



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – OCTOBER 6, 2014 - 4:00 P.M.
ROCK VALLEY COMMUNITY PROGRAMS
203 W. SUNNY LANE, JANESVILLE, WI**

Agenda

**Amended
10/3/2014**

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – September 22, 2014
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
 - A. Transfers and Appropriations
 - 1) 911 Communications Center
 - 2) Coroner's Office
 - 3) Sheriff's Office
 - B. Bills
 - C. Encumbrances
 - D. Pre-Approved Encumbrance Amendment
6. Interagency Agreement between the Sheriff's Office and Human Services Department for Case Management and Treatment Service for Rock County Drug Court Program
7. Resolution
 - A. Awarding Bid: UPS Batteries for Communications Center
8. Committee Requests and Motions
9. **Tour of Rock Valley Community Programs Facility**
10. Adjournment

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date September 24, 2014

Transfer No. 14-76

Requested By Communications Center
Department

Kathy Sukus
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 23-2400-0000-62210 Description: Telephones Current Balance: \$46,982	\$14,820.00	Account #: 23-2400-0000-62420 Description: Machinery & Equipment R&M	\$14,820.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

SONET Ring was removed mid-year and replaced by new ASE Ethernet system, which costs substantially less, therefore there are extra funds in the TELEPHONE account for 2014.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Communications Center UPS replacement batteries are being purchased with 2014 available funds instead of requesting in the 2015 budget.

FISCAL NOTE:

Sufficient funds are available for transfer. *SS 9/24/14*

ADMINISTRATIVE NOTE:

Recommended. *Jim 9.24.14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

☒ Governing Committee

☒ Finance Committee

10-2-14

Sherry Oja

Distribution: **EMAIL** Sherry Oja and Susan Balog

Revised: 04/17/14

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 9/23/14 Transfer No. 14-70
 Requested By Coroner's Office Lou Smit
 Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 28-2600-0000-61610 Description: Health Insurance Current Balance: \$29,557	\$19,965	Account #: 28-2600-0000-63100 Description: Office Supplies	\$1,865
Account #: Description: Current Balance:		Account #: 28-2600-0000-67130 Description: Terminals & PCs	\$3,237
Account #: Description: Current Balance:		Account #: 28-2600-0000-67160 Description: Capital Assets	\$14,863
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Available Health Insurance funds available due to the Coroner's position being vacant.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Office Supplies - Costs higher than expected.
 Terminals & PCs - Costs for replacement equipment for 2015. Will use 2014 savings to purchase.
 Capital Assets - Purchase of body carts and trays.

FISCAL NOTE:

Sufficient funds are available for transfer. *9/23/14*

ADMINISTRATIVE NOTE:

Recommended *[Signature]* *9-24-14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

☒ Governing Committee _____

☒ Finance Committee _____

Distribution: **EMAIL** Sherry Oja and Susan Balog

Revised: 04/17/14

Rock County
Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date October 2, 2014 Transfer No. 14-79
Requested By Sheriff's Office Sheriff Spoden
Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2560-2014-63100 Description: Office Supplies - LEPC Current Balance: \$2,976	\$1,500	Account #: 21-2560-2014-62119 Description: Other Contracted Svcs. - LEPC Current Balance: \$2,954	\$3,000
Account #: 21-2560-2014-64200 Description: Training - LEPC Current Balance: \$2,954	\$1,500	Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Office Supply expenses and Training expenses were less than anticipated.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Additional work on the hazardous material plans was completed. The invoice for the additional work was higher than budget.

FISCAL NOTE:

Sufficient funds available for transfer. *95 10-2-14*

ADMINISTRATIVE NOTE:

Recommended *[Signature] 10-2-14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

☒ Governing Committee

☒ Finance Committee

Distribution: **EMAIL** Sherry Oja and Susan Balog

Revised: 04/17/14

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-62410	R & M-VEHICLES	P1400559	09/02/2014	CARQUEST AUTO PARTS	75.82
		P1400569	08/28/2014	GLASSWORKS OF WISCONSIN INC	400.00
		P1400616	08/18/2014	DAVIS CITGO SERVICE INC	574.00
		Budget	YTD Exp	YTD Enc	Pending
		147,487.32	86,601.63	49,559.05	1,049.82
					Closing Balance
					10,276.82
21-2100-0000-62420	MACH & EQUIP RM	P1400555	09/02/2014	BANDT COMMUNICATIONS INC	131.00
		Budget	YTD Exp	YTD Enc	Pending
		5,600.00	3,231.92	0.00	131.00
					Closing Balance
					2,237.08
21-2100-0000-63409	CRIME SCENE SUPP	P1400610	09/11/2014	ULINE	204.84
		P1400614	09/12/2014	ADORAMA	685.70
		Budget	YTD Exp	YTD Enc	Pending
		6,950.00	3,153.26	100.00	890.54
					Closing Balance
					2,806.20
SHERIFF PROG TOTAL					2,071.36
21-2140-2014-65331	EQUIP LEASE	P1400570	08/31/2014	GORDIE BOUCHER FORD LINCOLN ME	2,850.00
		Budget	YTD Exp	YTD Enc	Pending
		7,125.00	0.00	0.00	2,850.00
					Closing Balance
					4,275.00
HIDTA GRANT PROG TOTAL					2,850.00
21-2200-0000-62161	HOUSEHOLD SERV	P1400576	09/08/2014	JAYS BIG ROLLS INC	1,012.00
		P1402921	07/19/2014	STAPLES ADVANTAGE	755.38
		Budget	YTD Exp	YTD Enc	Pending
		47,905.00	31,971.20	1,133.00	1,767.38
					Closing Balance
					13,033.42
21-2200-0000-62170	PHYSICIAN/OTHER	P1400552	09/09/2014	ADVANCED CORRECTIONAL HEALTHC	10,618.36
		Budget	YTD Exp	YTD Enc	Pending
		802,214.00	656,738.65	137,810.42	10,618.36
					Closing Balance
					(2,953.43)
21-2200-0000-63100	OFC SUPP & EXP	P1400556	09/09/2014	BATTERIES PLUS INC	48.75
		Budget	YTD Exp	YTD Enc	Pending
		6,500.00	2,480.44	50.00	48.75
					Closing Balance
					3,920.81
21-2200-0000-64200	TRAINING EXP	P1400567	09/05/2014	GALLS INC	415.00

COMMITTEE APPROVAL REPORT

10/01/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	27,274.00	17,386.51	2,212.43	415.00	7,260.06
21-2200-0000-64904	SUNDRY EXPENSE				
		P1400553	09/17/2014	ARAMARK CORRECTIONAL SERVICES	3,900.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	50,850.74	3,274.41	3,900.00	76,974.85
CORRECTIONAL FACILITY PROG TOTAL				16,749.49	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$21,670.85**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 06 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

10/01/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62420	MACH & EQUIP RM				
ENC		R1403543	09/24/2014	MCS OPCO LLC	14,280.00
ENC		R1403543	09/24/2014	MCS OPCO LLC	0.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	27,052.00	23,278.88	0.00	14,280.00	(10,506.88)
911 PROJECT OPERATIONS PROG TOTAL				14,280.00	

I have examined the preceding bills and encumbrances in the total amount of **\$14,280.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 06 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

10/01/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62119	OTHER SERVICES				
		P1400449	08/29/2014	OFFICE PRO	52.03
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	500.00	156.48	0.00	52.03	291.49
24-1610-0000-62126	OFFICER FEES				
		P1400453	08/31/2014	BAT ENTERPRISES LLC	210.00
		P1400454	08/25/2014	SOUTHEAST WISCONSIN PROCESS LI	145.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	2,760.00	0.00	355.00	4,885.00
24-1610-0000-62501	REPORTER FEES				
		P1400458	09/04/2014	KANE,KRISTINE	121.50
		P1400460	09/10/2014	MUELLER CPR-CM,TAMMIE D	155.00
		P1400463	09/12/2014	SELF RPR CSR,MALISSA J	-30.00
		P1400465	09/16/2014	HARRELSON,PHILIP C	78.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	1,760.00	0.00	384.50	5,855.50
24-1610-0000-63300	TRAVEL				
			08/28/2014	HEALLESS,LINDSAY	20.16
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,000.00	6,366.92	0.00	20.16	4,612.92
24-1610-0000-64200	TRAINING EXP				
		P1403134	09/11/2014	WISCONSIN DEPARTMENT OF JUSTIC	675.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,200.00	1,255.00	0.00	675.00	3,270.00
24-1610-0000-67160	CA \$500-\$4,999				
		P1403045	09/11/2014	J AND G OFFICE PRODUCTS	845.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	845.00	0.00	0.00	845.00	0.00
				DISTRICT ATTORNEY PROG TOTAL	2,331.69
24-1611-0000-62503	INTERPRETER FEES				
		P1400769	08/20/2014	GONZALEZ,VICTOR M	80.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	80.00	0.00	80.00	1,340.00
				DEF PROSC-DOMESTIC VIOLENCE PROG TOTAL	80.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$2,411.69**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 06 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62119	OTHER SERVICES				
		P1403107	09/04/2014	DWD	600.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	827,478.00	501,093.14	27,145.25	600.00	298,639.61
34-3850-0000-62126	OFFICER FEES				
		P1400774	09/10/2014	GREGG INVESTIGATIONS INC	300.00
		P1401000	09/18/2014	STATE PROCESS SERVICE INC	30.25
		P1403105	09/02/2014	API SERVICES	50.00
		P1403106	09/08/2014	DELAWARE COUNTY SHERIFFS DEPA	60.00
		P1403108	09/03/2014	KENOSHA COUNTY SHERIFF	40.00
		P1403109	09/03/2014	OGLE COUNTY SHERIFF	75.00
		P1403110	09/03/2014	STERLING INVESTIGATIONS	44.90
		P1403154	09/05/2014	PRICE COUNTY SHERIFFS DEPT	65.00
		P1403194	09/18/2014	LEE COUNTY SHERIFF	12.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,600.00	11,587.80	2,717.23	677.15	7,617.82
34-3850-0000-62503	INTERPRETER FEES				
		P1400771	09/17/2014	GONZALEZ,VICTOR M	40.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	1,040.00	0.00	40.00	920.00
CHILD SUPPORT PROG TOTAL				1,317.15	

I have examined the preceding bills and encumbrances in the total amount of **\$1,317.15**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 06 2014**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Kathren Sukus
INITIATED BY



Kathren Sukus, Director
DRAFTED BY

Public Safety and Justice
SUBMITTED BY

September 24, 2014
DATE DRAFTED

AWARDING BID: UPS BATTERIES FOR COMMUNICATIONS CENTER

- 1 **WHEREAS**, the Rock County 9-1-1 Communications Center is the single PSAP (Public Safety
2 Answering Point) for Rock County; and,
3
4 **WHEREAS**, the Communications Center relies heavily on computerized systems to serve all public
5 safety agencies operating within Rock County; and,
6
7 **WHEREAS**, the Communications Center's computer and facility systems are heavily reliant upon an
8 electrical power source at all times; and,
9
10 **WHEREAS**, to ensure that an electrical power source is always available for the Communications
11 Center's facility and computerized systems an Uninterruptible Power Supply (UPS) and diesel generator
12 are maintained in ready condition; and,
13
14 **WHEREAS**, the current UPS batteries were replaced in 2009 and are scheduled for replacement; and,
15
16 **WHEREAS**, the Rock County Purchasing Department did advertise and solicit bids from qualified
17 vendors; and,
18
19 **WHEREAS**, Quality Uptime Services of Brookfield, Connecticut was the lowest bidder for three strings
20 of forty UPS replacement batteries; and,
21
22 **WHEREAS**, the funding necessary for the replacement UPS batteries is currently available in the
23 Communications Center's 2014 budget.
24
25 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
26 this _____ day of _____, 2014 that the bid for UPS replacement batteries be awarded to
27 Quality Uptime Services of Brookfield, Connecticut in the amount of \$14,820.00.

Respectfully submitted,

Public Safety and Justice Committee

Mary Beaver, Chair

Henry Brill, Vice Chair

Terry Fell

Brian Knudson

Larry Wiedenfeld

AWARDING BID: UPS BATTERIES FOR COMMUNICATIONS CENTER

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FISCAL NOTE:

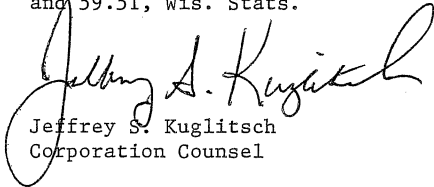
Sufficient funds are available in the Communication Center's budget for the cost of the batteries.



Sherry Oja
Finance Director

LEGAL NOTE:

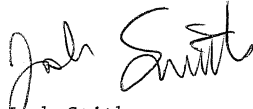
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

The Rock County 911 Communications Center is the single public safety answering point operating for the County, and as such, needs to be functional at all times. To accomplish this goal it is very important that the Communications Center has an electrical power source continually available under any type of conditions.

In the event of a commercial electrical power loss, the Communications Center relies on an Uninterruptible Power Supply (short term) and a diesel generator (long term). Both of these back-up systems are continually monitored and tested under a full load to ensure their availability for commercial power outages.

The current Uninterruptible Power Supply (UPS) was purchased in 2005 with the original batteries being replaced in 2009. The system automatically activates in the event of short-term electrical power outages. The UPS runs on battery power, with this power derived from three strings of forty special function batteries, one hundred and twenty in total. The existing UPS batteries are at the end of their life cycle and are now in need of replacement.

An Invitation to Bid was issued for the needed special function batteries, with eleven bids received. The Communications Center and Purchasing Department staff have reviewed the bids and is recommending Quality Uptime Services of Brookfield, Connecticut as the lowest, qualified bidder at \$14,820.00.

COUNTY OF ROCK
FINANCE DIRECTOR

PROJECT: UPS BATTERY REPLACEMENT
PROJECT #: 2014-56
BID DUE DATE: SEPTEMBER 22, 2014 - 1:30 P.M. (CDT)
DEPARTMENT: 911 COMMUNICATIONS CENTER

	QUALITY UPTIME SERVICES BROOKFIELD CT	GRUBER TECHNICAL PHOENIX AZ	QUALITY POWER SOLUTIONS MADISON WI	CRITICAL POWER USA FREDERICK MD
120 BATTERIES W/FREIGHT & INSTALL	\$ 14,820.00	\$ 15,445.31	\$ 15,890.00	\$ 17,870.00
MAKE & MODEL #	LEOCH XP12-300	GPS ELITE 58EGPS-12-80-I	LEOCH XP12-300	SPX 12-300
WARRANTY	3-YEARS	4-YEARS	3-YEARS	3-YEARS

	POWER 4 U INC MT PROSPECT IL	FOLEY ELECTRIC BELOIT WI	UNITED POWER & BATTERY ARVADA CO	TITAN SPECIALIZED SERVICES EDEN UT
120 BATTERIES W/FREIGHT & INSTALL	\$ 17,982.00	\$ 18,709.00	\$ 19,570.00	\$ 19,775.00
MAKE & MODEL #	SIGMA TEK SPX12-300FR	XP12-490	FLAMM FLX300	C&D UPS 12-300MR
WARRANTY	3-YEARS	3-YEARS	3-YEARS	3-YEARS

	J & S POWER SYSTEMS INC HINSDALE IL	STORAGE BATTERY SYSTEMS MENOMONEE FALLS WI	THOMAS & BETTS VERONA WI
120 BATTERIES W/FREIGHT & INSTALL	\$ 19,985.00	\$ 22,680.00	\$ 23,562.48
MAKE & MODEL #	GNB S12V300F	ENERSYS 12HX300	GNB S12V300F
WARRANTY	3-YEARS	3-YEARS	3-YEARS

This project was advertised in the Janesville Gazette and on the Internet at www.co.rock.wi.us.
Five additional vendors were solicited that did not respond.

PREPARED BY: *Robert Dransfield*
Senior Buyer

Department Head Recommendation: *Quality Uptime Services*
Kathleen Sullivan 9-24-14
Signature Date

Governing Committee Approval: _____
Chair Date Vote