

ROCK COUNTY, WISCONSIN



EDUCATION, VETERANS & AGING SERVICES COMMITTEE TUESDAY, SEPTEMBER 15, 2020 - 4:30 P.M. CALL: 1-312-626-6799 MEETING ID: 819 8221 6569

Join Zoom Meeting

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If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Tuesday, September 15, 2020. To submit a public comment use the following email: Tracey.Vanzandt@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- Please mute your phone when you are not speaking to minimize background noises
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, SEPTEMBER 15, 2020 - 4:30 P.M.

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – August 18, 2020
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6. Review of Payments
7. Resolutions and Committee Action
 - A. Amending the 2020 Council on Aging Budget to Adjust State Health Insurance Assistance Program (SHIP) Allocations
8. Updates and Possible Action
 - A. Council on Aging – Paula Schutt
 - 1) Status on Transportation Dispatcher Position
 - 2) Status of the Request to Locate Isolated Individuals within Rock County
 - 3) Follow-Up on Requesting Assistance from IT in Locating Now Software for Meal Program
 - B. Veteran Services – John Solis
 - 1) Statistical Data Regarding Monthly Office Activities
 - 2) 2019 Expenditures by County
9. Committee Requests and Motions
10. Adjournment

<p>The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.</p>



EDUCATION, VETERANS AND AGING SERVICES COMMITTEE
Minutes – August 18, 2020

Call to Order. Chair Rashkin called the meeting of the Education, Veterans and Aging Services Committee to order at 4:30 P.M. on Tuesday, August 18, 2020 via teleconference.

Committee Members Present: Supervisors Rashkin, Pam Bostwick, Peer, Taylor and Wilde.

Committee Members Absent: None.

Staff Members Present: Randy Terronez, Assistant to the County Administrator; Paula Schutt, Director of Council on Aging; John Solis, Veteran Service Officer; Terri Carlson, Risk Manager.

Others Present: William Anderson, RSVP.

Approval of Agenda. Supervisor Peer moved approval of the agenda as presented, second by Supervisor Taylor. ADOPTED.

Approval of Minutes – July 21, 2020. Supervisor Pam Bostwick moved approval of the minutes from July 21, 2020 as presented, second by Supervisor Wilde. ADOPTED.

Citizen Participation, Communications, Announcements, Information. None.

Transfers. None.

Review of Payments. The committee accepted the report.

Updates and Possible Action.

Council on Aging.

Status of RFP for Janesville Transit. Ms. Schutt said that Janesville Transit issued an RFP. We will bid on this. It is due by September 3rd. Ms. Schutt said she will send in next week.

Status of RFP for Van Drivers. Ms. Schutt said every year they go out for bid on this. Proposals are due by September 21st.

Status of the Mobility Management Grant. Ms. Schutt said this grant has to be submitted every year. The grant was due by the end of August. She has submitted it today.

Follow-Up on Request on Number of Isolated Seniors. Ms. Schutt said she will be working with several agencies to gather this information. She will provide an update at our next meeting.

Committee Requests and Motions. Chair Rashkin asked Ms. Schutt if she has inquired with IT about the GPS routing program she is interested in purchasing. This item is on her to do list and she will report to the committee next month on the progress of her request. Ms. Schutt said their dispatcher has submitted her resignation. She has started the recruitment for this position.

Chair Rashkin said he would like all departments to report out at each meeting. Mr. Solis said he will provide an update to the committee at our next meeting.

Adjournment. Supervisor Pam Bostwick moved adjournment at 4:45 P.M., second by Supervisor Peer. ADOPTED.

Respectfully submitted,

Tracey VanZandt,
Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2020**

08/27/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
30-3900-0000-63100	Office&Misc Exp	P2000739	08/27/2020	MENARDS	COA OFFICE SUPPLIES	8.88
					Senior Citizen Program PROG TOTAL	8.88
30-3903-0000-63100	Office&Misc Exp	P2000713	08/27/2020	US BANK	OFFICE SUPPLIES	217.27
30-3903-0000-63200	Pubs/Subs/Dues	P2001630	08/20/2020	CREATIVE FORECASTING INC	2020 SUBSCRIPTION	72.00
					Nutrition Program PROG TOTAL	289.27
30-3904-2020-62105	Food Services	P2000664	08/27/2020	BEST EVENTS	HDM 2ND 1/2 JUNE	41,719.84
30-3904-2020-62119	Other Services	P2000754	08/27/2020	MANPOWER GROUP US INC	TRANS DRIVERS W/E 08/09	5,302.56
		P2000916	08/20/2020	BELOIT MEALS ON WHEELS INC	BELOIT HDM MEALS-JULY	3,805.00
30-3904-2020-64124	Consumables	P2000664	08/20/2020	BEST EVENTS	HDM SUPPLIES	459.71
		P2000713	08/27/2020	US BANK	BACKGROUND CHECKS	37.00
		P2001054	08/27/2020	DE VERE COMPANY INC	DISHWR LEASE-RV SEPT	218.00
					HDM COVID-19 Funding PROG TOTAL	51,542.11
30-3905-0000-62100	Cont Personnel	P2000754	08/13/2020	MANPOWER GROUP US INC	TRANSIT DRIVERS W/E 08-02-20	16,479.37
30-3905-0000-62410	R&M-Vehicles	P2000671	08/27/2020	GORDIE BOUCHER FORD LINCOLN ME	21 REPLACE BRAKES	3,262.48
		P2001029	08/20/2020	BUDGET TRUCK AND AUTO BODY INC	28-LIFT-TUNE UP	200.00
30-3905-0000-63501	Gas/Other Fuels	P2000830	08/13/2020	KWIK TRIP EXTENDED NETWORK	FUEL FOR JULY 2020	4,016.41
30-3905-0000-64615	Client Costs	P2000929	08/27/2020	FIRST ADVANTAGE OCCUPATIONAL H	DRUG TEST	37.43
30-3905-0000-64629	Other Transport	P2000739	08/27/2020	MENARDS	SUPPLIES FOR TRANSIT	32.30
		P2000753	08/13/2020	OCCUPATIONAL HEALTH CENTER	DRUG-ALCOHOL KURES	61.00

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2020**

08/27/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
Elderly/Handicapped Transport PROG TOTAL						24,088.99
30-3911-1405-64615	Client Costs					
		P2001383	08/06/2020	MCALISTER,BIRDIA	REIMB RESPITE TO CLIENT	120.00
III-E Under 60 In-Home Respite PROG TOTAL						120.00
30-3911-1408-64615	Client Costs					
		P2001620	08/13/2020	ROMACK,CAROL	REIM TRANS TO CLIENT	329.11
III-E Under 60 Supplemental PROG TOTAL						329.11
30-3915-1405-64615	Client Costs					
		P2000908	08/13/2020	BRIGHTSTAR CARE	RESPITE SERVICES-KETTLE	1,402.50
		P2000910	08/27/2020	VISITING ANGELS LIVING ASSISTA	RESPITE SERVICES-FERGUSON	506.25
		P2000973	08/13/2020	ALBRECHT,JOCELYN	REIMBURSE RESPITE TO CLIENT	112.50
		P2001031	08/06/2020	ALTERNATIVE HOME CARE INC	RESPITE SERVICE - SCHMITZ	240.00
		P2001203	08/13/2020	HITER,LINDA	REIMBURSE RESPITE TO CLIENT	120.00
		P2001439	08/06/2020	JENSON,JULIE	REIMBURSE RESPITE TO CLIENT	240.00
		P2001628	08/06/2020	MARTIN,AMANDA	REIMBURSE RESPITE TO CLIENT	810.00
III-E In-Home Respite PROG TOTAL						3,431.25
30-3915-1406-64615	Client Costs					
		P2001619	08/06/2020	MERCY HEALTH SAFE CONNECT	REIMBURSEMENT SERVICES-SCHMIT	210.00
III-E Facility Based - Day PROG TOTAL						210.00
30-3915-1408-64615	Client Costs					
		P2001440	08/06/2020	BURNSIDE,ELEANOR	REIMBURSE SUPPL-SER TO CLIENT	189.51
		P2001494	08/20/2020	TUTTLE,JANEAN	REIMBURSE RESP TO CLIENT	411.85
		P2001655	08/13/2020	MYERS,VICKI	REIMB MEDICAL ALERT BUTTON	414.00
III-E Supplemental Services PROG TOTAL						1,015.36
30-3916-0000-62625	Outreach Service					
		P2000713	08/27/2020	US BANK	WEDNESDAY WALKS	297.00

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2020**

08/27/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
Mobility Manager Grant PROG TOTAL						297.00
30-3920-1405-64615	Client Costs					
		P2000908	08/27/2020	BRIGHTSTAR CARE	RESPITE SERVICES-MYERS	210.00
		P2001052	08/06/2020	RICHARDSON,KATHY	REIMBURSE RESPITE TO CLIENT	108.00
		AFCSP In Home Respite PROG TOTAL				318.00
30-3920-1408-64615	Client Costs					
		P2001627	08/06/2020	DEFAUW,RON	REIMBURSE RESPITE TO CLIENT	495.00
		P2001629	08/06/2020	MARTIN,HOLLY	REIMBURSE SUPPLIES TO CLIENT	1,877.03
		AFCSP Supplemental Services PROG TOTAL				2,372.03
30-3920-1411-64615	Client Costs					
		P2000974	08/13/2020	SEVERANCE,LINDA	REIMBURSE RESPITE TO CLIENT	168.00
		P2001031	08/06/2020	ALTERNATIVE HOME CARE INC	RESPITE SERVICES-LAVEEN	100.00
		AFCSP Homemaker/Chores PROG TOTAL				268.00

ROCK COUNTY

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2020

08/27/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of **\$84,290.00**

Date:

Dept Head _____

Committee Chair _____

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF AUGUST 2020**

08/27/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
38-3800-0000-63100	Office&Misc Exp	P2000022	08/13/2020	US BANK	OFFICE SUPPLIES	22.45
38-3800-0000-63200	Pubs/Subs/Dues	P2001681	08/27/2020	CVSO ASSOCIATION OF WISCONSIN	WI CVSO 2020 ANNUAL DUES	100.00
38-3800-0000-64200	Training	P2001681	08/27/2020	CVSO ASSOCIATION OF WISCONSIN	THURSDAY FORMAL DINNER	420.00
38-3800-0000-64607	Burial Benefits	P2001710	08/27/2020	TOWN OF ROCK	VETS GRAVE CARE-TOWN OF ROCK	130.00
		P2001711	08/27/2020	LUTHER VALLEY CEMETERY ASSOCIA	VETS GRAVE CARE-LUTHER VALLEY	566.00
		P2001712	08/27/2020	TOWN OF MAGNOLIA	VETS GRAVE CARE-TOWN OF MAGNOL	156.00
		P2001713	08/27/2020	EMERALD GROVE CEMETERY ASSOCIA	VETS GRAVE CARE-EMERALD GROVE	382.00
		P2001724	08/27/2020	TOWN OF TURTLE	VETS GRAVE CARE SHOPIERE CEMET	494.00
		P2001725	08/27/2020	TOWN OF NEWARK CEMETERY	VETS GRAVE CARE	212.00
		P2001741	08/27/2020	ORFORDVILLE LUTHERAN CEMETERY	VETS GRAVE CARE-ORFORDVILLE	330.00
		P2001742	08/27/2020	TOWN OF PLYMOUTH	VETS GRAVE CARE-MAPLE CEMETERY	132.00
Veterans Services PROG TOTAL						2,944.45

I have reviewed the preceding payments in the total amount of **\$2,944.45**

Date:

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Education, Veterans & Aging
Services Committee
INITIATED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY



Paula Schutt
DRAFTED BY

September 1, 2020
DATE DRAFTED

AMENDING THE 2020 COUNCIL ON AGING BUDGET TO ADJUST STATE HEALTH
INSURANCE ASSISTANCE PROGRAM (SHIP) ALLOCATIONS

WHEREAS, the Council on Aging receives funds from the Greater Wisconsin Agency on Aging Resources (GWAAR) that are to support the Elder Benefit Specialist Program.

WHEREAS, the 2020/2021 allocations have been received from the Greater Wisconsin Agency on Aging Resources

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby amend the Adopted 2020 Rock County Council on Aging budget as follows:

<u>Account/Description</u>	<u>Budget at 09/01/2020</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>State Health Insurance Program (SHIP)</u>			
<u>Source of Funds</u>			
30-3974-0000-42100 Federal Aid	-0-	\$4,330	\$4,330
<u>Use of Funds</u>			
30-3974-0000-62626 Benefit Specialist	-0-	\$4,330	\$4,330

Respectfully submitted,

EDUCATION, VETERANS AND AGING SERVICES
COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Yuri Rashkin, Chair

Reviewed and approved on a vote of

Doug Wilde, Vice Chair

Mary Mawhinney, Chair Date

Louis Peer

Jacob Taylor

Pam Bostwick

AMENDING THE 2020 COUNCIL ON AGING BUDGET TO ADJUST STATE HEALTH
INSURANCE ASSISTANCE PROGRAM (SHIP) ALLOCATIONS
Page 2

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$4,330 in federal aid. This grant helps fund Council on Aging’s Benefit Specialist position.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County board pursuant to sec. 65.90(5)(a), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

EXECUTIVE SUMMARY

Many of the programs administered by the Council on Aging are funded with federal Older Americans Act money. Several of these contracts do not run on a calendar fiscal year. Actual amounts are not available until the contract is received from the Greater Wisconsin Agency on Aging Resources. This contract begins in April 2020 and goes through March 31, 2021. GWAAR just received it from the State at the end of August.

2020 JUNE	
Form/Action	Count
0296 Direct Deposit	1
0781 Support of PTSD Claim	1
0966 Intent to File	3
0995 DRR: Supplemental Claim	3
0996 DRR: Higher-Level Review	2
1010D ChampVA	1
1010EZ Health Benefits	6
1330 Government Marker	20
1330M Government Medallion	2
2680 Examination of A&A	1
4138 Statement	9
4192 Employment Info	1
526EZ Compensation Claim (NEW)	13
526EZ Compensation Claim (RE-EVAL)	3
530 Burial Benefits	3
534EZ DIC Claim	1
674 Approval of School Attendance	3
686c Status of Dependents	3
Award Letter	3
DD-214	14
DD-293 Discharge Upgrade	1
Email	17
Emergency Assistance	1
Grave Registration	14
MV3010 Wisconsin Veteran Identifier	7
New File	12
Notice of Death	1
Office Visit - Walk In	8
OTHER	1
Parks and Trail Pass	6
Phone Call - General	138
Phone Call - Intake Center	6
Tax Abatement Letter	1
WDVA 2030 Wisconsin GI Bill	3
WDVA 2097 Property Tax Credit Certification	3
(blank)	
Grand Total	312

2020 JULY	
Form/Action	Count
0296 Direct Deposit	1
0538 Status of Dependents	1
0781 Support of PTSD Claim	1
0966 Intent to File	5
0995 DRR: Supplemental Claim	3
0996 DRR: Higher-Level Review	3
1010D ChampVA	1
1010EZ Health Benefits	1
1010EZR Health Benefits Renewal	1
10-182 DRR: Board Appeal	3
1330 Government Marker	15
1330M Government Medallion	1
1880 Home Loan Guarantee	1
1900 Vocational Rehabilitation	1
4138 Statement	4
526EZ Compensation Claim (NEW)	8
526EZ Convalescence Request	2
530 Burial Benefits	2
534EZ Death Pension	1
686c Status of Dependents	5
8940 Individual Unemployability	1
Award Letter	4
Check mailed	1
DD-214	7
Email	13
Emergency Assistance	2
Form 9 BVA Appeal	1
Grave Registration	11
MV3010 Wisconsin Veteran Identifier	7
New File	8
Notice of Death	3
Office Visit - Walk In	3
OTHER	6
Parks and Trail Pass	4
Phone Call - General	132
Phone Call - Intake Center	8
SF 180 Request Service Records	3
Tax Abatement Letter	3
WDVA 2097 Property Tax Credit Certification	5
WDVA 2241 WisDOT Veteran Identifier	2
(blank)	
Grand Total	284

2020 AUGUST

Form/Action	Count
0781 Support of PTSD Claim	1
0845 Third Party Disclosure	1
0966 Intent to File	3
0995 DRR: Supplemental Claim	2
0996 DRR: Higher-Level Review	1
1010D ChampVA	1
1010EZ Health Benefits	7
10-182 DRR: Board Appeal	2
1330 Government Marker	8
1330M Government Medallion	1
1880 Home Loan Guarantee	1
1990 GI Bill	3
4138 Statement	6
526EZ Compensation Claim (NEW)	7
526EZ Compensation Claim (RE-EVAL)	2
527EZ NSCP Claim	1
527EZ NSCP with A&A	1
530 Burial Benefits	1
534EZ Death Pension with HB/A&A	3
5655 Financial Status Report	1
572 Address Change	1
674 Approval of School Attendance	7
686c Status of Dependents	2
8940 Individual Unemployability	1
AWARD LETTER	1
CHECK MAILED	10
DD 149 Discharge Correction	1
DD-214	10
Email	6
Emergency Assistance	1
GRAVE REGISTRATION	9
Memo	1
MV3010 Wisconsin Veteran Identifier	7
New File	10
Notice of Death	7
Office Visit - Walk In	9
OTHER	3
Parks and Trail Pass	5
Phone Call - General	166
Phone Call - Intake Center	7
SF 180 Request Service Records	3
Tax Abatement Letter	1
WDVA 2030 Wisconsin GI Bill	7
WDVA 2096 Tax Abatement Verification	1
WDVA 2097 Property Tax Credit Certification	2

WDVA 2241 WisDOT Veteran Identifier	1
(blank)	
Grand Total	332

FY 2019 Summary of Expenditures (in \$000s)

County	Vet Pop	Tot Exp	C&P	Educ	Ins & Indem	Med Care
Outagamie	11,176	\$76,620	\$41,143	\$4,579	\$1,128	\$29,769
Racine	11,788	\$108,475	\$47,626	\$4,583	\$1,188	\$55,078
Rock	11,053	\$74,564	\$31,983	\$3,339	\$676	\$38,567
Winnebago	11,590	\$72,484	\$39,360	\$3,687	\$579	\$28,859