

Rock County Human Services Department P. O. Box 1649, 3530 N. County Trunk F Janesville, Wisconsin 53547-1649

> Phone: 608/757-5271 Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD Wednesday, August 10, 2011 - 4:30 p.m.

Job Center - Room D/E, Janesville

AGENDA

- 1. Call Meeting to Order
- 2. Approval of Agenda

- please Note Location Change
- 3. Approval of Minutes of Human Services Board Meeting of July 27, 2011 *
- 4. Citizen Participation
- 5. Review of 2010 HSD Annual Report
- 6. Approval of Contracts, Transfers, and/or Encumbrances * Ms. Mooren
- 7. Approval of Bills Mr. Zuehlke
- 8. Director's Report *
 - W2 / ES Caseload
 - Budget Update
- 9. Committee Requests for Future Agenda Items
- 10. Next Meeting: Wednesday, August 24, 2011 at 4:30 p.m. at the Rock County Health Care Center, 3rd Floor Conference Room, in Janesville, Wisconsin.
- 11, Adjourn

7/19

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

11-117 New Contract: ∑	or, or,				
(check box if yes)	Amendmen	t to Contract #	Add	endum to Contract#	
Human Services Department Originating Department		Sara Moore	n	x8431	
		Contact F	Person	Phone	
Contract with: <u>La</u> (Name of entity)	tino Service Providers Co	palition		. Available	-
Contract Period:	Start Date: 8/01	1/2011	Expiration	Date: <u>3/31/2012</u>	
Contract Amount: \$	310,957.00				
Expenditure/ Rever (provide 9-digit obje	nue Account Numbers <u>: 36</u> ect codes)	<u>}-3659-0000-64604</u> C	JA-DMC Prog	am Expense	-
Executive Summary	y: This contract with Lath	no Service Providers Co	alition is for arr	est diversion	
programming, Serv	vices include: liaison with	Janesville and Beloit Po	olice Departme	nts; community outread	<u>:ḥ:</u>
education and train	Ing; language translation	and interpretation; refer	ral services for	Latino youth. This	
	00% with state State of V				itv
	is part of the Juvenile Jus				
plan.	<u>o porto, tro ouvo imperato</u>				
Were Bids	or Quotations Solicited?	⊠ Yes		No	
Covered by	/ State Contract?	☐ Yes		No	
w 🗷 11-117	MENDMENT TO:	* ,5	ADDENDUM T	'O:	· .
MINISTRATION CON	TRACT REVIEW		NO.	5\$1072	· · · · · · · · · · · · · · · · · · ·
stract between Roc	k Co, Human Sarvic	es Dept. and Lati	no Sarvica I	rovidara Coaliti	on for peri
	for arrest diversi		-		ar should be seen
orporation Counsel has ocument and finds it to I	reviewed this	Total FI	scal Impact & S	ource of Funds:	lla-
gnature Tractice	· · · · · · · · · · · · · · · · · · ·	Pate -	930	M Jugger	
Reviewed by Purch	asing for compliance:	Figance	Director Director	Date	
amisa n	1,00,a) 8/1/11				٠.٠

White --General Services
Yellow- Originating Department
Pink -- County Clerk



Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

11-118 New Contract: ⊠ or,	or,	
(check box if yes) Amendment to Co	ontract#	Addendum to Contract#
Human Services Department	Sara Mooren	<u>x8431</u>
Originating Department	Contact Person	Phone
Contract with: Rock Communities Youth Networe (Name of entity)	rk	And the state of t
Contract Period: Start Date: 8/01/2011	L Ex	piration Date: <u>3/31/2012</u>
Contract Amount; \$11,734.00		
Expenditure/ Revenue Account Numbers: 38-3659 (provide 9-digit object codes)	9-0000-64604 OJA-DMC	Program Expense
Executive Summary: This contract with Rock Conprogramming. Services include: Ilaison with Beloid Police Departments; small group work; individualized goal setting and service plans; vocational prepared This contract is funded 100% with state State of William Minority Contact funds and is part of the Juvenile.	t and Janesville School Dis zed risk assessments; indi dness and soft skills devel Visconsin Office of Justice	stricts, and Beloit and Janesville vidualized case management; opment with minority youth. Assistance Disproportionate
Were Blds or Quotations Solicited?	⊠ Yes	⊠ No
Covered by State Contract?	☐ Yes	⊠ No
EW X 11-118 AMENDMENT TO:	ADDEN	IDUM TO:
DMINISTRATION CONTRACT REVIEW	NO.	891073
mtract between Rock Co. Human Services De rest diversion programming for period of neract Amount: \$11.734.00	but and but fi	ities Youth Network for Ju
orporation Counsel has reviewed this ocument and finds it to be proper, as to form. Left 1,10 Counsel has reviewed this ocument and finds it to be proper, as to form.	Total Fiscal Impa	act & Source of Funds:
Reviewed by Purchasing for compliance:	Finance Olirector	5/2-/// Date

Encumbrance

Rock County - Product	tion 08/03/11	COMMITTEE APPROVAL RE	PORT			Page 1			
Account Number Nam	ne Yearly Appropriation	y Pront YTD n Spent Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total			
3636640000~63400 OPE ENC	RATING SUPPLI 49,104,00 R1103038-PO# 07/28		40.87 On.com	32,287.23	398.90	* 4			
		CLOSING BAL	ANCE	31,888.33		398.90			
	SECURI	E DETENTION PROG-TOTAL-	PO PO		398.90				
I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$398.90 INCURRED BY SECURE DETENTION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD. B. BILLS UNDER \$10,000 TO BE PAID. C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD. HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL DEPT-HEAD									
		DA	TE		c	HAIR			

Encumbranc

CHAIR

Rock County - Production 08/03/11 COMMITTEE APPROVAL REPORT Page 2 Account Number Name Yearly Pront YTD Encumb Unencumb Inv/Enc Appropriation Spent Expenditure Amount Balance Amount Total 3636940000-62119 OTHER SERVICES 47,500,00 0.0% 0.00 0.00 47.500.00 ENC R1103064-P0# 07/29/11 -VN#038867 PARTNERS IN PREVENTION 46,500.00 CLOSING BALANCE 1,000.00 46,500,00 AODA INNER CITY PROG-TOTAL-PO 46,500.00 I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$46,500.00 INCURRED BY AODA INNER CITY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD. B. BILLS UNDER \$10,000 TO BE PAID. C, ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD. **HUMAN SERVICES** COMMITTEE APPROVES THE ABOVE, COM-APPROVAL

DATE

ROCK COUNTY HUMAN SERVICES DEPARTMENT DIRECTOR'S REPORT WEDNESDAY, August 10, 2011

HSD MANAGEMENT TEAM MEETING – July 26, 2011

Meeting cancelled.

HSD MANAGEMENT TEAM MEETING - August 2, 2011

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- Praise And Recognition
- NIATx Michael Quirk Conference Call
- Celebrating Caring Days Reminder
- Social Media Concerns
- Latino Community Fair August 19th
- · Problems With Logistic Care
- Conceal and Carry Law Job Center

INFORMATION ITEMS

 HSD Board Agenda MEETING WRAP-UP