### RESOLUTION

#### ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee INITIATED BY

General Services Committee SUBMITTED BY

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Brent Sutherland –
Director of Facilities Management
DRAFTED BY
October 21, 2016
DATE DRAFTED

## Awarding the Contract for Job Center Public Restroom Renovations and Amending 2016 Facilities Management Budget

1	WHEREAS, funds were budgeted in 2016 for the Job Center public restroom renovations; and	,
2.		

WHEREAS, the restrooms are not ADA accessible and are in need of renovation; and,

WHEREAS, specifications were drafted and bids solicited from qualified contractors for this work with five bidders responding; and,

8 **WHEREAS**, the lowest most responsible and responsive bidder was \$20,000 over what was budgeted; and,

WHEREAS, the Engineer, the Contractor, and Facilities Management Director will conduct a value engineering assessment prior to contract execution, to identify what caused this project's bids to come in so high. This will identify any opportunities to implement a change order to lower the cost of this contract.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this 17th day of November., 2016 does hereby approve and authorize awarding a contract for the Job Center restroom renovation in the amount of \$264,975 to Glen Fern Construction LLC., Lake Geneva, WI.

**BE IT FURTHER RESOLVED,** that the Facilities Management 2016 budget be amended as follows:

23		BUDGET	INCREASE/	AMENDED
24	ACCOUNT/DESCRIPTION	10/21/16	(DECREASE)	BUDGET
25	Source of Funds			
26	18-1821-0000- 68000	(\$577,609)	(\$20,000)	(\$597,609)
27	Cost Allocations		·	
28	Use of Funds:			
29	18-1821-0000-67200	\$488,893	\$20,000	\$508,893
30	Capital Improvements			•

Respectfully submitted,

GENERAL SERVICES GOMMITTEE FINA

Hank Brill, Chair

Jason Heidenreich, Vice Chair

Robert Yeograns

David Homan

Jeremy Zajac

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 9-8

Mary Mawhinney, Chair

Awarding the Contract for Job Center Public Restroom Renovations and Amending 2016 Facilities Management Capital Budget Page 2

#### **FISCAL NOTE:**

This resolution awards the Job Center restroom renovation contract to Glen Fern Construction, LLC. Sales tax revenue was included in the 2016 budget for this project. Due to bid amounts, this resolution authorizes up to \$20,000 of Job Center fund balance funds to be used for the project as well.

Sherry Oja Finance Director

#### LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey Kuglitsch

ADMINISTRATIVESNOTE:

Recommended.

Josh Smith

County Administrator

#### **Executive Summary**

#### Awarding the Contract for Job Center Public Restroom Renovations and Amending 2016 Facilities Management Capital Budget

The Job Center Public Restrooms are not ADA accessible and are in need of repair. Funds were budgeted in 2016 Facilities management Capital budget for the renovation of these restrooms.

Bids were solicited with five contractors responding. The lowest most responsive and responsible bidder's bid was \$264,975.00. Which was over what was budgeted for this project. County Administrator and the Finance Director recommended using appropriations from 18-1821-0000-68000 to fund the \$20,000 to complete the project.

Prior to contract execution, the Engineer, the contractor and the Facilities Management Director will conduct a value engineering assessment to determine what caused the project to come in so over budget. A change order will be implemented for any changes that would reduce cost.

Director of Facilities Management and Purchasing Manager are recommending awarding the bid to the lowest, most responsive and responsible bidder, Glen Fern Construction LLC., from Lake Geneva, WI.

# ROCK COUNTY, WISCONSIN FINANCE DIRECTOR





## **BID SUMMARY FORM**

2016-45 **BID NUMBER BID NAME** 

JOB CENTER RESTROOM RENOVATIONS

OCTOBER 18, 2016 - 1:30 P.M. **BID DUE DATE** DEPARTMENT

FACILITIES MANAGEMENT

	GLEN FERN LAKE GENEVA WI	SCHERRER BURLINGTON WI	GILBANK CLINTON WI	KLOBUCAR BELOIT WI	ADVANCED BUILDING
BASE BID	\$ 264,975.00	\$ 266,537.00	\$ 270,900.00	\$ 277,000,00	\$ 301 500 00
BID BOND	YES	YES	YES	YES	00:000; 00 <del>↑</del>
QUALIFICATIONS	YES	YES	YES	VES	УПО.
ADDENDA	YES	YES	YES	λ Ε	I ES
START DATE	11/14/16	UPON AWARD	11/1/16	12/1/16	11/15/16
COMPLETION	1/27/17	3 MONTHS	1/15/17	2/28/17	0/15/10

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Thirteen additional vendors were solicited that did not respond. 71-61-01 21/1/11 DATE 5,0 VOTE CHAIR GOVERNING COMMITTEE APPROVAL: SIGNATURE

RECOMMEND

JODI MILLIS, PURCHASING MANAGER

PREPARED BY:

DEPARTMENT HEAD RECOMMENDATION: