



GENERAL SERVICES COMMITTEE
Minutes – June 19, 2018

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, June 19, 2018 in the Administrative Conference Room at the Health Care Center.

Committee Members Present: Supervisors Brill, Brien, Potter, Zajac (at 8:05 A.M.) and Rashkin (at 8:13 A.M.)

Committee Members Absent: None.

Staff Members Present: Brent Sutherland, Facilities Management Director; Dave Froeber, Facilities Superintendent; Jon Furseth, Facilities Superintendent; Jodi Millis, Purchasing Manager; Randy Terronez and Nick Osborne, Assistants to the County Administrator.

Others Present: Brian Zobel, UW Colleges – Southwest.

Approval of Agenda: Supervisor Potter moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

Citizen Participation. None.

Approval of Minutes – June 5, 2018. Supervisor Brien moved approval of the minutes of June 5, 2018 as presented, second by Supervisor Potter. ADOPTED.

Transfer. None.

Supervisor Zajac arrived at 8:05 A.M.

Review of Payments. The Committee accepted the reports.

Resolution.

Authorizing the Purchase of ADA Automatic Door Opener Hardware for the Courthouse and Amending the 2018 Facilities Management Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, does hereby authorize a purchase order be issued to Access Hardware Supply, of San Leandro, CA in the amount of \$18,496.96 for the automatic door opener hardware.

BE IT FURTHER RESOLVED, that the Facilities Management 2018 budget be amended as follows:

...”

Supervisor Potter moved approval of the above resolution, second by Supervisor Zajac. ADOPTED.

Updates.

Discussion and Approval of Authorizing the Use of Courthouse Security Phase 2 and 3 Engineering Contingency Funds Supervisor Zajac moved approval to use \$22,500 of the \$25,000 engineering contingency funds for additional engineering services for the east employee entrance to make it ADA accessible, second by Supervisor Potter. ADOPTED.

Discussion of Change Order for Health Care Center Security Access Mr. Sutherland said this change order is for the purchase and installation of two electric retraction conversion kits to allow for the release of the egress doors in an emergency.

Supervisor Zajac moved approval of the change order in the amount of \$4,314, second by Supervisor Potter. ADOPTED.

Supervisor Rashkin arrived at 8:13 A.M.

Update and Discussion of the UW Extension / District Attorney Office Moves Mr. Sutherland explained that, due to staff overcrowding and the many night meetings UW Extension has, some departmental moves will be necessary during the Phase 2 and 3 of the Courthouse Security project. UW Extension personnel have agreed to move to the old Adolescent Services building and will include the UW Extension office in the Eclipse Center. They are looking forward to this move after the needed renovations are done. He added that Beloit and Janesville residents should not see any changes in services. CASA and Mediation will be moving into the space UW Extension is in presently, which will open space for the District Attorney’s Office to move into. This will need action by the Agriculture and Extension Committee and then come back to this Committee for action before going on to the County Board.

Update and Discussion of Insurance Claims for Hail Damage Mr. Sutherland said there was approximately \$83,000 in damages from the May 2, 2018 hail storm. Due to the cost of the repairs he will need to go out for bid for these repairs to the cooling towers at UW Rock County and the roof at the Job Center.

Communications, Announcements and Information. None.

Tour of Health Care Center. The Committee toured the Health Care Center from 8:25 A.M. to 9:11 A.M.

Supervisor Potter left at 8:30 A.M.

Adjournment. Supervisor Rashkin moved adjournment at 9:12 A.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

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