

ROCK COUNTY, WISCONSIN

NOTE: This is a Teleconference



**COUNTY BOARD STAFF COMMITTEE
TUESDAY, July 6, 2021 – 4:30 P.M.
CALL: 1-312-626-6799
MEETING ID: 895 1467 8855
PASSCODE: 551390**

Join Zoom Meeting

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If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Tuesday, July 6, 2021. To submit a public comment, use the following email: countyadmin@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- Please mute your phone when you are not speaking to minimize background noises
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

Please contact Haley at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

COUNTY BOARD STAFF COMMITTEE
TUESDAY, JULY 6, 2021 – 4:30 P.M.

Agenda

1. Call to Order
2. Approve Agenda
3. Public Comment
4. Approval of Minutes June 21, 2021
5. Transfers
6. Review of Payments
7. Resolutions and Committee Action
 - a. Creating a 0.5 FTE Nursing Staff Coordinator Position and Deleting a 0.5 FTE Administrative Assistant Position
 - b. Providing Funding to Support the Construction of a New Facility for the Humane Society of Southern Wisconsin
 - c. Establishing A \$15 Per Hour Minimum Wage for All Employees of Rock County Government
 - d. Creating an Ad Hoc Broadband Committee
 - e. To Create the Positions of Public Health Planner, a Public Health Policy Specialist, and a Public Health Data Scientist
 - f. To create the position of a Health Educator (Health Equity Alliance of Rock County Coordinator)
8. Review, Discussion and Possible Action
9. Adjournment

<p>The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.</p>

Please contact Haley at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.



COUNTY BOARD STAFF COMMITTEE
Minutes – June 21, 2021

Call to Order. Chair Bostwick called the meeting of the County Board Staff Committee to order at 4:30 P.M. via telephone conference.

Committee Members Present: Supervisors Beaver, Brien, Richard Bostwick, Peer, Podzilni, Sweeney, Leavy, Yeomans and Davis.

Committee Members Absent: None.

Staff Members Present via Phone: Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Richard Greenlee, Corporation Counsel; Annette Mikula, Human Resources Director; and Terri Carlson, Risk Manager.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

Public Comment. None.

Approval of Minutes of June 7, 2021. Supervisor Brien moved approval of the minutes of June 7, 2021, second by Supervisor Leavy. ADOPTED.

Transfers. None.

Resolutions and Committee Action.

To Recognize Julie Seeman

“NOW THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this twenty fourth day of June 2021, does hereby recognize Julie Seeman for her 30 years of dedicated service and extend best wishes to her future endeavors.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Peer. ADOPTED.

To Recognize Sharon Metz

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this twenty-fourth day of June, 2021 does hereby recognize Sharon Metz for her 32 years of service and extend best wishes to her in her future endeavors.”

Supervisor Davis moved approval of the above resolution, second by Supervisor Leavy. ADOPTED.

Authorizing Temporary Double Fill of Airport Secretary II Position

“NOW THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021, does hereby authorize the temporary double fill of one Secretary II position from August 9th, 2021 through September 7th, 2021.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

Creating 1.0 FTE Peer Support Specialist Position

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021, does hereby authorize the creation of the grant-funded 1.0 FTE Peer Support Specialist position and authorizes the Human Services Department to fill this position and purchase the equipment necessary to support this role.”

Supervisor Yeomans inquired on the program’s effectiveness, number of Peer Support Specialists in the program, etc. Information will be provided at or prior to the Thursday County Board meeting.

Supervisor Beaver moved approval of the above resolution, second by Supervisor Brien. ADOPTED with 1 No: Supervisor Yeomans.

Review, Discussion and Possible Action.

Approval of Changes to Administrative Policy and Procedure 5.31 Overtime, Flex and After-Hours Payments

Annette Mikula noted the Cloud Services Coordinator position was created in the 2021 budget for the IT Department, effective July 1 and the position needs to be included in the Administrative Policy and Procedure for after-hours, on-call.

Supervisor Brien moved approval of the above policy revision, second by Supervisor Sweeney. ADOPTED.

Request for vacation payout – County Administrator

Due to the pandemic, Josh Smith stated that he was unable to use vacation and requests payout of 100 hours, per county policy.

Supervisor Yeomans moved approval of the above request, second by Supervisor Leavy. ADOPTED.

Set Next Meeting Date and Time It was noted that the next regularly scheduled meeting would be Monday, July 5 which is a federal holiday. The Committee agreed to meet 4:30 p.m., Tuesday, July 6.

Adjournment. Supervisor Brien moved adjournment at 4:49 P.M., second by Supervisor Leavy. ADOPTED.

Respectfully submitted,

Randy Terronez

Assistant to the County Administrator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2021

06/24/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
03-1110-0000-63107	Legal Notices	P2100311	06/17/2021	GREATER BELOIT PUBLISHING CO	APRIL/MAY AGENDA	783.10
County Board PROG TOTAL						783.10

I have reviewed the preceding payments in the total amount of **\$783.10**

Date:

Dept Head _____

Committee Chair _____

CBS 7/6/2021

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2021

06/24/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
06-1620-0000-63100	Office&Misc Exp	P2100007	06/17/2021	US BANK	OFFICE SUPPLIES	63.74
		P2101354	06/03/2021	WEST BEND MUTUAL INSURANCE	NOTARY BOND FOR KATHERYN MOEN	20.00
06-1620-0000-63200	Pubs/Subs/Dues	P2101504	06/24/2021	STATE BAR OF WISCONSIN	STATE BAR DUES	4,089.80
06-1620-0000-63202	Law Books	P2100007	06/17/2021	US BANK	LAW BOOKS	300.30
Corporation Counsel PROG TOTAL						4,473.84

I have reviewed the preceding payments in the total amount of **\$4,473.84**

Date: _____ Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
 FOR THE MONTH OF JUNE 2021

06/24/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
08-1420-0000-61925	Background/Test					
		P2100307	06/17/2021	US BANK	BACKGROUND CHECKS	96.95
		P2100317	06/17/2021	WISCONSIN DEPARTMENT OF JUSTIC	BACKGROUND AND TESTING HR	313.65
		P2100320	06/24/2021	MERCY HEALTH SYSTEM	BAT BREATH ALCOHOL TEST	70.00
		P2101494	06/24/2021	TK GROUP INC	ANALYSIS AND COMPUTER REPORTS	42.00
08-1420-0000-63100	Office&Misc Exp					
		P2100307	06/17/2021	US BANK	OFFICE SUPPLIES	350.22
		P2100319	06/17/2021	OFFICE PRO INC	COPY PAPER (2BOXES)	57.90
08-1420-0000-63200	Pubs/Subs/Dues					
		P2100307	06/17/2021	US BANK	PUBLICATIONS-NEWSLETTERS	877.80
08-1420-0000-64200	Training					
		P2100307	06/17/2021	US BANK	SHRM-CP WEBINAR	89.00
08-1420-0000-64215	Recruitment					
		P2100324	06/10/2021	DEPARTMENT OF ADMINISTRATION	WISC JOB ANNOUNCEMENTS	280.00
08-1420-0000-64216	Cultural Comp					
		P2101419	06/24/2021	UNUHERITAGE	T-SHIRT PRODUCTION JUNETEENTH	990.00
08-1420-0000-64417	RH Expenses					
		P2100307	06/17/2021	US BANK	RH RECRUITMENTS	929.47
		P2100317	06/17/2021	WISCONSIN DEPARTMENT OF JUSTIC	BACKGROUND AND TESTING RH	55.35
		P2100325	06/10/2021	ADAMS PUBLISHING GROUP OF SOUT	RN DON AD ROCK HAVEN	336.30
		P2101463	06/24/2021	ARTHUR L DAVIS PUBLISHING AGEN	THE WISCONSIN NURSE SILVER	461.01
Human Resources PROG TOTAL						4,949.65

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2021

06/24/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of **\$4,949.65**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2021

06/24/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
19-1912-0063-61710	Workers Comp	P2101387	06/03/2021	TK GROUP INC	MOBILE HEARING TEST PROGRAM	3,184.30
Worker's Compensation PROG TOTAL						3,184.30

I have reviewed the preceding payments in the total amount of **\$3,184.30**

Date:

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Human Resources
INITIATED BY

Health Services Committee
SUBMITTED BY



Amy Spoden
DRAFTED BY

June 25, 2021
DATE DRAFTED

**CREATING A 0.5 FTE NURSING STAFF COORDINATOR POSITION
AND DELETING A 0.5 FTE ADMINISTRATIVE ASSISTANT POSITION**

1 **WHEREAS**, Rock Haven requests that a 0.5 FTE Administrative Assistant position be deleted, and a
2 0.5 FTE Nursing Staff Coordinator position be created; and,

3
4 **WHEREAS**, the 0.5 FTE Administrative Assistant position is currently vacant; and,

5
6 **WHEREAS**, Rock Haven would like to provide additional assistance to the scheduling function; and,

7
8 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
9 assembled this _____ day of _____, 2021 does hereby approve the creation of a 0.5 FTE
10 Nursing Staff Coordinator position and the deletion of a 0.5 FTE Administrative Assistant position at the
11 Rock Haven Nursing Home.

Respectfully submitted,

HEALTH SERVICES COMMITTEE

Tom Brien, Chair

Mary Beaver, Vice Chair

Kevin Leavy

Ron Bomkamp

Kathy Schulz

COUNTY BOARD STAFF COMMITTEE

Richard Bostwick, Chair

Wes Davis, Vice Chair

Tom Brien

Kevin Leavy

Louis Peer

J. Russell Podzilni

Bob Yeomans

Alan Sweeney

Mary Beaver

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

FISCAL NOTE:

The annualized cost of these changes is approximately \$3,165. Due to staff vacancies, funds are available in Rock Haven’s 2021 budget for these position changes. The increased cost will need to be added to the 2022 budget.

/s/Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith
County Administrator

EXECUTIVE SUMMARY

The .5 Administrative Assistant position is currently vacant. As the Nursing Home Administrator continues to evaluate the staffing patterns at Rock Haven, a request has been made to delete the .5 Administrative Assistant position and create a .5 Nursing Staff Coordinator. This change will provide additional coverage in managing the daily staffing needs of Rock Haven.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Rich Bostwick
INITIATED BY

Board of Health and County Board
Staff Committee
SUBMITTED BY



Josh Smith
DRAFTED BY

June 29, 2021
DATE DRAFTED

Providing Funding to Support the Construction of a New Facility for the Humane Society of Southern Wisconsin

WHEREAS, the Humane Society of Southern Wisconsin has acquired 44 acres of property and will be constructing a new facility at 4700 S. CTH D between Janesville and Beloit, with groundbreaking scheduled for July 12, 2021; and,

WHEREAS, the Humane Society has been fundraising for several years to fund the construction of the \$4.3 million facility, which will provide significantly more space to be able to accommodate animals and provide services after having outgrown its current facility; and,

WHEREAS, the Hendricks Family Foundation is matching donations of \$100,000 or more; and,

WHEREAS, Rock County has established a Community Agency Initiatives policy, whereby the County Board can provide funding to eligible nonprofits that further the County’s mission; and

WHEREAS, Chapter 174, Wis. Stats., identifies a role for counties in ensuring resources are available to support humane societies, including through the County-administered dog license fund, which pays for care of stray animals when no other resources are available; and

WHEREAS, Chapter 94, Wis. Stats., gives certain responsibilities to counties for funding rabies control; and

WHEREAS, pet owners issued animal bite orders routinely struggle to find a facility that is available and/or affordable to complete the required quarantine for rabies control and prevention; and

WHEREAS, the Rock County Sheriff’s Office employs a deputy with responsibilities as a humane officer to ensure the well-being of animals;

WHEREAS, it is in the County’s interest to support the Humane Society of Southern Wisconsin.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021, does hereby direct the County Administrator to include in the 2022 budget’s Community Agency Initiatives funding a one-time payment of \$100,000, to be funded with sales tax proceeds, to the Humane Society of Southern Wisconsin for its capital campaign, with the intent that this funding be matched by the Hendricks Family Foundation.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

Rich Bostwick, Chair

Wes Davis, Vice Chair

Tom Brien

Kevin Leavy

Lou Peer

J. Russell Podzilni

Alan Sweeney

Bob Yeomans

Mary Beaver

BOARD OF HEALTH

Louis Peer, Chair

VACANT

Eric Gresens, R.PH

Supervisor Danette Rynes

Debra Kolste

Dr. Connie Winter, DDS, Vice Chair

Supervisor Shirley Williams

Dr. Kaitlyn Meyers, DVM, MPH

Dr. Vijaya Somaraju, MD, MPH, FACP

FISCAL NOTE:

The \$100,000 of funding will need to be included in the 2022 budget.

/s/Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County’s authority to appropriate money in some contexts to community based nonprofit organizations has been called into question by the Wisconsin Attorney General. See OAG-01-07 opining that counties do not have the authority to directly appropriate money to a private nonprofit corporation whose sole mission is to operate a food pantry for the benefit of the county’s citizens. However, counties also have broad authority to operate and expend money to address animal control, animals welfare, and address the humane treatment of animals, *see* Wis. Stat. §§ 59.54, 59.23(2)(dg), Chps. 172-174, including the power to appropriate funds out of the dog license fund to fund ongoing operation of a county designated humane society.

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.

/s/Josh Smith

Josh Smith
County Administrator

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Supervisor Kathy Schulz and
Supervisor Mary Beaver
INITIATED BY



Supervisor Kathy Schulz and
Supervisor Mary Beaver
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

May 24, 2021
DATE DRAFTED

Establishing a \$15 per Hour Minimum Wage for All Employees of Rock County Government

1 **WHEREAS**, in August 2014, the Rock County Board of Supervisors voted to place an advisory
2 referendum on the November 2014 election ballot asking Rock County voters whether to increase the
3 minimum wage to \$10.10 per hour, and this advisory referendum was supported by approximately 65%
4 of voters; and

5
6 **WHEREAS**, in 2020, the County Board passed Resolution 20-6B-038 *Support LRB 3342/1 To Increase*
7 *in State's Minimum Wage*, which supported an increase in the state's minimum wage to \$15 per hour
8 over a five-year period; and

9
10 **WHEREAS**, the current minimum wage in the State of Wisconsin is \$7.25 per hour, which was last
11 increased from \$6.50 per hour in 2008; and

12
13 **WHEREAS**, the minimum wage calculates out to \$15,080 per year, based on a 40 hour work week,
14 which is 86% of the national poverty level for a family of two of \$17,420; and

15
16 **WHEREAS**, Rock County employs 68 individuals in 9 job classifications that make less than \$15 per
17 hour, in addition to various seasonal positions and interns; and

18
19 **WHEREAS**, these job classifications include several at Rock Haven (Food Service Worker,
20 Environmental Service Worker, Medical Records Clerk, Beautician, Central Supply Clerk, and Cook),
21 the Council on Aging (Nutritional Site Manager and Specialized Transit Driver), and Child Support
22 Clerical Worker; and

23
24 **WHEREAS**, hourly wages for these job classifications currently range from \$10.80 to \$14.86; and

25
26 **WHEREAS**, due to salary compression, these changes would necessitate reallocating the Food Service
27 Supervisor and Cook positions; and

28
29 **WHEREAS**, Rock County, having supported increasing the minimum wage, should be a leader in
30 establishing a \$15 per hour minimum wage for its own employees.

31
32 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
33 assembled this ____ day of ___, 2021, does hereby establish a minimum wage of \$15.00 per hour for all
34 employees of Rock County government, effective with the first pay period covered by the 2022 Rock
35 County Budget.

36
37 **BE IT FURTHER RESOLVED**, the Rock County Administrator is directed to include these wage
38 increases in the 2022 Budget.

39
40

Establishing a \$15 per Hour Minimum Wage for All Employees of Rock County Government
Page 2

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

Wes Davis, Chair

Rich Bostwick, Vice Chair

Tom Brien

Kevin Leavy

Lou Peer

J. Russell Podzilni

Alan Sweeney

Bob Yeomans

Mary Beaver

FINANCE COMMITTEE

Mary Mawhinney, Chair

Wes Davis, Vice Chair

Stephanie Aegerter

Rich Bostwick

Brent Fox

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.

/s/Josh Smith

Josh Smith
County Administrator

FISCAL NOTE:

The annual cost for the wage increases is approximately \$162,000. The increase would need to be included in the 2022 budget.

/s/Sherry Oja

Sherry Oja
Finance Director

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Rich Bostwick
INITIATED BY

County Board Staff Committee
SUBMITTED BY



Josh Smith
DRAFTED BY

June 11, 2021
DATE DRAFTED

Creating an Ad Hoc Broadband Committee

WHEREAS, on February 25, 2021, the Rock County Board of Supervisors passed Resolution 21-2B-200 *In Support of Legislation to Allow for Greater Broadband Expansion*; and

WHEREAS, that resolution noted that 53% of the County’s square miles, affecting approximately 20,301 individuals or 12% of the County’s total population, are partially underserved, unserved or not serviced (per 2020 broadband application to state to serve Rock County, supplied by Bug Tussel Wireless); and

WHEREAS, according to the Wisconsin Broadband Office at the Public Service Commission, significant portions of Rock County are unserved by wireline internet access with at least 25 Mbps download and at least 3 Mbps upload speed; and

WHEREAS, this data, collected by the Federal Communications Commission (FCC), reports internet availability by census tract and is known to overstate the availability of internet access; and

WHEREAS, many County residents experience difficulty accessing vital internet access for work- and school-related functions; and

WHEREAS, robust broadband availability is an important element of economic growth and development by attracting and retaining a workforce; and

WHEREAS, the American Rescue Plan Act (ARPA) has provided Rock County with \$31.7 million, which is available to support investment in broadband infrastructure, and the State of Wisconsin has also made additional ARPA and State funds available for broadband grants; and

WHEREAS, Rock County should evaluate whether to invest ARPA funding in and help to coordinate the expansion of broadband throughout Rock County to assist its residents in accessing fast and reliable internet service.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this ____ day of ___, 2021, does hereby create an Ad Hoc Broadband Committee to evaluate potential uses of American Rescue Plan Act funding for broadband expansion throughout Rock County; coordinate with other local units of local government, the State, and private sector organizations; and serve as the focus of public input into broadband needs.

BE IT FURTHER RESOLVED, the Ad Hoc Broadband Committee will be composed of five County Board supervisors appointed by the Chair and confirmed by the County Board.

BE IT FURTHER RESOLVED, the Committee will be sunset by December 31, 2026, which is the final date for ARPA funded-projects to be completed, unless otherwise extended or ended sooner by the County Board.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

Wes Davis, Chair

Rich Bostwick, Vice Chair

Tom Brien

Kevin Leavy

Lou Peer

J. Russell Podzilni

Alan Sweeney

Bob Yeomans

Mary Beaver

FISCAL NOTE:

Per County Board Rule IV-C, County Board Supervisors who are members of additional special, single purpose for ad hoc committees are eligible for per meeting allowances and mileage reimbursement.

/s/Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Broadband is an eligible expense under ARPA. Creating a committee would provide a focal point for County discussions about whether and how to invest ARPA funds in broadband expansion, as well as provide a mechanism through which other local jurisdictions interested in broadband expansion can coordinate their efforts.

/s/Josh Smith

Josh Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sections 59.01 and 59.51, Wis. Stats., as well as Rule IV-C of the County Board Rules.

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY

Board of Health
SUBMITTED BY



Katrina Harwood
DRAFTED BY

June 28, 2021
DATE DRAFTED

**CREATE THE POSITIONS OF PUBLIC HEALTH PLANNER, PUBLIC
HEALTH POLICY SPECIALIST, AND PUBLIC HEALTH DATA SCIENTIST;
CREATE CLASS DESCRIPTIONS; ESTABLISH PAY RANGES; AND AMEND
THE 2021 BUDGET**

WHEREAS, the COVID-19 pandemic has exemplified the need for strong public health infrastructure and a workforce skilled in areas of data science, policy development, and planning; and,

WHEREAS, the expertise brought by these specialist positions would improve the design and execution of public health programs; and,

WHEREAS, the additional positions would improve public health emergency preparedness activities through planning and analysis; and,

WHEREAS, COVID-19 remains a threat to the public’s health through the potential to mutate into variants that are not covered by the developed vaccines; and,

WHEREAS, the Rock County Public Health Department and other community partners are working to increase the proportion of the population fully vaccinated, which requires concerted planning efforts that incorporate predictive analytics and policy development; and,

WHEREAS, public health professionals anticipate that novel diseases will continue to pose a threat to the public’s health; and,

WHEREAS, pandemics are likely to become more frequent; and,

WHEREAS, there is a need to develop infrastructure so that the next pandemic does not result in the same significant morbidity and mortality as the COVID-19 pandemic; and,

WHEREAS, the COVID-19 pandemic has created and exacerbated additional public health concerns related to health inequities and the social determinants of health; and,

WHEREAS, the Rock County Public Health Department requests that a 1.0 FTE Public Health Planner position, a 1.0 FTE Public Health Policy Specialist position, and a 1.0 FTE Public Health Data Scientist position be created; and,

WHEREAS, the positions will be funded through the American Rescue Plan Act, unless other public health specific funding is identified; and,

WHEREAS, these positions would provide the additional capacity needed for the Rock County Public Health Department to effectively design and implement public health programs aimed at pandemic response/recovery; and,

WHEREAS, the position of a Public Health Planner will support the development, implementation, and ongoing monitoring of the Rock County Public Health Department’s performance management system, quality improvement plan, workforce development plan, and partner relationship management system specific to COVID response, recovery, and ongoing design and execution of public health programs; and,

WHEREAS, the position of a Public Health Policy Specialist will ensure that efforts to protect and promote public health through policy action are evidence-based and take into consideration feasibility,

apply public health ethics, and take steps to ensure that there are not disproportionate impacts communities of color and other groups that have been historically marginalized ; and,

WHEREAS, the position of a Public Health Data Scientist will apply predictive analytics, machine learning, and other methods to develop public health surveillance systems that continuously assess risk to the public’s health and to ensure that strategies to protect and promote public health are data informed and likely to achieve the desired health outcomes; and,

WHEREAS, collectively, the additional positions will enable the Rock County Public Health Department to effectively address the COVID-19 pandemic, engage in COVID-19 pandemic recovery, and develop infrastructure and capacity to effectively address future pandemics and other public health emergencies.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021 moves to create the position of a 1.0 FTE Public Health Planner, a 1.0 FTE Public Health Policy Specialist, and a 1.0 FTE Public Health Data Scientist; create class descriptions; and establish the positions in Pay Range 22 (\$63,120 -\$76,776) in the unilateral pay grid as Unilateral C positions (under the Fair Labor Standards Act).

BE IT FURTHER RESOLVED, that the 2021 Rock County Public Health Department budget be amended as follows:

<u>Account/Description</u>		<u>Budget</u> <u>1/1/21</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>				
31-3000-0000-68000	Cost Allocations	\$303,604	\$66,860	\$370,464
<u>Federal Aid</u>				
<u>Use of Funds</u>				
31-30000-0000-61100	Wages	\$2,187,756	\$47,340	\$2,235,096
31-30000-0000-61400	FICA	\$167,363	\$3,621	\$170,984
31-30000-0000-61510	Retirement	\$147,674	\$3,195	\$150,869
31-30000-0000-61610	Health Insurance	\$566,432	\$12,350	\$578,782
31-30000-0000-61620	Dental	\$16,281	\$355	\$16,636

Respectfully submitted,

BOARD OF HEALTH

Louis Peer, Chair

Dr. Connie Winter, DDS, Vice Chair

VACANT

Supervisor Shirley Williams

Eric Gresens, R.PH

Dr. Kaitlyn Meyers, DVM, MPH

Supervisor Danette Rynes

Dr. Vijaya Somaraju, MD, MPH, FACP

Debra Kolste

COUNTY BOARD STAFF COMMITTEE

Rich Bostwick, Chair

Wes Davis, Vice Chair

Tom Brien

Kevin Leavy

Lou Peer

J. Russell Podzilni

Alan Sweeney

Bob Yeomans

Mary Beaver

Finance Committee Endorsement

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair Date

FISCAL NOTE:

At this time, the addition of these positions will not require County funding. We will be using a portion of the ARPA funding, or a direct grant to the Health Department as the funding source.

/s/Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats. As an amendment to the 2021 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to § 65.90(5)(a), Wis. Stats.

s/Richard Greenlee

Richard Greenlee
Corporate Counsel

ADMINISTRATIVE NOTE:

Recommended. The American Rescue Plan Act (ARPA) includes additional funding (in addition to the County’s direct ARAP allocation) to support the development of public health infrastructure. If such federal funding is directed to the Health Department, we may be able to use those funds for this purpose and reserve the County’s direct allocation to other purposes. In either case, we would anticipate using ARPA funding for these positions through the end of 2024, at which time we will better understand the organizational structure and positions needed to operate effectively, as well as other sources of funding that may be available for these positions. In this way, we will be able to use the intervening three-plus years to evaluate needs.

/s/Josh Smith

Josh Smith
County Administrator

Executive Summary

The COVID-19 pandemic has stretched the public health workforce and public health system. Additionally, the COVID-19 pandemic has created gaps in public health services and has made existing gaps in public health disease surveillance and planning efforts evident. The Rock County Public Health Department remains committed to assessing the impact of COVID-19 on the population of Rock County, including assessing the risk to the public from variants of the virus, conducting contact tracing, working with private and public organizations to develop and implement strategies to prevent the spread of illness, and coordinate the delivery of vaccines to specific geographic areas of Rock County. Although the COVID-19 pandemic has not yet run its course, we begin to look towards pandemic recovery. COVID-19 pandemic recovery will be focused on mobilizing communities and partnerships to address social determinants of health and would benefit from a highly effective local public health department.

In September 2020, the revised 10 Essential Public Health Services were released. The revision to the 10 Essential Public Health Services framework was the first in 25 years and the revised framework has incorporated updated expectations for public health departments. Of note, the new 10 Essential Public Health Services centers equity and emphasizes the role of public health in assessing and monitoring population health, investigating and diagnosing health hazards, creating and championing the implementation of policies, plans and laws, and innovating through evaluation and quality improvement. To effectively address health inequities that have been exacerbated as a result of the COVID-19 pandemic, we need an approach that incorporates data and information into the development of policies and plans.

The Public Health Planner position would work to ensure that COVID-19 response activities are aligned with anticipated outcomes of response efforts. The position would ensure that public health emergency response plans are updated to reflect lessons learned during the COVID-19 pandemic and would coordinate the development of a Workforce Development Plan that incorporates ongoing expectations for staff training/development in public health emergency response. As part of COVID-19 recovery, the Rock County Public Health Department will not just be working with community partners to address the health concerns and inequities that have been exacerbated as a result of the pandemic, but the health department will also be working to rebuild and strengthen public health programs that were paused during the pandemic response. This effort to rebuild and strengthen the health department would be supported by the Public Health Planner and would help to ensure that the health department is prepared for future public health emergencies.

The Public Health Policy Specialist would work to ensure that policy actions taken by the health department during the remainder of the COVID-19 pandemic are data informed and are developed in a manner that is consistent with public health ethics and centering health equity. Effective recovery from the COVID-19 pandemic will require actions to address social determinants of health and working to address system level challenges. While working at this level allows for more impactful solutions to public health challenges to be identified, it requires that local health departments have access to the expertise needed to assess policy options against desired health outcomes and to conduct Health Impact Assessments on specific policies being considered. The Public Health Policy Specialist would provide this expertise to the Rock County Public Health Department team and would support community-wide efforts to improve health outcomes.

The Public Health Data Scientist would apply predictive analytics, machine learning, informatics, and network analysis to strengthen public health programs and continually assess emerging threats to the public's health. During the COVID-19 pandemic, the expertise of the Public Health Data Scientist would be utilized to assess the risk of emerging variants, to anticipate the spread of illness (should a variant emerge that the vaccine does not provide protection against), and to project vaccine uptake. The Rock County Public Health Department's Epidemiologist has been instrumental in the health department's ability to respond to the COVID-19 pandemic. While epidemiological capacity continues to be needed to investigate root causes of public health issues and maintain our disease surveillance system, having a Public Health Data Scientist would allow for the health department to take into consideration future conditions when designing and implementing public health interventions.

We intend to utilize funds from the American Rescue Plan Act to fund salary and benefits for a full time Public Health Planner, a Public Health Policy Specialist, and a Public Health Data Scientist at a cost of \$66,860 for the remainder of 2021. Because these positions are also needed for basic public health infrastructure, we are proposing that they be added to our Rock County Public Health Department staff for future years. The Public Health Planner position, the Public Health Policy Specialist position, and the Public Health Data Scientist position will be placed in Range 22 of the Unilateral Pay Grid.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY

Board of Health
SUBMITTED BY



Katrina Harwood
DRAFTED BY

6/30/2021
DATE DRAFTED

CREATE THE POSITION OF A HEALTH EDUCATOR (HEALTH EQUITY ALLIANCE OF ROCK COUNTY COORDINATOR)

WHEREAS, the Rock County Board of Supervisors Declared Racism a Public Health Crisis on June 25, 2020; and,

WHEREAS, the Rock County Board of Supervisors resolved to advocate for policies that improve health in communities of color, eliminate health and opportunity gaps along racial lines, and increase the success of all groups by distributing resources justly across all communities; and,

WHEREAS, the Rock County Board of Supervisors resolved to support local, state, and federal initiatives that advance social justice; and,

WHEREAS, the Rock County Board of Supervisors resolved to build alliances and partnerships with other organizations that are confronting racism and commit to engaging municipalities and institutions within the county to prioritize racial equity and to address structural racism producing disparate population health outcomes; and,

WHEREAS, the Rock County Public Health Department is committed to carrying out the activities outlined in resolution number 20-6B-037 through the department’s role in coordinating the Health Equity Alliance of Rock County (HEAR); and,

WHEREAS, HEAR is a multi-sector partnership dedicated to eliminating health inequities through the Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP) Process; and,

WHEREAS, organizations, including health systems, non-profits, and local government utilize the CHA to inform their initiatives and to bring resources to Rock County, through grant applications; and,

WHEREAS, community engagement, collaboration, and relationship building are key components of the HEAR Coordinator’s role; and,

WHEREAS, the current position within the Rock County Public Health Department, responsible for coordinating the work of HEAR is a project funded position; and,

WHEREAS, creating a permanent position of a Health Educator (HEAR Coordinator) would ensure consistent and sustainable coordination of HEAR; and,

WHEREAS, the creation of a permanent position for this work would help to ensure that the commitment of the Rock County Board of Supervisors to address racism and the disparate health outcomes that result from racism is carried out through specific and targeted initiatives; and,

WHEREAS, the Rock County Public Health Department requests that a 1.0 FTE Health Educator (Health Equity Alliance of Rock County Coordinator), position be created; and,

WHEREAS, there are no budget implications for 2021; and,

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021 moves to create the position of a 1.0 FTE Health Educator (Health Equity Alliance of Rock County Coordinator).

BE IT FURTHER RESOLVED, that there are no budget implications for the current budget year.

Respectfully submitted,

BOARD OF HEALTH

Louis Peer, Chair

Dr. Connie Winter, DDS, Vice Chair

VACANT

Supervisor Shirley Williams

Eric Gresens, R.PH

Dr. Kaitlyn Meyers, DVM, MPH

Supervisor Danette Rynes

Dr. Vijaya Somaraju, MD, MPH, FACP

Debra Kolste

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Mary Beaver

To create the position of a Health Educator (Health Equity Alliance of Rock County Coordinator)
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FISCAL NOTE:

This position will be funded by a grant in 2021. A funding will need to be determined for the 2022 budget.

/s/Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith
County Administrator

Executive Summary

The Health Equity Alliance of Rock County (HEAR) is a multi-sector partnership that is coordinated by the Rock County Public Health Department. HEAR works to identify, implement, and evaluate county-wide initiative that address inequities and the health disparities that result from the inequitable distribution of resources. Currently, the position within the health department that is allocated to the coordination of HEAR is a project, grant funded position. Changing the position to a permanent position within the health department would ensure that there is consistency and sustainability in the coordination of HEAR. As noted in the recently revised 10 Essential Public Health Services, an essential service of local public health departments is to strengthen, support, and mobilize communities and partnerships to improve health with a focus on equity.

We intend to utilize funds from existing grant funding to fund salary and benefits for a full time Health Educator (Health Equity Alliance of Rock County Coordinator) for 2021. To ensure that the work of addressing health inequities through multi-sector partnerships continues, we are proposing that the position be added to our Rock County Public Health Department staff for future years. The position will be placed in Range 19 of the Unilateral Pay Grid.