



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Airport - Highways - Parks

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Public Works Committee – Airport Minutes

Tuesday, March 27, 2018 – 8:00 a.m.

Southern Wisconsin Regional Airport – Voyager Room

1716 W. Airport Road

Janesville, WI 53546

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Driscoll and Fox.

Committee Members Absent. Supervisors Arnold and Richard.

Staff Members:

Greg Cullen

Interim Airport Manager

Amy Friend

Secretary II

Duane Jorgenson

Director of Public Works

Randy Terronez

Assistant to the County Administrator

Others Present:

James Dillavou

SC Aviation, Inc.

Rick Leyes

Airport Tenant T-hangar 29

Approval of Agenda. Supervisors Fox and Driscoll moved approval of today's agenda. MOTION CARRIED.

Approval of Minutes of January 23, 2018 and February 22, 2018. Supervisors Driscoll and Fox moved approval of the minutes. MOTION CARRIED.

Citizen Participation, Communications, and Announcements. Mr. Dillavou informed the Committee that he is retiring one of his aircraft from the 1990's and it will be used as a monument in front of his hangar. Mr. Cullen stated he didn't see any issues from his angle.

Mr. Dillavou informed the Committee that SC Aviation is interested in sponsoring a Run for the Runway event to benefit charity. They are also interested in sponsoring the 4th of July fireworks at the Airport. He felt this would be a great way to get the community involved. Mr. Dillavou stated the Airport has plenty of parking, easy access and accessible to more people. Chair Bussie requested that Mr. Dillavou check to make sure everything is acceptable and do his homework. Mr. Dillavou stated he has just started in the process.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

AIRPORT BUSINESS

Consider/Approve Third Addendum to Agricultural Lease Between Rock County and Whilden R. Hughes. Mr. Cullen stated he was approached by Mr. Hughes to ask if a wider gate could be installed at entrance #40 on W. Happy Hollow Road at his expense. The bid specifications all meet code. Once the gate is installed the Airport will assume ownership. Supervisor Fox asked if this is the only item in the addendum. Mr. Cullen answered yes. Supervisors Fox and Driscoll moved to approve the third addendum to agricultural lease between Rock County and Whilden R. Hughes. MOTION CARRIED.

Consider/Approve Agreement Between the Minnesota Commemorative Air Force Wing (MCAFW), the Texas Commemorative Air Force B29 Squadron (TX CAF), The American Flight Museum, Traderair, and the Southern Wisconsin Regional Airport (SWRA). Mr. Cullen stated this agreement is for Janesville Warbird Weekend 2018. It is scheduled for Saturday, July 21 and Sunday, July 22, 2018 from 8:00 a.m. to 6:00 p.m. each day. The Commemorative Air Force operate the planes but they do not own the planes. A media day is planned for Friday, July 20, 2018. He is seeking approval for the event and the Commemorative Air Force will be the sponsor of the event. Chair Bussie requested Mr. Cullen attend a County Board meeting before the event and present the information to them. Mr. Cullen stated he would be happy to. Mr. Dillavou asked if volunteers were needed. Mr. Cullen stated yes. He stated the more volunteers they had, the shorter the shifts would be. Supervisors Bussie and Fox moved to approve the agreement between the Minnesota Commemorative Air Force Wing (MCAFW), the Texas Commemorative Air Force B29 Squadron (TX CAF), The American Flight Museum, Traderair, and the Southern Wisconsin. MOTION CARRIED.

Consider/Approve Sub-lease Between Jetson Aviation and Elevation Air. Mr. Cullen stated Elevation Air is a new startup company that will be offering flight instruction and plane rental at the Airport. They will be starting out with one plane to rent and will be building up to two. Mr. Cullen stated this is an exciting opportunity for the Airport. Supervisors Fox and Driscoll moved to approve the Sub-lease between Jetson Aviation and Elevation Air. MOTION CARRIED.

Establish Time for Airport/Facilities Tour in April. Mr. Cullen stated the Committee has requested an Airport/Facility tour. He stated he expected the tour to last an hour. After much discussion, it was the consensus of the Committee to move the May Airport Committee meeting to May 15, 2018 and have the Airport/Facilities tour after the meeting.

Interim Airport Manager's Updates. Mr. Cullen stated he had provided a synopsis in the packet for the Committee and asked if they had any questions. Supervisor Fox asked about the status on the paving repair on the South ramp. Mr. Cullen replied the work will consist of milling out 4 to 6 inches and putting down new asphalt. The work

might be done in two phases due to funding. Design should occur this year and phase one should be done in the spring of next year.

Mr. Cullen stated the new Aircraft Rescue Fire Fighting truck arrived last week. The maintenance crew is receiving training this week. Discussion took place on the options available to the Airport for selling the old truck.

Mr. Cullen stated at the last Airport Ad Hoc meeting he was assigned a task to start an airport economic impact study. The Bureau of Aeronautics were contacted and surveys were issued to local businesses. The Bureau of Aeronautics will gather the data and provide a report. The report will be provided to this Committee and the Airport Ad Hoc Committee.

Next Meeting Date. The next Airport meeting will be Tuesday, April 24, 2018 at 8:00 a.m. at the Southern Wisconsin Regional Airport.

Adjournment. Supervisor Fox and Driscoll moved to adjourn at 8:25 a.m. MOTION CARRIED.

Respectfully Submitted,

Amy J. Friend
Secretary II