ROCK COUNTY, WISCONSIN



GENERAL SERVICES COMMITTEE TUESDAY, FEBRUARY 6, 2018 – 8:00 A.M. CONFERENCE ROOM N-1 – FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

Agenda

- 1. Call to Order
- 2. Approve Agenda
- 3. Citizen Participation
- 4. Approval of Minutes January 23, 2018
- 5. Transfers
- 6. Review of Payments
- 7. Resolutions
 - A. Retaining Industrial Roofing Services Inc. to Complete an Analysis, then Prepare Plans and Specifications for the Courthouse Exterior Building Envelope
 - B. Retaining Industrial Roofing Services Inc. to Complete an Analysis, then Prepare Plans and Specifications for the Jail Exterior Building Envelope
 - C. Change Order for Rock County Courthouse Security System Upgrade and Replacement Phase I
- 8. Updates
 - A. UW Rock County Boiler Update
- 9. Communications, Announcements and Information
- 10. Adjournment

TO: FINANCE DIRECTOR Requested By Facilities Manag D	Brent Suthe	Transfer No. 17-118 Brent Sutherland Department Head		
FROM:	AMOUNT	TO:	AMOUNT	
Account #: 18-1810-0000-63500		Account #: 18-1810-0000-62200		
Description: R&M supplies- 2017	\$19,049	Description: Utilities -2017	\$19,049	
Current Balance: \$39,485				
Account #:		Account #:		
Description:		Description:		
Current Balance:				
Account #:		Account #:		
Description:		Description:		
Current Balance:				
Account #:	,	Account #:		
Description:		Description:		
Current Balance:	•			
EASON FUNDS ARE AVAILAB The Facilities maintenance workers were at				
EASON TRANSFER IS NECES lectric costs were higher than projected.	SARY - <u>BE SPECIF</u>	FIC		
ISCAL NOTE:		ADMINISTRATIVE NOTE:		
ufficient funds available for transfer. &Balog	1/25/18	Am 1/25/18		
EQUIRED APPROVAL	DATE	COMMITTEE	CHAIR	
Governing Committee				
Finance Committee				

Distribution: **EMAIL** Sherry Oja and Susan Balog

TO: FINANCE DIRECTOR Date Requested By Facilities Manageme Depar	<u>2018</u> Tr	Transfer No. 17-119 Brent Sutherland Department Head				
FROM:	AMOUNT		TO:	AMOUNT		
Account #: 18-1815-0000-62201 Description: HCC- Electric- 2017 Current Balance: \$11,882	\$11,880		815-0000-62203 C-Gas- 2017	\$11,880		
Account #: 18-1812-0000-62203 Description: YSC- Natural Gas -2017 Current Balance: \$12,113	\$2,639	Account #: 18-18 Description: HCC	815-0000-62203 Gas- 2017	\$2,639		
Account #: Description: Current Balance:		Account #: Description:				
Account #: Description: Current Balance:		Account #: Description:				
REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC Electric was not as high as projected. REASON TRANSFER IS NECESSARY - BE SPECIFIC						
Gas came in higher than projected.						
ISCAL NOTE:		ADMINISTRATI	IVE NOTE:	-		
Sufficient funds available for transfer Shalor REQUIRED APPROVAL Governing Committee	DATE		COMMITTEE CH	AAIR		

Distribution: **EMAIL** Sherry Oja and Susan Balog

TO: FINANCE DIRECTOR Date Requested By Facilities Management Depart		Transfer No. 17-120 Brent Sutherland Department Head				
FROM:	AMOUNT	TO:	AMOUNT			
Account #: 18-1818-0000-62160 Description: Jail- Cleaning Contract-2017 Current Balance: \$35,971	\$13,878	Account #: 18-1818-0000-62400 Description: HCC-R&M Services- 2017	\$13,878			
Account #: Description: Current Balance:		Account #: Description:				
Account #: Description: Current Balance:		Account #: Description:				
Account #: Description: Current Balance:		Account #: Description:				
REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC I over budgeted cleaning sq. ft. REASON TRANSFER IS NECESSARY - BE SPECIFIC We had service building service repairs needed for Human Services, Emergency Operation Center and electrical switch install for Jacabowski manhunt.						
FISCAL NOTE: Sufficient funds available for transfer. ABalog REQUIRED APPROVAL Governing Committee	<u>DATE</u>	ADMINISTRATIVE NOTE: One () 5 1	IAIR			
Finance Committee						

Distribution: **EMAIL** Sherry Oja and Susan Balog

Requested By Facilities Manage	Date <u>January 22,</u> ement epartment	Brent Sutherla	Transfer No. 17-121 Brent Sutherland Department Head		
FROM:	AMOUNT	TO:	AMOUNT		
Account #: 18-1818-0000-62200		Account #: 18-1818-0000-62202			
Description: Jail - Utilities - 2017 Current Balance: \$59,705	\$19,326	Description: Jail -water-2017	\$19,326		
Account #:		Account #:			
Description: Current Balance:		Description:			
Account #:		Account #:			
Description: Current Balance:		Description:			
Account #:		Account #:			
Description:		Description:			
Current Balance:					
REASON FUNDS ARE AVAILABL The electric and water were combines under better budget tracking. I did not estimate enou	utilities. I am separating	R - <u>BE SPECIFIC</u> utilities to two separate accounts electric and wate	r. This makes for		
REASON TRANSFER IS NECESS The electric and water were combines under a better budget tracking. I did not estimate enou	utilities. I am separating u	<u>IC</u> tilities to two separate accounts electric and water	. This makes for		
FISCAL NOTE: Sufficient funds available for transfers.		ADMINISTRATIVE NOTE:			
REQUIRED APPROVAL Governing Committee	DATE	COMMITTEE CHA	AIR		
Finance Committee					

Distribution: **EMAIL** Sherry Oja and Susan Balog

TO: FINANCE DIRECTOR

January 25, 2018 Date

Transfer No. 17-150

Requested By Facilities Management

Brent Sutherland

Department

Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 18-1810-0000-63500 Description: R&M supplies- 2017 Current Balance: \$20,436	\$20,436	Account #: 18-1810-0000-62400 Description: R & M Services -2017	\$20,436
Account #: 18-1810-0000-62160 Description: Cleaning Contract- 2017 Current Balance: \$19,569	\$19,569	Account #: 18-1810-0000-62400 Description: R & M Services -2017	\$19,569
Account #: 18-1810-0000-62205 Description: Fuel oil-2017 Current Balance: \$1,000	\$218	Account #: 18-1810-0000-62400 Description: R & M Services -2017	\$218
Account #: 18-1818-0000-62200 Description: Jail- Utilities- 2017 Current Balance: \$40,379	\$21,674	Account #: 18-1810-0000-62400 Description: R & M Services -2017	\$21,674

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

- 1. 63500- More repairs were completed by outside contractors.
- 2. 62160- We did not need as much additional cleaning as anticipated.
- 3. 62205- We did not use as much fuel oil as anticipated.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

I did not budget enough in 2017 for R&M Services.		
FISCAL NOTE:	ADMINISTRATIVE NOTE:	
Cufficient funda available for transfer		1 1.0

1/30/18

REQUIRED APPROVAL DATE

⊠ Governing Committee

Distribution: EMAIL Sherry Oja and Susan Balog Revised: 04/2016

Requested By Facilities Manage	Date January 25, ement epartment	2018 Transfer No. 17-164 Brent Sutherland Department Head			
FROM:	AMOUNT	то:	AMOUNT		
Account #: 18-1818-0000-62203		Account #: 18-1818-0000-62400			
Description: Jail - Natural gas- 2017	\$35,577	Description: Jail -R & M Services -2017	\$35,577		
Current Balance: \$49,853					
Account #:		Account #:			
Description:		Description:	1		
Current Balance:					
Account #:		Account #:			
Description:		Description:			
Current Balance:					
Account #:		Account #:			
Description:		Description:			
Current Balance:					
EASON FUNDS ARE AVAILABL he electric and water were combines under etter budget tracking. I did not estimate enou	utilities. I am separating	R - <u>BE SPECIFIC</u> utilities to two separate accounts electric and wa	ter. This makes for		
EASON TRANSFER IS NECESS ne electric and water were combines under etter budget tracking. I did not estimate enou	utilities. I am separating ι	IC tilities to two separate accounts electric and war	ter. This makes for		
SCAL NOTE:		ADMINISTRATIVE NOTE:			
ufficient funds available for transfer. LBaloey	1/30/18	An- 1/3/19	(
EQUIRED APPROVAL	DATE	COMMITTEE CH	HAIR		
Governing Committee	 -	,	<u></u>		
Finance Committee					

Distribution: **EMAIL** Sherry Oja and Susan Balog

COMMITTEE REVIEW REPORT

01/25/2018

FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Am
18-1810-0000-62112	SECURITY				
		P1700566	01/11/2018	JBM PATROL AND PROTECTION CORP	4,966.72
18-1810-0000-62113	SNOW REMOVAL				••••
		P1700572	01/11/2018	E AND S SNOWPLOWING	325.00
18-1810-0000-62400	R & M SERV				
		P1700341	01/04/2018	JOHNSON CONTROLS INC	718.82
		P1700568	01/18/2018	SAFEWAY PEST CONTROL	45,00
40 4040 0000 00404	ELEVATOR	P1702151	01/11/2018	JF AHERN COMPANY	190.00
18-1810-0000-62461	ELEVATOR	P1700478	01/11/2018	OTIS ELEVATOR COMPANY	100 AM A 744 A
18-1810-0000-63100	OFC SUPP & EXP	F1700470	01/11/2016	OTIS ELEVATOR COMPANY	584.72
10-1010-0000-00100	OI O OOL F OL EXI	P1700490	01/11/2018	STAPLES BUSINESS ADVANTAGE	433.60
18-1810-0000-63500	R&M SUPPLIES	. ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	0.11172010	OTAL ELO DOGINEGO ADVANTAGE	400.00
		P1700261	01/04/2018	ARAMARK UNIFORM SERVICES INC	240.17
		P1700265	01/18/2018	BJ ELECTRIC SUPPLY INC	73.76
		P1700327	01/04/2018	GRAINGER	44,92
•		P1700328	01/18/2018	HARRIS ACE HARDWARE LLP	102.96
		P1700339	01/11/2018	JANESVILLE WINSUPPLY COMPANY	704,92
		P1700472	01/04/2018	MENARDS	87.38
		P1700490	01/04/2018	STAPLES BUSINESS ADVANTAGE	963.96
		P1700564	01/18/2018	WRIGHT EXPRESS FSC	124.5
		P1700912	01/04/2018	MADISON SIGN LETTERING	217.00
		P1701072	01/11/2018	WERNER ELECTRIC SUPPLY	165.00
				FACILITIES MGMNT PROG TOTAL	9,988.43
18-1811-0000-62119	OTHER SERVICES				
	O THEIR OLIVITORS	P1700261	01/04/2018	ARAMARK UNIFORM SERVICES INC	25.55
		P1700568	01/18/2018	SAFEWAY PEST CONTROL	25.00
18-1811-0000-63500	R&M SUPPLIES				20101
		P1700265	01/04/2018	BJ ELECTRIC SUPPLY INC	241.04
		P1700324	01/11/2018	FASTENAL COMPANY	5.68
		P1700325	01/04/2018	FERGUSON ENTERPRISES INC	371.91
		P1700472	01/18/2018	MENARDS	13.32
		P1700477	01/11/2018	PIEPER ELECTRIC INC	3,290.00
		P1702575	01/11/2018	LPA WIRELESS	4,209.07
			Pl	JBLIC HEALTH/COA PROG TOTAL	8,181.57
18-1812-0000-62113	SNOW REMOVAL	,			and the second s
	orange of 1 tanged W. F. Pales	P1700572	01/11/2018	E AND S SNOWPLOWING	92.00
18-1812-0000-62119	OTHER SERVICES			Emb o ditom Edinio	32.00
	and the second s	P1700568	01/18/2018	SAFEWAY PEST CONTROL	30.00
8-1812-0000-63500	R&M SUPPLIES			A CONTRACTOR OF THE PROPERTY OF THE STATE OF	00,00
		P1700265	01/04/2018	BJ ELECTRIC SUPPLY INC	618.72
		P1700472	01/04/2018	MENARDS	28.90
		P1700490	01/04/2018	STAPLES BUSINESS ADVANTAGE	106.66
			УОПТН	SERVICES CENTER PROG TOTAL	876.28

COMMITTEE: GS - FACILITIES MGMNT

COMMITTEE REVIEW REPORT FOR THE MONTH OF DECEMBER 2017

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Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1815-0000-63500	R&M SUPPLIES				
		P1700269	01/18/2018	BROWN OIL CO INC	395.58
		P1700490	01/04/2018	STAPLES BUSINESS ADVANTAGE	949.20
			HCC E	BUILDING COMPLEX PROG TOTAL	1,344.78
18-1816-0000-62113	SNOW REMOVAL			7,77	
		P1700572	01/11/2018	E AND S SNOWPLOWING	92,00
18-1816-0000-62119	OTHER SERVICES				
		P1700261	01/04/2018	ARAMARK UNIFORM SERVICES INC	25.55
18-1816-0000-63100	OFC SUPP & EXP				
		P1700490	01/11/2018	STAPLES BUSINESS ADVANTAGE	174,89
18-1816-0000-63500	R&M SUPPLIES				
		P1700322	01/04/2018	ENERGETICS INC	24.54
		P1700490	01/04/2018	STAPLES BUSINESS ADVANTAGE	158.71
F	222	cor	VIMUNICATION	NS CTR.OPERATION PROG TOTAL	475.69
18-1817-0000-62119	OTHER SERVICES				
		P1700261	01/25/2018	ARAMARK UNIFORM SERVICES INC	28.31
		P1700568	01/18/2018	SAFEWAY PEST CONTROL	46.00
18-1817-0000-62400	R & M SERV				
		P1702380	01/11/2018	GILBANK CONSTRUCTION INC	4,900.00
18-1817-0000-63500	R&M SUPPLIES				
		P1700261	01/11/2018	ARAMARK UNIFORM SERVICES INC	25.55
		P1700327	01/11/2018	GRAINGER	37.24
		P1700328	01/18/2018	HARRIS ACE HARDWARE LLP	7.99
		P1700472	01/04/2018	MENARDS	63.06
		- Charles	DIV	ZERSION PROG/ASC PROG TOTAL	5,108.15
18-1818-0000-62113	SNOW REMOVAL				
		P1700572	01/11/2018	E AND S SNOWPLOWING	481.00
18-1818-0000-62400	R & M SERV				
		P1700264	01/18/2018	BELOIT FIRE PROTECTION COMPANY	43.50
		P1700266	01/11/2018	COLLINS SANITARY	190,00
		P1700568	01/18/2018	SAFEWAY PEST CONTROL	35.00
		P1701933	01/04/2018	BADGER SPECIALTY COATINGS AND	1,500.00
		P1702267	01/04/2018	IBC ENGINEERING SERVICES INC	5,000.00
18-1818-0000-63100	OFC SUPP & EXP				
40 4049 0000 00000	mark allegation	P1700490	01/11/2018	STAPLES BUSINESS ADVANTAGE	273.10
18-1818-0000-63500	R&M SUPPLIES	D4700964	04/04/2049	ADAMADIZ UNUCODNI ČEDVICEC INC	004.07
i.		P1700261	01/04/2018	ARAMARK UNIFORM SERVICES INC	204.87
		P1700265 P1700327	01/18/2018 01/04/2018	BJ ELECTRIC SUPPLY INC	199.24
				GRAINGER	104.60
		P1700338 P1700339	01/04/2018 01/04/2018	JANESVILLE ELECTRIC MOTOR CORP	1,179.56
		P1700339		JANESVILLE WINSUPPLY COMPANY	27.82
		P1700469 P1700471	01/11/2018	JOHNSTONE SUPPLY	235.84
			01/04/2018	MC MASTER-CARR SUPPLY COMPANY	51,27
		P1700472	01/04/2018	MENARDS	156,82

COMMITTEE REVIEW REPORT FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	lnv/Enc Amt
		P1700479	01/11/2018	POMPS TIRE SERVICE INC	28.40
		P1700490	01/04/2018	STAPLES BUSINESS ADVANTAGE	108.01
				JAIL PROG TOTAL	9,819.03
18-1819-0000-62400	R & M SERV				
18-1819-0000-62461	ELEVATOR	P1701852	01/11/2018	ATIS ELEVATOR INSPECTIONS LLC	286.00
15 15 15 15 15 15 15 15 15 15 15 15 15 1		P1700491	01/11/2018	STATE OF WISCONSIN	200,00
	NAME OF THE OWNER OWNER OF THE OWNER OWNE			UW-ROCK COUNTY PROG TOTAL	486.00
18-1820-0000-62400	R & M SERV				
		P1700568	01/25/2018	SAFEWAY PEST CONTROL	20.00
·			· ·	ECLIPSE CENTER PROG TOTAL	20.00
18-1821-0000-62113	SNOW REMOVAL				
18-1821-0000-62119	OTHER SERVICES	P1700572	01/11/2018	E AND S SNOWPLOWING	364.00
		P1700261	.01/04/2018	ARAMARK UNIFORM SERVICES INC	47.28
18-1821-0000-62400	R & M SERV	P1702999	01/11/2018	AUTOMATIC ENTRANCES OF	231.25
18-1821-0000-63500	R&M SUPPLIES				401120
		P1700261	01/11/2018	ARAMARK UNIFORM SERVICES INC	47.28
		P1700265	01/11/2018	BJ ELECTRIC SUPPLY INC	141.00
		P1700328	01/18/2018	HARRIS ACE HARDWARE LLP	52.16
737-4044-1040		· · · · · · · · · · · · · · · · · · ·		JOB CENTER PROG TOTAL	882.97
18-1822-0000-63500	R&M SUPPLIES				
		P1700267	01/11/2018	CONGRESS GLASS INC	396.37
		P1700490	01/11/2018	STAPLES BUSINESS ADVANTAGE	299.04
		······································		FRANKLIN ST PROG TOTAL	695.41
18-1823-0000-62400	R & M SERV	DAWA APPA	04/40/0040	ADVANAED BIODOGAL OFFINIONS	
		P1700573	01/18/2018	ADVANCED DISPOSAL SERVICES	52.00
	ME-		<u> </u>	COURT ST PROG TOTAL	52.00
18-1824-0000-62113	SNOW REMOVAL	D450454	04/44/0040		
18-1824-0000-62119	OTHER SERVICES	P1700561	01/11/2018	TEUBERT ENTERPRISES LLC	1,575.00
10-1024-0000-02119	OTHER SERVICES	P1700261	01/04/2018	ARAMARK UNIFORM SERVICES INC	20.64
18-1824-0000-62400	R & M SERV				
		P1700266	01/11/2018	COLLINS SANITARY	1,625,00
18-1824-0000-63500	R&M SUPPLIES	P1700573	01/18/2018	ADVANCED DISPOSAL SERVICES	276.00
	A STATE OF THE STATE OF	P1700265	01/04/2018	BJ ELECTRIC SUPPLY INC	381,25
		P1700339	01/04/2018	JANESVILLE WINSUPPLY COMPANY	418.74
		P1700472	01/11/2018	MENARDS	513.20
		P1700771	01/11/2018	JANESVILLE DOOR CO LTD	32.00
COMMITTEE: GS - FACI	LITIES MGMNT				Page: 3

COMMITTEE REVIEW REPORT

01/25/2018

FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
			HWY BU	DILDINGS/GROUNDS PROG TOTAL	4,841,83
18-1837-0000-67200	CAPITAL IMPROV			MAKEN - MAKEN - MAKEN - CONTINUES - CONTINUES - CONTINUES - CONTINUES - P	
		P1701922	01/11/2018	HONEYWELL INC	5,227.50
			JAIL CAPIT	AL IMPROVEMENTS PROG TOTAL	5,227.50
18-1843-0000-67200	CAPITAL IMPROV				
		P1703136	01/18/2018	FOLEY ELECTRIC INC	375.00
	11/1/10/2014	The state of the s	U-ROCK EX	PANSION PROJECT PROG TOTAL	375.00
18-1849-0000-67200	CAPITAL IMPROV				
	•	P1702674	01/11/2018	LPA WIRELESS	1,049.50
		P1702581	01/04/2018	MEAD AND HUNT INC	230.05
		P1702699	01/18/2018	SULLIVAN SIGNS INC	390.00
			HCC (COMPLEX PROJECT PROG TOTAL	1,669.55
18-1855-0000-67200	CAPITAL IMPROV				17.011111/
		P1503213	01/04/2018	MEAD AND HUNT INC	3,586.00
		P1701336	01/11/2018	GILBANK CONSTRUCTION INC	138,600.00
		P1702096	01/04/2018	LUND COUNTERTOP INC	2,901.04
	.,	C	OURTHOUSE	SECURITY SYSTEM PROG TOTAL	145,087.04
18-1856-0000-67200	CAPITAL IMPROV	The state of the s			
		P1702527	01/11/2018	GUENTHER ELECTRIC LLC	34,242.00
			JOB	CENTER BUILDING PROG TOTAL	34,242.00

COMMITTEE REVIEW REPORT

01/25/2018

FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
I have reviewed the	o necondina nasmant	e in the tet	.a.1 \$25	29,373.23	
i nave reviewed th	e preceding payment	e iii titê tot	ह्या कृष्ट	.0,010.20	
Date:		מ	ept		MANAL AND
		Commit	ttee	<u> </u>	

COMMITTEE REVIEW REPORT

FOR THE MONTH OF JANUARY 2018

01/26/2018

18-1810-0000-62119 OTHER SERVICES P1800168 01/11/2018 ADVANCED DISPOSAL SERVICES	
DARANARA AAMAMAA AANAA KACA MAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA	
P1800168 01/11/2018 ADVANCED DISPOSAL SERVICES	144.00
P1800363 01/25/2018 SAFEWAY PEST CONTROL	513.00
P1800663 01/18/2018 ALSCO	30.42
P1800868 01/25/2018 ARAMARK UNIFORM SERVICES IN: 18-1810-0000-62160 CLEANING CONTRAC	C 37.11
P1800687 01/11/2018 PETERSON CLEANING INC	9,707.50
18-1810-0000-62400 R & M SERV	8,707,50
P1800348 01/25/2018 MIRION TECHNOLOGIES GDS INC	298,53
P1800660 01/18/2018 TRANE COMPANY	5,803,19
18-1810-0000-62461 ELEVATOR .	·
P1800352 01/11/2018 OTIS ELEVATOR COMPANY	511.75
18-1810-0000-67160 CA \$500-\$4,999	
P1800015 01/11/2018 RHYME BUSINESS PRODUCTS	4,922.00
FACILITIES MGMNT PROG TOTA	L 21,967.50
18-1811-0000-62119 OTHER SERVICES	
P1800168 01/18/2018 ADVANCED DISPOSAL SERVICES	107.00
P1800363 01/25/2018 SAFEWAY PEST CONTROL	307.80
18-1811-0000-62160 CLEANING CONTRAC	
P1800667 01/11/2018 PETERSON CLEANING INC	874.50
18-1811-0000-62400 R & M SERV	
P1800660 01/18/2018 TRANE COMPANY 18-1811-0000-63500 R&M SUPPLIES	2,240.53
P1800185 01/18/2018 FASTENAL COMPANY	8.00
P1800192 01/25/2018 GRAINGER	75.17
PUBLIC HEALTH/COA PROG TOTAL	
18-1812-0000-62119 OTHER SERVICES	
P1800168 01/18/2018 ADVANCED DISPOSAL SERVICES	123,00
P1800363 01/25/2018 SAFEWAY PEST CONTROL	342.00
P1800868 01/25/2018 ARAMARK UNIFORM SERVICES INC	C 8.34
18-1812-0000-62160 CLEANING CONTRAC P1800667 01/11/2018 PETERSON CLEANING INC	OOF OO
18-1812-0000-62400 R & M SERV	825.00
P1800761 01/25/2018 QUALITY FAB INC	500.00
YOUTH SERVICES CENTER PROG TOTAL	L 1,798,34
18-1815-0000-62400 R & M SERV	
P1800660 01/18/2018 TRANE COMPANY	A 252 76
	4,353.76
HCC BUILDING COMPLEX PROG TOTAL	L 4,353.76
18-1816-0000-62119 OTHER SERVICES	
P1800168 01/18/2018 ADVANCED DISPOSAL SERVICES	79.00
P1800363 01/25/2018 SAFEWAY PEST CONTROL	296.40
18-1816-0000-62160 CLEANING CONTRAC	
P1800667 01/11/2018 PETERSON CLEANING INC	550.00
COMMITTEE: GS - FACILITIES MGMNT	Page: 1

COMMITTEE REVIEW REPORT

FOR THE MONTH OF JANUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		co	MMUNICATIO	NS CTR.OPERATION PROG TOTAL	925.40
18-1817-0000-62119	OTHER SERVICES				
		P1800363	01/25/2018	SAFEWAY PEST CONTROL	570.00
18-1817-0000-62160	CLEANING CONTRA		04/44/0040	DETERON OF PARING INC	
18-1817-0000-63500	R&M SUPPLIES	P1800667	01/11/2018	PETERSON CLEANING INC	820.88
	713111 0 0 1 1 2120	P1800192	01/11/2018	GRAINGER	486,42
		P1800345	01/25/2018	MENARDS	29.66
			ומ	VERSION PROG/ASC PROG TOTAL	1,906.96
18-1818-0000-62119	OTHER SERVICES				
	O I I I I I I I I I I I I I I I I I I I	P1800168	01/18/2018	ADVANCED DISPOSAL SERVICES	403.00
		P1800363	01/25/2018	SAFEWAY PEST CONTROL	421.80
	•	P1800663	01/18/2018	ALSCO	24.42
		P1800868	01/25/2018	ARAMARK UNIFORM SERVICES INC	37.16
18-1818-0000-62160	CLEANING CONTRA	**			
40400 0000 67400	D O M CENV	P1800667	01/11/2018	PETERSON CLEANING INC	2,413.02
18-1818-0000-62400	R & M SERV	P1800178	01/25/2018	COLLINS SANITARY	190,00
		P1800366	01/25/2018	SGTS INC	408.75
		P1800660	01/18/2018	TRANE COMPANY	6,255.74
		P1800664	01/18/2018	PER MAR SECURITY SERVICES	531.00
18-1818-0000-63500	R&M SUPPLIES				
		P1800177	01/25/2018	CITY OF JANESVILLE	100.00
		P1800188	01/18/2018	FIRST SUPPLY LLC	12.06
		P1800192	01/18/2018	GRAINGER	294.78
		P1800309	01/11/2018	JACK AND DICKS FEED AND GARDEN	596.82
		P1800311 P1800345	01/18/2018 01/11/2018	JANESVILLE ELECTRIC MOTOR CORP MENARDS	155.00
		P1800345	01/11/2018	SHERWIN WILLIAMS	193,23 835,38
		1 1000001	0171172010	JAIL PROG TOTAL	12,872.16
	· · · · · · · · · · · · · · · · · · ·	** Time square	Company or	O'ALT TOO TOTAL	12,012.10
18-1819-0000-62400	R & M SERV				
		P1800660	01/18/2018	TRANE COMPANY	7,161.37
18-1819-0000-62461	ELEVATOR	P1800664	01/11/2018	PER MAR SECURITY SERVICES	848.22.
10-1013-0000-02401	LLLVATOR	P1800352	01/11/2018	OTIS ELEVATOR COMPANY	2,938.89
18-1819-0000-63500	R&M SUPPLIES	. ,			2,000.00
		P1800367	01/11/2018	SHERWIN WILLIAMS	359.50
				UW-ROCK COUNTY PROG TOTAL	11,307.98
18-1820-0000-62119	OTHER SERVICES				
		P1800168	01/11/2018	ADVANCED DISPOSAL SERVICES	191.76
18-1820-0000-62160	CLEANING CONTRA				-
40 4000 0000	MARK MILLER	P1800667	01/11/2018	PETERSON CLEANING INC	919.88
18-1820-0000-63500	R&M SUPPLIES				
COMMITTEE: GS - FACI	LITIES MGMNT				Page: 2

COMMITTEE REVIEW REPORT

01/26/2018

FOR THE MONTH OF JANUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
40 4000 0000 0004	DI DOJOTO I FADE	P1800345	01/11/2018	MENARDS	27.14
18-1820-0000-65321	BLDG/OFC LEASE	P1800666	01/11/2018	HENDRICKS COMMERCIAL	11,424.57
				ECLIPSE CENTER PROG TOTAL	12,563,35
18-1821-0000-62119	OTHER SERVICES				
		P1800168	01/18/2018	ADVANCED DISPOSAL SERVICES	144.00
		P1800363	01/25/2018	SAFEWAY PEST CONTROL	433.20
		P1800663	01/18/2018	ALSCO	4.07
18-1821-0000-62160	CLEANING CONTRA	.C			
		P1800667	01/11/2018	PETERSON CLEANING INC	3,533.75
18-1821-0000-62400	R & M SERV				
		P1800664	01/11/2018	PER MAR SECURITY SERVICES	1,041.00
				JOB CENTER PROG TOTAL	5,156,02
18-1822-0000-62119	OTHER SERVICES	<u> </u>			,, www.
		P1800168	01/18/2018	ADVANCED DISPOSAL SERVICES	77.00
		P1800363	01/25/2018	SAFEWAY PEST CONTROL	399.00
18-1822-0000-62160	CLEANING CONTRA	С			
		P1800667	01/11/2018	PETERSON CLEANING INC	700.70
				FRANKLIN ST PROG TOTAL	1,176.70
18-1823-0000-62160	CLEANING CONTRA	C			
		P1800667	01/11/2018	PETERSON CLEANING INC	272.25
				COURT ST PROG TOTAL	272.25
18-1824-0000-62119	OTHER SERVICES			777 MARIN	
		P1800663	01/25/2018	ALSCO	8.88
18-1824-0000-62160	CLEANING CONTRA	C			
		P1800667	01/11/2018	PETERSON CLEANING INC	626,30
18-1824-0000-62400	R & M SERV				
		P1800310	01/25/2018	JANESVILLE DOOR CO LTD	147.77
		P1800346	01/25/2018	MEYERS PRESSURE CLEANERS	1,448.26
18-1824-0000-63500	R&M SUPPLIES				
		P1800184	01/25/2018	ENERGETICS INC	102.00
		P1800324	01/18/2018	MC MASTER-CARR SUPPLY COMPANY	124.63
			HWY BU	ILDINGS/GROUNDS PROG TOTAL	2,457,84
18-1828-0000-62400	R & M SERV			THE RESIDENCE OF THE PROPERTY	
		P1800807	01/18/2018	WASTE MANAGEMENT WI-MN	112.71

COMMITTEE REVIEW REPORT

01/26/2018

FOR THE MONTH OF JANUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
I lawren warriarraad Ala		41 4.4	_ı ¢o.	A 492 A 7	
i nave reviewed thi	e preceding payments	s in the tot	aı şot),483.97	
Date:		D	ept		
		Commit	tee		

RESOLUTION NO.	AGENDA NO.
RESULUTION NO.	AGENDA NO

RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee INITIATED BY

General Services Committee SUBMITTED BY



Brent Sutherland, Facilities Management Director
DRAFTED BY

January 29, 2018 DATE DRAFTED

Plans and Specifications for the C	Courthouse Exterior Building Envelope.
WHEREAS, the 2018 budget included funds for failure as well as some tuck pointing; and	or replacing failed chalk joints, wall damage due to lintel
WHEREAS, there is several areas that have op the interior space; and	pened up and or failed that is allowing water to leak into
WHEREAS, Industrial Roof Services Inc. speci	alizes in roofing installation as well as building envelope.
this day of	y the Rock County Board of Supervisors duly assembled, 2018, authorizes that Industrial Roofing Services Inc. , then prepare project plans and specifications for bidding
Respectfully submitted,	
GENERAL SERVICES COMMITTEE	FISCAL NOTE:
Henry Brill, Chair	Funds were budgeted for this project. This project is being funded by sales tax revenue.
Jeremy Zajac, Vice Chair	Sherry Oja Finance Director
Bob Yeomans	-
	LEGAL NOTE:
David Homan	The County Board is authorized to take this action pursuant to secs. 59.01 at 59.51, Wis. Stats. Professional serv
J. Russell Podzilni	are not subject to bidding requirement of \$ 59.52(29), Stats.
	Jodi Timmerman

Josh Smith County Administrator

Executive Summary

Retaining Industrial Roofing Services Inc. to Complete an Analysis, then Prepare Plans and Specifications for the Courthouse Exterior Building Envelope.

The resolution before you is retaining Industrial Roofing Services Inc. to complete an analysis, then prepare plans and specifications for replacing the failed chalk joints and wall damage due to failed lintels, as well as some tuck pointing.

RESOLUTION NO.	AGENDA NO

RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee INITIATED BY

General Services Committee SUBMITTED BY



Brent Sutherland Facilities Management Director DRAFTED BY

January 29, 2018 DATE DRAFTED

ailed chalk joints, as well as some tuck
failed that is allowing water to leak into
installation as well as building envelope.
nty Board of Supervisors duly assembled rizes that Industrial Roofing Services Inc. roject plans and specifications for bidding
CAL NOTE:
ds were budgeted for this project. This ect is being funded by sales tax revenue.
rry Oja ance Director
nice Director
L NOTE:
County Board is authorized to take action pursuant to secs. 59.01 and 1, Wis. Stats. Professional service not subject to bidding requirements 59.52(29), Stats.
All
Timmerman ty Corporation Counsel

Executive Summary

Retaining Industrial Roofing Services Inc. to Complete an Analysis, then Prepare
Plans and Specifications for the Jail Exterior Building Envelope.

The resolution before you is retaining Industrial Roofing Services Inc. to complete an analysis, then prepare plans and specifications for replacing the failed chalk joints, as well as some tuck pointing.

Although the County will be completing a facilities master plan in 2018, this project is necessary to keep the Pinehurst building operational and safe in the short term. Further repairs will be considered in the context of the master plan when completed.

RESOLUTION NO.	AGENDA NO.
RESULUTION NO.	AGENDA NO.

RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee INITIATED BY

General Services Committee SUBMITTED BY



Brent Sutherland- Director of Facilities Management DRAFTED BY

January 29, 2018 DATE DRAFTED

	Change Order for Rock County Courthouse Security System Upgrade and
	Replacement - Phase I
1 2 3	WHEREAS , funds were budgeted in 2017 for the upgrade and replacement of the current outdated security system at the Courthouse; and,
4 5 6	WHEREAS, bids were solicited with the lowest most qualified, responsive and responsible bidder being Gilbank Construction Inc.; and,
7 8 9	WHEREAS, the parking structure cameras were listed as an alternate due to a decision had not been made if the east structure was going to be removed and the funds for the alternate was not approved along with the base bid; and,
11 12 13	WHEREAS, the decision has now been made to keep the existing parking structures and now the parking cameras will need to be installed and funded.
14 15 16 17 18	NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this day of, 2018, approves a change order in the amount of \$34,000 for installing the parking structures cameras under Phase 1 of the security system upgrade and replacement at the Rock County Courthouse which was awarded to Gilbank Construction Inc, of Clinton, WI, in the amount of \$1,743,000; and,
19 20 21	BE IT FURTHER RESOLVED, that a \$20,000 contingency also had been approved to cover any possible unforeseen items.
	Respectfully submitted,
	GENERAL SERVICES COMMITTEE
	Henry Brill, Chair
	Jeremy Zajac, Vice Chair
	Dave Homan
	J. Russell Podzilni
	Bob Yeomans

Change Order for Rock County Courthouse Security System Upgrade and Replacement - Phase I Page 2

FISCAL NOTE:

Funds are available for this change order. This project is being funded by sales tax revenue.

Sherry Oja Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51 Wis. Stats.

Jodi Timmerman

Reputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Sphith

County Administrator

Executive Summary

<u>Change Order for Rock County Courthouse</u> Security System Upgrade and Replacement- Phase I

The resolution before you is a change order to the contract with Gilbank Construction Inc. for the upgrade and replacement of the Courthouse Security System. The parking structure Cameras were listed as an alternate and not approved with the base bid due to the uncertainty of the parking structure being removed. Now a decision has been made the parking structures will remain and cameras are needing to be added for a cost of \$34,000. There are funds in the facilities management budget to cover the cost.

- > \$20,000 contingency funds
- \$14,000 carryovers funds from prior years-\$4,000 from 2017 variable frequency drives that came in under budget and \$10,000 from 2015 carpet that did not get replaced.

UW Rock County Boiler Assessment Summary Provided by Johnson Controls, Inc. (JCI) 1/23/2018

I. Major Milestones

9/04/2017

Brent Sutherland requests JCI assistance with UW Rock County Boiler issues

9/18/2017

JCI Mechanic UW Rock County Boiler Assessment Visit/Root Cause Analysis

10/18/2017

UW Rock County Boiler shipped from UW Rock County to Fluid Handling Distributer of Thermal Solutions Boiler – Original Equipment Manufacturer (OEM) for detailed analysis of root cause of performance issues

10/23/2017

JCI notified UW Rock County boiler was further damaged during shipment by shipping company during transit

10/24/2017

JCI notifies Brent Sutherland JCI will order new boiler to replace UW Rock County boiler; Brent Sutherland approves

12/13/2017

New boiler installed by JCI at UW Rock County

12/20/2017

New boiler commissioned by Fluid Handling (Distributor of Thermal Solutions Boiler)

1/9/2018

JCI review OEM Distributer Root Cause Analysis and findings including photos that show original UW Rock County boiler's lower water safety was jumpered and boiler was dry-fired

II. UW Rock County Boiler Costs Summary

\$28,000

JCI costs to order new boiler

\$7,500

JCI labor costs to remove old boiler, install new boiler, and commission

\$35,500