



**FINANCE COMMITTEE
Minutes – January 26, 2017**

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 5:30 P.M. on Thursday, January 26, 2017, in Jury Deliberation Room, Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Fox and Podzilni.

Committee Members Excused: Supervisor Beaver.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Lisa Tollefson, County Clerk; Mickey Crittenden, Information Technology Director; Sandy Disrud, Register of Deeds; Ron Burdick, Airport Director; Michelle Roettger, County Treasurer.

Others Present: Supervisor Bussie.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Fox. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Oja reminded the Committee that there will be no meeting on February 2, 2017.

Approval of Minutes – January 15, 2017. Supervisor Kraft moved approval of the minutes of January 15, 2017 as presented, second by Supervisor Podzilni. ADOPTED.

Transfers and Appropriations.

Clerk of Circuit Court

FROM

Account #

22-1209-0000-63100

Office Supplies & Expenses

Amount

\$15,150

TO

Account #

22-1209-0000-67160

Capital Assets

Amount

\$15,150

Supervisor Kraft moved approval of the above Transfers and Appropriations for the Finance Committee contingent on Public Safety & Justice Committee approval, second by Supervisor Podzilni. ADOPTED.

Resolutions.

Authorizing Purchase of 2017 Budgeted Laptops

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017 that a Purchase Order for 32 Hewlett Packard 450 G3 laptops and 32 2-year service warranty contracts with ADP protection be issued to CDW-G in Vernon Hills, IL in the amount of \$27,084.80.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Kraft.
ADOPTED.

Authorizing the Purchase of a Facilities Management Computerized Maintenance Management System

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017, authorizes a Purchase Order to be issued to Dude Solutions of Cary, North Carolina in the amount of \$20,341.23, for a software agreement for the Facilities Dude Computerized Maintenance Management System, which includes installation, setup, programming, and training.”

Chair Fox moved approval of the above resolution, second by Supervisor Podzilni.
ADOPTED.

Authorizing Upgrade to the Email Archiving System

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017 that a Purchase Order for an upgraded email archiving system be issued to Digicorp, Inc. of Brookfield, WI in the amount of \$27,000.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Fox.
ADOPTED.

Committee Approvals.

Amending the 2017 Airport Budget for Purchase of Snow Removal Equipment

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017 does hereby approve amending the Airport’s 2017 budget for the purchase of a used high speed runway snow blower.

BE IT FURTHER RESOLVED that the Airport’s 2017 budget be amended as follows:

...”

Supervisor Fox moved Committee approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending the 2016 Human Services Department Budget to Accept Pass through Technical Assistance Training Funds

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017, does hereby amend the 2016 Rock County HSD Board Budget as follows:

...”

Supervisor Kraft moved Committee approval of the above resolution, second by Supervisor Fox. ADOPTED.

Amending the 2016 Developmental Disabilities Board Budget to Increase Funding to the CESA-2, Birth-to-Three Program

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017, does hereby amend the 2016 Rock County DD Board Budget as follows:

...”

Supervisor Podzilni moved Committee approval of the above resolution, second by Supervisor Fox. ADOPTED.

Discussion and Possible Action Pertaining to Investment Policy. Ms. Oja said these are the changes PFM handed out at the last meeting. She asked if there were any questions.

Supervisors Fox and Podzilni both said the changes make sense.

Ms. Oja said they give a bit more flexibility and added that PFM has already been working and found some better rates for us.

Supervisor Fox moved approval of the changes to the Investment Policy, second by Supervisor Podzilni. ADOPTED.

Report on Cash Balances and Investments. Ms. Oja handed out copies and updated the Committee on cash balances and investments as of December 31, 2016.

Ms. Oja handed out copies of the County Sales Tax Receipts through January 2017.

Adjournment. Supervisor Fox moved adjournment at 5:46 P.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.