

**ROCK COUNTY, WISCONSIN**



**PUBLIC SAFETY & JUSTICE COMMITTEE  
MONDAY – JANUARY 15, 2018 - 4:00 P.M.  
CONFERENCE ROOM N-1 - FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order
2. Adoption of Agenda
3. Citizen Participation, Communications, Announcements, Information
4. Consent Calendar
  - A. Transfers
  - B. Review of Payments
5. Resolutions
  - A. Accepting Additional High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget
  - B. Recognizing Kris Baker Ellis – Child Support Director
  - C. Censuring the Sheriff of Rock County
6. Updates
  - A. Request to Establish a Crime Prevention Board
  - B. Request to Increase Statewide TAD Funding
7. Semi-Annual Reports
  - A. 911 Communications Center
  - B. Child Support
  - C. Clerk of Court
  - D. District Attorney
  - E. Medical Examiner
  - F. Mediation & Family Court
  - G. Sheriff's Office
8. Year End 2017 Activity Report – Mediation and Family Court Services
9. Committee Requests and Motions
10. Adjournment

# COMMITTEE REVIEW REPORT

FOR THE MONTH OF DECEMBER 2017

12/28/2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
21-2100-0000-62122	ATTORNEY FEES	P1702927	12/07/2017	VON BRIESEN AND ROPER SC	22,430.29
21-2100-0000-62210	TELEPHONE	P1700154	12/14/2017	CHARTER COMMUNICATIONS	341.45
21-2100-0000-62410	R & M-VEHICLES	P1700140	12/07/2017	BANDT COMMUNICATIONS INC	190.00
		P1700144	12/07/2017	GORDIE BOUCHER FORD LINCOLN ME	523.07
		P1700162	12/07/2017	CARQUEST AUTO PARTS	792.73
		P1700160	12/07/2017	FRANK BOUCHER CHRYSLER DODGE	20.56
		P1700165	12/14/2017	JP MORGAN CHASE BANK NA	54.99
		P1700244	12/21/2017	DAVIS CITGO SERVICE INC	461.00
		P1700246	12/21/2017	POMPS TIRE SERVICE INC	2,516.07
		P1700250	12/07/2017	BEE LINE ALIGNMENT INC	298.00
21-2100-0000-62420	MACH & EQUIP RM	P1700140	12/14/2017	BANDT COMMUNICATIONS INC	1,068.75
		P1700808	12/14/2017	GENERAL COMMUNICATIONS INC	353.00
21-2100-0000-63100	OFC SUPP & EXP	P1700176	12/07/2017	PITNEY BOWES INC	80.74
		P1700181	12/07/2017	STAPLES BUSINESS ADVANTAGE	268.53
		P1700830	12/14/2017	ARAMARK UNIFORM SERVICES INC	15.36
21-2100-0000-63101	POSTAGE	P1700184	12/14/2017	UPS STORE,THE	16.13
21-2100-0000-63405	SECURITY SUPPL	P1700171	12/07/2017	MIDWEST DEFENSE SOLUTIONS	2,771.00
21-2100-0000-63407	COMPUTER SUPPL	P1700181	12/07/2017	STAPLES BUSINESS ADVANTAGE	515.62
21-2100-0000-63501	GAS & FUELS	P1700165	12/14/2017	JP MORGAN CHASE BANK NA	295.83
		P1700190	12/21/2017	WRIGHT EXPRESS FSC	17,488.24
21-2100-0000-63900	AMMO/RANGE SUPPL	P1700169	12/07/2017	MENARDS	255.94
		P1702839	12/21/2017	GALLS LLC	13.00
21-2100-0000-63902	CRIME PREVENTION	P1700138	12/14/2017	AMERICAN AWARDS AND	933.50
21-2100-0000-63904	POLICING/1ST AID	P1700164	12/07/2017	JOHN WICKHEM AGENCY	60.00
		P1700188	12/14/2017	WISCONSIN DEPARTMENT OF FINANC	20.00
21-2100-0000-64200	TRAINING EXP	P1700165	12/14/2017	JP MORGAN CHASE BANK NA	164.00
		P1702831	12/14/2017	AXON ENTERPRISE INC	462.36
		P1702951	12/07/2017	WISCONSIN STATE PATROL	770.00
		P1702957	12/07/2017	MADISON AREA TECHNICAL	450.00
		P1702958	12/07/2017	WAUKESHA COUNTY TECHNICAL	275.00
		P1702975	12/14/2017	MADISON AREA TECHNICAL	160.00
21-2100-0000-64205	STAFF EDUC		12/07/2017	CISNEROS,ERIC	1,240.00
21-2100-0000-64904	SUNDRY EXPENSE	P1700165	12/14/2017	JP MORGAN CHASE BANK NA	125.00

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

12/28/2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
SHERIFF PROG TOTAL					55,430.16
21-2142-0000-63110	ADMIN.EXPENSE				
		P1702950	12/14/2017	PROJECT LIFESAVER INC	186.56
PROJECT LIFESAVER PROG TOTAL					186.56
21-2167-0000-64904	SUNDRY EXPENSE				
		P1700165	12/14/2017	JP MORGAN CHASE BANK NA	167.24
		P1700169	12/14/2017	MENARDS	242.46
RECAP OPERATIONS PROG TOTAL					409.70
21-2200-0000-62163	LAUNDRY				
		P1700830	12/07/2017	ARAMARK UNIFORM SERVICES INC	4,998.00
21-2200-0000-62170	PHYSICIAN/OTHER				
		P1700243	12/14/2017	ADVANCED CORRECTIONAL	8,874.25
21-2200-0000-63100	OFC SUPP & EXP				
		P1700181	12/21/2017	STAPLES BUSINESS ADVANTAGE	141.57
21-2200-0000-63300	TRAVEL				
		P1702908	12/21/2017	PTS OF AMERICA LLC	1,688.00
		P1702909	12/14/2017	WISCONSIN LOCK AND PRISONER TR	850.00
		P1702952	12/14/2017	WISCONSIN LOCK AND PRISONER TR	2,009.05
		P1702985	12/21/2017	WISCONSIN LOCK AND PRISONER TR	1,350.00
21-2200-0000-64125	BD OF PRISONERS				
		P1700139	12/07/2017	ARAMARK CORRECTIONAL SERVICES	43,673.27
21-2200-0000-64200	TRAINING EXP				
		P1700165	12/14/2017	JP MORGAN CHASE BANK NA	165.89
21-2200-0000-64904	SUNDRY EXPENSE				
		P1700154	12/14/2017	CHARTER COMMUNICATIONS	358.55
		P1700163	12/07/2017	JAYS BIG ROLLS INC	1,449.00
		P1700165	12/14/2017	JP MORGAN CHASE BANK NA	278.04
		P1700169	12/21/2017	MENARDS	39.84
		P1700179	12/21/2017	SIRCHIE FINGER PRINT LABORATOR	102.80
		P1700243	12/14/2017	ADVANCED CORRECTIONAL	226.13
		P1700830	12/14/2017	ARAMARK UNIFORM SERVICES INC	153.60
		P1702640	12/14/2017	MERCY ASSISTED CARE INC	254.00
		P1702768	12/07/2017	REDWOOD TOXICOLOGY	10.05
CORRECTIONAL FACILITY PROG TOTAL					66,622.04
21-2500-0000-64200	TRAINING EXP				
		P1700165	12/14/2017	JP MORGAN CHASE BANK NA	246.00
EMERGENCY MANAGEMENT PROG TOTAL					246.00
21-2560-2017-63100	OFC SUPP & EXP				
		P1700181	12/14/2017	STAPLES BUSINESS ADVANTAGE	375.05
LOCAL EMRG PLANNING COMM PROG TOTAL					375.05

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

12/28/2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
21-2660-2018-63100	OFC SUPP & EXP	P1700181	12/14/2017	STAPLES BUSINESS ADVANTAGE	20.50
LOCAL EMRG PLANNING COMM PROG TOTAL					20.50

I have reviewed the preceding payments in the total \$123,290.01

Date:

Dept

Committee

# COMMITTEE REVIEW REPORT FOR THE MONTH OF DECEMBER 2017

12/28/2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
22-1200-0000-62119	OTHER SERVICES	P1702660	12/07/2017	AVERTEST LLC	3,022.50
22-1200-0000-62122	ATTORNEY FEES	P1700721	12/14/2017	NASH ELLIOTT,ATTY JENNIFER L	3,814.00
		P1700723	12/14/2017	OTTHROW,RANDI L	3,814.00
		P1700724	12/14/2017	WITT LAW OFFICES LLC	3,814.00
		P1702627	12/21/2017	KJOME,NELS H	7,628.00
22-1200-0000-62500	JUROR FEES	P1700237	12/14/2017	JP MORGAN CHASE BANK NA	173.53
22-1200-0000-63100	OFC SUPP & EXP	P1700237	12/14/2017	JP MORGAN CHASE BANK NA	1,051.67
		P1700240	12/07/2017	OFFICE PRO INC	774.69
22-1200-0000-63200	PUBL/SUBCR/DUES		12/07/2017	BARTON,LARRY W	249.00
22-1200-0000-63202	LAW BOOKS	P1700239	12/07/2017	THOMSON WEST	7,936.01
				CIRCUIT COURTS PROG TOTAL	32,277.40
22-1209-0000-63100	OFC SUPP & EXP	P1700237	12/14/2017	JP MORGAN CHASE BANK NA	972.79
		P1700240	12/07/2017	OFFICE PRO INC	627.25
				CLERK OF COURTS PROG TOTAL	1,600.04

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

12/28/2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total			\$33,877.44		
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Date:

Dept

Committee

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

12/28/2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
22-1201-0000-62119	OTHER SERVICES				
		P1700005	12/28/2017	GONZALEZ,BELEM	940.00
		P1700006	12/28/2017	FAMILY MATTERS PACT INC	800.00
		P1700007	12/28/2017	STRATEGIC RESOLUTIONS LLC	500.00
22-1201-0000-63100	OFC SUPP & EXP				
		P1701008	12/28/2017	OFFICE PRO INC	25.09
MEDIATION/FAMILY COURT SERVICE PROG TOTAL					2,265.09

I have reviewed the preceding payments in the total \$2,265.09

Date:

Dept \_\_\_\_\_

Committee \_\_\_\_\_

COMMITTEE REVIEW REPORT  
FOR THE MONTH OF DECEMBER 2017

12/28/2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62119	OTHER SERVICES				
		P1700554	12/21/2017	MARKLEY INVESTIGATIONS INC	640.00
		P1700557	12/07/2017	OFFICE PRO INC	13.77
23-2400-0000-62218	DATA COMMUNICTN.				
		P1700553	12/07/2017	CHARTER COMMUNICATIONS	198.30
23-2400-0000-62420	MACH & EQUIP RM				
		P1700556	12/14/2017	GENERAL COMMUNICATIONS INC	2,100.15
		P1702907	12/07/2017	GRAINGER	386.56
23-2400-0000-63100	OFC SUPP & EXP				
		P1700559	12/14/2017	JP MORGAN CHASE BANK NA	578.72
		P1702924	12/07/2017	GRAINGER	25.70
23-2400-0000-64200	TRAINING EXP				
		P1700558	12/14/2017	BELOIT HEALTH SYSTEM INC	340.00
		P1700559	12/14/2017	JP MORGAN CHASE BANK NA	5,071.52
23-2400-0000-65321	BLDG/OFC LEASE				
		P1700560	12/21/2017	GLOBAL TOWER ASSETS LLC	888.15
911 PROJECT OPERATIONS PROG TOTAL					10,242.86

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

12/28/2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total \$10,242.86

Date:

Dept

Committee

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

12/28/2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62126	OFFICER FEES				
		P1700621	12/07/2017	SOUTHEAST WISCONSIN PROCESS LL	265.00
24-1610-0000-62199	OTHER SERV				
		P1702928	12/14/2017	YWCA CARE HOUSE	5,000.00
24-1610-0000-62501	REPORTER FEES				
		P1700697	12/07/2017	MUELLER CPR-CM,TAMMIE D	26.00
		P1700698	12/07/2017	NELSON,DEBRA A	6.50
		P1700699	12/07/2017	KLAREN,JENNIFER LYNN	46.00
		P1700700	12/07/2017	SELF RPR CSR,MALISSA J	273.00
24-1610-0000-63202	LAW BOOKS				
		P1700741	12/07/2017	STATE BAR OF WISCONSIN	156.23
DISTRICT ATTORNEY PROG TOTAL					5,772.73
24-1611-0000-63100	OFC SUPP & EXP				
		P1700579	12/07/2017	OFFICE PRO INC	25.09
		P1702594	12/07/2017	HENRICKSEN	318.96
DEF PROSC-DOMESTIC VIOLENCE PROG TOTAL					344.05
24-1612-0000-63100	OFC SUPP & EXP				
		P1700321	12/14/2017	OFFICE PRO INC	75.27
VICTIM/WITNESS PROG TOTAL					75.27

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

12/28/2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total \$6,192.05

Date:

Dept

Committee

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

12/28/2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
28-2650-0000-62170	PHYSICIAN/OTHER				
		P1700342	12/21/2017	AXIS FORENSIC TOXICOLOGY INC	2,303.60
		P1700494	12/21/2017	LB MEDWASTE SERVICES	60.21
		P1700506	12/21/2017	SSM HEALTH CARE OF WISCONSIN I	448.60
		P1700509	12/21/2017	DANE COUNTY MEDICAL EXAMINERS	65.63
		P1700636	12/28/2017	EXTRA PACKAGING LLC	590.00
28-2650-0000-62199	OTHER SERV				
		P1700583	12/07/2017	DANE COUNTY MEDICAL EXAMINERS	73,911.37
				<b>MEDICAL EXAMINER PROG TOTAL</b>	<b>77,379.21</b>

I have reviewed the preceding payments in the total \$77,379.21

Date:

Dept

Committee

COMMITTEE REVIEW REPORT  
FOR THE MONTH OF DECEMBER 2017

12/28/2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62119	OTHER SERVICES	P1700032	12/07/2017	GREGG INVESTIGATIONS INC	1,380.00
		P1700033	12/07/2017	VITAL RECORDS	143.00
		P1700034	12/07/2017	DNA DIAGNOSTICS CENTER	1,650.00
34-3850-0000-62126	OFFICER FEES	P1700032	12/07/2017	GRÉGG INVESTIGATIONS INC	285.00
		P1702932	12/07/2017	HOUSTON COUNTY SHERIFF OFFICE	75.00
		P1702959	12/14/2017	VEENSTRA PROCESS SERVICES LLC	55.00
		P1702992	12/14/2017	WAUKESHA COUNTY SHERIFFS	60.00
34-3850-0000-63100	OFC SUPP & EXP	P1700031	12/07/2017	OFFICE PRO INC	340.04
		P1700035	12/14/2017	JP MORGAN CHASE BANK NA	3,781.93
		CHILD SUPPORT PROG TOTAL			7,769.97

I have reviewed the preceding payments in the total \$7,769.97

Date:

Dept

Committee

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden  
INITIATED BY



Diane Michaelis  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

January 3, 2018  
DATE DRAFTED

**Accepting Additional High Intensity Drug Trafficking Area (HIDTA)  
Grant and Amending the Sheriff's Budget**

1 **WHEREAS**, the Sheriff's Office has been awarded an additional \$2,500 grant from the High Intensity  
2 Drug Trafficking Area (HIDTA) Program; and,

3  
4 **WHEREAS**, the HIDTA Program is a program administered by the Office of National Drug Control  
5 Policy (ONDCP); and,

6  
7 **WHEREAS**, the purpose of the Program is to reduce drug trafficking and drug production in the United  
8 States.

9  
10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
11 this \_\_\_\_\_ day of \_\_\_\_\_, 2018 to approve and authorize the acceptance of \$2,500 of HIDTA  
12 grant funds and to authorize the Sheriff to sign the award documents.

13  
14 **BE IT FURTHER RESOLVED** that the 2017 Sheriff's budget be amended as follows:

Account/ Description	Budget 12/31/17	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
21-2140-2017-42100	\$57,000	\$2,500	\$59,500
Federal Aid			
<u>Use of Funds</u>			
21-2140-2017-63908	\$15,000	\$2,500	\$17,500
Investigative Expenses			

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brian Knudson

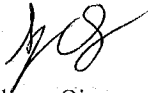
\_\_\_\_\_  
Phillip Owens

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Date

FISCAL NOTE:

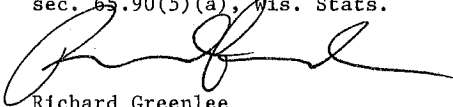
This resolution accepts an additional \$2,500 in Federal Aid for the HIDTA Grant program.



Sherry Oja  
Finance Director

LEGAL NOTE:

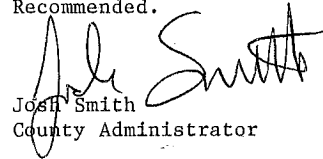
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

### **Executive Summary**

The Sheriff's Office was awarded an additional \$2,500 grant from the High Intensity Drug Trafficking Area (HIDTA) Program, bringing the total grant to \$59,500. The HIDTA program is administered by the Office of National Drug Control Policy (ONDCP).

The purpose of the HIDTA Program is to reduce drug trafficking and drug production in the United States. The HIDTA Program provides funding resources to joint initiatives of federal, state, local, and tribal agencies in each area designated as a HIDTA to carry out activities that address the specific drug threats of those areas.

The additional grant funds will be used for investigative expenses.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Josh Smith  
INITIATED BY

Public Safety and Justice  
SUBMITTED BY



Randy Terronez  
Assistant to the County  
Administrator  
DRAFTED BY

January 10, 2018  
DATE DRAFTED

**RECOGNIZING KRIS BAKER ELLIS – CHILD SUPPORT DIRECTOR**

- 1 **WHEREAS**, Kris Baker Ellis began her career at Rock County as the Child Support Program Supervisor  
2 on November 11, 1986 in the Rock County Child Support Unit in the Office of the District Attorney; and  
3  
4 **WHEREAS**, the Child Support Unit consisted of 15.9 full-time employees and a caseload of 7,200 in  
5 1986; and  
6  
7 **WHEREAS**, the current staffing is 32.2 full-time employees and a caseload of 11,695; and  
8  
9 **WHEREAS**, in 1990 the District Attorney's Office attorney positions were converted from county to  
10 state positions per State budget action which resulted in the creation of the IV-D Child Support Unit as a  
11 standalone department per Resolution #90-1B-156; and  
12  
13 **WHEREAS**, Ms. Baker Ellis' position was reclassified to Child Support Director on January 1, 1992 which  
14 she has held since; and  
15  
16 **WHEREAS**, Ms. Baker Ellis has had many accomplishments during her tenure including:  
17     - Being awarded Director of the Year by the Wisconsin Child Support Enforcement Association  
18     (WCSEA) in 1993;  
19     - providing the leadership that allowed for Rock County being awarded the County of the Year award  
20     in 1995 and 2007 by the WCSEA;  
21     - serving on the WCSEA Board from late 1980s and into the early 1990s;  
22     - serving in a variety of state-wide roles including the State's Policy Advisory Board; and  
23  
24 **WHEREAS**, Ms. Baker Ellis has always kept the financial support of children as the department's focus  
25 and has worked diligently in that position until her retirement on February 2, 2018; and,  
26  
27 **WHEREAS**, the Rock County Board of Supervisors representing the citizens of Rock County, wishes to  
28 recognize Ms. Baker Ellis for her long, faithful and dedicated service, a total of 31 years and 2 months.  
29  
30 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
31 this \_\_\_\_\_ day of \_\_\_\_\_, 2018, does hereby recognize Kris Baker Ellis for her over 31 years  
32 of service and extends their best wishes in her future endeavors.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Brain Knudson

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Phillip Owens

\_\_\_\_\_  
Terry Fell

RECOGNIZING KRIS BAKER ELLIS -- CHILD SUPPORT DIRECTOR  
Page 2

COUNTY BOARD STAFF COMMITTEE

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J. Russell Podzilni, Chair

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Sandra Kraft, Vice Chair

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Eva Arnold

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Henry Brill

---

Betty Jo Bussie

---

Mary Mawhinney

---

Louis Peer

---

Alan Sweeney

---

Terry Thomas

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Rick Richard  
INITIATED BY

Public Safety and Justice Committee  
SUBMITTED BY



Supervisor Rick Richard  
DRAFTED BY

December 12, 2017  
DATE DRAFTED

**CENSURING THE SHERIFF OF ROCK COUNTY**

- 1 **WHEREAS**, it is of the utmost importance to hold public officials to the highest moral and ethical  
2 standards; and  
3  
4 **WHEREAS**, Rock County Sheriff Robert Spoden is a duly elected local government official, imbued  
5 with the public trust, and responsible for upholding the Mission Statement of the Rock County  
6 Sheriff's Office; and  
7  
8 **WHEREAS**, such Mission Statement commits the Sheriff's Office to the values of Integrity,  
9 Excellence, Accountability, and Cooperation, among others; and  
10  
11 **WHEREAS**, the Rock County Sheriff's Office has promulgated certain policies, procedures and  
12 general orders designed to hold its employees and officers to standards of professional conduct; and  
13  
14 **WHEREAS**, General Order 4.020 of the Rock County Sheriff establishes a code of ethics for law  
15 enforcement officers which states "I will never act officiously or permit personal feelings, prejudices,  
16 animosities, or friendships to influence my decisions;" and  
17  
18 **WHEREAS**, Rock County Sheriff's Office General Order 4.060 establishes general rules of conduct  
19 for all members of the Rock County Sheriff's Office, and such rules of conduct proscribe officers from  
20 personal activities or associations that knowingly create an apparent or real conflict of interest where  
21 "the officer's private interest, whether financial or otherwise, conflicts with the officer's impartial  
22 conduct of official duties and responsibilities;" and  
23  
24 **WHEREAS**, the Janesville Police Department opened an investigation of an incident on August 14,  
25 2017 involving the injury of a young adult during an alleged "underage drinking party," at which  
26 residence, Sheriff Spoden's son may have been present earlier in the day; and  
27  
28 **WHEREAS**, officers from the Janesville Police Department were tasked with speaking with witnesses  
29 and the family members of witnesses who were reported to be at the residence where the incident  
30 occurred; and  
31  
32 **WHEREAS**, on August 21, 2017 Sheriff Spoden contacted an officer of the Janesville Police  
33 Department by text message, and in that communication suggested that the Janesville Police  
34 Department should end its investigation into the incident; and  
35  
36 **WHEREAS**, such communication creates the appearance that Sheriff Spoden was attempting to  
37 influence an investigation in which his son may have been a witness; and  
38  
39 **WHEREAS**, by engaging in such communication Sheriff Spoden has violated the Mission Statement,  
40 Code of Ethics, and Standards of Conduct adopted by the Rock County Sheriff's Office, and through  
41 his conduct violated the public trust of the citizens of Rock County.  
42  
43 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly  
44 assembled this \_\_\_\_ day of \_\_\_\_\_, 2018 does hereby censure Robert Spoden, Sheriff of Rock  
45 County for his conduct in this matter.

Censuring the Sheriff of Rock County  
Page 2

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

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Mary Beaver, Chair

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Henry Brill, Vice Chair

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Brian Knudson

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Terry Fell

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Phillip Owens

Rock County, Wisconsin

Communications Center

3636 N. County Highway F

Janesville, WI 53545

Phone (608) 757-5100

Fax (608) 757-5081



**MEMORANDUM**

TO: Public Safety & Justice Committee

FROM: Kathy Sukus, Director *Kathleen Sukus*

DATE: December 19, 2017

RE: Semi Annual Training Report

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The Rock County Communications Center staff had no training, conference or convention in which the total cost per event, per employee exceeded \$1,000 in the second half of 2017.

cc: Josh Smith, County Administrator

# Rock County

## Child Support Agency

Courthouse  
51 South Main Street  
Janesville, WI 53545



TEL: 608/757-5700  
FAX: 608/757-5710  
TDD: 800/947-3529

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**MEMO TO:** Mary Beaver, Chair  
PUBLIC SAFETY & JUSTICE COMMITTEE

**MEMO FROM:** Kristine Baker Ellis, Director  
CHILD SUPPORT AGENCY

**COPY:** Josh Smith, County Administrator

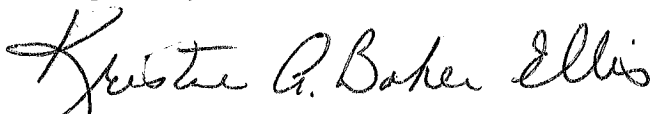
**RE:** Semi Annual Report-Attendance at Convention/Conferences

**DATE:** 12/13/17

Per Resolution 06-9A-087, no one from the Rock County Child Support Agency has attended any conventions or conferences from July 1, 2017 through December 31, 2017 resulting in costs exceeding \$1,000.00 per employee.

If anyone has any questions in this regard, please feel free to contact me.

Respectfully,

  
Kristine Baker Ellis, Director  
CHILD SUPPORT AGENCY

kbe/mmr



## MEMORANDUM

**DATE:** December 12, 2017

**TO:** Public Safety and Justice Committee

**CC:** Josh Smith

**FROM:** Jacki Gackstatter  
Clerk of Circuit Court

**SUBJECT:** Semi-Annual Report - Attendance at Conventions/Conferences

This memo is to inform you that there was no attendance at any training, convention or conference that exceeded total costs of \$1,000 per event, per employee for the Clerk of Circuit Courts Office.

Thank you.

**David J. O'Leary**  
Rock County District Attorney

**Perry L. Folts**  
Deputy District Attorney



**Office of District Attorney**  
Rock County Courthouse  
51 South Main Street  
Janesville, Wisconsin 53545  
Phone 608-757-5615  
FAX 608-757-5725

**TO: Public Safety and Justice Committee**

**FROM: Renee Grover, Office Manager, District Attorney Office**

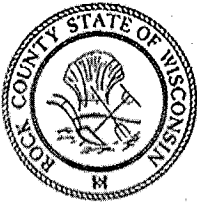
**DATE: December 13, 2017**

**RE: Semi Annual Convention/Conference Report**

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We have not had any training, conference or convention in which the total cost per event, per employee exceeded \$1,000 in the second half of 2017.

CC: Josh Smith



*Office of the*  
**Rock County Medical Examiner**  
Dr. Vincent Tranchida  
Chief Medical Examiner



TO: The Honorable Mary Beaver,  
Chair of Public Safety and Justice  
FR: Barry E. Irmen  
Director of Operations, ME Department  
DA: 12-29-17  
RE: Semi-Annual Report – Attendance at Conventions / Conferences

This purpose of this memo is to confirm that staff from the Medical Examiner's Department did not attend any training, conferences or conventions in state or out of state that exceeded \$1000.00 in the second half of 2017.

ROCK COUNTY, WISCONSIN



Mediation & Family Court Services  
Rita Costrini-Norgal, Director  
51 South Main Street, 4 R; RM 477  
Janesville, WI 53545  
(608) 757-5546  
FAX (608) 757-5640

MEMO

TO: Public Safety & Justice Committee  
FROM: Rita Costrini-Norgal, Director (Ext. 5549)  
DATE: December 12, 2017  
RE: Semi-Annual Training/Conference Report (July 1- Dec 31, 2017)

In accordance with Resolution 06-9A-087, no one from the department of Mediation and Family Court Services, County of Rock, attended a training, convention or conference "... that exceeded \$1,000 per event..." during the period of Jul 1-Dec 31, 2017.

Cc: Josh Smith, County Admin (Via: e-mail)  
Judge Daniel T Dillon (Via-e-mail)  
Marilyn Bondehagen (Via: e-mail)

**ROBERT D. SPODEN**  
**ROCK COUNTY SHERIFF**

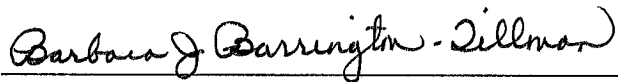
BARBARA J. TILLMAN  
CHIEF DEPUTY

January 3, 2018

TO: Public Safety and Justice Committee  
FR: Chief Deputy Barbara J. Barrington-Tillman  
RE: Semi-Annual Training Exceeding \$1,000  
July 1, 2017 – December 31, 2017

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During the period of July 1, 2017 through December 31, 2017, four (4) members of the Rock County Sheriff's Office attended a training in which the total cost exceeded \$1,000 per person, per event. Please see the attached spreadsheet for the details on each of the separate training events.



Barbara J. Barrington-Tillman, Chief Deputy

By: Sergeant Troy Egger  
Training Coordinator

Cc: Josh Smith

July 2017 - December 2017 Rock County Sheriff's Office Training Over \$1,000 Per Employee									
Employee	Training	Dates	Location	Tuition	Materials	Transportation	Lodging	Food	Total Cost
Sgt. Jay Williams	Advancing Justice - National Association of Drug Court Professionals (NADCP) Annual Training Conference	Jul. 9-12, 2017	Gaylord National Resort, National Harbor, MD	\$600.00	N/A	\$288.40 Airfare	\$811.84	\$204.52	\$1,904.76
Dep. Shawn Nolan and K9 Max	FMK9 - Handler Class for Dual Purposes Canine	Jul. 10-25, 2017	Berrien Center, MI	\$3,000.00	Purchased K9 Max Separately Before July 1, 2017	Assigned Squad	Included	N/A	\$3,000.00
Administrative Assistant Sarah Anderson	Summit 2017: Annual Spillman Users' Conference, Spillman Technologies, Inc.	Sep. 19-22, 2017	Canyons Village Resort, Park City, UT	IT Paid \$945.00	N/A	\$338.96 Airfare, \$55.50 Bus IT Got Rental Car	\$647.20	\$154.21	\$2,140.87
Dep. Tara Nolan-DeBoer and K9 Cash	FMK9 - Basic Utility and Narcotics Course	Sep. 25, 2017 - Nov. 3, 2017	Berrien Center, MI	\$3,000.00	\$6,000.00 K9 Cash	Assigned Squad	\$1,000.00	\$400.07	\$10,400.07
									All Costs Except Food Reimbursed by Spillman



## JANUARY-DECEMBER 2017 ACTIVITY REPORT - FILES OPENED

<b>I. Files Opened</b>		<b>332</b>
Home Studies Opened		1
<b>A. Type</b>		
Divorce	74	22% of all files opened in January-December
Post-Divorce	60	18% of all files opened in January-December
Paternity	115	35% of all files opened in January-December
Post-Paternity	81	24% of all files opened in January-December
Grandparent/Guardian	2	1% of all files opened in January-December
<b>B. Referred By</b>		
Voluntary	9	3% of all files opened in January-December
Court-Ordered	323	97% of all files opened in January-December
<b>II. Number of children for January-December 2017</b>	<b>494</b>	

## JANUARY-DECEMBER 2017 ACTIVITY REPORT - FILES CLOSED

<b>Files Closed</b>		<b>355</b>
Home Studies Closed		1
<b>Case Status:</b>		
<b>A. Total Mediations</b>	<b>247</b>	<b>70%</b>
Agreements	170	48% of all files closed in January-December
No Agreements	72	20% of all files closed in January-December
Not App w/Mediation	3	1% of all files closed in January-December
Withdrawn w/Mediation	2	1% of all files closed in January-December
<b>B. Total Files Closed Without Mediation</b>	<b>108</b>	<b>30%</b>
No Mediation - Not Appropriate	7	2% of all files closed in January-December
No Mediation: Unable to Schedule (\$)	0	0% of all files closed in January-December
No Contact/Refused/No Show	43	12% of all files closed in January-December
B-4 or OSM	52	14% of all files closed in January-December
Withdrawn without Mediation	6	2% of all files closed in January-December

### Files closed with a mediation in January-December 2017:

Rita	85	34% of all mediations closed January-December 2017
Larry	51	21% of all mediations closed January-December 2017
Eileen	56	23% of all mediations closed January-December 2017
Belem	55	22% of all mediations closed January-December 2017