

### FINANCE COMMITTEE Minutes – April 4, 2019

<u>Call to Order</u>. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, April 4, 2019, in Conference Room N-1, Fifth Floor, Courthouse-East.

<u>Committee Members Present</u>. Supervisors Mawhinney, Beaver, Podzilni and Yeomans.

**Committee Members Excused**: Supervisor Fox.

<u>Staff Members Present</u>. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Lisa Tollefson, County Clerk; Richard Greenlee, Corporation Counsel; Brent Sutherland, Facilities Management Director; Jim Sandvig, Information Technology Director; Diana Arneson, Assistant to Information Technology Director; Jodi Millis, Purchasing Manager; Michelle Roettger, County Treasurer; Bridget Laurent, Deputy Corporation Counsel; Ryan Traustch, Human Services, Program Manager; Thomas Sweeney, County Conservationist.

Others Present: None.

<u>Approval of Agenda</u>. Supervisor Podzilni moved approval of the agenda, second by Supervisor Beaver. ADOPTED.

<u>Citizen Participation, Communications and Announcements.</u> Mr. Smith introduced Jim Sandvig, the new Information Technology Director for Rock County.

<u>Approval of Minutes – March 21, 2019</u>. Supervisor Beaver moved approval of the minutes of March 21, 2019 as presented, second by Supervisor Yeomans. ADOPTED.

## Transfers and Appropriations.

### **Sheriff's Office**

FROM		<u>TO</u>								
Account #	<u>Amount</u>	Account #	<b>Amount</b>							
21-2100-0000-45205	\$19,160.89	21-2100-0000-62410	\$19,160.89							
Comp Loss Fixed Assets - I	LES	Repair & Maintenance Ve	chicles							

Supervisor Beaver moved approval of the above Transfer for the Sheriff's Office, second by Supervisor Podzilni. ADOPTED.

**Review of Payments.** The Committee accepted the reports.

Review of Payments Over \$10,000. The Committee accepted the reports.

<u>Committee Review and Approval of Per Meeting Allowances.</u> Supervisor Yeomans moved approval of per meeting allowances in the amount of \$11,674.44, second by Supervisor Podzilni. ADOPTED.

### Resolutions and Committee Endorsements.

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<b>Amending</b>	the 2019	Human	Services	Department	Budget	to Accept	10 Step	s to	Risk
Reduction	Training	Funds			,				

Reduction Training Funds
"NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled on this day of, 2019, does hereby authorize the acceptance of 10 Steps to Rick Reduction training funding.
<b>BE IT FURTHER RESOLVED</b> , that the Human Services Department budget for 2019 be amended as follows:
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Supervisor Beaver moved Committee Endorsement of the above resolution, second by isor Podzilni. ADOPTED.
Authorizing Purchase of Replacement Motor Pool Vehicle and Amending the 2019 <u>Budget</u>
"NOW, THEREFORE, BE IT RESOLVED by the Rock County Board duly assembled on this day of, 2019 that a Purchase Order be issued to Ewald Automotive Group in Oconomowoc, Wisconsin for \$24,016 for the purchase of one (1) 2019 Dodge Grand Caravan.

**BE IT FURTHER RESOLVED**, that the Motor Pool 2019 budget be amended to authorize funds for the purchase as follows:

Supervisor Yeomans moved Committee Endorsement of the above resolution, second by Supervisor Beaver. ADOPTED.

# <u>Amending 2019 Land Conservation Department Budget for Purchase of a Work Station</u>

"NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_\_ day of \_\_\_\_\_\_, 2019, approves transferring the \$4,000 from the fund balance account, approves the purchase of the new work station, and hereby amends the Land Conservation Department's budget as follows:

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Ms. Millis informed the Committee the "Use of Funds" account should be 62-6200-0000-67120 Capital Assets \$2,000-\$25,000.

Supervisor Beaver moved Committee Endorsement of the above resolution with this change, second by Supervisor Yeomans. ADOPTED.

# Accepting Children's Health Alliance of Wisconsin, Midwest Collaborative Initiative Community Mini Grant Funds and Amending the 2019 Rock County Public Health Department Budget

"NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_\_ day of \_\_\_\_\_\_\_, 2019 does hereby authorize the Rock County Public Health Department to accept this grant in the amount of \$1,500, and amend the 2019 Rock County Public Health Department Budget as follows:

Supervisor Podzilni moved Committee Endorsement of the above resolution, second by Supervisor Yeomans. ADOPTED.

### Authorize Purchase of Microsoft Licenses and Support from CDWG, Inc.

Supervisor Beaver moved approval to purchase licenses and additional support from CDWG, Inc. in the amount of \$17,676.21, second by Supervisor Yeomans. ADOPTED.

#### Updates Discussion and Possible Action.

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<u>Municipal Tax Collection Agreements – Treasurer</u> Ms. Roettger handed out copies of the breakdown on collections for 2018 and went over it. She said the last increase occurred in May 2015. Ms. Roettger was asked for a more comprehensive breakdown for the next meeting.

<u>Bank Extension - Treasurer</u> Ms. Roettger handed out and went over the contract extension with First National Bank and Trust Company for 2019.

Supervisor Yeomans moved to accept the contract extension for 2019 as presented, second by Supervisor Podzilni. ADOPTED.

<u>Greenway Properties</u> Ms. Roettger handed out a list of the East and West Greenway Properties and explained that the County owns all but one lot, which is pending foreclosure in 2019.

The Committee discussed holding a separate auction at the Courthouse, putting the properties for sale on Wisconsin Surplus Auction site, waiting until the normal in rem auction in October, and what the minimum asking amount should be on the properties.

Supervisor Yeomans moved to set the minimum asking price on the unimproved properties at \$13,000, selling (2410127400002 – 2410127400039 from the attached list) on the Wisconsin Surplus Auction site, second by Supervisor Podzilni. ADOPTED.

Adjournment. Supervisor Beaver moved adjournment at 8:31 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

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241 0127400001	3340 Min Pt Ave	0.383	34 200	60.700	21 642 72	40 557 00	20.077.70	OI LUIMES DASE	DASE	BASE	MARCH 2019
241 0127400002	507 GP Dr	0.431	38 400	20,100	21,017,0	78.700,71	34,170.04	37,553.43	59,166.15	62,996.81	132,062.08
241 0127400003	515 GP Dr	10.0	20,400	-	8,391.08	4,567.43	12,958.51	30,671.14	39,062.22	40,583.95	89.051.21
241 012740004	523 GP Dr	0.40	39,200	1	8,591.44	4,690.85	13,282.29	30,841.05	39,432,49	40,975.62	89.927.38
241 012740005	534 GD Dr	0.270	24,000	1	6,452.62	3,516.91	9,969.53	29,128.71	35,581.33	36,865.00	81,465,65
244 0427400006	ים ים ים	0.278	31,200	•	6,831.95	3,727.27	10,559.22	28,085.90	34.917.85	36 247 01	79 830 75
241 0127 400000	338 GP DF	0.383	36,100	1	7,908.89	4,316.62	12,225,51	31.057.35	38 966 24	10.12E 4E	00 040 00
241 012/400022	701 GP Dr	0.154	22,400	,	4.972.40	2.753.71	7 726 11	36 440 44	44.000.64	40,470.43	90,818.88
241 0127400023	709 GP Dr	0.254	30,100	•	6 609 86	3 617 58	10.0001	20,410.14	41,382.54	42,476.32	95,185.87
241 0127400024	710 GP Dr	0.242	29 500		6.000.00	0,017.00	10,227.44	C1.874'67	36,038.01	37,337.74	82,499.95
241 0127400025	702 GP Dr	0 334	22,000		7,403.11	3,327.18	87.088,8	26,606.73	33,069.84	34,353.51	75,563.22
244 0427400028	25 C D D	0.001	008,55	-	7,415.54	4,042.16	11,457.70	41,243.46	48,659.00	50.060.37	111 259 88
244 0427 400020	024 GF UF	0.37	35,500	;	7,777.43	4,244.90	12,022.33	34.004.28	41 781 71	43 225 88	05 184 25
241 012/400033	548 GP Dr	0.275	31,100	1	6,806.64	3,711.50	10.518.14	30 339 52	27 1/B 1E	20 777 62	93, 104, 33
241 012/400034	540 GP Dr	0.25	29.900	ı	6 543 75	2 568 11	10 111 00	01,000,40	37,140.10	50,47,7.05	84,905.37
241 0127400035	532 GP Dr	0 235	29 200		8 204 76	2,000.11	10,111.00	21,037.13	33,640.88	34,935.26	76,856.93
241 0127400036	524 GP Dr	0.235	000.00		0,534.70	3,400.77	9,883.53	26,954.83	33,349.59	34,625.24	76,253.00
241 0127400038	508 CD Dr	25.0	20,200	•	0,384.70	3,488.77	9,883.53	27,091.58	33,486.34	34,761.99	76.541.50
244 040740000	200 OF D	0.233	79,200		6,384.42	3,476.78	9,861.20	27.002.27	33 386 69	34 662 34	78 275 57
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241 0127400045	657 GP Dr	0.002	300	-	65.65	36.25	101 90	79.0	44,001.47	44,002.84	97,534.52
241 0127400047	646 GP Dr	620 0	11 500		2 547 45	4 272 00	00:101	0.0/	00.32	/4.34	135.97
241 0127400048	614 GP Dr	7600	000,			1,372.09	3,890.14	176.49	2,693.94	3,001.53	5,429.42
241 0127400049	808 CD D.	0.027	3,300		854.31	466.40	1,320.71	10.08	864.39	968.70	1 764 95
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