

**County of Rock**  
**Public Works Department**

Highways  
Parks  
Airport



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**- A G E N D A -**

Public Works Committee Meeting  
Tuesday, February 14, 2012 – 8:30 a.m.  
Public Works Department Committee Room

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of January 10, 2012
4. Citizen Participation, Communications, and Announcements
5. Vouchers/Bills/Encumbrances/Pre-Approved Encumbrance Amendments & Transfers

**PARKS BUSINESS**

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6. ACTION ITEMS

- a. Approve Resolution Endorsing the Rock County, Beloit-Janesville Bicycle Route Corridor Master Plan and Feasibility Study
- b. Approve Contracts #1 and #2 with MSA to Prepare Bidding Documents for Turtle Creek Parkway Building Improvements

7. INFORMATION ITEMS

- a. Project Report
- b. Discuss Gibbs Lake House
- c. Discuss Possible Trapping Ordinance Change to Meet Stewardship Grant Requirements

8. Parks Advisory Committee Remarks
9. Next Meeting Date
10. Adjournment

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Lori Williams  
INITIATED BY \_\_\_\_\_

Public Works & Parks  
Advisory Committee  
SUBMITTED BY \_\_\_\_\_



Lori Williams, Parks Director  
DRAFTED BY \_\_\_\_\_

January 26, 2012  
DATE DRAFTED \_\_\_\_\_

### ENDORISING THE ROCK COUNTY, BELOIT-JANESVILLE BICYCLE ROUTE CORRIDOR MASTER PLAN AND FEASIBILITY STUDY

- 1 **WHEREAS**, a sound and functional bicycle and pedestrian network provides citizens of Rock County with  
2 a safe and energy-efficient alternative to our current transportation infrastructure by decreasing motor  
3 vehicle traffic, air pollution, reducing wear and damage to our roads and providing transportation  
4 alternatives to cars and trucks; and,  
5  
6 **WHEREAS**, The Rock County Parks Outdoor Recreation and Open Space Plan encourages the  
7 establishment of on-road routes and off-road trail connections within the county that improve regional  
8 transportation options for bicycles and pedestrians and at the same time enhance the value of existing and  
9 planned residential, recreational, and economic development areas in the county; and,  
10  
11 **WHEREAS**, The Rock County Public Works Committee and Parks Division have expressed, through policy  
12 and action, support for transportation improvements that improve walking and biking options within the  
13 county and promote a healthier lifestyle and enhanced quality of life for its citizens and visitors; and,  
14  
15 **WHEREAS**, Rock County Parks has been engaged in the Beloit-Janesville Bicycle Route Corridor Master  
16 Plan and Feasibility Study, and has contributed towards the selection of preferred routes from the City of  
17 Janesville to the City of Beloit, including routes which pass through Rock County and Town of Beloit-  
18 owned lands and rights-of-way; and,  
19  
20 **WHEREAS**, volunteer groups are pledging partnerships and funding to help make this trail a reality  
21 working with Rock County to obtain possible easements and state and federal grants for funding.  
22  
23 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors on this \_\_\_\_\_ day  
24 of \_\_\_\_\_, 2012, endorses the Beloit-Janesville Bicycle Route Corridor Master Planning and Feasibility  
25 Study process; and,  
26  
27 **BE IT FURTHER RESOLVED**, that the Rock County Parks Director be named the Trail Coordinator and act  
28 as authorized official to file all necessary documents for grant applications and administration of this program.

Respectfully submitted,

Public Works Committee

Parks Advisory Committee

\_\_\_\_\_  
Kurtis Yankee, Chair

\_\_\_\_\_  
Thomas Presny

\_\_\_\_\_  
Betty Jo Bussie, Vice-Chair

\_\_\_\_\_  
Floyd Finney

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Mike Guiselman

\_\_\_\_\_  
David Diestler

\_\_\_\_\_  
Brent Fox

**ENDORISING THE ROCK COUNTY, BELOIT-JANESVILLE BICYCLE ROUTE CORRIDOR  
MASTER PLAN AND FEASIBILITY STUDY**

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**FISCAL NOTE:**

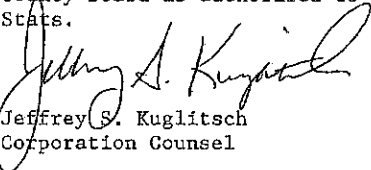
This resolution has no fiscal impact at this time. If grant funding is received, a subsequent resolution would be required to accept the funds and amend the budget.



Sherry Oja  
Finance Director

**LEGAL NOTE:**

County Board is authorized to take this action pursuant to § 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.



Craig Knutson  
County Administrator

**- EXECUTIVE SUMMARY -**  
**ENDORISING THE ROCK COUNTY, BELOIT-JANESVILLE BICYCLE ROUTE CORRIDOR**  
**MASTER PLAN AND FEASIBILITY STUDY**

The Rock County Parks Outdoor Recreation and Open Space Plan encourages the establishment of on-road routes and off-road trail connections within the county that improve regional transportation options for bicycles and pedestrians and at the same time enhance the value of existing and planned residential, recreational, and economic development areas in the county.

The Rock Trail Coalition, Inc., a 501(c)3 non-profit organization, is coordinating a project to connect the cities of Beloit and Janesville with an off-road transportation corridor for bicycling and pedestrian uses.

The City of Janesville has an extensive bike trail system with over 20 miles of paved trail. Janesville is linked to Milton via Rock County's Ice Age Trail connector; following the abandoned Chicago Northwestern rail corridor.

The City of Beloit is continuing to develop its trail system with several miles of existing trail and more in the planning stage. Beloit is linking to the Hononegah Trail System in northern Illinois.

The Beloit to Janesville connection will provide a valuable link between the two trail systems to the north and the south.

**Rock County Department of Public Works  
Division of Parks – Issue Paper**

**ISSUE:** Select and hire MSA to prepare bidding documents for Turtle Creek Parkway building improvements.

**DISCUSSION:** MSA Professional Services, Inc. (MSA) was contracted to write a park improvement plan report on the Turtle Creek Parkway and building. During that process MSA looked at the site, existing building and project options. After completion of the report and the 2012 budget process, staff looked at the items necessary to make the site and building functional and accessible.

In preparation for the bidding process, this proposed contract #1 authorizes MSA to conduct an inspection for asbestos containing materials (ACM) for the Turtle Creek Parkway property. The ACM inspection and report at a cost of \$1,200 must be conducted prior to any building renovations.

Proposed contract #2 provides for engineering services for the detailed design of building renovations on Turtle Creek Parkway, Town of Turtle, Rock County. Proposed renovations include window replacement, fireplace repairs, exterior facade work, door replacement, entry and exit area door upgrades, unisex accessible toilet, heating and cooling maintenance and new flooring. The proposed contract includes preparation of bid documents, at a lump sum cost of \$7,800.

Award of bids will be a separate action of the Public Works Committee and Rock County Board of Supervisors.

Funding for the budgeted expense would be taken from Parks Capital Improvement Account.

**RECOMMENDATION:** Approval to proceed with Contracts #1 and #2, for a total cost of \$9,000 as proposed by MSA.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "Lori Williams", is written over a light gray circular stamp.

Lori Williams  
Parks Director

**Current Rock County Park Projects  
January 7, 2011 – February 7, 2012**

- **Beloit-Janesville Trail**-----
  - 1) Attended progress meeting in the feasibility study and planning of this trail corridor.
  - 2) Wrote resolution of support for trail plan.
  - 3) Railroad crossing to be installed soon.
  
- **Beckman Mill** -----
  - 1) Selected vendor for Northwoods trail improvements.
  - 2) Attended finance meeting for purchasing procedural endorsement for Northwoods contract.
  
- **Carver- Roehl**-----
  - 1) MSA to give Park plan draft at March meeting.
  
- **Community Coordinator**-----
  - 1) Led Nature Rocks family snowshoe program at Gibbs Lake January 14<sup>th</sup>.
  - 2) Joined the Town and Country RC&D's Invasive Species Issues Team, met with the team's coordinator to begin planning an invasive species educational bike ride in Rock County, visiting several of our parks.
  - 3) Met with DNR's Accessibility Coordinator for assessment site-visits on January 25<sup>th</sup>. Continue working on improvement plan.
  - 4) Met with the Master Gardener Coordinator on January 26<sup>th</sup> to discuss ways to offer park volunteer opportunities to Master Gardeners.
  - 5) Attended Ice Age Trail PIM January 31<sup>st</sup>.
  - 6) Attended Rock River Trail committee meeting February 3<sup>rd</sup>.
  - 7) Met with Janesville Leisure Services February 6<sup>th</sup> to plan joint programs.
  
- **Delong**-----
  - 1) No update at this time.

- **Gibbs Lake** ----- 1) Green Fund Candlelight hike scheduled for February 17, 2012.
- **GIS**----- 1) Attending Land Records meetings as scheduled.  
2) Assisting Highway with map projects as needed.
- **Green Fund**----- 1) Candlelight hike canceled January 13<sup>th</sup> due to predicted high winds.  
2) Candlelight hike planned February 17<sup>th</sup> at Gibbs Lake.
- **Ice Age Trail**----- 1) Three public information meetings were held:  
Saturday January 28 in Janesville at Rotary Gardens from 10am-2pm,  
Tuesday, January 31 in Whitewater 4-8pm, and  
Thursday February 2 in Evansville 4-8pm.
- **Magnolia Bluff** ----- 1) Rock County Conservationists workday held on January 28<sup>th</sup>.  
2) MSA to give Park plan draft at March meeting.
- **Other Information**----- 1) Attended meeting about budget repair bill and its implications for DPW.  
2) Staff attended diggers hotline training.  
3) Attended NRPA webinar about ADA rules and assessment.  
4) Ordered chemicals for summer operations.  
5) Put in request for summer seasonal position.  
6) Met with Lynn Diebel from Friends of Badfish Creek Watershed about possible partnerships.  
7) Lori on vacation February 3-13, 2012.

**Local Municipalities Hunting and Trapping**  
**2/3/2012**

Municipality	Hunting	Trapping	Approval Needed (Trapping)	Cost of Permit (Trapping)	Open Season (Trapping)	Types of Traps	Additional Special Conditions (Trapping)
Dane County	In 1984, the County Board amended the ordinance allowing for permitted hunting within select County Parks and wildlife areas	Currently amending ordinance to allow in wildlife areas	By permit, still in draft form	TBD	first Monday in November to February 15	Land: enclosed trigger traps, cage traps, and the Wisconsin cable restraint Water: body grip traps of specific sizes or foot hold traps of specific sizes, if using specific sizes of body grip traps, must be set with other avoidance techniques	1.) traps must be setback min of 30 yards from any maintained service area or mowed access area and cannot be visible from these areas 2.) All state trapping regulations are required unless listed on permit (which are more restrictive)
Waukesha County	Changed ordinance in 2011 to allow hunting on undeveloped land	Allowed anywhere hunting is allowed	None	N/A	As applies to state trapping regulations	As applies to state trapping regulations	
Brown County	Deer and waterfowl, only on pre-approved undeveloped land	Not allowed	N/A	N/A	N/A	Not allowed	Hunting by permit, limited number available.
Village of McFarland	Not allowed	Allowed for nuisance animals only, on private land	None	N/A	N/A	Live box-type traps only	
City of Portage	Allow DNR sharpshooters to thin out deer herd	Not allowed	N/A	N/A	N/A	Not allowed	
City of Janesville	Not allowed	Allowed with specific conditions	By permit	\$2.00	months of November and December	Conibear traps of a size for muskrats only	1.) must be in minimum of 3 inches of water 2.) max of 25 traps per trapper 3.) only in pre-approved sites along the Rock River and its tributaries