



**FINANCE COMMITTEE
THURSDAY, JULY 20, 2017 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

AGENDA

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – July 6, 2017
4. Transfers and Appropriations
 - A. General Services
5. Review of Payments
6. Review of Payments over \$10,000
7. Resolution
 - A. Authorizing Purchase of Cisco Wireless Access Points
8. Committee Endorsement
 - A. Amending the 2017 Human Services Department budget to Accept 2016 ADRC Carry-Over Funding
9. Update on Properties Subject to In-Rem Foreclosure Process
 - A. Discussion and Possible Action on Parcels 15 & 21 on the list of Tax Liens
10. Report on Cash Balances and Investments
11. Adjournment

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH				
		P1700036	06/15/2017	UNITED MAILING SERVICES INC	679.08
00-0000-0001-22158	SHORT TERM DISAB				
		P1701040	06/15/2017	NATIONAL INSURANCE SERVICES OF	15,198.92
00-0000-0001-22159	LONG TERM DIS				
		P1701040	06/15/2017	NATIONAL INSURANCE SERVICES OF	13,335.41
GENERAL FUND PROG TOTAL					29,213.41
<hr/>					
00-0000-0063-29661	P & L TRUST				
		P1701886	06/22/2017	INTEGRITY MUTUAL INSURANCE	127,547.00
00-0000-0063-29663	W C TRUST				
			06/15/2017	ALLIANCE,THE	1,147.65
ISF-SELF INS PROG TOTAL					128,694.65

I have reviewed the preceding payments in the total **\$157,908.06**

Date: _____ Dept. _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
05-1500-0000-63100	OFC SUPP & EXP				
		P1700685	06/15/2017	JP MORGAN CHASE BANK NA	9,386.84
05-1500-0000-63107	PUBL & LEGAL				
		P1700001	06/15/2017	BELOIT DAILY NEWS	79.59
05-1500-0000-68013	COST ALLOCATIONS				
		P1700685	06/15/2017	JP MORGAN CHASE BANK NA	6,597.40
FINANCE DIRECTOR PROG TOTAL					16,063.83
<hr/>					
05-1520-0000-62119	OTHER SERVICES				
			06/15/2017	EMPLOYEE BENEFITS CORPORATION	814.20
SECTION 125 FLEXIBLE SPENDING PROG TOTAL					814.20
<hr/>					
05-1560-0000-62400	R & M SERV				
		P1700004	06/15/2017	KONICA MINOLTA BUSINESS SOLUTI	939.72
CENTRAL DUPLICATING PROG TOTAL					939.72

I have reviewed the preceding payments in the total **\$17,817.75**

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES				
		P1700739	06/22/2017	CHARTER COMMUNICATIONS	1,419.82
07-1430-0000-62400	R & M SERV				
		P1701745	06/29/2017	AE BUSINESS SOLUTIONS	7,926.38
07-1430-0000-62421	COMPUTER EQUIP				
		P1700728	06/29/2017	CDW GOVERNMENT INC	106.72
		P1701838	06/22/2017	FEDERAL EXPRESS	149.53
07-1430-0000-62491	SOFTWARE MAINT				
		P1700745	06/15/2017	JP MORGAN CHASE BANK NA	31.64
		P1700793	06/01/2017	ORACLE CORPORATION	1,833.95
		P1701697	06/01/2017	SOLARWINDS INC	320.00
		P1701791	06/22/2017	DATAWATCH CORPORATION	895.00
		P1701867	06/29/2017	CDW GOVERNMENT INC	2,505.68
07-1430-0000-63100	OFC SUPP & EXP				
		P1700728	06/01/2017	CDW GOVERNMENT INC	878.28
07-1430-0000-63101	POSTAGE				
		P1700745	06/15/2017	JP MORGAN CHASE BANK NA	10.74
07-1430-0000-63407	COMPUTER SUPPL				
		P1700728	06/01/2017	CDW GOVERNMENT INC	903.01
07-1430-0000-64200	TRAINING EXP				
		P1700745	06/15/2017	JP MORGAN CHASE BANK NA	1,765.21
		P1701563	06/01/2017	CORE BTS INC	9,250.00
07-1430-0000-64701	SOFTWARE PURCH				
		P1700745	06/15/2017	JP MORGAN CHASE BANK NA	45.17
				INFORMATION TECHNOLOGY PROG TOTAL	28,041.13
07-1435-0000-62400	R & M SERV				
		P1700656	06/22/2017	ENTERPRISE SYSTEMS GROUP	39,719.50
				TELEPHONE OPERATIONS PROG TOTAL	39,719.50
07-1444-0000-64701	SOFTWARE PURCH				
		P1601559	06/22/2017	HIGHLINE CORPORATION	2,250.00
				IT CAPITAL PROJECTS PROG TOTAL	2,250.00
07-1450-0000-62400	R & M SERV				
		P1700656	06/22/2017	ENTERPRISE SYSTEMS GROUP	1,607.50
07-1450-0000-62491	SOFTWARE MAINT				
		P1701696	06/01/2017	CARLSON SOFTWARE INC	175.00
		P1701727	06/01/2017	NETSMART TECHNOLOGIES INC	8,374.10
07-1450-0000-67130	TERMINALS/PC'S				
		P1701660	06/01/2017	CDW GOVERNMENT INC	1,703.93
		P1701719	06/08/2017	CDW GOVERNMENT INC	1,849.47
		P1701892	06/29/2017	CDW GOVERNMENT INC	6,062.76
		P1701905	06/29/2017	CDW GOVERNMENT INC	9,680.16
07-1450-0000-67143	IT CROSS CHARGES				
		P1701657	06/01/2017	ENTERPRISE SYSTEMS GROUP	484.50
		P1701659	06/01/2017	CDW GOVERNMENT INC	257.64

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1701662	06/01/2017	CDW GOVERNMENT INC	366.79
		P1701720	06/08/2017	CDW GOVERNMENT INC	1,390.27
		P1701721	06/22/2017	CDW GOVERNMENT INC	1,703.93
		P1701722	06/08/2017	CDW GOVERNMENT INC	174.44
		P1701723	06/08/2017	CDW GOVERNMENT INC	957.15
		P1701841	06/29/2017	ENTERPRISE SYSTEMS GROUP	12,318.10
		P1701846	06/29/2017	CDW GOVERNMENT INC	161.68
		P1701847	06/29/2017	CDW GOVERNMENT INC	362.41
		P1701881	06/29/2017	CDW GOVERNMENT INC	48.10
		P1701894	06/29/2017	CDW GOVERNMENT INC	28.86
		P1701906	06/29/2017	ENTERPRISE SYSTEMS GROUP	1,376.00
		P1701920	06/29/2017	ENTERPRISE SYSTEMS GROUP	1,110.10
IT-CROSS CHARGES PROG TOTAL					50,192.89

I have reviewed the preceding payments in the total \$120,203.52

Date: _____ Dept _____
 _____ Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
10-1721-0000-64200	TRAINING EXP	P1700586	06/15/2017	JP MORGAN CHASE BANK NA	164.00
LAND RECORDS PROG TOTAL					164.00

I have reviewed the preceding payments in the total \$164.00

Date: _____ Dept: _____
Committee: _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
14-1410-0000-44155	WORK PERMITS				
		P1700726	06/15/2017	EQUAL RIGHTS DIVISION	525.00
14-1410-0000-63100	OFC SUPP & EXP				
		P1700718	06/22/2017	OFFICE PRO INC	102.95
		P1700720	06/08/2017	STAPLES BUSINESS ADVANTAGE	21.27
14-1410-0000-67160	CA \$500-\$4,999				
		P1701351	06/22/2017	HENRICKSEN	6,867.57
COUNTY CLERK PROG TOTAL					7,516.79

I have reviewed the preceding payments in the total \$7,516.79

Date: Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
15-1540-0000-63100	OFC SUPP & EXP	P1700693	06/08/2017	OFFICE PRO INC	376.35
		P1700694	06/15/2017	STAPLES BUSINESS ADVANTAGE	411.97
15-1540-0000-64926	BANK SERV.GHGS.	P1700853	06/22/2017	BRINKS INC	462.08
COUNTY TREASURER PROG TOTAL					1,250.40

I have reviewed the preceding payments in the total **\$1,250.40**

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
17-1710-0000-63100	OFC SUPP & EXP	P1700704	06/15/2017	STAPLES BUSINESS ADVANTAGE	82.65
		P1700706	06/01/2017	WISCONSIN DEPARTMENT OF ADMINI	24.96
		P1701614	06/15/2017	JP MORGAN CHASE BANK NA	191.46
17-1710-0000-63106	PLAT BOOKS	P1700707	06/29/2017	MAPPING SOLUTIONS	100.00
		REGISTER OF DEEDS PROG TOTAL			
17-1715-0000-62119	OTHER SERVICES	P1700705	06/15/2017	FIDLAR COMPANIES	2,460.00
		ROD REDACTION PROJECT PROG TOTAL			

I have reviewed the preceding payments in the total \$2,859.07

Date: _____ Dept _____
 _____ Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
19-1912-0000-61710	WORKERS COMP				
		P1700546	06/15/2017	WILLIS OF WISCONSIN INC	3,400.00
		P1701813	06/15/2017	MINUTE MEN HR MANAGEMENT OF WI	850.00
				WORKER'S COMPENSATION PROG TOTAL	4,250.00
19-1915-0000-62104	CONSULTING SERV				
		P1700545	06/15/2017	ASSOCIATED BENEFITS AND RISK C	6,500.00
19-1915-0000-62119	OTHER SERVICES				
			06/15/2017	ALLIANCE,THE	1,181.00
			06/15/2017	PBA INC	20,985.85
19-1915-0000-62199	OTHER SERV				
			06/15/2017	COORDINATED CARE PROGRAMS LLC	28,726.40
		P1700547	06/22/2017	COMPSYCH	10,675.50
				HEALTH INSURANCE PROG TOTAL	68,068.75

I have reviewed the preceding payments in the total **\$72,318.75**

Date:

Dept

Committee

Rock County
REPORT OF PAYMENTS OVER \$10,000

06/29/2017

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
	ROCK HAVEN	UTILITIES	ALLIANT ENERGY/WP&L	15,528.88
	ROCK HAVEN	HEALTH INSURANCE	COORDINATED CARE PROGRAMS LLC	28,726.40
	ROCK HAVEN	HEALTH INSURANCE	PBA INC	20,985.85
P1503712	FACILITIES	U-ROCK EXPANSION	GILBANK CONSTRUCTION INC	129,457.05
P1602832	FACILITIES	JOB CENTER	GILBANK CONSTRUCTION INC	8,020.22
P1603049	FACILITIES	LIGHTNING PROTE	FOLEY ELECTRIC INC	12,272.50
P1700075	ROCK HAVEN	SUPP SERV PHAR	OMNICARE PHARMACIES OF WISCONS	14,929.51
P1700139	SHERIFF	CORR.FACILITY	ARAMARK CORRECTIONAL SERVICES	43,255.79
P1700149	SHERIFF	CORR.FACILITY	BI INC	13,317.52
P1700190	SHERIFF	SHERIFF	WRIGHT EXPRESS FSC	17,771.56
P1700243	SHERIFF	CORR.FACILITY	ADVANCED CORRECTIONAL HEALTHCA	71,269.16
P1700286	ROCK HAVEN	SUPP SERV ADMIN	WISCONSIN DEPARTMENT OF HEALTH	21,760.00
P1700288	ROCK HAVEN	SUPP SERV M STAF	WEST MD,WILLIAM PETER	10,480.00
P1700332	SR CIT PROG	DELIVERED MEALS	BEST EVENTS	10,904.63
P1700547	ALL OTHER GEN	HEALTH INSURANCE	COMPSYCH	10,675.50
P1700565	FACILITIES	ECLIPSE CENTER	HENDRICKS COMMERCIAL PROPERTIE	11,148.00
P1700571	FACILITIES	HWY BUILDINGS/GR	PETERSON CLEANING INC	40,257.96
P1700656	INFORMATION TECH	IT-CROSS CHARGES	ENTERPRISE SYSTEMS GROUP	41,327.00
P1700983	FACILITIES	COURTHS FAC PROJ	HALVERSON CARPET CENTER LTD	29,913.00
P1701028	FACILITIES	JAIL CAP.IMPROV.	TRI COR MECHANICAL INC	37,700.00
P1701040	NOT APPLICABLE	GENERAL FUND	NATIONAL INSURANCE SERVICES OF	28,534.33
P1701435	FACILITIES	U-ROCK EXPANSION	TRI COR MECHANICAL INC	33,575.00
P1701513	FACILITIES	JOB CENTER	GLEN FERN CONSTRUCTION LLC	62,814.00
P1701564	FACILITIES	HWY BUILDINGS/GR	PROPERTY SERVICES MAINTENANCE	13,150.00
P1701655	FACILITIES	HCC COMPLEX	PAULSON KIMBALL CONSTRUCTION L	15,672.60
P1701819	LAND CONSERV.	PDR/PACE	KRAUS,GARY R	219,375.00

Rock County

REPORT OF PAYMENTS OVER \$10,000

06/29/2017

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
P1701821	FACILITIES	HCC COMPLEX	PROFESSIONAL SERVICE INDUSTRIE	28,907.50
P1701841	INFORMATION TECH	IT-CROSS CHARGES	ENTERPRISE SYSTEMS GROUP	12,318.10
P1701886	NOT APPLICABLE	ISF-SELF INS	INTEGRITY MUTUAL INSURANCE	127,547.00
P1701900	911 COMM.	911 OPERATIONS	WEST SAFETY SERVICES INC	13,200.00
P1701932	LAND CONSERV.	PDR/PACE	FRANCIS LIVING TRUST,ALVIN G	118,125.00

CLAIMS IN THE AMOUNT \$1,262,919.06 HAVE BEEN PAID FOR THE MONTH OF JUNE 2017 .

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Mickey Crittenden, Director of IT
INITIATED BY



Mickey Crittenden, Director of IT
DRAFTED BY

Finance Committee
SUBMITTED BY

July 11, 2017
DATE DRAFTED

AUTHORIZING PURCHASE OF CISCO WIRELESS ACCESS POINTS

- 1 **WHEREAS**, the Information Technology Department manages the network needs for all County
- 2 departments, including the build-out of wireless network capacity at strategic locations throughout
- 3 County facilities; and,
- 4
- 5 **WHEREAS**, the 2017 Information Technology Department budget includes funding for adding capacity
- 6 to the County's wireless network environment; and,
- 7
- 8 **WHEREAS**, the Information Technology Department has worked with departments to identify
- 9 conference rooms and other locations that are the best candidates for wireless network capacity,
- 10 including Court locations that have e-Filing requirements; and,
- 11
- 12 **WHEREAS**, the Information Technology staff has researched and specified the wireless access points
- 13 that will best operate within County's network environment and budget; and,
- 14
- 15 **WHEREAS**, the specified wireless access points and associated licenses are available via the State of
- 16 Wisconsin's Cisco contract #505ENT-M16-DATACOMMUN-01, MASTER AGREEMENT #AR-233
- 17 (14-19).
- 18
- 19 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 20 this _____ day of _____, 2017 that a Purchase Order for twenty Cisco wireless access
- 21 points be issued to Core BTS, Inc. of Madison, WI in the amount of \$20,506.48.
- 22
- 23

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Funding was included in the IT budget, A/C 07-1430-0000-67131, for additional wireless access points. This purchase is being funded by tax levy.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary for the Purchase of Cisco Wireless Access Points

The Information Technology Department is responsible for managing the County's network, including the expansion of wireless capacity within conference rooms and other strategic locations for County operations. In addition to select conference rooms used by the Public Health Department and Human Services, the wireless access points will be installed in Rock Haven to address current 'dead spots' for wireless signals used for Rock Haven electronic health records system and in Court locations to meet the requirements of e-Filing,

The 2017 Budget approved by the County Board contains funding for additional wireless access points and several will be charged-back to the Courts as part of their e-Filing project.

The purchase consists of:

- 20 CISCO AIR-CAP2702I-B-K9 802.11ac access points;
- The additional licenses for managing the new access points with the County's current WLAN Controllers, and
- Shipping.

The cost for the wireless access points and licenses is \$20,506.48, and the purchase will be made through Core BTS, Inc. of Madison, WI using the terms and conditions of the Wisconsin State Contract #505ENT-M16-DATACOMMUN-01, MASTER AGREEMENT #AR-233 (14-19).

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Jennifer Thompson
DRAFTED BY

Human Services Board
SUBMITTED BY

June 12, 2017
DATE DRAFTED

**Amending the 2017 Human Services Department Budget
To Accept 2016 ADRC Carry-over Funding**

1 **WHEREAS**, the Wisconsin Department of Health Services (DHS) has provided the opportunity for
2 Aging and Disability Resource Center's (ADRC) to carry-over remaining funds from 2016 to the 2017
3 budget; and,
4

5 **WHEREAS**, ADRC's who request to carry-over funds, must use the funds for the ADRC, Nursing home
6 Relocations or for the Dementia Care Specialist (DCS); and,
7

8 **WHEREAS**, the ADRC of Rock County requested \$16,574 to carry over to 2017 to use for the following
9 purposes: ADRC Road Sign, LTE to assist with scanning into laser fiche, hard chairs for an ADRC meeting
10 room, security camera, and an iPad for the DCS.
11

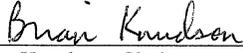
12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
13 this _____ day of _____, 2017, does hereby authorize the acceptance of the 2016 ADRC
14 carry-over funding.
15

16 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2017 be amended
17 as follows:
18

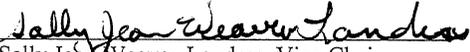
19	Budget	Increase	Amended
20	<u>7/1/17</u>	<u>(Decrease)</u>	<u>Budget</u>
21 <u>Source of Funds</u>			
22 36-3683-0000-42200	\$1,016,307	\$16,574	\$1,032,881
23 State Aid			
24			
25 <u>Use of Funds</u>			
26 36-3683-0000-61108	\$0	\$8,250	\$8,250
27 Seasonal Wages			
28			
29 36-3683-0000-64604	\$20,000	\$504	\$20,504
30 Program Expense			
31			
32 36-3683-0000-67130	\$600	\$800	\$1,400
33 Terminals and PCs			
34			
35 36-3683-0000-67160	\$0	\$2,000	\$2,000
36 Equipment under \$5,000			
37			
38 36-3683-0000-67161	\$0	\$5,020	\$5,020
39 Equipment over \$5,000			

Respectfully submitted,

HUMAN SERVICES BOARD



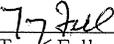
Brian Knudson, Chair



Sally Jean Weaver-Landers, Vice Chair



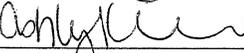
Karl Dommershausen



Terry Fell



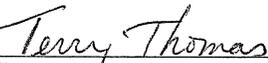
Linda Garrett



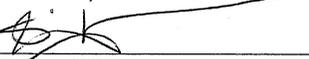
Ashley Kleven



Kathy Schulz



Terry Thomas



Sharley Williams

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair Date _____

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$16,574 in carryover state aid for the ADRC. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Amending the 2017 Human Services Department Budget To Accept 2016 ADRC Carry-over Funding

The Wisconsin Department of Health Services (DHS) is providing Aging and Disability Resource Center's (ADRC) the opportunity to carry-over left over funds from CY 2016 to their 2017 budgets. ADRC's can use these funds to support ADRC services/outreach, Nursing Home Relocation initiatives, and Dementia Care Specialist programs.

The ADRC of Rock County submitted a request to carry-over \$16,574 into the 2017 budget; this request was approved. These additional funds will be use to cover the cost of the following:

- \$504-Hard Chairs for an ADRC Meeting Room
- \$800-iPad for the Dementia Care Specialist
- \$2,000-ADRC Security Camera
- \$5,020-ADRC Road Sign
- \$8,250-LTE to Assist Scanning into Laser Fiche