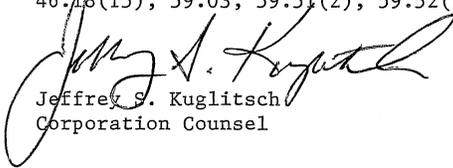
This resolution authorizes the County to join the Woodland Enhanced Health Service Commission and to place individuals in the Clark County Health Care Center when necessary. Funds are included in the 2014 budget for protective placements.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes sections 46.18(15), 59.03, 59.51(2), 59.52(7) and 66.0301.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

At present, Rock County is a member of two Intergovernmental Cooperation Agreements: Marsh Country Health Alliance and Mississippi Valley Health Services Corporation. The Agreements allow Rock County to make residential placements in either Clearview in Juneau, WI or Lakeview Health Center in La Crosse, WI. Membership gives Rock County the option to make placements for roughly \$40 to \$50/day over the Medical Assistance rate for a bed in one of those skilled nursing facilities. At times those facilities are near capacity and there might not be a bed available should Rock County be required to place an individual.

It would be advantageous for Rock County to join the Woodland Enhance Health Services (WEHS) Commission as an Associate Member. Membership allows Rock County to make residential placements in the Clark County Health Care Center (CCHCC) in Neilsville, WI. The CCHCC gives Rock County another placement alternative to Clearview and Lakeview if those facilities are unable to take a Rock County resident.

Passage of this resolution authorizes Rock County to join the WEHS as an Associate Member. There is no initial membership fee but the rate as an Associate Member is twice the rate of the regular Commission members or \$80/day over and above the Medical Assistance rate.

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, December 11, 2013**

HSD MANAGEMENT TEAM MEETING – November 26, 2013
Meeting Cancelled.

HSD MANAGEMENT TEAM MEETING – December 3, 2013
Meeting Cancelled
