

Board of Supervisors 51 South Main Street Janesville, WI 53545 (608)757-5510 Fax (608)757-5511

FINANCE COMMITTEE THURSDAY, MAY 1, 2014 - 7:30 A.M. CONFERENCE ROOM N-1 – FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

Agenda

- 1. Call to Order and Approval of Agenda
- 2. Election of Vice Chair
- 3. Set meeting Day and Time
- 4. Committee Review and Approval of Per Meeting Allowances
- 5. Citizen Participation, Communications and Announcements
- 6. Approval of Minutes April 17, 2014
- 7. Presentation by PMA
- 8. Transfers and Appropriations
 - A. Human Resources
- 9. A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
- 10. Resolutions
 - A. Authorizing Entry into an Intergovernmental Cooperation Agreement Relating to the "Wisconsin Investment Series Cooperative" and Authorizing Participation in the Investment Programs of the Fund (Will be provided at the meeting)
 - B. Acceptance of Proposal for Rock County Financial Management Program for the Period of July 1, 2014 June 30, 2017 (with Options for Three Additional One Year Periods)
 - C. Authorizing Purchase of Microsoft Software and Professional Services
- 11. Committee Endorsement
 - A. Amending the Sheriff's 2014 Budget to Use Equitably Shared Funds for Unmarked Vehicle
- 12. Request to Donate One (1) AED Training Unit to the YMCA, Green Bay, WI
- 13. Adjournment

Rock County Transfer Request - Over \$500

Requested By Human Resources	ate <u>4/16/2014</u> s partment	Transfer No. 14-16 Dave O'Connell Department Head	d ·
FROM:	AMOUNT	TO:	AMOUNT
Account #: 08-1420-0000-64200 Description: Training Expense Current Balance: \$17,364	\$3,024	Account #: 08-1420-0000-67160 Description: Capitol Assets less than \$5,000	\$3,024
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
REASON FUNDS ARE AVAILABLE We will not be doing the Management Training REASON TRANSFER IS NECESS Dur fax machine has passed away, and our cu	program this year. ARY - <u>BE SPECIF</u>	FIC	
FISCAL NOTE: Sufficient funds are available for transfer. ゆ	41614	ADMINISTRATIVE NOTE: Recommended. 4-16-	14
REQUIRED APPROVAL Governing Committee Finance Committee	<u>DATE</u>	COMMITTEE CHA	MR

Distribution: **EMAIL** Sherry Oja and Susan Balog

Revised: 02/20/13

COMMITTEE APPROVAL REPORT

8 & M SERV Budget 40,505.00 COMPUTER SUPP	P1400546 YTD E 77,029	*	LASER PRINTER S YTD Enc 23,789.26	Pending	34,85
40,505.00	YTD E 77,029	Ехр	YTD Enc	Pending	
40,505.00	77,029 L	*		_	Olonina Dalas
40,505.00	77,029 L	*		_	Closing Balance
OMPUTER SUPP				34.85	39,651.31
	P1401598				
	1 1101000	03/25/2014	CDW GOVERNME	NT INC	220.93
	P1401618	03/21/2014	CDW GOVERNME	NT INC	288.00
Budget	YTD E	хр	YTD Enc	Pending	Closing Balance
18,176.00		•	829.27	508.93	13,639.94
INF	ORMATION	TECHNOLOG	BY PROG TOTAL	543.78	
APITAL IMPROV					
	P1401602	03/24/2014	CDW GOVERNME	NT INC	434.95
Budget	YTD E	ax	YTD Enc	Pendina	Closing Balance
50,000.00		•	0.00	434.95	190,527,62
LAW RECORD	S MANAGE	MENT SYSTE	M PROG TOTAL	434.95	
FC SUPP & EXP				-	
	P1401599	03/21/2014	CDW GOVERNME	NT INC	582.60
Budaet	YTD E	axE	YTD Enc	Pendina	Closing Balance
10,670.00		•	0.00	582.60	10,087.40
ERMINALS/PC'S					4 11 11 11 11 11 11 11 11 11 11 11 11 11
	P1401252	03/21/2014	HEWLETT PACKA	RD DIRECT CDWG	22,956.84
Budget	YTD E	αx	YTD Enc	Pendina	Closing Balance
Γ CROSS CHARGI	ES .				-
	P1401660	03/29/2014	CDW GOVERNME	NT INC	134.95
	P1401662	03/28/2014	SHI INTERNATION	IAL CORP	84.66
	P1401670	03/28/2014	CDW GOVERNME	NT INC	89.31
Budget	YTD E	хр	YTD Enc	Pending	Closing Balance
00.000,00		•	20,521.15	308.92	152,436.80
A STATE OF THE STA	IT-CR	OSS CHARGI	S PROG TOTAL	23,848.36	
	INF APITAL IMPROV Budget 50,000.00 LAW RECORD FC SUPP & EXP Budget 0,670.00 ERMINALS/PC'S Budget 03,920.00 CROSS CHARGE	Budget YTD E 18,176.00 3,197 INFORMATION APITAL IMPROV P1401602 Budget YTD E 50,000.00 559,037 LAW RECORDS MANAGE FC SUPP & EXP P1401599 Budget YTD E 10,670.00 0 ERMINALS/PC'S P1401252 Budget YTD E 103,920.00 21,769 CROSS CHARGES P1401660 P1401662 P1401670 Budget YTD E 100,000.00 26,733	Budget YTD Exp 18,176.00 3,197.86 INFORMATION TECHNOLOG APITAL IMPROV P1401602 03/24/2014 Budget YTD Exp 50,000.00 559,037.43 LAW RECORDS MANAGEMENT SYSTE FC SUPP & EXP P1401599 03/21/2014 Budget YTD Exp 10,670.00 0.00 ERMINALS/PC'S P1401252 03/21/2014 Budget YTD Exp 13,920.00 21,769.37 CROSS CHARGES P1401660 03/29/2014 P1401662 03/28/2014 P1401670 03/28/2014 P1401670 03/28/2014 Budget YTD Exp 13,920.00 26,733.13	Budget	Budget

Rock County

COMMITTEE APPROVAL REPORT

04/23/2014

Account Number	Account Name	PO# I	Inv Date	Vendor Name	Inv/Enc Amt
Claims covering the A. Bills and encum B. Bills under \$10,0	brances over \$10,000 000 to be paid.	d have been pre referred to the	eviously fur Finance C	I amount of \$24,827.09 nded. These items are to be to committee and County Board. he Department Head.	reated as follows:
Date: MAY 0 1	2014	Dept	Head		
		Committee	Chair		

Rock County

COMMITTEE APPROVAL REPORT

04/23/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
10-1721-0000-64200	TRAINING EXP	P1401847	04/10/2014	WLIA		95.00
		1 1101017		***************************************		00.00
	Budget	YTD E	хр	YTD Enc	Pending	Closing Balance
	12,500.00	1,703.	40	0.00	95.00	10,701.60
		L./	AND RECOR	DS PROG TOTAL	95.00	
	items are proper an rances over \$10,000 00 to be paid.	id have been p 0 referred to th	previously fun ne Finance Co	ded. These items are ommittee and County I	to be treated as f	ollows:
Date: MAY 0 1	2014	De	pt Head			
		Committe	- Ob - !-			

COMMITTEE APPROVAL REPORT

04/23/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
14-1411-0000-62114	TAB/CANVASING					
		P1400484	04/01/2014	MATHEWS, STEPHAN	E	50.00
		P1400485	04/01/2014	GACKSTATTER,JACK	!	50.00
		P1400486	04/05/2014	DYKE,DONALD		50.00
		P1400487	04/08/2014	BREIDENSTEIN,BILL		50.00
		P1401802	04/11/2014	GERBER,DEBORAH		50.00
	Budget	YTD I	Ехр	YTD Enc	Pending	Closing Balance
	00.008	(0.00	0.00	250.00	550.00
14-1411-0000-63100	OFC SUPP & EXP					
		P1400489	04/04/2014	OFFICE PRO		123.65
	Budget	YTD I	≣хр	YTD Enc	Pending	Closing Balance
	5,000.00	6	3.24	0.00	123,65	4,870.11
			ELECTIO	NS PROG TOTAL	373.65	**************************************

I have examined the preceding bills and encumbrances in the total amount of

\$373.65

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

Date:	MAY 0 1 2	Dept Head	Property of the Control of the Contr
		Committee Chair	
		•	

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Rock County

COMMITTEE APPROVAL REPORT

04/23/2014

Account Number	er Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
17-1710-0000-642	00 TRAINING EXP	P1401779	04/08/2014	WISCONSIN REGIST	ER OF DEEDS AS	100.00
	Budget 1,250.00	YTD I 240	Exp 0.00	YTD Enc 0.00	Pending 100.00	Closing Balance 910.00
		REGIS	TER OF DEE	OS PROG TOTAL	100.00	
Claims covering A. Bills and encu B. Bills under \$1	the preceding bills ar the items are proper a imbrances over \$10,0 0,000 to be paid.	and have been 00 referred to t	previously fun the Finance Co	ded. These items are	to be treated as foll	lows:
ъ.,	s under \$10,000 to be	e paid upon ac	ceptance by th	e Department Head.		
Date: MAY			ceptance by th	·		and the second s

	RESOLUTION NO	AGENDA NO
	R	RESOLUTION OCK COUNTY BOARD OF SUPERVISORS
		April 22, 2014 DATE DRAFTED EPTANCE OF PROPOSAL FOR ROCK COUNTY
		AGEMENT PROGRAM FOR THE PERIOD OF JULY 1, 2014 – H OPTIONS FOR THREE ADDITIONAL ONE YEAR PERIODS)
1 2 3 4 5 6 7	Financial Management Progra July 1, 2014 – June 30, 2017, WHEREAS, the County Tre and Finance Director have ind	Division advertised and solicited proposals from local banks to provide a m for Banking Services for County Operating Accounts for the period of with the option to renew for three additional one-year periods. asurer, Deputy Treasurer, Clerk of Courts, Supervisor Mary Mawhinney, ependently conducted a review of the three proposals from local banks and hal Bank and Trust Company of Beloit; and,
9 10	WHEREAS, Wisconsin Stamunicipalities, including coun	rutes 66.0607 establishes a withdrawal of disbursements procedure for ties.
11 12 13 14 15 16	on this day of _ Company of Beloit of a fixed this resolution, is hereby acce Clerk and County Board Ch	RESOLVED , by the Rock County Board of Supervisors duly assembled, 2014 that the proposal of First National Bank and Trust rate of 1.53%, and with the service fees as detailed in Exhibit A attached to oted as the most advantageous to the County of Rock, and that the County air are hereby authorized and directed to execute a contract with First my of Beloit for the period July 1, 2014 – June 30, 2017.
18 19 20 21		ED , that the working bank is authorized to take such steps as necessary to Financial Management Program for Banking Services for Operating y Rock County; and,
22 23 24 25	procedure as allowed by Wisc	ED , that withdrawal or disbursement shall be only by order check or other onsin Statutes 66.0607 and that such checks shall bear facsimile signatures reasurer and County Board Chair.
26 27 28	BE IT FINALLY RESOLV option to renew for three addit	ED, that the Finance Committee is delegated the authority to exercise the ional one-year periods.
	Respectfully submitted,	
	FINANCE COMMITTEE	
	Mary Mawhinney, Chair	

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

ACCEPTANCE OF PROPOSAL FOR ROCK COUNTY FINANCIAL MANAGEMENT PROGRAM FOR THE PERIOD OF JULY 1, 2014 – JUNE 30, 2017 (WITH OPTIONS FOR THREE ADDITIONAL ONE YEAR PERIODS)
Page 2

FISCAL NOTE:

The County received 3 proposals for its 2014 - 2017 Financial Management Program Operating Accounts. An analysis of the return on invested balances and bank service costs from all submitted proposals disclosed that the bid from First National Bank and Trust Company would be the most advantageous to Rock County and is recommended.

Sherry Oja Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 59.03(1), 59.61(2) and 66.0607, Wis. Stats.

effrey Kuglitsch Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson County Administrator

EXHIBIT A SERVICE AND FEE SCHEDULE 7/1/2014 - 6/30/2017

I. Services Provided at a Per Unit Cost

	Description	Per Unit Cost
A.	Monthly Account Maintenance	\$ 5.00
В.	Checks Written	.055
C.	Checks Cleared	
	1. Onus	.05
	2. Transit	.055
D .	Deposits	
	1. Remote	.15
	2. Branch/Vault	.395
E.	ACH Debit	.04
F.	ACH Credit	.04
G.	Wire Transfers In	7.50
Н.	Stop Payments (not online)	31.00
I.	On-Line Stop Payments	5.00
J.	On-Line Wire Transfers Out	7.50
K.	Wire Transfer Out (not online)	31.00
L.	Return Items	3.75

Π. Services Provided at an Annual Cost

<u>Description</u>	Annual Cost
Direct Deposit Payroll	3,300.00

III. Services Provided at No Cost

- A. **Deposit Bags**
- **Deposit Slips** В.
- **Optical Imaging** C.
- D. **Audit Confirmations**
- **Unstrapped Currency** E.
- **Unrolled Coins** F.
- FDIC Insurance Assessment Pass Through G.
- Н. **On-Line Positive Pay Processing**
- **On-Line Account Information** I.
- **On-Line ACH Origination** J.
- K. **On-Line Account Transfers**
- L. **On-Line Check Images**
- **Internal Transfers** M.
- N. **Monthly Analysis**
- **Account Reconciliation** Ο.





PROPOSAL SUMMARY FORM

PROJECT: PROJECT #:

BANKING SERVICES
2014-32
APRIL 15, 2014 – NOON
TREASURER / CLERK OF COURTS PROPOSAL DUE DATE: DEPARTMENT:

	FIRST NATIONAL	US BANK	JP MORGAN CHASE
MET MANDATORY REQUIREMENTS	YES	YES	ON
PROPOSAL FORM COMPLETED	YES	YES	YES
CHECK OFF LIST COMPLETED	YES	YES	YES
REFERENCES PROVIDED	YES	YES	YES
DATA RECOVERY	YES	YES	YES
FINANCIAL STATEMENTS	YES	ON-LINE LINK	ON-LINE LINK
BONDED COURIER	YES DURING TAX	Q	ON
	TIME ONLY		• .
DAYLIGHT OVERDRAFT	YES	YES	YES
MAX AMOUNT INTEREST RATE PAID ON	7 MILLION	7 MILLION PLUS	DIDN'T ANSWER
FIXED RATE	1.53%	%80.	NONE
VARIABLE RATE	FED FUNDS35	FED FUNDS1	FED FUNDS04
ANNUAL FEES	\$15,600	ZERO WITH CREDITS	\$49,900 LESS CREDITS
RATER 1 RANKING	1	2	8
RATER 2 RANKING		2	3
RATER 3 RANKING		2	3
RATER 4 RANKING		2	3
RATER 5 RANKING	_	2	3
OVERALL RANKING	_	2	က

Request for Proposals was advertised in the Janesville Gazette and on the Internet. Three financial institutions were solicited that submitted "No Proposals".

PREPARED BY: JODI MILLIS			
PURCHASING MANAGER			
DEPARTMENT HEAD RECOMMENDATION:	FIRST NATIONAL BANK & TRUST, BELOIT WI	ST, BELOIT WI	
Holi L Geour		h	4/20/14
SIĞNATURE			DÁTE
GOVERNING COMMITTEE APPROVAL:			
CHAIR		VOTE	DATE
	•		

Finance Committee SUBMITTED BY April 9, 2014 DATE DRAFTED AUTHORIZING PURCHASE OF MICROSOFT SOFTWARE AND PROFESSIONAL SERVICES WHEREAS, the update of the County's Microsoft desktop software and the replacement of the County's Groupwise email system with an implementation of the Microsoft Exchange email system are budgeted strategic initiatives for 2014; and, WHEREAS, the Information Technology Department has specified all of the required Microsoft software products, including desktop operating systems, Office suites, databases, email system, and server operating systems and components; and, WHEREAS, the Information Technology Department has worked with Microsoft Corporation in developing an Enterprise Agreement that allows the County to deploy any desired versions of Microsoft desktop, email, and server software as well as the professional services associated with migrating from the Groupwise email system to the Microsoft Exchange email system; and, WHEREAS, the Microsoft Enterprise Agreement allows for the payment for the software over three budget years, namely 2014, 2015, and 2016; and, WHEREAS, the most favorable pricing and terms available to the County for the Microsoft software and professional services is accomplished via the Milwaukee County Agreement Number 01E73216 with CDW-G. NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this day of, 2014 that a Purchase Order for Microsoft software and professional services issued to CDW-G in the amount of \$512,685.	RESOLUTION NO.	AGENDA	A NO			
Finance Committee SUBMITTED BY April 9, 2014 DATE DRAFTED AUTHORIZING PURCHASE OF MICROSOFT SOFTWARE AND PROFESSIONAL SERVICES WHEREAS, the update of the County's Microsoft desktop software and the replacement of the County's Groupwise email system with an implementation of the Microsoft Exchange email system are budgeted strategic initiatives for 2014; and, WHEREAS, the Information Technology Department has specified all of the required Microsoft software products, including desktop operating systems, Office suites, databases, email system, and server operating systems and components; and, WHEREAS, the Information Technology Department has worked with Microsoft Corporation in developing an Enterprise Agreement that allows the County to deploy any desired versions of Microsoft desktop, email, and server software as well as the professional services associated with migrating from the Groupwise email system to the Microsoft Exchange email system; and, WHEREAS, the Microsoft Enterprise Agreement allows for the payment for the software over three budget years, namely 2014, 2015, and 2016; and, WHEREAS, the most favorable pricing and terms available to the County for the Microsoft software and professional services is accomplished via the Milwaukee County Agreement Number 01E73216 with CDW-G. NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this and so, 2014 that a Purchase Order for Microsoft software and professional services issued to CDW-G in the amount of \$512,685. BE IT FURTHER RESOLVED that payment be made to the vendor upon approval of the Finance Committee. Respectfully submitted, FINANCE COMMITTEE	ROC		TSORS			
AUTHORIZING PURCHASE OF MICROSOFT SOFTWARE AND PROFESSIONAL SERVICES WHEREAS, the update of the County's Microsoft desktop software and the replacement of the County's Groupwise email system with an implementation of the Microsoft Exchange email system are budgeted strategic initiatives for 2014; and, WHEREAS, the Information Technology Department has specified all of the required Microsoft software products, including desktop operating systems, Office suites, databases, email system, and server operating systems and components; and, WHEREAS, the Information Technology Department has worked with Microsoft Corporation in developing an Enterprise Agreement that allows the County to deploy any desired versions of Microsoft desktop, email, and server software as well as the professional services associated with migrating from the Groupwise email system to the Microsoft Exchange email system; and, WHEREAS, the Microsoft Enterprise Agreement allows for the payment for the software over three budget years, namely 2014, 2015, and 2016; and, WHEREAS, the most favorable pricing and terms available to the County for the Microsoft software and professional services is accomplished via the Milwaukee County Agreement Number 01E73216 with CDW-G. NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this day of, 2014 that a Purchase Order for Microsoft software and professional services issued to CDW-G in the amount of \$512,685. BE IT FURTHER RESOLVED that payment be made to the vendor upon approval of the Finance Committee. Respectfully submitted, FINANCE COMMITTEE			Mickey Crittenden, Director of IT DRAFTED BY			
WHEREAS, the Information Technology Department has specified all of the required Microsoft software products, including desktop operating systems, Office suites, databases, email system, and server operating systems and components; and, WHEREAS, the Information Technology Department has worked with Microsoft Corporation in developing an Enterprise Agreement that allows the County to deploy any desired versions of Microsoft desktop, email, and server software as well as the professional services associated with migrating from the Groupwise email system to the Microsoft Exchange email system; and, WHEREAS, the Microsoft Enterprise Agreement allows for the payment for the software over three budget years, namely 2014, 2015, and 2016; and, WHEREAS, the most favorable pricing and terms available to the County for the Microsoft software and professional services is accomplished via the Milwaukee County Agreement Number 01E73216 with CDW-G. NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this						
County's Groupwise email system with an implementation of the Microsoft Exchange email system are budgeted strategic initiatives for 2014; and, WHEREAS, the Information Technology Department has specified all of the required Microsoft software products, including desktop operating systems, Office suites, databases, email system, and server operating systems and components; and, WHEREAS, the Information Technology Department has worked with Microsoft Corporation in developing an Enterprise Agreement that allows the County to deploy any desired versions of Microsoft desktop, email, and server software as well as the professional services associated with migrating from the Groupwise email system to the Microsoft Exchange email system; and, WHEREAS, the Microsoft Enterprise Agreement allows for the payment for the software over three budget years, namely 2014, 2015, and 2016; and, WHEREAS, the most favorable pricing and terms available to the County for the Microsoft software and professional services is accomplished via the Milwaukee County Agreement Number 01E73216 with CDW-G. NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this	AUTHORIZING PURCH		RE AND PROFESSIONAL			
software products, including desktop operating systems, Office suites, databases, email system, and server operating systems and components; and, WHEREAS, the Information Technology Department has worked with Microsoft Corporation in developing an Enterprise Agreement that allows the County to deploy any desired versions of Microsoft desktop, email, and server software as well as the professional services associated with migrating from the Groupwise email system to the Microsoft Exchange email system; and, WHEREAS, the Microsoft Enterprise Agreement allows for the payment for the software over three budget years, namely 2014, 2015, and 2016; and, WHEREAS, the most favorable pricing and terms available to the County for the Microsoft software and professional services is accomplished via the Milwaukee County Agreement Number 01E73216 with CDW-G. NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this day of, 2014 that a Purchase Order for Microsoft software and professional services issued to CDW-G in the amount of \$512,685. BE IT FURTHER RESOLVED that payment be made to the vendor upon approval of the Finance Committee. Respectfully submitted, FINANCE COMMITTEE	County's Groupwise email system	mail system with an implementation of the Microsoft Exchange email system are				
developing an Enterprise Agreement that allows the County to deploy any desired versions of Microsoft desktop, email, and server software as well as the professional services associated with migrating from the Groupwise email system to the Microsoft Exchange email system; and, WHEREAS, the Microsoft Enterprise Agreement allows for the payment for the software over three budget years, namely 2014, 2015, and 2016; and, WHEREAS, the most favorable pricing and terms available to the County for the Microsoft software and professional services is accomplished via the Milwaukee County Agreement Number 01E73216 with CDW-G. NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this day of, 2014 that a Purchase Order for Microsoft software and professional services issued to CDW-G in the amount of \$512,685. BE IT FURTHER RESOLVED that payment be made to the vendor upon approval of the Finance Committee. Respectfully submitted, FINANCE COMMITTEE	software products, including de	desktop operating systems, Office suites, databases, email system, and				
where we will budget years, namely 2014, 2015, and 2016; and, Where we will be pricing and terms available to the County for the Microsoft software and professional services is accomplished via the Milwaukee County Agreement Number 01E73216 with CDW-G. Now, Therefore, Be it resolved by the Rock County Board of Supervisors duly assembled this day of, 2014 that a Purchase Order for Microsoft software and professional services issued to CDW-G in the amount of \$512,685. Be it further resolved that payment be made to the vendor upon approval of the Finance Committee. Respectfully submitted, FINANCE COMMITTEE	developing an Enterprise Agre Microsoft desktop, email, and	Agreement that allows the County to deploy any desired versions of and server software as well as the professional services associated with				
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Respectfully submitted, FINANCE COMMITTEE	this day of	, 2014 that a Purchase Or				
FINANCE COMMITTEE		D that payment be made to the vend	lor upon approval of the Finance			
	Respectfully submitted,					
Mary Mawhinney, Chair	FINANCE COMMITTEE					
	Mary Mawhinney, Chair					

Mary Beaver

Brent Fox

J. Russell Podzilni

AUTHORIZING PURCHASE OF MICROSOFT SOFTWARE AND PROFESSIONAL SERVICES Page 2

FISCAL NOTE:

Sufficient funding is available in the IT budget for the 2014 portion of the Microsoft enterprise Agreement. Funding will need to be included in the 2015 and 2016 budgets for those two years of the agreement.

Sherry Oja Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to the lowest responsible bidder.

Jeffrey (S. Kuglitsch Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson County Administrator

Executive Summary for Purchase of Microsoft Software

The strategic initiatives included in the 2014 IT budget include:

- The upgrade of all desktop Microsoft operating systems and Office suites installed on all County desktop, laptop, and tablet computers, and
- The replacement of the County's current Groupwise email system with a Microsoft Exchange email system.

The main purposes of the desktop software are the need to replace the out-of-support Microsoft XP operating system and to get all County users onto the same version of the Microsoft Office suite. The purpose of replacing the County's email system is to take advantage of the better set of features and functionality that are included in the Microsoft Exchange email solution.

The Information Technology Department has worked with Microsoft to identify all of the required software products with the goal of developing a 3-year Enterprise Agreement that allows the County to deploy any desired version of Microsoft desktop and email software. The agreement allows payment for the Microsoft software to occur over three budget years, namely 2014, 2015, and 2016. The email system replacement project also includes professional services for migrating from the Groupwise email system to the Microsoft Exchange email system.

The most favorable pricing and terms for the software and professional services associated with the Enterprise Agreement are accomplished via the Milwaukee County Agreement Number 01E73216 with CDW-G and include for 2014:

- \$427,792 for desktop operating system, Office Suite, email, and server software, and
- \$84,893 for email migration professional services and migration software tools.

The Enterprise Agreement cost for 2015 will be \$455,101, and the cost for 2016 will be \$481,404. In years 2017, 2018, and 2019, the County may optionally continue the Enterprise Agreement at a cost of \$297,869 per year.

	ll l
RESOLUTION NO	il i
DESTRUCTION INC.	

RESOLUTION ROCK COUNTY BOARD OF SUPERVISORS

Robert D. Spoden, Sheriff INITIATED BY

Diane Michaelis DRAFTED BY

<u>April 14, 2014</u> DATE DRAFTED

Public Safety and Justice Committee
SUBMITTED BY

Farry Wiedenfeld

Larry Wiedenfeld

	·					
	Amending the Sheriff's 2014	4 Budget to Us	e Equitably Sha	ared Funds for Unma	arked Vehicle	
1 2 3	WHEREAS, federal law author participating state and local law er Program; and,					
4	,,					
5	WHEREAS, equitably shared for	ınds are requir	ed to be used I	ov law enforcement a	agencies for law	
6	enforcement purposes only; and,	1		- ,	-8	
7				•		
8	WHEREAS, the intent of the tran	transfer is to enhance law enforcement, and it must increase, not supplan				
9	the recipient's appropriated operat			•	, 11	
LO						
L1	WHEREAS, for their participation	n in the program	m, the Sheriff's	Office received funds	in the amount of	
L2	\$4,127; and,					
L3						
L4	WHEREAS, the Sheriff's Office	plans to use th	ne funds to acqu	ire an unmarked vehi	cle and to repair	
15	unmarked vehicles.	Ī	•		•	
L6						
.7	NOW, THEREFORE, BE IT R	ESOLVED by	the Rock County	Board of Supervisors	s duly assembled	
.8		, 2014 that the 2014 budget be amended as follows:				
.9		-	J			
0		Budget	Increase	Amended		
1	Account/Description	04/01/14	(Decrease)	Budget		
2	Source of Funds					
23	21-2195-0000-46000				*	
24	Contributions	\$27,400	\$4,127	\$31,527		
25		•	,	•		
6	Use of Funds					
27	21-2195-0000-62410					
8.8	Repair and Maintenance Vehicles	\$0	\$2,000	\$2,000		
29	1	·	. ,	, ,		
30	21-2195-0000-67105					
1	Motor Vehicles	\$1,450	\$2,127	\$3,577		
		. ,	. ,	, ,		
	Respectfully submitted,					
	Public Safety and Justice Com-	mmittee		Finance Committee Endorsement		
	P	LO.	Rev	Reviewed and approved on a vote of		
	Vacant, Chair		4			
	Hen 1 Con					
	Henry Brill		Ma	ry Mawhinney, Chair	P	
	,		2.20	,,		
	Marsson					
	Mary Beaver		•			
	- 11					

Amending the Sheriff's 2014 Budget to Use Equitably Shared Funds for Unmarked Vehicle Page 2

FISCAL NOTE:

This resolution authorizes a transfer in from the Sheriff's Trust Account, FBI Forfeitures, A/C 00-0000-0070-29637, which has a current balance of \$76,360.

Sherry Oja Finance Director

LEGAL NOTE:

As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Eugene R. Dumas

Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson County Administrator

Executive Summary <u>Amending the Sheriff's 2014 Budget to</u> <u>Use Equitably Shared Funds for</u> <u>Unmarked Vehicle</u>

The Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations and deprives wrongdoers of the proceeds of their crimes. Federal law authorizes the Attorney General to share federally forfeited property with participating state and local law enforcement agencies.

Equitably shared funds are required to be used by law enforcement agencies for law enforcement purposes only. The intent of the transfer is to enhance law enforcement. It must increase, not supplant the recipient's appropriated operating budget.

For their participation in the program, the Sheriff's Office received funds in the amount of \$4,127. The Sheriff's Office plans to use the funds to acquire an unmarked vehicle and to repair an unmarked vehicle.

The Sheriff's Office filed a sharing request with the Drug Enforcement Administration (DEA) seeking equitable distribution of seized property (vehicle). The sharing request was granted. The Sheriff's Office is required to pay 20% of vehicle's wholesale value at the time of the seizure, plus the United States Marshals Service (USMS) expenses related to the vehicle.

Wholesale value	\$9,625.00	
Twenty percent sharing USMS expenses	\$1,925.00 <u>\$201.25</u>	
Total sharing amount due	\$2,126.25	
Repairs for Seized Vehicles	\$2,000.00	

ROBERT D. SPODEN ROCK COUNTY SHERIFF

BARBARA J. TILLMAN CHIEF DEPUTY

April 22, 2014

To:

Rock County Finance Committee

From:

Sheriff Robert Spoden Q

Re:

Request to Donate One (1) AED Training Unit to the YMCA, Green Bay, WI

Well over 10 years ago, the Rock County Sheriff's Office purchased four (4) training AED (defibrillator) units for the purpose of training Deputy Sheriffs on their use. The four units are Lifepak 500 models, which are no longer in production and according to the manufacturer, have no value due to their age.

As AED training is included in the Deputy Sheriff's biennial CPR Course (performed by outside sources), the four training units have been in storage for several years.

The Green Bay YMCA, a non-profit organization, recently contacted the Rock County Sheriff's Office regarding the YMCA's need for a Lifepak 500 Training AED for use in their CPR course.

The Rock County Sheriff's Office requests the Finance Committee's authorization in the donation of one (1) Lifepak 500 Training AED Unit to the Green Bay YMCA.