



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – MARCH 7, 2016 - 4:00 P.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – February 15, 2016
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
 - A. Transfers and Appropriations
 - 1) Sheriff's Office
 - B. Bills
 - C. Encumbrances
 - D. Pre-Approved Encumbrance Amendment
7. Resolution
 - A. National Public Safety Telecommunicator Week April 10-16, 2016
8. Committee Requests and Motions
9. Adjournment

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 02/24/16 Transfer No. 16-02
 Requested By Diane Michaelis, Sheriff's Office Sheriff Spoden
 Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2100-0000-62491 Description: Software Maintenance - LES Current Balance: \$58,200	\$3,100	Account #: 21-2100-0000-67160 Description: Cap Assets \$500 - \$4,999 LES	\$3,100
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Funds are available because the current Cellebrite unit will no longer be supported by the vendor. Therefore we will not incur a software maintenance expense.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

The funds will be used to purchase a new Cellebrite unit which includes one year of maintenance.

FISCAL NOTE:

Sufficient funds are available for transfer *2-24-16*

ADMINISTRATIVE NOTE:

Recommended *Amr 2-25-16*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

☒ Governing Committee

☒ Finance Committee

Distribution: **EMAIL** Sherry Oja and Susan Balog

Revised: 04/17/14

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-62217	TELETYPE SERV	P1601114	01/25/2016	WISCONSIN DEPARTMENT OF JUSTIC	4,320.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,320.00	0.00	0.00	4,320.00	0.00
21-2100-0000-62410	R & M-VEHICLES				
	P1600490	01/30/2016	CARQUEST AUTO PARTS	163.38	
	P1600498	01/01/2016	FRANK BOUCHER CHRYSLER DODGE	592.57	
	P1600514	01/21/2016	PIONEER RIM AND WHEEL CO	319.30	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	6,577.85	76,433.23	1,075.25	50,913.67
21-2100-0000-63100	OFC SUPP & EXP				
	P1600486	02/01/2016	BATTERIES PLUS LLC	31.68	
	P1600491	02/03/2016	CITY LOCK AND KEY INC	12.50	
	P1600517	01/06/2016	ROCK COUNTY SHERIFFS PETTY CAS	5.35	
	P1600521	01/21/2016	STAPLES ADVANTAGE	98.32	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,735.00	263.63	2,156.96	147.85	9,166.56
21-2100-0000-63101	POSTAGE				
	P1600517	01/21/2016	ROCK COUNTY SHERIFFS PETTY CAS	85.81	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,110.00	4,473.29	4,137.02	85.81	1,413.88
21-2100-0000-63200	PUBL/SUBCR/DUES				
	P1601116	02/03/2016	WISCONSIN ASSOCIATION FOR IDEN	20.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,093.00	1,529.00	329.00	20.00	3,215.00
21-2100-0000-63405	SECURITY SUPPL				
	P1600974	02/05/2016	REVISION MILITARY LTD	105.91	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	27,200.00	0.00	342.00	105.91	26,752.09
21-2100-0000-63406	CLOTHING/UNIFORM				
	P1600506	02/04/2016	LARK UNIFORMS	164.20	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	88,903.00	78,060.00	0.00	164.20	10,678.80
21-2100-0000-63407	COMPUTER SUPPL				
	P1600521	01/13/2016	STAPLES ADVANTAGE	245.84	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,500.00	1,139.04	0.00	245.84	21,115.12
21-2100-0000-63409	CRIME SCENE SUPP				

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1600519	02/02/2016	SIRCHIE FINGER PRINT LABORATOR	170.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,400.00	769.00	200.00	170.00	7,261.00
21-2100-0000-63501	GAS & FUELS				
		P1600517	01/11/2016	ROCK COUNTY SHERIFFS PETTY CAS	18.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	230,000.00	11,977.17	215,722.83	18.00	2,282.00
21-2100-0000-63900	AMMO/RANGE SUPPL				
		P1503549	01/01/2016	KIESLER POLICE SUPPLY INC	3,150.00
		P1503550	02/03/2016	ULTRAMAX AMMUNITION	327.00
		P1600779	02/03/2016	ULTRAMAX AMMUNITION	981.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,938.00	3,291.61	14,919.43	4,458.00	16,268.96
21-2100-0000-63904	POLICING/1ST AID				
		P1600486	02/03/2016	BATTERIES PLUS LLC	40.60
		P1600502	02/02/2016	JANESVILLE ANIMAL MEDICAL CENT	68.61
		P1601117	01/03/2016	EDGERTON HOSPITAL AND HEALTH S	81.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	16,866.00	531.50	2,593.85	190.21	13,550.44
21-2100-0000-63905	PISTOL RANGE/CO				
		P1601119	01/27/2016	CITY OF JANESVILLE	525.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	320.00	0.00	525.00	655.00
21-2100-0000-64200	TRAINING EXP				
		P1601105	02/08/2016	DEFENSE EDGE TRAINING AND CONS	395.00
		P1601116	02/03/2016	WISCONSIN ASSOCIATION FOR IDEN	240.00
		P1601154	02/23/2016	NORTHWESTERN UNIVERSITY	1,700.00
		P1601155	02/16/2016	TASER TRAINING	225.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,500.00	3,771.22	7,457.16	2,560.00	24,711.62
21-2100-0000-64205	STAFF EDUC				
			01/15/2016	ROSSMILLER,DAVID	954.66
			01/01/2016	CISNEROS,ERIC	2,109.04
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	64,397.00	(132.15)	0.00	3,063.70	61,465.45
21-2100-0000-64424	EMPLOYEE RECOGN.				
		P1600931	01/27/2016	SYMBOL ARTS LLC	627.25

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,075.00	0.00	2,905.00	627.25	542.75
21-2100-0000-64904	SUNDRY EXPENSE				
		P1600492	02/10/2016	COUNTRY VIEW ANIMAL HOSPITAL	103.44
		P1600517	01/07/2016	ROCK COUNTY SHERIFFS PETTY CAS	120.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	65.00	585.00	223.44	14,126.56
21-2100-0000-67105	MOTOR VEHICLES				
		P1600911	01/31/2016	GENERAL FIRE EQUIPMENT COMPAN'	3,099.16
		P1600989	02/17/2016	GENERAL FIRE EQUIPMENT COMPAN'	1,670.25
		P1601161	02/17/2016	GENERAL FIRE EQUIPMENT COMPAN'	3,027.62
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	383,000.00	0.00	257,318.54	7,797.03	117,884.43
SHERIFF PROG TOTAL				25,797.49	
21-2119-2016-69501	AID TO LOCALITIE				
		P1601120	01/31/2016	JANESVILLE POLICE DEPARTMENT	447.00
		P1601121	01/31/2016	TOWN OF BELOIT POLICE DEPARTME	659.96
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	1,106.96	(1,106.96)
OWI TASK FORCE GRANT PROG TOTAL				1,106.96	
21-2190-0000-67105	MOTOR VEHICLES				
		P1601113	02/17/2016	GENERAL FIRE EQUIPMENT COMPAN'	2,246.38
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	2,246.38	(2,246.38)
SHERIFF'S VEHICLES PROG TOTAL				2,246.38	
21-2200-0000-62161	HOUSEHOLD SERV				
		P1600494	01/27/2016	DE VERE COMPANY INC	853.30
		P1600524	01/26/2016	VERTIV OPERATING COMPANY	272.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	39,257.00	5,389.11	17,105.45	1,126.29	15,636.15
21-2200-0000-62170	PHYSICIAN/OTHER				
		P1600480	02/01/2016	ADVANCED CORRECTIONAL HEALTHC	9,355.95
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	832,931.00	199,989.57	622,364.06	9,355.95	1,221.42
21-2200-0000-63100	OFC SUPP & EXP				
		P1600521	01/20/2016	STAPLES ADVANTAGE	128.85

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	6,500.00	588.30		1,793.16	128.85	3,989.69
21-2200-0000-64200	TRAINING EXP					
		P1601112	02/03/2016	MADISON AREA TECHNICAL COLLEGE		180.00
		P1601156	02/23/2016	FOND DU LAC COUNTY SHERIFF DEP		200.00
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	31,000.00	2,198.94		6,194.30	380.00	22,226.76
21-2200-0000-64904	SUNDRY EXPENSE					
		P1600480	02/05/2016	ADVANCED CORRECTIONAL HEALTHC		468.40
		P1600499	01/31/2016	GALLS LLC		937.00
		P1600508	02/18/2016	MENARDS		86.24
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	135,000.00	2,817.47		12,424.37	1,491.64	118,266.52
CORRECTIONAL FACILITY PROG TOTAL					12,482.73	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$41,633.56**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 07 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-62122	ATTORNEY FEES				
ENC		R1601402	02/29/2016	OTTHROW,RANDI	38,140.00
ENC		R1601402	02/29/2016	OTTHROW,RANDI	0.00
Budget		YTD Exp	YTD Enc	Pending	Closing Balance
200,000.00		15,255.99	122,048.01	38,140.00	24,556.00
CIRCUIT COURTS PROG TOTAL				38,140.00	

I have examined the preceding bills and encumbrances in the total amount of **\$38,140.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 07 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1201-0000-63200	PUBL/SUBCR/DUES	P1601148	01/20/2016	WISCONSIN ASSOCIATION OF MEDIA	75.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	510.00	185.00	0.00	75.00	250.00
MEDIATION/FAMILY COURT SERVICE PROG TOTAL				75.00	

I have examined the preceding bills and encumbrances in the total amount of **\$75.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 07 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62217	TELETYPE SERV	P1600998	01/25/2016	WISCONSIN DEPARTMENT OF JUSTIC	19,590.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	27,392.00	997.50	3,286.50	19,590.00	3,518.00
23-2400-0000-62218	DATA COMMUNICTN.		01/05/2016	BECKER,BRIAN	57.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,108.00	351.34	1,988.66	57.00	711.00
23-2400-0000-62420	MACH & EQUIP RM	P1600962	02/16/2016	UNITED POWER AND BATTERY CORP	2,276.43
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	32,867.00	0.00	0.00	2,276.43	30,590.57
23-2400-0000-63101	POSTAGE		02/01/2016	SUKUS,KATHY	13.45
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	840.00	44.31	0.00	13.45	782.24
23-2400-0000-63108 ENC	PUBLIC INFO	R1601398	02/29/2016	HUML MEDIA	1,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	0.00	0.00	1,000.00	4,000.00
23-2400-0000-63406	CLOTHING/UNIFORM	P1601064	01/29/2016	MMPR	116.40
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,690.00	5,400.00	0.00	116.40	2,173.60
23-2400-0000-64200	TRAINING EXP	P1600532	01/21/2016	BELOIT HEALTH SYSTEM INC	30.00
		P1601050	02/04/2016	VICKERS,MICHAEL	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,212.00	169.06	11,830.94	130.00	12,082.00
911 PROJECT OPERATIONS PROG TOTAL				23,183.28	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$23,183.28**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 07 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62126	OFFICER FEES				
		P1600717	02/12/2016	SOUTHEAST WISCONSIN PROCESS LI	350.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,500.00	446.90	0.00	350.00	6,703.10
24-1610-0000-62501	REPORTER FEES				
		P1600723	02/09/2016	KANE,KRISTINE	87.00
		P1600726	02/04/2016	MUELLER CPR-CM,TAMMIE D	94.00
		P1600727	02/17/2016	NELSON,DEBRA A	10.00
		P1601005	01/27/2016	HARRELSON,PHILIP C	3.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00	668.00	40.00	194.00	6,098.00
24-1610-0000-63100	OFC SUPP & EXP				
		P1600730	02/10/2016	OFFICE PRO INC	77.14
		P1600877	01/29/2016	STAPLES ADVANTAGE	34.36
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,400.00	527.87	0.00	111.50	11,760.63
24-1610-0000-63202	LAW BOOKS				
		P1600732	02/11/2016	STATE BAR OF WISCONSIN	72.35
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	500.00	0.00	0.00	72.35	427.65
24-1610-0000-64200	TRAINING EXP				
		P1601130	02/05/2016	WATCP	300.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,200.00	0.00	0.00	300.00	4,900.00
				DISTRICT ATTORNEY PROG TOTAL	1,027.85
24-1612-0000-67160	CA \$500-\$4,999				
		P1600004	01/01/2016	RHYME BUSINESS PRODUCTS	4,098.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,100.00	0.00	0.00	4,098.00	2.00
				VICTIM/WITNESS PROG TOTAL	4,098.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$5,125.85**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 07 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
28-2650-0000-62170	PHYSICIAN/OTHER				
		P1600382	01/31/2016	AIT LABORATORIES	2,285.00
		P1600390	01/20/2016	LB MEDWASTE SERVICES	56.75
		P1601041	01/19/2016	MULLIGANS CELLULAR AND PAGING	192.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	60,000.00	0.00	1,000.00	2,533.75	56,466.25
28-2650-0000-62400	R & M SERV				
		P1600384	02/05/2016	BANDT COMMUNICATIONS INC	67.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	300.00	0.00	0.00	67.50	232.50
MEDICAL EXAMINER PROG TOTAL				2,601.25	

I have examined the preceding bills and encumbrances in the total amount of **\$2,601.25**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 07 2016**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62119	OTHER SERVICES				
		P1601009	01/27/2016	DWD	600.00
		P1601012	02/02/2016	CITY OF LACONIA	10.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	884,448.00	6,030.50	53,049.50	610.00	804,758.00
34-3850-0000-62126	OFFICER FEES				
		P1600374	02/03/2016	O BRIEN AND ASSOCIATES INC	455.00
		P1601011	01/26/2016	ARIZONA QUICK SERVICE PROCESS	60.00
		P1601123	02/08/2016	CHIPPEWA VALLEY INVESTIGATIONS	55.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,500.00	453.06	55.00	570.00	20,421.94
34-3850-0000-62210	TELEPHONE				
		P1600373	01/31/2016	LANGUAGE LINE SERVICES	145.44
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,300.00	1,293.22	0.00	145.44	9,861.34
34-3850-0000-62503	INTERPRETER FEES				
		P1600478	02/10/2016	BILINGUAL TRAINING CONSULTANTS	160.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,500.00	70.50	0.00	160.50	3,269.00
34-3850-0000-63100	OFC SUPP & EXP				
		P1600375	01/26/2016	OFFICE PRO INC	358.80
		P1600534	02/12/2016	STAPLES ADVANTAGE	858.59
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,839.00	506.20	90.00	1,217.39	18,025.41
CHILD SUPPORT PROG TOTAL				2,703.33	

I have examined the preceding bills and encumbrances in the total amount of **\$2,703.33**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 07 2016**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Kathren Sukus
INITIATED BY

Public Safety and Justice
SUBMITTED BY



Kathren Sukus, Director
DRAFTED BY

March 1, 2016
DATE DRAFTED

**National Public Safety Telecommunicator Week
April 10-16, 2016**

- 1 **WHEREAS**, the United States Congress has designated the second full week of April as "National Public
2 Safety Telecommunicator Week"; and,
3
4 **WHEREAS**, the 9-1-1 professional is the vital link between the citizen and the public safety
5 responder; and,
6
7 **WHEREAS**, the safety of our public safety responders is dependent upon the quality and accuracy of
8 information obtained by the 9-1-1 call taker and situational awareness provided by an alert and well-
9 prepared dispatcher; and,
10
11 **WHEREAS**, the critical functions performed by 9-1-1 professionals also include those related to
12 medical pre-arrival instructions, crisis intervention, severe weather, highway safety, and other services
13 that affect the health and safety of our citizens and responders; and,
14
15 **WHEREAS**, emergencies can strike at any time, we rely on the vigilance and preparedness of these
16 individuals 24 hours a day, 365 days a year; and,
17
18 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
19 this _____ day of _____, 2016, that the week of April 10-16, 2016 be designated as
20 National Public Safety Telecommunicator Week in Rock County in honor and recognition of our
21 community's 9-1-1 Telecommunicators and Call takers, and the significant contribution they make to the
22 safety and well-being of our citizens and responders.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

Mary Beaver, Chair

Henry Brill, Vice Chair

Brian Knudson

Terry Fell

Larry Wiedenfeld