

FINANCE COMMITTEE
Minutes –March 3, 2016

Call to Order. Vice Chair Kraft called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, March 3, 2016, in Conference Room N-1, Courthouse East.

Committee Members Present. Supervisors Kraft, Beaver, and Podzilni.

Committee Members Excused: Supervisors Fox and Mawhinney.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Mickey Crittenden, Information Technology Director; Joyce Lubben, Council on Aging Director.

Others Present: Tom Beaver.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Approval of Minutes – February 11, 2016 and February 18, 2016. Supervisor Beaver moved approval of the minutes of February 11, 2016 and February 18, 2016 as presented, second by Supervisor Podzilni. ADOPTED.

Committee Review and Approval of Per Meeting Allowances. Supervisor Podzilni moved approval of per meeting allowances in the amount of \$13,693.09, second by Supervisor Beaver. ADOPTED.

Transfers and Appropriations. None.

Bills and Encumbrances

Finance Director	\$ 117.65
Information Technology	3,335.99
IT Cross Charges	101,749.51
County Treasurer	112.00

Supervisor Beaver moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Bills Over \$10,000

CESA 2	\$ 95,031.00
CDW Government Inc.	42,147.24
CDW Government Inc.	20,971.20

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Encumbrances Over \$10,000 None.

Pre-Approved Encumbrance Amendments None.

Approval of Bills for Other Departments None

Resolutions.

Authorizing Purchase of 2016 Budgeted Computer Equipment

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016 that a Purchase Order for 60 Hewlett Packard ProDesk 600 G2 Microtower desktop computers be issued to CDW-G in Vernon Hills, IL in the amount of \$32,369.40.

BE IT FURTHER RESOLVED that payment be made to the vendor upon approval and acceptance by the Finance Committee.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount Not to Exceed \$3,035,000

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$3,035,000 for highway construction and improvement projects.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Committee Approval.

The Committee said they would vote once on the three of the following resolutions.

Accepting Childhood Lead Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016 does hereby authorize the Rock County Health Department to accept this Consolidated Contract amendment in the amount of \$24,999, and amend the 2016 Rock County Public Health Department Budget as follows:

...”

Accepting HIV Partner Services Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016 does hereby authorize the Rock County Health Department to accept this Consolidated Contract amendment in the amount of \$13,000, and amend the 2016 Rock County Public Health Department Budget as follows:

...”

Accepting Radon Outreach Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016 does hereby authorize the Rock County Health Department to accept this Consolidated Contract amendment in the amount of \$3,500, and amend the 2016 Rock County Public Health Department Budget as follows:

...”

Supervisor Beaver moved Committee approval of the three above resolutions, second by Supervisor Podzilni. ADOPTED.

Moving the Administration of the Alzheimer’s Family Caregiver Support Program from the Human Services Department to the Council on Aging

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016 does hereby transfer administration of AFCSP from Human Services Department to the Council on Aging effective March 1, 2016.

BE IT FURTHER RESOLVED that the Human Services Department and Council on Aging budgets are amended as follows:

...”

Supervisor Podzilni moved Committee approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Approval of a Change Fund for the Planning & Development Department.

Supervisor Beaver moved approval of a change fund for the Planning and Development Department in the amount of \$100, second by Supervisor Podzilni. ADOPTED.

Approve Purchase of GASB 45 Valuation Services. Ms. Oja handed out an Executive Summary explaining the need to purchase the services as a requirement of GASB 45, Accounting and Financial Reporting by Employers for Post-employment Benefits other than Pensions. She said Gabriel, Roeder, Smith & Company of Chicago, IL has been providing the services for the County for a number of years and do a very good job.

Supervisor Podzilni moved approval to hire Gabriel, Roeder, Smith & Company to provide the GASB 45 Valuation Services in the amount of \$8,250, second by Supervisor Beaver. ADOPTED.

Adjournment. Supervisor Podzilni moved adjournment at 8:48 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.