



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, March 13, 2013 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of February 27, 2013 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
6. Approval of Bills * – Mr. Zuehlke
7. Human Services Department 2012 Accomplishments and 2013 - 2014 Initiatives – Ms. Mooren, Ms. Haigh, Mr. Singer and Mr. Horozewski
8. Director's Report *
 - Governor's Budget
9. Committee Requests for Future Agenda Items
10. Next Meeting: Wednesday **March 27, 2013** at **4:30 p.m.** at the **Rock County Job Center, Room K**, in **Janesville, Wisconsin**.
11. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD_2013_0121

G:\BUSINESS\CONTRACT\2013 Contracts\ADM\NeedyMeds

New Contract: or, _____ or, _____
 (check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Patrick Singer x 5269
 Originating Department Contact Person Phone

Contract with: _____ **NeedyMeds, Inc.** _____
 (Name of entity)

Contract Period: Start Date: 3/1/2013 Expiration Date: 2/28/2014

Contract Amount: \$ Rate x Number of active clients * 3,600

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):

36-3690-0000-62119 Mental Health/AODA - Other Contracted Services

Executive Summary:

This contract is for software solutions to the patient assistance program utilized by the outpatient clinics.

Were Bids or Quotations Solicited? Yes No

Covered by State Contract? Yes No

State Contract #

Contract will be signed by: County Board Chair
 Other? Who? Human Services Board Chair

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, March 13, 2013**

HSD MANAGEMENT TEAM MEETING – February 26, 2013
Meeting Cancelled.

HSD MANAGEMENT TEAM MEETING – March 5, 2013
Meeting Cancelled.

INDEX OF ACCOUNTS
2012 Cost Centers and Programs

		Index #	Funding
Agency Management and Support			
3600	Agency Management and Support	1	Federal/State/County
3602	Overhead	2	Federal/State/County
3603	Special Human Services Department Account	3	County or Contributions
Economic Support			
3604	Economic Support	4	Federal/County
3605	IM Consortium	5	Federal/State
3607	FSET	6	Federal
3610	Child Care Administration	7	Federal
3614	Low Income Home Energy Assistance Program (LIHEAP)	8	Federal
3622	Temporary Aid to Needy Families (TANF) Related	9	Federal/State
3624	Interim Assistance	10	County
Child Protective Services			
3634	Child Protective Services	11	Basic County Allocation/Cty
3637	Home Visitation	12	Federal
3638	Child Protective Services Substitute Care	13	Fees/County
3639	In-Home Safety	14	Federal
3641	Brighter Futures	15	Federal/State
3645	Children and Family Incentive Funds	16	Federal/State/County
3655	Kinship Care	17	State
Juvenile Justice Services			
3646	Juvenile Justice Services	18	State/Fees/County
3636	Independent Living Program	19	Federal
3648	Community Youth Aids	20	Federal/County/State
3649	Juvenile Accountability Incentive Block Grant	21	Federal/County
3654	Youth Aids	22	Fees/County
3656	Community Intervention Program	23	State
3659	Disproportionate Minority Contact Grant	24	Federal/Other
3660	Mental Health Block Grant	25	Federal
3664	Youth Services Center	26	Federal/County/Fees
Long Term Support			
3666	Long Term Support	27	BCA/County
3667	Medical Assistance Pass Through (MAPT)	28	Federal/County
3668	Community Options Program (COP)	29	State
3671	Elder Abuse & Neglect	30	State
3674	Community Options Waiver Program (COP-Waiver)	31	Federal/State
3675	Community Relocation Initiative (CRI)	32	Federal/State
3678	Community Integration Program (CIP-II)	33	Federal/State
3681	Nursing Home Diversion	34	Federal/State
3682	Alzheimers Family Caregiver Support Program (AFCSP)	35	State
3683	Aging and Disability Resource Center (ADRC)	36	Federal/State
Mental Health & AODA Services			
3686	Detox Services	37	County/Fees

INDEX OF ACCOUNTS			
2012 Cost Centers and Programs			
3687	Non-Residents	38	State
3688	Criminal Justice Coordinating Councils Grant	39	Federal
3689	Crisis Intervention Services	40	Federal/County/Fees
3690	Outpatient Services	41	Federal/State/County
3658	Severely Emotionally Disturbed (SED) Grant	42	Federal/County
3691	Children's Long Term Support	43	Federal
3694	Alcohol and Other Drug Abuse (AODA) Inner City Grant	44	Federal
3696	Treatment Alternatives Program (TAP)	45	Federal
3700	AODA Block Grant	46	Federal
3703	IDP Enhancement Grant	47	Federal
3704	Intoxicated Driver Program	48	Fees/Surcharges
3713	PATH	49	Federal/State/County
Adult Community Services			
3706	Community Support Program	50	County/Fees/Federal
3714	CSP Waiting List	51	State
Wisconsin Works			
3720	Wisconsin Works - Admin/Services	52	Federal
3721	Wisconsin Works - Benefits	53	Federal
3726	Child Care Eligibility	54	Federal
Job Center			
3730	Job Center	55	Partners/State/County

0GR30301

Account Number	Name	Yearly Prct Appropriation	Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
10								
3636240000-64604	PROGRAM EXPENSE	35,000.00	4.8%	-1,685.8	0.00	36,685.84		
3636243604		03/06/13	-VN#012582	FAMILY SERVICE ASSOCIATION OF			20.00	
3636243604		03/06/13	-VN#052396	PULLIAM, MARY			150.00	
3636243604		03/06/13	-VN#013780	KMART CORP #4255			49.45	
3636243604		03/06/13	-VN#052396	PULLIAM, MARY			150.00	
3636243604		03/06/13	-VN#052396	PULLIAM, MARY			150.00	
3636243604		03/06/13	-VN#013780	KMART CORP #4255			49.85	
3636243604		03/06/13	-VN#013780	KMART CORP #4255			48.44	
3636243604		03/06/13	-VN#013780	KMART CORP #4255			49.22	
3636243604		03/06/13	-VN#013780	KMART CORP #4255			49.61	
3636243604		03/06/13	-VN#013780	KMART CORP #4255			49.27	
3636243604		03/06/13	-VN#051302	SCHUH, JAMES A			200.00	
3636243604		03/06/13	-VN#034101	ZECHLIN, ROBERT			200.00	
3636243604		03/06/13	-VN#050564	W AND H PROPERTIES LLC			200.00	
3636243604		03/06/13	-VN#GR051088	[REDACTED]			20.00	
3636243604		03/06/13	-VN#048174	SRB ON MILWAUKEE LLC			150.00	
3636243604		03/06/13	-VN#048174	SRB ON MILWAUKEE LLC			150.00	1,685.84
				CLOSING BALANCE		35,000.00		
				INTERIM ASSIST				1,685.84
				PROG-TOTAL-PO				

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,685.84 INCURRED BY INTERIM ASSISTANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Unknown COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

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OAD30201

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3637000000-62119	OTHER SERVICES	276,494.00	2.3%	-6,373.7	0.00	282,867.75	
3637001326		03/06/13	-VN#045616	ALCOCARE INC		650.00	
3637001326		03/06/13	-VN#045616	ALCOCARE INC		1,950.00	
3637001326		03/06/13	-VN#045616	ALCOCARE INC		780.00	
3637001326		03/06/13	-VN#045616	ALCOCARE INC		1,040.00	
3637001326		03/06/13	-VN#045616	ALCOCARE INC		650.00	
3637001326		03/06/13	-VN#045616	ALCOCARE INC		910.00	
3637001331		03/06/13	-VN#045616	ALCOCARE INC		280.00	
3637001331		03/06/13	-VN#027256	BELOIT MEMORIAL HOSPITAL		113.75	6,373.75
CLOSING BALANCE					276,494.00		
AODA BLOCK GRANT					PROG-TOTAL-PO	6,373.75	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$6,373.75 INCURRED BY AODA BLOCK GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____
DATE _____ CHAIR _____

0SS30305

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
42 3636580000-64604 3636580000	PROGRAM EXPENSE	1,000.00 03/05/13	6.7% -VN#015485	-67.0 ROCK COUNTY HUMAN	0.00 SERVICES DEP	1,067.00 67.00	67.00
				CLOSING BALANCE	1,000.00		
26 3636640000-63400 3636640000	OPERATING SUPPLI	37,024.00 03/05/13	7.3% -VN#015485	-39.3 ROCK COUNTY HUMAN	-2,663.75 SERVICES DEP	39,727.05 39.30	39.30
				CLOSING BALANCE	39,687.75		
40 3636890000-64604 3636891206	PROGRAM EXPENSE	210,000.00 03/05/13	80.2% -VN#015485	-1,140.0 ROCK COUNTY HUMAN	169,638.02 SERVICES DEP	41,501.98 1,140.00	1,140.00
				CLOSING BALANCE	40,361.98		
50 3637060000-64604 3637061206	PROGRAM EXPENSE	300,000.00 03/05/13	0.0% -VN#015485	-230.0 ROCK COUNTY HUMAN	0.01 SERVICES DEP	300,229.99 230.00	230.00
				CLOSING BALANCE	299,999.99		
55 3637300000-62400 3637300000	R & M SERV	71,297.00 03/05/13	44.7% -VN#015485	-37.3 ROCK COUNTY HUMAN	31,937.02 SERVICES DEP	39,397.37 37.39	37.39
				CLOSING BALANCE	39,359.98		
	JOB CENTER			PROG-TOTAL-PO		1,513.69	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,513.69 INCURRED BY JOB CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2							
3636020000-63100	OFC SUPP & EXP	85,282.00	5.9%	-4,959.9	-131.78	90,373.70	
3636020000	P1301168-PO# 03/04/13 -VN#010799			ALCOPRO		56.00	
3636020000	P1301149-PO# 03/04/13 -VN#033353			CDW GOVERNMENT INC		69.01	
3636020000	P1300596-PO# 03/04/13 -VN#048467			STAPLES ADVANTAGE		972.56	
3636020000	P1300596-PO# 03/04/13 -VN#048467			STAPLES ADVANTAGE		49.32	
3636020000	P1300596-PO# 03/04/13 -VN#048467			STAPLES ADVANTAGE		20.31	
3636020000	P1300596-PO# 03/04/13 -VN#048467			STAPLES ADVANTAGE		67.87	
3636020000	P1300596-PO# 03/04/13 -VN#048467			STAPLES ADVANTAGE		5.61	
3636020000	P1300596-PO# 03/04/13 -VN#048467			STAPLES ADVANTAGE		46.91	
3636020000	P1300596-PO# 03/04/13 -VN#048467			STAPLES ADVANTAGE		624.11	
3636020000	P1301036-PO# 03/04/13 -VN#016466			STORAGE SYSTEMS MIDWEST INC		3,048.22	4,959.92
				CLOSING BALANCE		85,413.78	
3							
3636030000-64605	NON-REIMB EXP	1,000.00	5.6%	-56.1	0.00	1,056.19	
3636030000	P1300595-PO# 03/04/13 -VN#041569			SENTRY FOOD STORE		56.19	56.19
				CLOSING BALANCE		1,000.00	
11							
3636340000-62176	LABORATORY	4,000.00	7.3%	-292.7	0.01	4,292.70	
3636340000	P1300593-PO# 03/04/13 -VN#035939			REDWOOD TOXICOLOGY LABORATORY		292.71	292.71
				CLOSING BALANCE		3,999.99	
11							
3636340000-64200	TRAINING EXP	18,096.00	0.4%	-120.0	40.00	18,176.00	
3636340000	P1300974-PO# 03/04/13 -VN#032461			UNIVERSITY OF WISCONSIN MADISO		120.00	120.00
				CLOSING BALANCE		18,056.00	
11							
3636340000-64604	PROGRAM EXPENSE	95,922.00	1.4%	-1,361.9	0.01	97,283.95	
3636341395	P1301297-PO# 03/04/13 -VN#035603			HOARD, LISA		160.00	
3636341731	03/04/13 -VN#044394			HOGAN WILSON, DORIS		24.56	
3636345020	P1301039-PO# 03/04/13 -VN#030188			BEST EVENTS		318.40	
3636345020	P1301039-PO# 03/04/13 -VN#030188			BEST EVENTS		292.40	
3636345020	P1301039-PO# 03/04/13 -VN#030188			BEST EVENTS		318.40	
3636345020	P1301039-PO# 03/04/13 -VN#030188			BEST EVENTS		248.20	1,361.96
				CLOSING BALANCE		95,921.99	
19							
3636360000-64604	PROGRAM EXPENSE	7,804.00	1.8%	-146.0	0.01	7,949.99	
3636360000	P1301289-PO# 03/04/13 -VN#0000025			REGISTER OF DEEDS		46.00	
3636360000	P1301277-PO# 03/04/13 -VN#016117			SHOPKO INC #130		100.00	146.00
				CLOSING BALANCE		7,803.99	
18							
3636460000-62119	OTHER SERVICES	225,222.00	13.9%	-7,790.0	39,269.30	193,742.70	
3636460000	P1301234-PO# 03/04/13 -VN#047914			ROSECRANCE		7,790.00	7,790.00
				CLOSING BALANCE		185,952.70	
18							
3636460000-62176	LABORATORY	3,600.00	3.2%	-117.3	0.01	3,717.38	

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3636460000	P1300593-PO# 03/04/13 -VN#035939		REDWOOD TOXICOLOGY LABORATORY			117.39	117.39
			CLOSING BALANCE		3,599.99		
18 3636460000-63300	TRAVEL	91,500.00 0.0%	-85.0	0.00	91,585.03		
3636460000	03/04/13 -VN#T36298		JOHNSON, MICHELLE			54.24	
3636460000	03/04/13 -VN#T36297		KNIGHT, SUZANNE			30.79	85.03
			CLOSING BALANCE		91,500.00		
18 3636460000-62119	OTHER SERVICES	225,222.00 17.2%	-420.0	39,269.30	186,372.70		
3636465015	P1301290-PO# 03/04/13 -VN#052449		HEALING HEARTS FAMILY COUNSELI			420.00	420.00
			CLOSING BALANCE		185,952.70		
18 3636460000-64604	PROGRAM EXPENSE	15,950.00 8.4%	-214.0	-1,133.64	17,297.64		
3636465016	P1301278-PO# 03/04/13 -VN#052491		ONE CIRCLE FOUNDATION			146.55	
3636465016	P1301310-PO# 03/04/13 -VN#025704		PIZZA HUT OF SOUTHERN WISCONSI			67.45	214.00
			CLOSING BALANCE		17,083.64		
42 3636580000-64604	PROGRAM EXPENSE	1,000.00 1.1%	-11.5	0.00	1,011.52		
3636580000	P1300595-PO# 03/04/13 -VN#041569		SENTRY FOOD STORE			11.52	11.52
			CLOSING BALANCE		1,000.00		
26 3636640000-61915	CERT/LIC/OTHER	1,870.00 5.3%	-100.0	0.00	1,970.00		
3636640000	P1301187-PO# 03/04/13 -VN#030413		OCCUPATIONAL HEALTH CENTER			100.00	100.00
			CLOSING BALANCE		1,870.00		
26 3636640000-62119	OTHER SERVICES	10,000.00 10.6%	-318.0	-747.99	11,065.99		
3636640000	P1300576-PO# 03/04/13 -VN#032251		COUNTRY NURSES			159.00	
3636640000	P1300576-PO# 03/04/13 -VN#032251		COUNTRY NURSES			159.00	318.00
			CLOSING BALANCE		10,747.99		
26 3636640000-62400	R & M SERV	2,100.00 78.6%	-1,652.5	0.00	3,752.54		
3636640000	P1300570-PO# 03/04/13 -VN#018588		BANDT COMMUNICATIONS INC			1,652.54	1,652.54
			CLOSING BALANCE		2,100.00		
26 3636640000-63400	OPERATING SUPPLI	37,024.00 11.3%	-1,547.3	-2,663.75	41,235.12		
3636640000	P1300596-PO# 03/04/13 -VN#048467		STAPLES ADVANTAGE			86.56	
3636640000	P1300596-PO# 03/04/13 -VN#048467		STAPLES ADVANTAGE			21.16	
3636640000	P1300596-PO# 03/04/13 -VN#048467		STAPLES ADVANTAGE			4.53	
3636640000	P1300596-PO# 03/04/13 -VN#048467		STAPLES ADVANTAGE			49.12	
3636640000	P1301188-PO# 03/04/13 -VN#025844		WISCONSIN DEPARTMENT OF JUSTIC			1,386.00	1,547.37
			CLOSING BALANCE		39,687.75		

05530307

Rock County - Production

03/06/13

COMMITTEE APPROVAL REPORT

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
000000000-25233	HUM SER SUB CARE	0.00 100.0%	-889.7	0.00	889.77		
0000000010		03/06/13 -VN#016260	SOCIAL SECURITY ADMINISTRATION			710.00	
0000000010		03/06/13 -VN#039079	SOCIAL SECURITY ADMINISTRATION			179.77	889.77
			CLOSING BALANCE		0.00		
	BAL.SHEET A/C		PROG-TOTAL-PO			889.77	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$889.77

INCURRED BY BALANCE SHEET ACCOUNT, CLAIMS COVERING THE ITEMS ARE PROPER

AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

SS-BAL.SHEET A/C

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Rock County - Production

03/06/13

COMMITTEE APPROVAL REPORT

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
11 3636340000-64604 3636341724	PROGRAM EXPENSE	95,922.00	0.2% -250.0	0.01	96,171.99	250.00	250.00
		03/06/13	-VN#046652	VAN WYHE, KAREN			
					CLOSING BALANCE	95,921.99	
18 3636460000-64604 3636460000 3636463041 3636463041	PROGRAM EXPENSE	15,950.00	14.0% -1,100.0	-1,133.64	18,183.64		
		03/06/13	-VN#025421	JANESVILLE TRANSIT SYSTEM		45.00	
		03/06/13	-VN#019550	COMMUNITY CARE PROGRAMS INC		575.00	
		03/06/13	-VN#019550	COMMUNITY CARE PROGRAMS INC		480.00	1,100.00
					CLOSING BALANCE	17,083.64	
	JUVENILE JUSTICE		PROG-TOTAL-PO			1,350.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,350.00 INCURRED BY JUVENILE JUSTICE SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HUMAN SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR