



**MINUTES
PLANNING & DEVELOPMENT COMMITTEE MEETING
THURSDAY, AUGUST 27, 2020 – 8:00 A.M.
Meeting was teleconferenced using Zoom**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, August 27, 2020. Chair Sweeney presided. Supervisors present: Al Sweeney, Wes Davis, Wayne Gustina, Russ Podzilni, and Supervisor Robert Potter. QUORUM PRESENT.

Rock County Staff Present: Colin Byrnes (Retiring Planning and Development Director), Kurt Wheeler; (Planner III), Andrew Baker (Interim Planning Director), Dana Sandwick; Rock County Planning Office Coordinator, and Michelle Schultz; Real Property Lister.

Others in Attendance: Terri Carlson; Rock County Risk Manager

1. Call to Order
2. Adoption of Amended Agenda (Item 5B was pulled from the Agenda based on applicant's request.)
Moved by Supervisor Gustina, **Seconded** by Supervisor Podzilni. **Adopted (5-0)**
3. Approval of Minutes of the Planning & Development Meeting held Thursday, August 13, 2020 at 8:00 am.
Moved by Supervisor Gustina, **Seconded** by Supervisor Potter. **Approved (5-0)**
4. Citizen Participation, Communications and Announcements.
None
5. Code Enforcement
 - A. Withdrawn by the applicant pending a revised plan.
 - B. Action Item: Public Hearing for a Shoreland Conditional Use Permit for Robert and Twila Garza for Parcel 6-13-1278, 11612 N. Lakeview Dr. Edgerton WI.
Moved by Supervisor Davis, **Seconded** by Supervisor Potter, Time In 8:11 am.
Although this application was pulled from the Agenda by the Applicants the public hearing was already scheduled. A comment was received in favor of the proposed project by an adjacent neighbor.

Moved by Supervisor Podzilni to go out of public hearing, **Seconded** by Supervisor Potter, Time out 8:15 am

C. **Action Item:** Approve, Approve with Conditions or Deny Preliminary Land Divisions:

- 2020 038 (Bradford Township) – Braukhoff (1 Lot CSM)
Moved by Supervisor Davis with Conditions, **Seconded** by Supervisor Gustina.
Approved with Conditions (5-0)

Conditions:

- 1). Existing easements shall be shown and proposed utility easements shall be placed on lots as requested by utility companies (where applicable).
- 2). Note on Final CSM “Lot 1 contains existing buildings which utilize an existing private sewage system at the time of this survey. However, soils on the lot may be restrictive to the preplacement of the system.
- 3). Proposed lot lines must include the POWTS area with the building which utilizes the system.
- 4). Dedicate a 33 foot half road right of way along E. Minkey Rd. at the Discretion of the Town.
- 5). Approval is conditioned on the Town of Bradford approving the requested zoning change.
- 6). Final CSM shall be submitted to and approved by the agency within one year after preliminary approval.
- 7). Final CSM shall be recorded with the Register of Deeds within 6 months of final approval.

6. Finance

- A. Information Item: Committee Review of Payments
None
- B. **Action Item:** Transfers
No Transfers.

7. Committee Reports.

Mr. Baker explained the opinion from Corporation Council on an item that failed for lack of motion at the previous meeting. The Committee appropriately moved on to the next agenda

item with no action. The applicant was given suggestions on how to move forward: provide a code compliant CSM proposal that Staff can approve (i.e. building site substantially out of the steep slope areas) or revise the proposal based on comments at the Committee meeting and request Committee approval again.

8. Adjournment: **Moved** by Supervisor Gustina, **Seconded** by Supervisor Podzilni, **All in Favor, Time: 8:20 am.**

Respectfully Submitted – Kurt J. Wheeler, Acting Secretary

These minutes are not official until approved by Committee.

Future Meetings/Work Sessions

September 10, 2020 (8:00 am)
September 24, 2020 (8:00 am)
October 8, 2020 (8:00 am)
October 27 2020 (8:00 am)