Rock County, Wisconsin

51 South Main Street Janesville, WI 53545 (608)757-5518



General Services

- -Facilities Management
- -Maintenance
- -Duplicating
- -Central Stores

GENERAL SERVICES COMMITTEE TUESDAY, NOVEMBER 15, 2011 – 8:00 A.M. JURY DELIBERATION ROOM – FOURTH FLOOR ROCK COUNTY COURTHOUSE-EAST

Agenda

- 1. Call to Order and Approve Agenda
- 2. Citizen Participation
- 3. Approval of Minutes November 1, 2011
- 4. Transfers and Appropriations
- 5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
- 6. Updates
 - A. Jail Project
 - 1) Update Report
 - 2) Change Orders
 - B. Rock Haven
 - 1) Update Report
 - 2) Focus on Energy Grant Award
 - 3) Change Orders
- 7. Authorization to Purchase Skid Steer Attachments
- 8. Designating Vendor for Pre-Sort Mailing Services
- 9. Discussion on Renaming of the Health Care Center, Glen Oaks, Janesville Counseling Center and Adolescent Services Center.
- 10. General Services Director Update
- 11. Communications, Announcements and Information
- 12. Adjournment

Rock County - Pro	duction	11/09/11	CC)MMITTEE	APPROVA	L REPORT				Page 1
Account Number	Name	Appropr	Yearly Prcr iation Sper	nt nt Exp	YTD enditure		Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62460	BLDG SERV R8	M 45, P1100491-PO# P1103705-PO#	11/09/11 -\	/N#01250	7	ENERGETIO		9,458.63	439.35 200.00	
					CLOSING	BALANCE		8,819.28		639.35
1818159200-62470	BLDG R & M	50. P1100489-P0# P1100508-P0# P1100511-P0# P1100514-P0# P1102572-P0#	10/31/11 -\	N#01015	6	DEGARMO F PIEPER EL SHERWIN W STATE ELE WERNER EL	P1,039.19 PLUMBING INC LECTRIC INC VILLIAMS LCTRICAL SUPPL LECTRIC SUPPLY GLASS INC	Y INC	260.00 919.61 254.40 303.93 92.73 2,407.93	
					CLOSING	BALANCE		38,903.78		4,238.60
1818159200-63109	OTHER SUPP/E	XP 56. P1100483-PO# P1100492-PO# P1100496-PO# P1100498-PO#	10/31/11 -\ 10/31/11 -\	N#04607 N#01904	5 . 8	AIRGAS NO	RTH CENTRAL	16,702.10	79.61 82.86 39.98 94.44 747.00	
					CLOSING	BALANCE		15,658.21		1,043,89
1818159200-64200	TRAINING EXP	1, P1103475-P0#							70.00	
					CLOSING	BALANCE		203.17		70.00
			HCC BLDG.CC	MPLEX	PROG-TO	TAL-PO			5,991.84	
I HAVE EXAMINED T INCURRED BY HCC B AND HAVE BEEN PRE A. BILLS AND EN B. BILLS UNDER C. ENCUMBRANCES	UILDING COMPL VIOUSLY FUNDE CUMBRANCES OV \$10,000 TO BE	EX. CLAIMS COV D. THESE ITEM ER \$10,000 REF PAID.	ERING THE I S ARE TO BE ERRED TO TH	TEMS AR TREATE E COUNT	E PROPER D AS FOLI Y BOARD.	LOWS				
		COMMITTEE								EPT-HEAD

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GS-HCC BLDG.COMPLEX DEPT. PAGE 1

DATE_____CHAIR

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Rock County - Production	11/09/11 COM	MITTEE APPROVAL REPORT		Page 1
Account Number Name	Yearly Pront Appropriation Spent		Unencumb Balance	Inv/Enc Amount Total
000000001-16010 PURCHASING	INVEN 0.00 100.02 P1100382-PO# 11/07/11 -VN# P1100384-PO# 11/07/11 -VN# P1100385-PO# 11/07/11 -VN# P1100389-PO# 11/07/11 -VN# P1103552-PO# 11/07/11 -VN# P1103608-PO# 11/07/11 -VN#	#039632 OFFICE PRO #030630 J AND G OFFICE PRODU #048467 STAPLES ADVANTAGE #011141 BEAR GRAPHICS INC	108.970.63 GCTS	69.99 3.049.06 269.43 3.652.48 535.00 40.40
	•	CLOSING BALANCE	101,354.27	7,616.36
	BAL.SHEET A/O	C PROG-TOTAL-PO		7,616.36
I HAVE EXAMINED THE PRECEDING INCURRED BY BALANCE SHEET ACC AND HAVE BEEN PREVIOUSLY FUND A. BILLS AND ENCUMBRANCES OB. BILLS UNDER \$10,000 TO BC. ENCUMBRANCES UNDER \$10,00 GENERAL SERVICES	COUNT. CLAIMS COVERING THE ITED. THESE ITEMS ARE TO BE TOVER \$10,000 REFERRED TO THE SE PAID.	TEMS ARE PROPER TREATED AS FOLLOWS COUNTY BOARD. CE BY THE DEPARTMENT HEAD.		DEPT-HEAD
	NOV 1	. 5 2011 DATE		CHAIR

Rock County - Produc	tion 11/09/11	COMMITTEE APPRO	VAL REPORT			Page 2
Account Number Na	ume Yearī Appropriatio	y Prcnt YTD n Spent Expenditu	Encumb re Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-62160 CL	EANING CONTRAC 147,050.0 P1103581-PO# 11/07	0 97.5% 130.670 /11 -VN#046225	.54 12,753.64 PETERSON CLEANING INC	3,625.82 C	1,425.00	
		CLOSI	NG BALANCE	2,200.82		1,425.00
1818100000-62400 R	& M SERV 132,537.0 P1100400-PO# 11/07		.32 6,327.50 ARAMARK UNIFORM SERV		139.77	
		CLOSI	NG BALANCE	16,645.41		139.77
1818100000-63500 R&	P1100424-PO# 11/07 P1100426-PO# 11/07 P1100428-PO# 11/07 P1100430-PO# 11/07 P1100434-PO# 11/07	/11 -VN#011824 /11 -VN#044398 /11 -VN#036010 /11 -VN#030781 /11 -VN#029890 /11 -VN#013741 /11 -VN#030347 /11 -VN#016376 /11 -VN#048467 /11 -VN#040414 /11 -VN#039816	CITY OF JANESVILLE FIRST SUPPLY LLC GRAINGER PARTS HARRIS ACE HARDWARE HOME DEPOT/GECF JACK AND DICKS FEED A JOHNSTONE SUPPLY NAPA AUTO PARTS STATE ELECTRICAL SUPPLY STAPLES ADVANTAGE GRAINGER INDUSTRIAL S HALVERSON CARPET CENT	AND GARDEN PLY INC SUPPLY INC FER LTD	25.00 80.64 683.16 80.96 171.58 465.50 113.04 318.01 384.52 324.00 813.48 295.00	
		CLOSI	NG BALANCE	57,687.62	+	3,754.89
1818100000-68000 CO	ST ALLOCATIONS -159,795.0 P1100423-PO# 11/07		.97 -165.45 GENERAL SERVICES PETT		60.77	
		CLOSI	NG BALANCE	-12,747.35		60.77
	GENER	AL SERVICES PROG-1	TOTAL-PO		5,380.43	
INCURRED BY GENERAL : AND HAVE BEEN PREVIOU A. BILLS AND ENCUMI B. BILLS UNDER \$10 C. ENCUMBRANCES UNI	DER \$10,000 TO BE PAID UPON A	ITEMS ARE PROPER TO BE TREATED AS FO TO THE COUNTY BOARE CCEPTANCE BY THE DEF	OLLOWS). PARTMENT HEAD.		25	DT HEAD
GENERAL SERVICES	COMMITTEE APPRO	VES THE ADUVE, CUM-A	AFFRUVAL		DE	PT-HEAD

NOV 1 5 2011

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GS-GENERAL SERVICES DEPT. PAGE 1

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Rock County - Pro	duction	11/09/11	COMMITTEE	APPROVAL RE	PORT			Page 3
Account Number	Name	Yearly Appropriation		YTD enditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818110000-63500	R&M SUPPLIES	20,000.00 P1100404-PO# 11/07/2 P1100458-PO# 11/07/2 P1103587-PO# 11/07/2	11 -VN#03087 11 -VN#01637	6 STAT	505.28 LECTRIC SUPPLY INC E ELECTRICAL SUPPLY RICKS COMMERCIAL PR		59.76 26.48 110.00	
				CLOSING BAL	ANCE	8,147.27		196.24
		GLEN O	AKS OPER.	PROG-TOTAL-	P0		196.24	
INCURRED BY GLEN I AND HAVE BEEN PRE A. BILLS AND EN B. BILLS UNDER	OAKS FACILITY VIOUSLY FUNDE CUMBRANCES OV \$10,000 TO BE		OVERING THE FO BE TREATE FO THE COUNT	ITEMS ARE PR D AS FOLLOWS Y BOARD.	OPER			
GENERAL SERVICES	ONDER \$10.00	O TO BE PAID UPON ACC COMMITTEE APPROVE						DEPT-HEAD
		N	OV 152	DA	TE			CHAIR

Rock County - Production	11/09/11 COMMITT	TEE APPROVAL REPORT			Page 4
Account Number Name	Yearly Pront Appropriation Spent E		ncumb Unencumb Hount Balance	Inv/Enc Amount	Total
1818120000-62400 R & M SERV	73,500.00 94.2% P1100400-PO# 11/07/11 -VN#010			33.45	
		CLOSING BALANCE	4,199.58		33.45
1818120000-63500 R&M SUPPLIES	20.000.00 128.8% P1100434-PO# 11/07/11 -VN#013 P1100458-PO# 11/07/11 -VN#016	3741 JOHNSTONE SU	IPPLY	86.14 380.30	
*** OVERDRAFT *** TRANSFE	r required	CLOSING BALANCE	-6,232,61		466.44
	JUV.DET.OPER.	PROG-TOTAL-PO		499.89	
INCURRED BY JUV.DETENTION FACT AND HAVE BEEN PREVIOUSLY FUNDE A. BILLS AND ENCUMBRANCES ON B. BILLS UNDER \$10,000 TO BE	/ER \$10,000 REFERRED TO THE COU	THE ITEMS ARE PROPER ATED AS FOLLOWS UNTY BOARD.			
GENERAL SERVICES	COMMITTEE APPROVES THE ABO	DVE. COM-APPROVAL	· · · · · · · · · · · · · · · · · · ·		DEPT-HEAD
	NOV 1 5	5 2011 DATE			CHAIR

Rock County - Pro	duction	11/09/11	COMMITTEE	APPROVAL REPORT	Γ			Page 5
Account Number	Name	Yearly Appropriation		YTD enditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-63500	R&M SUPPLIES	21,000.00 P1100412-PO# 11/07/2 P1100434-PO# 11/07/2		O CONNORS	-7,876.20 SUPPLY INC NE SUPPLY	14,588.58	355.24 159.56	
				CLOSING BALANCE	Ē	14,073.78		514.80
		COMM.C	TR.OPER.	PROG-TOTAL-PO			514.80	
INCURRED BY COMMU AND HAVE BEEN PRE A. BILLS AND EN B. BILLS UNDER	UNICATIONS CTR EVIOUSLY FUNDE CUMBRANCES OVI \$10,000 TO BE	BILLS AND ENCUMBRANCE OPERATION, CLAIMS CO O. THESE ITEMS ARE ER \$10,000 REFERRED PAID. O TO BE PAID UPON ACC COMMITTEE APPROVE	OVERING THE TO BE TREATE TO THE COUNT CEPTANCE BY	ITEMS ARE PROPER D AS FOLLOWS Y BOARD. THE DEPARTMENT H	₹		DE	PT-HEAD

NOV 1 5 2011 DATE _____CHAIR

Rock County - Pro	oduction	11/09/11	COMMITTEE	APPROVAL REPOR	T			Page 6
Account Number	Name	Yearly Appropriation		YTD penditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500	R&M SUPPLIES	100,000.00 P1100421-PO# 11/07/1 P1100424-PO# 11/07/1 P1100431-PO# 11/07/1 P1100453-PO# 11/07/1 P1103524-PO# 11/07/1 P1103541-PO# 11/07/1	11 -VN#04439 11 -VN#03601 11 -VN#01359 11 -VN#01675 11 -VN#04191 11 -VN#02140	.0 GRAINGE 07 JANESVI 58 TRANE C .6 SIMMONS 07 COLLINS	UPPLY LLC R PARTS LLE ELECTRIC		33.78 -161.10 750.00 861.24 3.600.00 315.00 45.00	
				CLOSING BALANC	E	53,822.60		5,443,92
		JAIL.CA	AP.IMPROV.	PROG-TOTAL-PO			5,443.92	
INCURRED BY JAIL AND HAVE BEEN PRE A. BILLS AND EN B. BILLS UNDER	CAPITAL IMPRO VIOUSLY FUNDE ICUMBRANCES OV \$10,000 TO BE	BILLS AND ENCUMBRANCE VEMENTS. CLAIMS COVER D. THESE ITEMS ARE T ER \$10,000 REFERRED T PAID. 0 TO BE PAID UPON ACC	RING THE ITE TO BE TREATE TO THE COUNT	MS ARE PROPER ED AS FOLLOWS BY BOARD.				

NOV 1 5 2011

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL_____

DATE_____CHAIR

DEPT-HEAD

Rock County - Pro	duction	11/09/11	COMMITTEE	APPROVAL REPO	DRT			Page 7
Account Number	Name	Yearly Appropriation		YTD enditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818430000-67200		10.957.630.00 03583-PO# 11/07/1			126,845.25 AIKI DESIGN INC	506,861.63	935.00	
				CLOSING BALA	NCE	505,926.63		935.00
		U-ROCK	EXPANSION	PROG-TOTAL-PO)		935.00	
	K EXPANSION PROJE	CT. CLAIMS COVERI THESE ITEMS ARE T 10,000 REFERRED T	NG THE ITEM O BE TREATE	S ARE PROPER D AS FOLLOWS	\$935.00			
	UNDER \$10,000 TO							_DEPT-HEAD
			NOV 15	2011 DATE	<u> </u>			_CHAIR

Rock County - Pro	duction	11/09/11	COMMITTEE	APPROVAL REPOR	.T			Page 8
Account Number	Name	Yearly Appropriation	Prcnt Spent Exp		Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818490000-67200	P11	9,388,289.78 03081-PO# 11/07/1 03301-PO# 11/07/1	.1 -VN#03217	8 PROFESS	571,623,24 IONAL MEDICAL SEN		2.334.20 1,627.08	
				CLOSING BALANC	E	438,347.91		3,961.28
		JAIL/HO	CC COMPLEX	PROG-TOTAL-PO			3,961.28	
B. BILLS UNDER	HCC COMPLEX PROJE VIOUSLY FUNDED. CUMBRANCES OVER \$ \$10,000 TO BE PAI UNDER \$10,000 TO	CT, CLAIMS COVERI THESE ITEMS ARE T 10,000 REFERRED T D.	ING THE ITEM TO BE TREATE TO THE COUNT CEPTANCE BY	IS ARE PROPER D AS FOLLOWS Y BOARD. THE DEPARTMENT			D	EPT-HEAD

NOV 1 5 2011 DATE______CHAIR

Rock County - Pro	duction	11/09/11	COMMITTEE	APPROVAL REPOR	T			Page 9
Account Number	Name	Yearly F Appropriation S		YTD enditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818500000-67200	CAPITAL IMPROV P10	356.000.00 01743-PO# 11/07/11		-	329,410.00 AND O SHERIDAN	734.95 I INC	620.00	
				CLOSING BALANC	Έ	114.95		620.00
		JDC CAP.	IMPROV.	PROG-TOTAL-PO			620.00	
AND HAVE BEEN PREV A. BILLS AND ENG B. BILLS UNDER	APITAL IMPROVEMEN VIOUSLY FUNDED. CUMBRANCES OVER \$ \$10,000 TO BE PAI	T. CLAIMS COVERING THESE ITEMS ARE TO 10,000 REFERRED TO D.	THE ITEMS BE TREATED THE COUNT	ARE PROPER D AS FOLLOWS Y BOARD.				
C. ENCUMBRANCES GENERAL SERVICES	•	BE PAID UPON ACCE COMMITTEE APPROVES			HEAD.			_DEPT-HEAD
		į	NOV 1 5	2011 DATE_				_CHAIR

Page 10 11/09/11 COMMITTEE APPROVAL REPORT Rock County - Production

Account Number

Name

Yearly Prcnt

YTD Appropriation Spent Expenditure Encumb Amount Unencumb Balance Inv/Enc Amount

Total

1818510000-67200 CAPITAL IMPROV

30,840,000.00 60.9% 1,398,705.44 17,397,903.17 12.043,391.39

9.088.500.00

ENC

R1104004-PO# 11/03/11 -VN#051501 RICHARDS STREET SUPPLY LLC

CLOSING BALANCE

2,954,891.39

9.088.500.00

ROCK HAVEN PROJ

PROG-TOTAL-PO

9.088,500.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9,088,500.00 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

MOV 1 5 2011

DATE

CHAIR

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

COMMITTEE General Services Committee VENDOR NAME Sherman Sanitation Services LLC ACCOUNT NUMBER 18-1810-0000-62400 (Line Item #1) FUNDS DESCRIPTION AMOUNT OF INCREASE \$ 200.00 INCREASE FROM \$ 1740.00 TO \$ 1940.00 ACCOUNT BALANCE AVAILABLE \$ 10.00	
ACCOUNT NUMBER 18-1810-0000-62400 (Line Item #1) FUNDS DESCRIPTION AMOUNT OF INCREASE \$ 200.00 INCREASE FROM \$ 1740.00 TO \$ 1940.00 ACCOUNT BALANCE AVAILABLE \$ 10.785 10.35 10.	
FUNDS DESCRIPTION AMOUNT OF INCREASE \$ 200.00 INCREASE FROM \$ 1740.00 TO \$ 1940.00 ACCOUNT BALANCE AVAILABLE \$ /6, 785	
AMOUNT OF INCREASE \$ 200.00 INCREASE FROM \$ 1740.00 TO \$ 1940.00 ACCOUNT BALANCE AVAILABLE \$ /6, 785 1 785	
INCREASE FROM \$ 1740.00 TO \$ 1940.00 ACCOUNT BALANCE AVAILABLE \$ /6, 785	
ACCOUNT BALANCE AVAILABLE \$ /6, 785 11-3-11	
REASON FOR AMENDMENT Extra pick ups at the Courthouse	
APPROVALS	
GOVERNING COMMITTEE	
Chair	Date
FINANCE COMMITTEE (if over \$10,000) Chair	Date
COUNTY BOARD	n Date

Rock County, Wisconsin

51 South Main Street Janesville, WI 53545



General Services

- -FacilitiesManagement
- -Maintenance
- -Duplicating
- -Central Stores (608)757-5518

To: The General Services Committee

Fr: Rob Leu, GS Director Date: November 15,2011

Date. November 15,2011

Re: Skid Steer Attachments

Carl Varga contacted JCB of Milwaukee, who was the low bidder on the Skid Steer Accessories last January. As indicated on the attached correspondence, they will honor the pricing they bid in January.

If you approve the purchase, we can place the order and have the accessories here in a month.

Thank You

×

Yale Lift Trucks
Taylor-Dunn
GNB Batteries
Reliable Rentals
Service All Makes
Parts for All Makes
JCB Construction Equipment
Capacity Trailer Jockeys
WWW.YESLIFTS.COM

12011 W. Silver Spring Dr Milwaukee, WI 53225 Ph. 262-783-7510 Fax 262-783-7995

11/03/2011

To: Carl R. Varga @ ROCK COUNTY

From: Dave Krenzien

Re: Bid Pricing

Carl,

We are able to honor the pricing of your bid #2011-42 for Paladin Equipment Skid Steer Accessories.

As I mentioned the model numbers for these units have changed.

Listed below are the new model numbers and the confirming price.

The snow blower was#11005E. It is now an 11060C-0022.

Cost is \$4,687.50

3-4 WEEKS FOR DELIVERY

The Sweeper was#2107S24. It is now a 21072MM-0022.

Cost is \$4,587.50

2 works For DELIVERY

Total Equipment Cost is \$9,275.00

Please contact me @ 262 853 7819 with any questions or if any additional information is needed.

Sincerely,

Dave Krenzien JCB of Milwaukee