

Board of Supervisors 51 South Main Street Janesville, WI 53545 (608)757-5510 Fax (608)757-5511

## PUBLIC SAFETY & JUSTICE COMMITTEE MONDAY – FEBRUARY 1, 2016 - 4:00 P.M. CONFERENCE ROOM N-1 - FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

#### **Agenda**

- 1. Call to Order
- 2. Adoption of Agenda
- 3. Adoption of Minutes January 18, 2016
- 4. Citizen Participation, Communications, Announcements, Information
- 5. Consent Calendar
  - A. Transfers and Appropriations
  - B. Bills
  - C. Encumbrances
  - D. Pre-Approved Encumbrance Amendment
- 6. Semi-Annual Report Attendance at Conventions / Conferences
- 7. Child Support Performance and Caseload Update Kris Baker-Ellis
- 8. Committee Requests and Motions
- 9. Adjournment

## Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date  Requested By Diane Michaelis, Sh  Depart	eriff's Office		Transfer No. 15-131 Sheriff Spoden Department Head			
FROM:	AMOUNT	"	ГО:	AMOUNT		
Account #: 21-2100-0000-63501  Description: Gasoline and Other Fuel - LES  Current Balance: \$82,604	\$1,817		0000-67160 ets \$500-\$4,999 - LES	\$1,817		
Account #: Description: Current Balance:		Account #: Description:	·			
Account #: Description: Current Balance:		Account #: Description:				
Account #: Description: Current Balance:		Account #: Description:				
REASON FUNDS ARE AVAILABLE FOR The cost per gallon of gasoline was less than the bi			÷			
REASON TRANSFER IS NECESSAR  The dive team needs a dry suit to replace a twenty		<u>C</u>				
FISCAL NOTE: Sufficient funds are available for transfer.	·	ADMINISTRATIVE Recommended	NOTE:			
	<u>DATE</u>		COMMITTEE CHAI	R		
☐ Finance Committee						

Distribution: **EMAIL** Sherry Oja and Susan Balog

**COMMITTEE APPROVAL REPORT** 

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
21-2100-0000-63100	OFC SUPP & EXP					
		P1600508	01/13/2016	MENARDS		14.99
	Budget	YTD	•	YTD Enc	Pending	Closing Balance
	11,735.00	11	6.99	2,156.96	14.99	9,546.06
21-2100-0000-63200	PUBL/SUBCR/DUB					
		P1600713	01/01/2016	INTERNATIONAL AS		80.00
_		P1600780 P1600782	01/01/2016 01/01/2016	MID STATES ORGAN		250.00
•		1 1000702	01/01/2010	NATIONAL ASSOCIA	HON OF CHIEFS	60.00
	Budget	YTD	Ехр	YTD Enc	Pending	Closing Balance
	5,093.00	45	5.00	944.00	390.00	3,304.00
21-2100-0000-64200	TRAINING EXP					
		P1600776	01/01/2016	DEPARTMENT OF NA	ATURAL RESOUR(	40.00
	Budget	YTD I	Ехр	YTD Enc	Pending	Closing Balance
	38,500.00		0.00	10,145.00	40.00	28,315.00
21-2100-0000-65331	EQUIP LEASE		WH. F.			
		P1600793	01/01/2016	NAVAL SURFACE WA	ARFARE CENTER	300.00
	Budget	YTD I	 Exp	YTD Enc	Pending	Closing Balance
CHARLES	300.00		0.00	0.00	300.00	0.00
			SHERI	FF PROG TOTAL	744.99	
21-2167-0000-64904	SUNDRY EXPENSE	_				
	OSTIDICI EM ENGL	P1600479	01/11/2016	ACE PORTABLES		75.00
	Budget	YTD E	Exp	YTD Enc	Pending	Closing Balance
:	5,000.00		0.00	631.80	75.00	4,293.20
		RECA	P OPERATIO	NS PROG TOTAL	75.00	V-07-1-MARINE CACONIN CONTROL OF THE
21-2200-0000-62161	HOUSEHOLD SER	/	1	POW POWER WAS AND	A SAME	
•		P1600494	01/06/2016	DE VERE COMPANY	INC	500.06
	a ·	P1600508	01/05/2016	MENARD\$		63.92
•	Budget	YTD E	≖xn	YTD Enc	Pending	Closing Balance
	39,257.00	529		19,521.00	563.98	18,643.02
21-2200-0000-64904	SUNDRY EXPENSE		The state of the s	197 1977 1987 1987 1987 1987 1987 1987 1	(Control of the Control of the Contr	VNOStantia (Mary Administration Section Company)
- ·	OOMDIN EM ENGE	P1600777	01/04/2016	ARROWHEAD LIBRAI	RY SYSTEM	2,000.00
	Budget	YTD E	ax	YTD Enc	Pending	Closing Balance
	135,000.00	356	•	4,793.11	2,000.00	127,850.00
		CORRECTION	ONAL FACILI	TY PROG TOTAL	2,563.98	Control of the Contro
21-2550-2015-62119	OTHER SERVICES				THE PERSON NAMED OF THE PE	Commence Conference on the Commence of the Conference of the Conference of the Conference of the Conference on the Confe
ENC		R1600946	01/13/2016	EPTEC INC		18,715.00
COMMITTEE: PS - SHEE	HEE					Page: 4

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## Rock County

Date: FEB 0 1 2016

## **COMMITTEE APPROVAL REPORT**

01/27/2016

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
	Budget	YTD I	≣xp	YTD Enc	Pending	Closing Balance
	0.00	(	0.00	0.00	18,715.00	(18,715.00)
	HAZA	RD MITIGAT	TION PLANNII	NG PROG TOTAL	18,715.00	
21-2560-2016-64200	TRAINING EXP					
	•	P1600806	01/01/2016	MILTON FIRE DEPA	RTMENT	200.00
	Budget	YTD I	Ехр	YTD Enc	Pending	Closing Balance
	2,500.00	(	).00	700.00	200.00	1,600.00
	LOCA	AL EMRG PL	ANNING CON	MM PROG TOTAL	200.00	
· · · · · · · · · · · · · · · · · · ·						
I have examined the					198,97,	_11
Claims covering the i A. Bills and encumbr B. Bills under \$10,00	ances over \$10,000	a nave been ) referred to t	previously tun he Finance Co	ged. These items are ommittee and County I	to be treated as fi Board.	ollows:
C. Encumbrançes ur	nder \$10,000 to be p	oaid upon acc	ceptance by th	e Department Head.		

Dept Head

Committee Chair

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**Rock County** 

Date: FEB 0 1 2016

## **COMMITTEE APPROVAL REPORT**

01/27/2016

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
22-1200-0000-67161	CA \$5,000/MORE	P1600003	01/01/2016	RHYME BUSINESS F	PRODUCTS	5,129.00
	Budget 5,200.00	YTD I	Exp 0.00	YTD Enc 0.00	Pending 5,129.00	Closing Balance 71.00
	·	CI	RCUIT COUR	TS PROG TOTAL	5,129.00	
have examined the		encumbranc	es in the total	amount of \$5,12	9.00	
A. Bills and encumbr B. Bills under \$10,00 C. Encumbrances ur	ances over \$10,000 0 to be paid.	referred to t	he Finance Co	ded. These items are to mmittee and County E e Department Head.	to be treated as f 3oard. ·	:zwollc

Committee Chair

Dept Head

2016

#### **Rock County**

#### **COMMITTEE APPROVAL REPORT**

01/27/2016

Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
PUBL/SUBCR/DUE	 			THE CONTROL OF THE CO	, , , , , , , , , , , , , , , , , , ,
	P1600672	01/01/2016	CITY DIRECTORIES		250.00
Budget 1,303.00		•	YTD Enc 830.00	Pending 250.00	Closing Balance 223.00
BLDG/OFC LEASE			The state of the s		
	P1600796	01/07/2016	TOWN OF BELOIT		7,022.53
Budget	YTD E	Exp	YTD Enc	Pending	Closing Balance
150,334.00	821	.14	9,219.86	7,022.53	133,270.47
. 9	11 PROJEC	T OPERATION	NS PROG TOTAL	7,272.53	
	Budget 1,303.00  BLDG/OFC LEASE  Budget 150,334.00	PUBL/SUBCR/DUES	PUBL/SUBCR/DUES P1600672 01/01/2016  Budget YTD Exp 1,303.00 0.00  BLDG/OFC LEASE P1600796 01/07/2016  Budget YTD Exp 150,334.00 821.14	PUBL/SUBCR/DUES           P1600672         01/01/2016         CITY DIRECTORIES           Budget 1,303.00         YTD Exp 0.00         YTD Enc 830.00           BLDG/OFC LEASE P1600796         01/07/2016         TOWN OF BELOIT           Budget YTD Exp YTD Enc         YTD Enc	PUBL/SUBCR/DUES           P1600672         01/01/2016         CITY DIRECTORIES           Budget 1,303.00         YTD Exp 250.00         YTD Enc 250.00           BLDG/OFC LEASE P1600796         01/07/2016         TOWN OF BELOIT           Budget YTD Exp 150,334.00         YTD Enc 9,219.86         Pending 7,022.53

I have examined the preceding bills and encumbrances in the total amount of

\$7,272.53

Claims covering the items are proper and have been previously funded. These items are to be treated as follows: A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:	EEB 01	2015	Dept Head	
			Committee Chair	

## COMMITTEE APPROVAL REPORT



Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
24-1611-0000-62503	INTERPRETER FEE	S P1600742	01/05/2016	GONZALEZ,VICTOR M		110.00
	Budget 1,500.00	YTD E	Exp 0.00	YTD Enc 0.00	Pending 110.00	Closing Balance 1,390.00
	DEF PRO	SC-DOME	STIC VIOLENC	CE PROG TOTAL	110.00	4
I have examined the Claims covering the i A. Bills and encumbr B. Bills under \$10,00 C. Encumbrances un	tems are proper and ances over \$10,000 i 0 to be paid.	have been referred to t	previously fund he Finance Co	ded. These items are to b mmittee and County Boa	oe treated as f	ollows:
Date: 1FEB 0 / 2016		De	ept Head			
•		Committe	ee Chair			

#### COMMITTEE APPROVAL REPORT

01/27/2016

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
34-3850-0000-62400	R & M SERV					
		P1600759	01/01/2016	NAVIANT INC		1,369.00
	Budget 3,354.00	YTD E	Exp 0.00	YTD Enc 0.00	Pending	Closing Balance
		***************************************	J.00	0.00	1,369.00	1,985.00
34-3850-0000-62503	INTERPRETER FE	ES P1600478 01/13/2016		BILINGUAL TRAINING CONSULTANTS		70.50
	Budget 3,500.00	YTD E	Exp 0.00	YTD Enc 0.00	Pending 70.50	Closing Balance 3,429.50
34-3850-0000-63200	PUBL/SUBCR/DUE				(CONT.)	
		P1600811	01/06/2016	JANESVILLE GAZET	TE INC	245.70
	Budget 650.00	YTD E	Exp 0.00	YTD Enc 0.00	Pending 245.70	Closing Balance 404.30
,		CHILD SUPPO		RT PROG TOTAL	1,685.20	

I have examined the preceding bills and encumbrances in the total amount of

\$1,685.20

Claims covering the items are proper and have been previously funded. These items are to be treated as follows: A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:	FEB 0 1 2016	Dept Head	
		Committee Chair	

**COMMITTEE APPROVAL REPORT** 

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
21-2100-0000-62410	R & M-VEHICLES				,	7 110 210 210
		P1500363	12/17/2015	CARQUEST AUTO P	ARTS	114.99
		P1500366	12/29/2015	FAGAN CHEVROLE	LAND CADILLAC I	23.22
		P1500367	12/29/2015	FRANK BOUCHER C	HRYSLER DODGE	2,566.95
		P1502589	12/07/2015	DAVIS CITGO SERV	ICE INC	1,134.00
		P1503115	12/18/2015	GORDIE BOUCHER	FORD LINCOLN ME	4,020.04
		P1503116	12/01/2015	POMPS TIRE SERVI	CE INC	10,273.20
	Budget 148,422.27	YTD £ 132,969	•	YTD Enc 434.91	Pending 18,132.40	Closing Balance (3,114.15)
21-2100-0000-63101	POSTAGE					
		P1503959	12/31/2015	UPS STORE,THE		341.44
	Budget 13,260.00	YTD E 7,103	•	YTD Enc 5,097.35	Pending 341.44	Closing Balance 718.02
21-2100-0000-63904	POLICING/1ST AID	)				
•		P1503944	12/12/2015	VOGUE CLEANERS		15.00
		P1503964	12/13/2015	EDGERTON HOSPIT	AL AND HEALTH S	78.00
	Budget	YTD E	Ехр	YTD Enc	Pending	Closing Balance
JAN19000000000000000000000000000000000000	18,211.00	15,018	3.36	847.44	93.00	2,252.20
21-2100-0000-64205	STAFF EDUC .		12/13/2015	FUENTES,MONICA		2,963.53
	Budget 53,650.00	YTD E 83,322	•	YTD Enc	Pending 2,963.53	Closing Balance (32,636.04)
***************************************		00,022		FF PROG TOTAL	21,530.37	(32,030.04)
**************************************					21,000.07	
21-2119-2016-69501	AID TO LOCALITIE	P1503945	12/31/2015	TOWN OF BELOIT P	OLICE DEPARTME	659.91
	Budget 55,000.00	YTD E	Exp 0.00	YTD Enc 0.00	Pending 659.91	Closing Balance 54,340.09
		OWI TASK	FORCE GRA	NT PROG TOTAL	659.91	THE COMPANY OF THE CONTRACT OF
21-2200-0000-62161	HOUSEHOLD SER	\ <i>I</i>	4	Andrew Control of the	za establicación popular proportion de la constantion de la consta	CONCOUNTERS MECCONING TO THE THE SCHOOL THE THE SCHOOL THE THE SCHOOL THE THE THE SCHOOL THE THE THE THE THE THE SCHOOL THE THE SCHOOL THE THE SCHOOL THE
21-2200-0000-02101	HOOGEHOLD GEN	P1500386	12/30/2015	STAPLES ADVANTA	GE	390.53
	Budget	YTD E	Ехр	YTD Enc	Pending	Closing Balance
· · · · · · · · · · · · · · · · · · ·	57,705.00	58,437	7,39	4,360.63	390.53	(5,483.55)
21-2200-0000-63100	OFC SUPP & EXP	D./ 100-0-5	1010000000	OWARI PO ARVIATE		104 A
		P1500386	12/30/2015	STAPLES ADVANTA	GE	7.79
	Budget	YTD E	-	YTD Enc	Pending	Closing Balance
Baltishroloususususususususususususususususususu	6,850.00	6,780	J.56	209.48	7.79	(147.83)
21-2200-0000-64125	BD OF PRISONER	S				

2015 . . .

#### **Rock County**

## **COMMITTEE APPROVAL REPORT**

01/27/2016

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
		P1503958	12/30/2015	ARAMARK CORRE	ECTIONAL SERVICES	49,791.84
	Budget 539,200.00	=	•	YTD Enc 166.46	Pending 49,791.84	Closing Balance (168.53)
21-2200-0000-64904	SUNDRY EXPENS	SE P1503212	10/29/2015	CARDIO PARTNEF	R RESOURCES LLC	4,020.00
	Budget 135,000.00	YTD E 72,421	•	YTD Enc 891.90	Pending 4,020.00	Closing Balance 57,666.27
		CORRECTION	ONAL FACILI	TY PROG TOTAL	54,210.16	

I have examined the preceding bills and	encumbrances in the total amount of
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\$76,400.44

Claims covering the items are proper and have been previously funded. These items are to be treated as follows: A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

Date:	FEB 0 1 2016	Dept Head	
		Committee Chair	

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

2015...

#### **Rock County**

#### **COMMITTEE APPROVAL REPORT**

01/27/2016

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
22-1200-0000-63100	OFC SUPP & EXP			•		
		P1503606	12/04/2015	HENRICKSEN		2,194.43
·	Budget	YTD E	Ехр	YTD Enc	Pending	Closing Balance
	9,000.00	9,515	5.00	0.00	2,194.43	(2,709.43)
	·	CI	RCUIT COUR	TS PROG TOTAL	2,194.43	
22-1209-0000-63100	OFC SUPP & EXP					
		P1503045	12/31/2015	MID AMERICA BUSIN	IESS SYSTEMS	2,336.00
•		P1503048	12/28/2015	MID AMERICA BUSIN	IESS SYSTEMS	2,515.00
		P1503275	12/22/2015	MID AMERICA BUSIN	IESS SYSTEMS	650.40
		P1503605	12/04/2015	HENRICKSEN		940.47
	Budget	YTD E	Ехр	YTD Enc	Pending	Closing Balance
	37,705.00	24,973	.62	0.00	6,441.87	6,289.51
		CLEI	RK OF COUR	rs prog total	6,441.87	

I have examined the preceding bills and encumbrances in the total amount of

\$8,636.30

Claims covering the items are proper and have been previously funded. These items are to be treated as follows: A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

## COMMITTEE APPROVAL REPORT

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Account Number	Account Name	PO#	Inv Date	Vendor Name		inv/Enc Amt
23-2400-0000-62119	OTHER SERVICES	P1500060	12/31/2015	OFFICE PRO INC		13.78
	Budget 31,372.00	YTD E 25,864	-	YTD Enc 421.74	Pending 13.78	Closing Balance 5,072,22
23-2400-0000-62400	R & M SERV	P1503868	12/11/2015	GENERAL COMMUN	ICATIONS INC	664.00
	Budget 425,509.00	YTD E 377,491	•	YTD Enc 0.00	Pending 664.00	Closing Balance 47,353.63
23-2400-0000-63100	OFC SUPP & EXP	P1503864	12/02/2015	PROFORMA PRINTW	/ORKS	153.93
	Budget 9,000.00	YTD E 8,304		YTD Enc 0.00	Pending 153.93	Closing Balance 541.71
	9	11 PROJEC	T OPERATIO	NS PROG TOTAL	831.71	The state of the s

<sup>1</sup> have examined the preceding bills and encumbrances in the total amount of \$831.71

Claims covering the items are proper and have been previously funded. These items are to be treated as follows: A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

Date:	FEB 0 1 2015	Dept Head	
		Committee Chair	

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

2015...

#### **Rock County**

#### **COMMITTEE APPROVAL REPORT**

01/27/2016

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
24-1611-0000-67160	CA \$500-\$4,999	P1503538	12/04/2015	HENRICKSEN		2,673.20
	Budget 2,674.00	YTD E	Ехр ).00	YTD Enc 0.00	Pending 2,673.20	Closing Balance 0.80
	DEF PR	OSC-DOME	STIC VIOLEN	CE PROG TOTAL	2,673.20	

I have examined the preceding bills and encumbrances in the total amount of

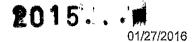
\$2,673.20

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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- B. Bills under \$10,000 to be paid.
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Date:	FEB 9 1	2016	Dept Head	
			Committee Chair	

## **COMMITTEE APPROVAL REPORT**



Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
34-3850-0000-62126	OFFICER FEES	P1500595	12/31/2015	O BRIEN'AND ASSO	OCIATES INC	10.00
	Budget 21,500.00	YTD E 16,928	•	YTD Enc 0.00	Pending 10.00	Closing Balance 4,561.83
34-3850-0000-62210	TELEPHONE	P1500594	12/31/2015	LANGUAGE LINE SE	ERVICES	144.72
	Budget 18,300.00	YTD 8 8,796	•	YTD Enc 0.00	Pending 144.72	Closing Balance 9,359.24
	White the second	С	HILD SUPPO	RT PROG TOTAL	154.72	And the second of the second o

I have examined the preceding bills and encumbrances in the total amount of

\$154.72

Claims covering the items are proper and have been previously funded. These items are to be treated as follows: A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:	FEB 0 1 2016	Dept Head	
		Committee Chair	

# ROBERT D. SPODEN ROCK COUNTY SHERIFF

#### BARBARA J. TILLMAN CHIEF DEPUTY

January 25, 2016

TO: Public Safety and Justice Committee

FR: Sheriff Robert D. Spoden

RE: Semi-Annual Training Exceeding \$1,000

July 1, 2015 - December 31, 2015

During the period of July 1 to December 31, 2015, there were two (2) members of the Sheriff's Office that attended training in which the total cost exceeded \$1,000 per person, per event. Those specific trainings are listed below:

July 27-30, 2015 – Sergeant Williams attended the National Drug Court Conference in Washington, D.C.

Total	\$2,107.80
Meals	<u>\$180.00</u>
Hotel	\$955.80
Transportation	\$372.00
Tuition	\$600.00

August 10-13, 2015 – Detective Miester attended the Crimes against Children Conference, which was held at Dallas Children's Advocacy Center in Dallas, TX.

 Tuition
 \$475.00

 Transportation
 \$507.00

 Hotel
 \$720.00

 Meals
 \$180.00

 Total
 \$1.882.00

Robert D. Spoden, Sheriff

By: Sergeant Troy Egger Training Coordinator

Cc: Josh Smith