

County of Rock  
Public Works Department  
Highways  
Parks  
Airport



3715 Newville Road  
Janesville, WI 53545  
Telephone: 608-757-5450  
Fax: 608-757-5470  
www.co.rock.wi.us

Public Works Committee Minutes  
Thursday, July 14, 2016 – 8:00 a.m.  
Public Works Department Committee Room

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Arnold, Bussie, Driscoll, Fox and Richard

Committee Members Absent. None

<u>Staff Members:</u>	Ben Coopman	Director of Public Works
	Amy Friend	Secretary II
	Duane Jorgenson	Assistant to the Director of Public Works
	Nicholas Osborne	Assistant to the County Administrator
	Joshua Smith	County Administrator
	John Traynor	Public Works Superintendent

<u>Others Present:</u>	Allan Arndt	Town of LaPrairie, Chair
	Michael Moore	Town of Avon, Chair

Approval of Agenda. Supervisors Arnold and Fox moved today's agenda. MOTION CARRIED.

Approval of Minutes of June 9, 2016. Supervisors Driscoll and Arnold moved the minutes. MOTION CARRIED.

Citizen Participation, Communications and Announcements. None.

## HIGHWAY BUSINESS

Follow-up Discussion and Possible Action on Recommendations of Matrix Consulting Group- Public Works, Highway Division Study- Technology & Administrative Section.

Ben reported the vacant Cost Allocation Specialist position has been posted. April billing is done. Staff is researching the cost, security, and maintenance of a timekeeping system with RT Vision and Rock County IT department. There is nothing to act on at this time.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Follow-up Discussion and Possible Action on Recommendations of Matrix Consulting Group- Public Works, Highway Division Study- Fleet & Inventory Evaluation Section. No discussion.

Discussion and Possible Action on Recommendations of Matrix Consulting Group-Public Works, Highway Division Study- Operations and Service Provision Section. Discussion on discontinuing the provision of paving services to the towns. The cost of black top has increased and there is limited competition in the area. Risks were discussed with only a one contractor option. Michael Moore stated he is very happy with the County. Discussion on the graph showing the use of asphalt paving by towns decreasing. The towns have shifted to using seal coating instead of paving. This explains the substantial drop in asphalt use by towns in recent years. DPW will be paving 7 to 8 miles for the towns this year. Discussion on buying a new paver or rebuilding the old one. The County mostly uses the paver for its own work. Discussion on making a policy decision later when the paver goes down to decide to fix it or get out of paving business. Towns have left the County and we still do paving work for them. Ben stated the County switched many years ago to a cost pool for paving because that is what the towns wanted. Discussion on how the Committee doesn't have to agree with all recommendations from the study. Ben stated discontinuing the paving service would be a huge disservice to the towns that have stayed with us. This is a large issue and the committee decided to continue discussion at a future meeting and not have a vote today.

Discussion on restructuring Town Contracts. Ben provided a handout with a summary of operations for Town Winter Maintenance. The County has run deficits in nine of the past eleven years. The County receives reimbursement per mile plowed. A more rural town requires a single worker, while a more urban town may require 1-1/2 to two workers during winter maintenance operations. Discussion on the County requiring a supplemental payment from the more urban towns that require greater efforts during snow and ice events. Discussion on charging different rates for subdivision miles and rural miles. No change at this time.

Discussion on developing four or five maintenance and construction options from which towns may choose services. The options would offer varying service levels for paving, sealcoating, mowing frequency, and others. At the current time, the only fixed service rate is for winter maintenance. All other services are billed for time, equipment, and materials. John suggested having a meeting with the towns and see if they are interested in a fixed rate for services. No change at this time.

Discussion on other County departments being required to submit their individual projects for consideration by the Public Works Department prior to issuing bid documents to private contractors. Supervisors Richard and Arnold moved other County departments being required to submit projects for consideration by the Public Works Department. MOTION CARRIED.

Discussion and Possible Action on Recommendations of Matrix Consulting Group-Public Works, Highway Division Study- Staffing and Facilities. Discussion will take place at a future meeting.

Set Next Meeting Date. The next Highway/Parks meeting will be Thursday, August 11, 2016 at 8:00 a.m. at the Department of Public Works.

Adjournment. Supervisors Fox and Richard moved to adjourn at 9:59 a.m. MOTION CARRIED

Minutes of the Rock County Public Works Committee  
July 14, 2016

Respectfully Submitted,

Amy J. Friend  
Secretary II