

ROCK COUNTY, WISCONSIN

**NOTE: This is a Teleconference**



**Amended:  
11/19/20**

**PUBLIC SAFETY & JUSTICE COMMITTEE  
MONDAY – NOVEMBER 23, 2020 – 5:00 P.M.  
CALL: 1-312-626-6799  
MEETING ID: 833 8853 4261  
PASSCODE: 660359**

Join Zoom Meeting

<https://us02web.zoom.us/j/83388534261?pwd=dzFFaVVNUGlpcDIwbVhCNFBob3lHZz09>

Meeting ID: 833 8853 4261

Passcode: 660359

One tap mobile

+13462487799,,83388534261#,,,,,0#,,660359# US (Houston)

+16699006833,,83388534261#,,,,,0#,,660359# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington D.C)

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Meeting ID: 833 8853 4261

Passcode: 660359

Find your local number: <https://us02web.zoom.us/u/kb107kEHT3>

Join by Skype for Business

<https://us02web.zoom.us/skype/83388534261>

If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Monday, November 23, 2020. To submit a public comment use the following email: [marilyn@co.rock.wi.us](mailto:marilyn@co.rock.wi.us).

**Join from a telephone:**

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- Please mute your phone when you are not speaking to minimize background noises
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

**Amended:  
11/19/20**

**PUBLIC SAFETY & JUSTICE COMMITTEE  
MONDAY – NOVEMBER 23, 2020 – 5:00 P.M.**

**Agenda**

1. Call to Order
2. Adoption of Agenda
3. Approval of Minutes – October 19, 2020
4. Public Comment
5. Consent Calendar
  - A. Transfers
    - 1) Sheriff's Office (3)
  - B. Review of Payments
6. Resolutions and Committee Approval
  - A. Approving 2021-2025 Intergovernmental Agreement with Dane County for Medical Examiner Services
  - B. Authorizing Purchase of Patrol Squad - Dodge Durango
  - C. Authorizing Purchase of Patrol Squads and Fleet Vehicles – Five (5) Dodge Chargers
  - D. Authorizing Purchase of Patrol Squad – Chevy Tahoe
  - E. Request to Purchase – 2020 Dodge Caravan SE Wagon
  - F. Request to Purchase – Process Services for Child Support
  - G. Request to Purchase - Inmate Monitoring Services for Sheriff's Office
  - H. Authorizing Purchase of Sheriff's Office Portable Radio Replacements**
7. Review and Discussion and Possible Action
  - A. Set Meeting Time and Dates
8. Committee Requests and Motions
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



**PUBLIC SAFETY & JUSTICE COMMITTEE**  
**Minutes – October 19, 2020**

**Call to Order.** Chair Beaver called the meeting of the Public Safety and Justice Committee to order at 5:00 P.M. via teleconference.

**Committee Members Present via Phone/Video:** Supervisors Beaver, Bomkamp, Taylor and Rynes.

**Committee Members Absent:** Supervisor Knudson.

**Staff Members Present via Phone/Video:** Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Terri Carlson, Risk Manager; Commander Jude Maurer, Sheriff's Office; Kathy Sukus., 911 Communications Center; Melissa Wittwer, Child Support Director; David O'Leary, District Attorney; Jenny Stanek, DA Office Manager; Michelle Wilson, Financial Office Manager; Barry Irmen, ME Office – Director of Operations; Sue Eskola, ME Office – Deputy Director of Operations.

**Others Present.** Supervisor Bostwick.

**Adoption of Agenda.** Supervisor Rynes moved approval of the agenda as presented, second by Supervisor Bomkamp. ADOPTED.

**Approval of Minutes – October 5, 2020.** Supervisor Bomkamp moved approval of the minutes of October 5, 2020 as presented, second by Supervisor Rynes. ADOPTED.

**Public Comment.** None.

**Consent Calendar.**

**Transfers** None.

**Resolutions and Committee Approval.**

**Authorizing Acceptance of 2021 Highway Safety Grant**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors assembled this \_\_\_\_ day of \_\_\_\_\_, 2020, that the Rock County Sheriff is authorized to accept funds under the Highway Safety Grant; and

**BE IT FURTHER RESOLVED,** that the 2020 budget be amended as follows:

...”

Supervisor Bomkamp moved approval of the above resolution, second by Supervisor Taylor. ADOPTED.

### **Review and Discussion of 2021 Recommended Budget**

**Sheriff** Commander Maurer said it was a pretty lean budget for 2021.

Commander Maurer went over the highlights of the Law Enforcement Services such as the portable radio replacement, vehicle video recorders, and the selling and replacement of the Boston Whaler boat. He added that there is a misprint in the budget document as it is listed as the airboat instead of the Boston Whaler.

Mr. Smith went over the highlights of the Correctional Services such as electronic monitoring bracelets, and the cost of medical services.

**Circuit Court** Mr. Smith said there are some increases and some decreases in revenue, investment interest going down due to lower interest rates, and two personnel requests that were not recommended.

**911 Communications Center** Ms. Sukus said the budget for 2021 is mainly made up of radios and personnel. She went over the highlights explaining the MASTR III equipment replacement, and the personnel changes due to such a high volume of staff turnover and to provide a continuity of highly valuable knowledge of 911 emergency communications.

**District Attorney** Mr. O'Leary said his is mainly a cost to continue budget.

**Medical Examiner** Mr. Smith said the cremation fee is recommended to be increased by \$5. Chair Beaver asked where the ME Office will be moving to when they vacate the Health Care Center. Mr. Smith said the plan is to move them to where the Council on Aging is now. Chair Beaver asked about the cooler. Mr. Smith said it will remain where it currently is.

**Child Support** Ms. Wittwer said the budget is pretty much status quo other than two reclassifications and the re-titling of three positions.

**EBDM** Mr. Smith said the programs and budget are the same as 2020.

### **Committee Requests and Motions.**

**Discussion and Possible Action on Meeting Time and Date** Chair Beaver said she had been approached by a member of the County Board Staff Committee with a request to change when the Public Safety and Justice Committee meets. She said there are three options: 1) move the meeting to a different Monday each month; 2) move the meetings to Tuesday; or 3) to keep the meetings as they are now. Chair Beaver said the County Board Staff Committee would like to meet on the Monday prior to the County Board meetings.

The Committee discussed these options.

Supervisor Rynes moved to change the Public and Safety and Justice Committee meeting to the Monday after the regular County Board meetings if the County Board Staff Committee makes a change to their meetings, second by Supervisor Bomkamp. ADOPTED.

**Adjournment.** Supervisor Bomkamp moved adjournment at 5:33 P.M., second by Supervisor Rynes. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**

# Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR      Date 11/6/2020      Transfer No. 20-19  
 Requested By Sheriff's Office      Department      Sheriff Troy Knudson      Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2100-0000-63501 Description: Gasoline & Other Fuel Current Balance: \$102,996	\$30,510.00	Account #: 21-2100-0000-62491 Description: Software Maintenance	\$30,510.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

## REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

21-2100-0000-62491 Software Maintenance- (2020) \$49,140 was originally budgeted for cloud based digital evidence storage, of that amount \$7,400 was used to purchase 1 year of Veripic Digital Evidence Manager to get the Sheriff's Office through until a digital evidence storage decision could be made. \$41,740.00 remains of that budgeted amount.  
 The Motorola Vault was authorized by Josh Smith at a cost of \$72,250, therefore the remaining \$30,510 must be transferred to cover the cost. Due to the Coronavirus pandemic, the Sheriff's Office has funds in the Gasoline & Other Fuel account(21-2100-0000-63501), to cover the cost.

## REASON TRANSFER IS NECESSARY - BE SPECIFIC

The Motorola Vault digital evidence purchase has been long awaited, and needed for the increased technology the Sheriff's Office is moving towards. In order to fund the purchase, additional funds need to be transferred from the Gasoline & Other Fuels account to cover the additional cost, not budgeted for.  
 The Coronavirus pandemic has made it possible for there to be funds available in this account.

### FISCAL NOTE:

Sufficient funds are available for transfer. *JS 11-11-20*

### ADMINISTRATIVE NOTE:

Recommended *[Signature] 11/13/20*

### REQUIRED APPROVAL

DATE

☒ Governing Committee

☒ Finance Committee

COMMITTEE CHAIR

Distribution: **EMAIL** Sherry Oja and Susan Balog

Revised: 04/2016

Rock County  
Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR      Date 11/6/2020      Transfer No. 20-20  
Requested By Sheriff's Office      Department      Sheriff Troy Knudson      Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2100-0000-61169 Description: Other Wages Current Balance: \$32,700	\$14,841.00	Account #: 21-2100-0000-62119 Description: Other Contracted Services Current Balance: \$14,841.00	\$14,841.00
Account #: Description: Current Balance:		Account #: Description: Current Balance:	
Account #: Description: Current Balance:		Account #: Description: Current Balance:	
Account #: Description: Current Balance:		Account #: Description: Current Balance:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

Educational Allowances will be under budget at the end of the year.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

Recently, the Sheriff's Office has had two internal investigations which have required outside services to document and resolve the issues. Such investigations, in the past, have been paid from The Sheriff's Office account- Other Contracted Services. Since the cost of these investigations, as well as the budgeted Peer Support Program expenses are drawn from this account, a need to transfer funds is required to cover the costs.

**FISCAL NOTE:**

Funds are available for transfer

*for 11-11-20*

**ADMINISTRATIVE NOTE:**

Recommended

*[Signature]* 11/13/20

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

☒ Governing Committee

☒ Finance Committee

Distribution: **EMAIL** Sherry Oja and Susan Balog

Revised: 04/2016

# Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR      Date 11/17/2020      Transfer No. 20-21  
 Requested By Sheriff's Office      Sheriff Troy Knudson  
    Department      Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2100-0000-64205 Description: Staff Education Current Balance: \$24,697	\$24,513	Account #: 21-2100-0000-67105 Description: Motor Vehicles	\$24,513
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

## REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

The Sheriff's Office has available funds in account 21-2100-0000-64205-Staff Education due to the fact that several of the staff members have completed their degrees mid-year, or they did not continue their education due to the pandemic and/or other life circumstances.

## REASON TRANSFER IS NECESSARY - BE SPECIFIC

The Sheriff's Office has the opportunity to purchase a non-budgeted 2020 Dodge Caravan SE Wagon in the 2020 budget year, which has been requested on a recent Resolution. In order to make the purchase, a transfer from one of the LES 2020 budget lines must be made. This single transfer will cover the entire vehicle purchase.

### FISCAL NOTE:

Sufficient funds are available for transfer.  
SO 11/19/20

### ADMINISTRATIVE NOTE:

Recommended.

### REQUIRED APPROVAL

### DATE

### COMMITTEE CHAIR

☒ Governing Committee

☒ Finance Committee

Distribution: **EMAIL** Sherry Oja and Susan Balog

Revised: 04/2016



## ROCK COUNTY

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF OCTOBER 2020**

10/29/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
21-2100-0000-61920	Physicals					
		P2000218	10/22/2020	BELOIT HEALTH SYSTEM	EMPLOYEE AUDIO, TB TEST	64.99
21-2100-0000-62119	Other Services					
		P2001533	10/01/2020	BARRINGTON-TILLMAN,BARBARA J	CONSULTING	4,381.60
21-2100-0000-62210	Telephone					
		P2000217	10/29/2020	CHARTER COMMUNICATIONS	OCTOBER INTERNET	241.03
		P2001854	10/01/2020	TEST EM ALL	6 MONTH CALL OUT	450.00
21-2100-0000-62400	R & M Services					
		P2000226	10/22/2020	OFFICE PRO INC	SHREDDING	12.17
21-2100-0000-62410	R&M-Vehicles					
		P2000179	10/29/2020	BOB CLAPPER AUTOMOTIVE INC	#22 REPLACE BENT WHEEL	384.45
		P2000190	10/29/2020	DAVIS CITGO SERVICE INC	TOW EVIDENCE	1,115.00
		P2000193	10/22/2020	CARQUEST AUTO PARTS	WIRE TIES	337.15
		P2000199	10/29/2020	FRANK BOUCHER CHRYSLER DODGE J	VISOR CLIPS	104.40
		P2000234	10/29/2020	POMPS TIRE SERVICE INC	Tires	26,586.97
		P2001164	10/29/2020	GENERAL COMMUNICATIONS INC	REPAIR RADIO SQUAD 12	1,189.00
		P2001737	10/22/2020	HARRIS ACE HARDWARE LLP	FASTENERS, SILICONE	28.11
		P2001829	10/01/2020	I90 ENTERPRISES TOWING AND TRA	BOLT #97	39.95
		P2001930	10/29/2020	ROCK RIVER MARINA	LABOR	514.45
21-2100-0000-62420	Mach/Equip R&M					
		P2000216	10/08/2020	GETZ FIRE EQUIPMENT COMPANY	SERVICE FIRE EXTINGUISHER	100.50
		P2000246	10/22/2020	US BANK	REPAIR SPOTLIGHT	44.05
		P2000693	10/29/2020	BANDT COMMUNICATIONS INC	REPLACE RADAR	397.50
		P2001717	10/01/2020	STALKER RADAR	STALKER DUAL RADAR SET	2,192.00
21-2100-0000-63100	Office&Misc Exp					
		P2000172	10/29/2020	AMERICAN AWARDS AND PROMOTIONS	RETIREMENT PLAQUE	149.85
		P2000175	10/22/2020	ARAMARK UNIFORM SERVICES INC	MATS	34.56
		P2000226	10/08/2020	OFFICE PRO INC	DAILY APT BOOKS	63.60
		P2000228	10/08/2020	MENARDS	WINDOW SQUEEGEE, USB PORTS	15.97
		P2000246	10/22/2020	US BANK	OFFICE SUPPLIES	653.58
21-2100-0000-63101	Postage					
		P2000246	10/22/2020	US BANK	B OF I POSTAGE	107.75
21-2100-0000-63405	Security Supply					
		P2001607	10/08/2020	STREICHERS INC	SHIPPING	734.00

COMMITTEE: PS - SHERIFF

Page: 1

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2001863	10/08/2020	STREICHERS INC	KADERLY BODY ARMOR	16,882.00
21-2100-0000-63406	Clothing/Uniform	P2000198	10/22/2020	GALLS LLC	CAPTAIN BARS	13.18
		P2000224	10/08/2020	HALO BRANDED SOLUTIONS INC	CLERICAL UNIFORM ORDERS	730.75
21-2100-0000-63407	Computer Supply	P2000246	10/22/2020	US BANK	TONER	3,020.55
21-2100-0000-63409	Crime Scene	P2000238	10/29/2020	SIRCHIE FINGER PRINT LABORATOR	SUPPLIES	806.81
21-2100-0000-63501	Gas/Other Fuels	P2000246	10/22/2020	US BANK	PRISONER TRANSPORT FUEL	35.04
		P2000251	10/22/2020	KWIK TRIP EXTENDED NETWORK	SEPTEMBER FUEL	12,908.14
21-2100-0000-63900	Ammo/Range	P2000228	10/29/2020	MENARDS	RANGE SANDPAPER, PAINT	108.50
		P2000245	10/08/2020	VORTEX OPTICS	BINOCULARS	575.97
		P2000246	10/22/2020	US BANK	GUN CLEANER	95.90
21-2100-0000-63904	Policing/1st Aid	P2000189	10/29/2020	CITY LOCK AND KEY INC	FORD KEYS, PADLOCKS	198.12
		P2000202	10/22/2020	JANESVILLE ANIMAL MEDICAL CENT	KAMO, JAX VET BILL	192.52
		P2000223	10/29/2020	MERCY HEALTH SYSTEM	OWI BLOOD DRAWS	274.82
		P2000228	10/29/2020	MENARDS	WATER, INDEX CARDS FOR RALLY	39.96
		P2000246	10/22/2020	US BANK	LASER TRAINING WEAPONS	546.71
		P2000251	10/22/2020	KWIK TRIP EXTENDED NETWORK	CAR WASHES	23.00
		P2001645	10/08/2020	STREICHERS INC	BATON HOLDER: SNAP-ON BBW	408.00
		P2001793	10/22/2020	STREICHERS INC	CTCF50 AVON MASK FILTER 4-PACK	2,100.00
		P2001834	10/01/2020	SSM HEALTH CARE OF WISCONSIN I	HASKE, GAGE BLOOD OWI	36.00
		P2001866	10/29/2020	CARDIO PARTNERS INC	SHIPPING	123.00
21-2100-0000-63905	Pistol Range	P2000174	10/08/2020	ACE PORTABLES INC	TOILET/HAND STATION FOR RANGE	150.00
21-2100-0000-64200	Training	P2000246	10/22/2020	US BANK	JACOBSON TUITION	445.82
21-2100-0000-64424	Employee Recog	P2000246	10/22/2020	US BANK	CHALLENGE COINS	1,109.50
21-2100-0000-64904	Sundry Expense	P2000228	10/22/2020	MENARDS	RS TOTES, CABLE TIES	24.92

ROCK COUNTY

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10/29/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
21-2100-0000-67105	Motor Vehicles	P2000246	10/22/2020	US BANK	DNR SAFETY CLASSES	225.00
		P2001275	10/22/2020	SIGN A RAMA USA	SQUAD NUMBERS 84	49.50
21-2100-0000-67120	Capital Assets	P2001970	10/29/2020	GENERAL COMMUNICATIONS INC	CHANGE OVER	735.00
		P2001370	10/08/2020	SIERRA PACIFIC INNOVATIONS	SHIPPING	4,049.00
Sheriff LES PROG TOTAL						85,850.34
21-2120-2020-63904	Policing/1st Aid					
21-2120-2020-69501	Aid to Locality	P2000246	10/22/2020	US BANK	TRAFFIC SAFETY VESTS	1,210.00
		P2000210	10/01/2020	BELOIT POLICE DEPARTMENT	JUNE/JULY SEATBELT GRANT	4,305.76
		P2000215	10/01/2020	JANESVILLE POLICE DEPARTMENT	JUNE/JULY SEATBELT GRANT	823.88
		P2000241	10/01/2020	TOWN OF BELOIT POLICE DEPARTME	JUNE/JULY SEATBELT GRANT	1,248.82
		P2000247	10/01/2020	TOWN OF TURTLE	JUNE/JULY SEATBELT GRANT	2,348.16
		P2000248	10/01/2020	TOWN OF MILTON POLICE DEPARTME	JUNE/JULY SEATBELT GRANT	2,101.67
		P2000249	10/01/2020	TOWN OF FULTON POLICE DEPARTME	JUNE/JULY SEATBELT GRANT	2,694.43
2020 HIGHWAY SAFETY PROJECT PROG TOTAL						14,732.72
21-2167-0000-62119	Other Services					
21-2167-0000-64904	Sundry Expense	P2000181	10/22/2020	BLACKHAWK TECHNICAL COLLEGE	SEPTEMBER RECAP	19,274.49
		P2000192	10/22/2020	CESA 2	SEPTEMBER RECAP	9,558.99
		P2000228	10/29/2020	MENARDS	RECAP GARDEN SUPPLIES	106.73
		P2000234	10/01/2020	POMPS TIRE SERVICE INC	RECAP tires	242.72
RECAP Operations PROG TOTAL						29,182.93
21-2200-0000-62119	Other Services					
21-2200-0000-62161	Household Serv	P2000182	10/22/2020	BI INC	SEPTEMBER MONITORING	22,785.95
		P2000220	10/15/2020	JUSTICE BENEFITS INC	SSI 3Q FY2020	660.00
		P2000175	10/22/2020	ARAMARK UNIFORM SERVICES INC	MATS	328.32
		P2000180	10/22/2020	BOB BARKER COMPANY INC	FEMININE HYGIENE	335.28

COMMITTEE: PS - SHERIFF

Page: 3

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10/29/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2000204	10/22/2020	JAYS BIG ROLLS INC	TOILET PAPER	966.00
		P2000228	10/22/2020	MENARDS	BRUSH, CLEANER, SOAP	38.00
		P2000246	10/22/2020	US BANK	TRASH BAGS, TOWELS	450.12
21-2200-0000-62163	Laundry	P2000175	10/22/2020	ARAMARK UNIFORM SERVICES INC	LAUNDRY	5,490.10
21-2200-0000-62170	Physicians/Other	P2000173	10/15/2020	ADVANCED CORRECTIONAL HEALTHCA	2019 OVERAGE	111,572.03
21-2200-0000-62420	Mach/Equip R&M	P2000203	10/29/2020	ITW FOOD EQUIPMENT GROUP LLC	REPAIR TILT SKILLET	1,829.42
		P2000693	10/29/2020	BANDT COMMUNICATIONS INC	REPAIR RADIO	395.00
21-2200-0000-63100	Office&Misc Exp	P2000246	10/22/2020	US BANK	OFFICE SUPPLIES	336.84
21-2200-0000-63300	Travel	P2000246	10/22/2020	US BANK	PRISONER TRANSPORT	163.44
21-2200-0000-63406	Clothing/Uniform	P2000224	10/08/2020	HALO BRANDED SOLUTIONS INC	CLERICAL UNIFORM ORDER	847.90
21-2200-0000-64125	Bd of Prisoners	P2000171	10/22/2020	ARAMARK CORRECTIONAL SERVICES	SEPT INMATE MEALS	79,111.57
21-2200-0000-64200	Training	P2000196	10/08/2020	EDUCORR LLC	PREA TRAINING	320.00
21-2200-0000-64904	Sundry Expense	P2000171	10/01/2020	ARAMARK CORRECTIONAL SERVICES	INDIGENT KITS	103.68
		P2000173	10/22/2020	ADVANCED CORRECTIONAL HEALTHCA	MEDICAL SUPPLIES	534.96
		P2000180	10/08/2020	BOB BARKER COMPANY INC	WASHABLE PENS	439.00
		P2000198	10/29/2020	GALLS LLC	CERT VEST	387.97
		P2000217	10/22/2020	CHARTER COMMUNICATIONS	OCTOBER JAIL CABLE	370.94
		P2000228	10/29/2020	MENARDS	FAN FOR KITCHEN	119.99
		P2000240	10/15/2020	REDWOOD TOXICOLOGY LABORATORY	DRUG TEST KITS	314.19
		P2000246	10/22/2020	US BANK	HAIR CLIPPERS, RAZER BAGS	32.91
		P2001403	10/08/2020	MERCY ASSISTED CARE INC	PORTABLE O2	167.37
		P2001693	10/08/2020	HENRICKSEN	H5705-GA10-T VOLT TASK STOOL	655.20
		P2001833	10/01/2020	MEDLINE INDUSTRIES INC	NAIL CLIPPERS	23.53
		P2001969	10/29/2020	GRAINGER	3ZL55 CONDOR KNIT GLOVES	33.00

ROCK COUNTY

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
<b>Correctional Facility PROG TOTAL</b>						<b>228,812.71</b>
21-2500-0000-63100	Office&Misc Exp					
		P2000246	10/22/2020	US BANK	OFFICE SUPPLIES	257.79
21-2500-0000-63406	Clothing/Uniform					
		P2000224	10/08/2020	HALO BRANDED SOLUTIONS INC	CLERICAL UNIFORM ORDER	126.70
		P2000246	10/22/2020	US BANK	EM VEST PATCHES	18.49
		P2001863	10/15/2020	STREICHERS INC	OUTER CARRIER	218.00
<b>Emergency Management PROG TOTAL</b>						<b>620.98</b>
21-2590-0021-64904	Sundry Expense					
		P2001505	10/29/2020	MERCY HEALTH SYSTEM	COVID TESTING	3,080.00
		P2001867	10/08/2020	JANESVILLE INDUSTRIAL SUPPLY	32 OZ SPRAY BOTTLE	411.07
		P2001972	10/29/2020	JANESVILLE INDUSTRIAL SUPPLY	DISINFECTANT DETERGENT	658.45
<b>COVID-19 Purchases-Sheriff PROG TOTAL</b>						<b>4,149.52</b>

ROCK COUNTY

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10/29/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of \$363,349.20

Date:

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

ROCK COUNTY

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**WITH DESCRIPTION**  
FOR THE MONTH OF OCTOBER 2020

10/29/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
22-1200-0000-62122	Attorney Fees					
		P2000872	10/08/2020	OTTHROW,RANDI L	SEPTEMBER 2020 GAL CONTRACT	4,314.00
		P2000874	10/08/2020	MONAHAN AND JOHNSON SC	SEPTEMBER 2020 GAL CONTRACT	4,314.00
		P2000875	10/08/2020	NASH ELLIOTT,ATTY JENNIFER L	SEPTEMBER 2020 GAL CONTRACT	4,314.00
		P2000876	10/08/2020	JOOS,ATTY MELISSA BROOKE	SEPTEMBER 2020 GAL CONTRACT	4,314.00
22-1200-0000-63100	Office&Misc Exp					
		P2000273	10/15/2020	US BANK	COURTS SEPTEMBER CHARGES	513.92
		P2000282	10/15/2020	OFFICE PRO INC	PROBATE SHREDDING 09-24-20	14.90
22-1200-0000-63200	Pubs/Subs/Dues					
		P2000275	10/08/2020	STATE BAR OF WISCONSIN	DERRICK GRUBB 2021 FISCAL DUES	244.00
Circuit Courts PROG TOTAL						18,028.82
22-1209-0000-63100	Office&Misc Exp					
		P2000273	10/15/2020	US BANK	COC SEPTEMBER CHARGES	263.58
		P2000282	10/22/2020	OFFICE PRO INC	07-31-20 COC SHREDDING	107.58
Clerk of Courts PROG TOTAL						371.16

I have reviewed the preceding payments in the total amount of **\$18,399.98**

Date:

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

ROCK COUNTY

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF OCTOBER 2020**

10/29/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
22-1201-0000-64200	Training	P2000888	10/15/2020	US BANK	TRAINING EXPENSES	180.00
Mediation/Family Court Service PROG TOTAL						180.00

I have reviewed the preceding payments in the total amount of **\$180.00**

Date:

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_



## ROCK COUNTY

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF OCTOBER 2020**

10/29/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
23-2400-0000-62119	Other Services		10/15/2020	MICRONET COMMUNICATIONS INC	FREQUENCY PROTECTION	500.00
		P2000144	10/22/2020	PSYCHOLOGY CENTER,THE	EVALUATION OF H. GUINZIO	437.00
		P2000146	10/22/2020	OCCUPATIONAL HEALTH CENTER	NEW HIRE PHYSICAL-H. GUINZIO	234.99
23-2400-0000-62218	Data Comm	P2000138	10/22/2020	CHARTER COMMUNICATIONS	CABLE SEPTEMBER	229.44
23-2400-0000-62400	R & M Services	P2000137	10/15/2020	SCHROEDER LAWN AND SNOW LLC	TOWER MOWING & SPRAYING	715.00
23-2400-0000-63100	Office&Misc Exp	P2000154	10/15/2020	US BANK	TONER, CALENDARS, GEN. OFFICE	1,121.71
23-2400-0000-63101	Postage	P2000154	10/15/2020	US BANK	POSTAGE-EHDT CARD REPAIR	11.00
23-2400-0000-63200	Pubs/Subs/Dues		10/15/2020	MOTOROLA	STARCOM21 NETWORK/12 MONTHS	120.00
23-2400-0000-63406	Clothing/Uniform	P2000147	10/29/2020	HALO BRANDED SOLUTIONS INC	UNIFORMS - OCTOBER ORDER	468.25
23-2400-0000-64200	Training	P2000143	10/01/2020	VICKERS,MICHAEL A	EMD CLASS INSTR-9/23/2020	120.00
		P2000154	10/15/2020	US BANK	TRAINING-MEDIA PARTNERS/CTO	1,453.00
23-2400-0000-65321	Building Lease	P2000140	10/15/2020	GLOBAL TOWER ASSETS LLC	OCTOBER AVON TOWER RENT	2,100.84
23-2400-0000-67120	Capital Assets	P2001815	10/08/2020	INTRADO LIFE AND SAFETY SOLUTI	DARK BACKUP VPN LAPTOP-COVID	11,381.16
23-2400-0000-67125	Capital Assets	P2001227	10/22/2020	INTRADO LIFE AND SAFETY SOLUTI	VIPER HARDWARE UPGRADE	30,308.33
<b>Communication Center PROG TOTAL</b>						<b>49,200.72</b>

ROCK COUNTY

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF OCTOBER 2020**

10/29/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of **\$49,200.72**

Date:

Dept Head

Committee Chair

ROCK COUNTY

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF OCTOBER 2020**

10/29/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
24-1610-0000-62124	Criminal Invest	P2001849	10/08/2020	DANE COUNTY CLERK OF COURTS	INVOICE NO. 20CAK0994	11.88
		P2001850	10/08/2020	DANE COUNTY CLERK OF COURTS	INVOICE NO. 20LB0997	9.14
		P2001851	10/08/2020	CIOX HEALTH LLC	MED RECORDS FROM UW HEALTH FOR	389.84
24-1610-0000-62126	Officer Fees	P2000626	10/08/2020	SOUTHEAST WISCONSIN PROCESS LL	19CF1219-NO SVC-BRETT ROSMAN	125.00
24-1610-0000-62501	Reporter Fees	P2000629	10/15/2020	KANE,KRISTINE	21 TRNSCRPT PGS OF PLEA HRG	42.00
		P2000634	10/08/2020	WILLIAMS,JEANNE	73 PGS-9/9/20 MOT HRG TRANSCPT	54.75
		P2000636	10/15/2020	MORGAN,ANNE	TRANS OF 9/15 INTAKE-20CF844	14.00
		P2001865	10/08/2020	ANDERSON,KASEY	TRANSCRIPT FOR 20CF66 (HALL)	251.60
		P2001919	10/15/2020	JONES-ONEAL,PAMELA SUE	TRANSCRIPT OF VICTIM INTERVIEW	56.00
24-1610-0000-63100	Office&Misc Exp	P2000625	10/15/2020	US BANK	AMAZON-OFFICE SUPPLIES	312.51
		P2001437	10/15/2020	US BANK	STAPLES-COVID OFFICE SUPPLIES	29.90
24-1610-0000-64701	Software Purch	P2001917	10/15/2020	DIGITECHS PLUS INC	SPEECHEXEC PRO TRANSCRIPTION	240.00
					<b>District Attorney PROG TOTAL</b>	<b>1,536.62</b>
24-1611-0000-63100	Office&Misc Exp	P2000694	10/22/2020	US BANK	OFFICE SUPPLIES	214.91
					<b>Deferred Prosecution PROG TOTAL</b>	<b>214.91</b>
24-1612-0000-63100	Office&Misc Exp	P2000668	10/22/2020	US BANK	OFFICE SUPPLIES	83.47
					<b>Victim/Witness PROG TOTAL</b>	<b>83.47</b>

ROCK COUNTY

**COMMITTEE REVIEW REPORT**  
**WITH DESCRIPTION**  
FOR THE MONTH OF OCTOBER 2020

10/29/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of **\$1,835.00**

Date:

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

ROCK COUNTY

**COMMITTEE REVIEW REPORT**  
**WITH DESCRIPTION**  
FOR THE MONTH OF OCTOBER 2020

10/29/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
28-2650-0000-61920	Physicals	P2000048	10/22/2020	MERCY HEALTH SYSTEM	MCGONAGIL PULMONARY FUNCTION T	55.00
28-2650-0000-62170	Physicians/Other	P2000051	10/22/2020	SSM HEALTH CARE OF WISCONSIN I	20-3637 LCHG SLIDE PREP	297.60
		P2000682	10/01/2020	NMS LABS	203615 1919FL ELCTRLYT GLUCOSE	1,414.00
		P2001821	10/01/2020	GRAINGER	(2) VERSAFLO (TM) ECONOMY HOOD	1,521.18
Medical Examiner PROG TOTAL						3,287.78

I have reviewed the preceding payments in the total amount of **\$3,287.78**

Date:

Dept Head

Committee Chair

ROCK COUNTY

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF OCTOBER 2020**

10/29/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
34-3850-0000-62126	Officer Fees	P2000135	10/29/2020	GREGG INVESTIGATIONS INC	DANNY C. KVISTAD	2,745.00
		P2001847	10/01/2020	STEPHENSON COUNTY SHERIFFS DEP	CURTIS A THOMPSON	56.00
		P2001874	10/08/2020	MC LEAN COUNTY SHERIFF	MEGAN HOLLOWELL	68.00
34-3850-0000-62176	Laboratory	P2000131	10/29/2020	DNA DIAGNOSTICS CENTER	GRIFFIN/ENIS/ENIS	2,793.00
34-3850-0000-62188	Vital Statistics	P2000132	10/22/2020	VITAL RECORDS	PAUL/MILLER	40.00
		P2000129	10/29/2020	LANGUAGE LINE SERVICES	SEPTEMBER 2020 ACTIVITY	236.88
34-3850-0000-62501	Reporter Fees	P2001839	10/01/2020	FARRIS,REBECCA S	CASE TRANSCRIPT-KIMBALL	35.75
		P2001840	10/01/2020	BARKLEY,MICAL	CASE TRANSCRIPT-ERIC J BARRERA	7.50
34-3850-0000-63100	Office&Misc Exp	P2000128	10/22/2020	US BANK	SEPTEMBER OFFICE SUPPLIES	774.69
		P2000133	10/22/2020	OFFICE PRO INC	SHREDDING 08/06/2020	44.75
		P2000139	10/01/2020	WEST BEND MUTUAL INSURANCE COM	DARLA GRENAWALT-NOTARY BOND	20.00
		P2001714	10/08/2020	HENRICKSEN	HMH01-MM10-C BODA HIGH BACK TA	2,224.92
34-3850-0000-64200	Training	P2001873	10/08/2020	DOOR COUNTY CHILD SUPPORT AGEN	WCSEA LEGAL TRACK VIRTUAL CLE	450.00
Child Support PROG TOTAL						9,496.49

ROCK COUNTY

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION**  
FOR THE MONTH OF OCTOBER 2020

10/29/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of **\$9,496.49**

Date:

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Public Safety & Justice Committee  
INITIATED BY

Public Safety & Justice Committee  
SUBMITTED BY



Randy Terronez  
DRAFTED BY  
  
November 16, 2020  
DATE DRAFTED

APPROVING 2021-2025 INTERGOVERNMENTAL AGREEMENT WITH DANE  
COUNTY FOR MEDICAL EXAMINER SERVICES

1 **WHEREAS**, the Rock County Board of Supervisors approved Resolution #16-10A-131 on October 13,  
2 2016 which continued Rock County’s relationship with Dane County to provide Medical Examiners  
3 services, contained within an intergovernmental agreement; and,  
4  
5 **WHEREAS**, the Intergovernmental Agreement expires on December 31, 2020; and,  
6  
7 **WHEREAS**, Dane County has been providing professional and administrative services to Rock County  
8 since the transition from a coroner system to a medical examiner system in late 2014; and,  
9  
10 **WHEREAS**, Dane County is agreeable to provide a five-year agreement to provide professional and  
11 administrative services which have been incorporated into the adopted 2021 budget.  
12  
13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
14 assembled this \_\_\_\_ day of \_\_\_\_\_, 2020 approves the Dane County Intergovernmental  
15 Agreement that delineates the roles and responsibilities of each county for the period January 1, 2021  
16 through December 31, 2025.

Respectfully Submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Brian Knudson, Vice Chair

\_\_\_\_\_  
Ron Bomkamp

\_\_\_\_\_  
Danette Rynes

\_\_\_\_\_  
Jacob Taylor

ADMINISTRATIVE NOTE:

Recommended.

*/s/ Josh Smith*

Josh Smith  
County Administrator

FISCAL NOTE:

Funds were approved in the 2021 budget for these services and will need to be included in future budgets.

*/s/ Sherry Oja*

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 66.0301, Wis. Stats.

*/s/ Richard Greenlee*

Richard Greenlee  
Corporation Counsel



## **Executive Summary**

### **Approving the Intergovernmental Agreement with Dane County for Medical Examiner Services**

Effective in 2015, Rock County replaced the elected coroner's system with an appointed medical examiner system in order to operate a more efficient, professional manner that would ensure the highest quality of services to the residents of Rock County. Beginning in late 2014, Rock County has contracted with Dane County via an intergovernmental agreement (IGA) to provide professional and administrative services.

The proposed IGA will be the fourth such agreement with Dane County covering the period January 1, 2021 through December 31, 2025. The prior contract lengths covered two-year periods and the proposed covers a five-year length, a request of Rock County staff and meant to ensure more stability. Please note that the contract allows either party to opt out upon six months' written notice. Specifically the IGA calls for Dane County to provide:

1. Office Administrative oversight (via the Dane County Director of Operations, under the direction of the Dane County Medical Examiner, acts as the Director of Operations for Rock County).
  - Dane County management staff are on-site for 12 hours/week. (No change from the prior contract.)
2. Autopsy service, External Exams, Forensic Case Review, Management of Pathologists, Autopsy Medicine (via Chief Medical Examiner, the Deputy Chief Medical Examiner, and the Deputy Medical Examiner of Dane County acting in their capacity for Rock County).
  - Forensic case review of 900 cases.
  - Management – Pathologists at 2 hours/week.
  - Autopsies of 152 cases and covers use of CT scan in lieu of autopsy under certain situations.
  - External Exams of 10 cases.

(No change from the prior contract with the exception of CT scans being new.)

3. Transportation to/from the Rock County morgue and the Dane County morgue.
  - Transport of 304 autopsy cases and 10 external review cases to/from the Rock County morgue and the Dane County Medical Examiner facility.

(No change from the prior contract.)

Please note that Rock County employs five full-time and several part-time field staff (called Medicolegal Investigators) and a part-time office person.

Total contract cost in 2021 is \$335,486.61.

On a related matter, the County's Medical Examiner offices would be scheduled to move to the area currently occupied by the Council on Aging upon completion of the 1717 Center Avenue project.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson  
INITIATED BY

Public Safety and Justice Committee  
SUBMITTED BY



Michelle Wilson  
DRAFTED BY

November 12, 2020  
DATE DRAFTED

**Authorizing Purchase of Patrol Squad Dodge Durango**

1 **WHEREAS**, the 2021 budget request contains two Dodge Durangos; and,  
2  
3 **WHEREAS**, the Sheriff’s Office can purchase the 2021 model under the 2020 State contract price; and,  
4  
5 **WHEREAS**, section 2.218 (4) of the Purchasing Ordinance does allow Rock County to purchase vehicles  
6 through a cooperative purchasing agreement with the State of Wisconsin under Contract # 505ENT-M19-  
7 2019VEHICS-00; and,  
8  
9 **WHEREAS**, Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State  
10 contract for law enforcement vehicles; and,  
11  
12 **WHEREAS**, the Sheriff’s Office and the Purchasing staff have reviewed the State of Wisconsin bid  
13 specifications and recommended purchasing two Dodge Durangos.  
14  
15 **NOW, THEREFORE BE IT RESOLVED** by the Rock County Board of Supervisors assembled this  
16 \_\_\_\_\_ day of \_\_\_\_\_ 2020, that a Purchase Order be issued, to Ewald Motors of Oconomowoc,  
17 Wisconsin, totaling the amount of \$74,725.60 for the purchase of two Dodge Durangos.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Brian Knudson, Vice Chair

\_\_\_\_\_  
Jacob Tayler

\_\_\_\_\_  
Ron Bomkamp

\_\_\_\_\_  
Danette Rynes

**ADMINISTRATIVE NOTE:**

Recommended.

*/s/ Josh Smith*

Josh Smith  
County Administrator

**FISCAL NOTE:**

Funding for these vehicles were approved in the 2021 budget. These vehicles are being funded by sales tax revenues.

*/s/ Sherry Oja*

Sherry Oja  
Finance Director

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

*/s/ Richard Greenlee*

Richard Greenlee  
Corporation Counsel

### **Executive Summary**

The 2021 budget request contains two Dodge Durangos.

The Sheriff's Office can purchase the 2021 models under the 2020 State contract prices.

Since the 2021 budget has been adopted, the Sheriff's Office would like to proceed with ordering two Dodge Durangos immediately. The delivery dates would be after January 1, 2021. The pricing would be from the 2020 state contract.

Under Section 2.218 (4) of the Purchasing Ordinance, Rock County can utilize the State of Wisconsin bid to purchase vehicles through a cooperative purchasing agreement.

Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State contract for law enforcement vehicles for 2020. The Sheriff's Office and the Purchasing staff reviewed the State of Wisconsin bid specifications, and recommend purchasing two Dodge Durangos from Ewald Motors of Oconomowoc, LLC.

Note-The Sheriff's Office has just taken delivery of the vehicles that were purchased under the 2020 budget, ordered in late 2019.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson  
INITIATED BY

Public Safety and Justice Committee  
SUBMITTED BY



Michelle Wilson  
DRAFTED BY

November 12, 2020  
DATE DRAFTED

**Authorizing Purchase of Patrol Squads and Fleet Vehicles**  
**Five (5) Dodge Chargers**

1 **WHEREAS**, the 2021 budget request contains five Dodge Chargers; and,  
2  
3 **WHEREAS**, the Sheriff’s Office can purchase the 2021 model under the 2020 State contract price; and,  
4  
5 **WHEREAS**, section 2.218 (4) of the Purchasing Ordinance does allow Rock County to purchase vehicles  
6 through a cooperative purchasing agreement with the State of Wisconsin under Contract # 505ENT-M19-  
7 2019VEHICS-00; and,  
8  
9 **WHEREAS**, Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State  
10 contract for law enforcement vehicles; and,  
11  
12 **WHEREAS**, the Sheriff’s Office and the Purchasing staff have reviewed the State of Wisconsin bid  
13 specifications and recommended purchasing five Dodge Chargers.  
14  
15 **NOW, THEREFORE BE IT RESOLVED** by the Rock County Board of Supervisors assembled this  
16 \_\_\_\_\_ day of \_\_\_\_\_ 2020, that a Purchase Order be issued, to Ewald Motors of Oconomowoc,  
17 Wisconsin, totaling the amount of \$143,993.25 for the purchase of the Sheriff’s Office’s fleet vehicles.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Brian Knudson, Vice Chair

\_\_\_\_\_  
Jacob Tayler

\_\_\_\_\_  
Ron Bomkamp

\_\_\_\_\_  
Danette Rynes

**ADMINISTRATIVE NOTE:**

Recommended.

*/s/ Josh Smith*

Josh Smith  
County Administrator

**FISCAL NOTE:**

Funding for these vehicles were approved in the 2021 budget. These vehicles are being funded by sales tax revenues.

*/s/ Sherry Oja*

Sherry Oja  
Finance Director

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

*/s/ Richard Greenlee*

Richard Greenlee  
Corporation Counsel

### **Executive Summary**

The 2021 budget request contains five Dodge Chargers.

The Sheriff's Office can purchase the 2021 models under the 2020 State contract prices.

Since the 2021 budget has been adopted, the Sheriff's Office would like to proceed with ordering five Dodge Chargers immediately. The delivery dates would be after January 1, 2021. The pricing would be from the 2020 state contract.

Under Section 2.218 (4) of the Purchasing Ordinance, Rock County can utilize the State of Wisconsin bid to purchase vehicles through a cooperative purchasing agreement.

Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State contract for law enforcement vehicles for 2020. The Sheriff's Office and the Purchasing staff reviewed the State of Wisconsin bid specifications, and recommend purchasing five Dodge Chargers from Ewald Motors of Oconomowoc, LLC.

Note-The Sheriff's Office has just taken delivery of the vehicles that were purchased under the 2020 budget, ordered in late 2019.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson  
INITIATED BY

Public Safety and Justice Committee  
SUBMITTED BY



Michelle Wilson  
DRAFTED BY

November 12, 2020  
DATE DRAFTED

**Authorizing Purchase of Patrol Squad Chevy Tahoe**

**WHEREAS**, the 2021 budget request contains one Chevy Tahoe; and,

**WHEREAS**, the Sheriff’s Office can purchase the 2021 model under the 2020 State contract price; and,

**WHEREAS**, section 2.218 (4) of the Purchasing Ordinance does allow Rock County to purchase vehicles through a cooperative purchasing agreement with the State of Wisconsin under Contract # 505ENT-M19-2019VEHICS-00; and,

**WHEREAS**, Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State contract for law enforcement vehicles; and,

**WHEREAS**, the Sheriff’s Office and the Purchasing staff have reviewed the State of Wisconsin bid specifications and recommended purchasing one Chevy Tahoe.

**NOW, THEREFORE BE IT RESOLVED** by the Rock County Board of Supervisors assembled this \_\_\_\_\_ day of \_\_\_\_\_ 2020, that a Purchase Order be issued, to Ewald Motors of Oconomowoc, Wisconsin, totaling the amount of \$44,889.35 for the purchase of one Chevy Tahoe.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Brian Knudson, Vice Chair

\_\_\_\_\_  
Jacob Tayler

\_\_\_\_\_  
Ron Bomkamp

\_\_\_\_\_  
Danette Rynes

**ADMINISTRATIVE NOTE:**

Recommended.

*/s/ Josh Smith*

Josh Smith  
County Administrator

**FISCAL NOTE:**

Funding for this vehicle was approved in the 2021 budget. This vehicle is being funded by sales tax revenues.

*/s/ Sherry Oja*

Sherry Oja  
Finance Director

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

*/s/ Richard Greenlee*

Richard Greenlee  
Corporation Counsel

### **Executive Summary**

The 2021 budget request contains one Chevy Tahoe.

The Sheriff's Office can purchase the 2021 models under the 2020 State contract prices.

Since the 2021 budget has been adopted, the Sheriff's Office would like to proceed with ordering one Chevy Tahoe immediately. The delivery dates would be after January 1, 2021. The pricing would be from the 2020 state contract.

Under Section 2.218 (4) of the Purchasing Ordinance, Rock County can utilize the State of Wisconsin bid to purchase vehicles through a cooperative purchasing agreement.

Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State contract for law enforcement vehicles for 2020. The Sheriff's Office and the Purchasing staff reviewed the State of Wisconsin bid specifications, and recommend purchasing one Chevy Tahoe from Ewald Motors of Oconomowoc, LLC.

Note-The Sheriff's Office has just taken delivery of the vehicles that were purchased under the 2020 budget, ordered in late 2019.

## **Request to Purchase – 2020 Dodge Caravan SE Wagon**

The Sheriff's Office needs to purchase a 2020 Dodge Caravan SE Wagon, as a fleet vehicle. The 2020 Dodge Caravan SE Wagon is no longer manufactured, and the Sheriff's Office has the opportunity to purchase a brand new 2020 Dodge Caravan SE Wagon from Ewald Motors. The Sheriff's Office has equipment that will fit this model, therefore, it would be cost effective to purchase this available 2020 model.

The 2020 Dodge Caravan SE Wagon would be used primarily by Court Services to transport one or two inmates, as well as deliveries between the Sheriff's Office and the courthouse. This vehicle can be driven at a more cost efficient rate, than the current Transit van.

The Sheriff's Office will purchase the 2020 Dodge Caravan SE Wagon from Ewald Motors in Oconomowoc, Wisconsin. Section 2.218 (4) of the Purchasing Ordinance does allow Rock County to purchase vehicles through a cooperative purchasing agreement with the State of Wisconsin under Contract #505ENT-M19-2019VEHICS-00. Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State contract for law enforcement vehicles. The cost of the 2020 Dodge Caravan SE Wagon is \$24,512.50.

The funding is included in the Sheriff's 2020 Law Enforcement Services (LES) budget line 21-2100-0000-67105, Motor Vehicles. A budget transfer would be needed from other LES budget lines to cover this transaction, specifically 21-2100-0000-64205 Staff Education.



COUNTY OF ROCK  
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION



PROJECT NUMBER #2021-05  
PROJECT NAME PROCESS SERVICE  
PROPOSAL DUE DATE OCTOBER 6, 2020 – 12:00 NOON  
DEPARTMENT CHILD SUPPORT ENFORCEMENT

	GREGG INVESTIGATIONS JANESVILLE WI
2021 COST PER SERVICE WITHIN ROCK COUNTY	\$ 40.00
2021 COST PER SERVICE OUTSIDE OF ROCK COUNTY	\$ 50.00
2021 COST PER UNSUCCESSFUL SERVICE OUTSIDE OF ROCK COUNTY	\$ 25.00
2022 INCREASE	\$ 1.00
2023 INCREASE	\$ 1.00

Request for Proposals was advertised in the Janesville Gazette and on the Internet.  
Three additional vendors were solicited that did not respond.

PREPARED BY: JODI L. MILLIS  
Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION:

Gregg Investigations  
Melissa With 10/12/2020  
Signature Date

GOVERNING COMMITTEE APPROVAL:

Chair Vote Date



TO: Jodi L. Millis, Purchasing Manager  
Rock County Courthouse  
Purchasing Division  
51 S. Main St.  
Janesville, WI 53545

FROM: Gregg Investigations, Inc.  
Gregory W. Kowal, President

RE: #2021-05, REQUEST FOR PROPOSAL, PROCESS SERVICE FOR  
ROCK COUNTY CHILD SUPPORT ENFORCEMENT.

Thank you for the opportunity to make this proposal.

#### **FIRM INFORMATION**

Gregg Investigations, Inc. is owned and operated by myself, Greg Kowal. I have been in business, in Wisconsin & Illinois, since 1979. I live in Janesville, WI and my primary office is located two blocks from the Rock County Courthouse at 500 E. Milwaukee St., Janesville, WI.

I believe that my company and I are well qualified to handle service of process for Rock County Child Support, for many reasons, as follows:

- 1, My employees and I have successfully served thousands of child support papers over the 41 years that we have been in business. Our client list includes many child support agencies from within Wisconsin as well as from counties from other states around the country. We are aware of the need for confidentiality with respect to our handling of these documents and we keep our work confidential. My employees and I strive to handle the people we are serving with respect.
- 2, I currently have a full time office manager in our Janesville office. Our office manager has been with Gregg Investigations, Inc. for sixteen years and is very competent.
- 3, I currently have four full time process servers, including myself. I also have one part time process server. Three of our four full time process servers reside in Rock County.
- 4, One of our full time process servers has been with us for six years. Another of our full

timers was with us for a few years, moved to Texas, returned here and has now been back with us for another nine years. I have been at this for over 41 years. Our part time process server has over 2 years experience with Gregg Investigations, Inc.

5, I have a four year degree from UW-Whitewater. My degree is a BBA. The other three full time process servers have high school diplomas.

6, We have averaged service of 11,000 to 12,000 legal papers, per year, for the past several years. Our volume will be substantially reduced this year as a result of the pandemic. The bulk of these papers are served in Rock, Dane, and Jefferson Counties in Wisconsin and Winnebago County in Illinois. We are able to efficiently handle this volume for a variety of reasons, including:

A, We have very competent & experienced staff.

B, We use a small fleet of fuel efficient, company owned vehicles.

C, All papers to be served are first entered into our software system thereby enabling us to track each paper that we are serving. Child support papers are tracked by "IVD" number as well as by name and or address. The date and time of each attempt at service and the result of each attempt are entered into the system, at the point of service, in real time. The system generates a field sheet and an affidavit of service and an invoice for each paper. Each affidavit and each invoice indicates the date and time of each attempt as well as the date and time of the actual service. The complete physical description of each person being served is included on each affidavit as well as any other information collected such as telephone numbers or places of employment.

D, I estimate that we are currently dedicating 40 process server man hours per week to service of process at addresses within Rock County. Those 40 process server man hours per week include our attempts to serve the 25 or more papers we receive per week from Rock County Child Support.

1a, Papers are picked up every other day from Rock County Child Support. The child support office is two blocks from our main office. Rock County's papers are entered into our system the day received. First attempt is generally made same or next day. Server may leave

a note if subject is not home. Server may make inquiries attempting to verify address or discover correct address or place of employment or telephone or other information.

- 2b, If server indicates that the address provided is incorrect then CCAP, in-house database, and other databases, including vehicle database and credit bureau header files are checked same day or next. A request for forwarding information is mailed to the post office, on forms meeting USPS requirements and generated by the same software that generates our affidavits and invoices, same day. The response from USPS may take about a week.
- 3c, Additional attempts are made almost everyday until service is accomplished. THE HIGHEST PROPORTION OF SERVICE IS ATTEMPTED ON SATURDAY AND SUNDAY. Full time employees are required to work on Saturday and Sunday and generally work 10-12 hours on each of these days.
- 4d, There will be people that cannot be located. There will also be people that evade service and we are very experienced with that issue. We have found that communication with our clients is especially important with these more difficult serves. Our servers enter notes on each serve, at the point of the service attempt, real time. RCCS staff is able to observe our attempts, on-line, in real time.

I have been very pleased with the cooperation that we have received from all of the Rock County Child Support Specialists. We receive frequent e-mails and telephone calls from Specialists with updated information and that information frequently leads to successful service. The Specialists clearly have access to some very useful data that we either do not have access to or do not have free or easy access to. The specialist are also gathering information from their interviewing.

5e, Once papers are served, office staff generate an affidavit and invoice, generally the next day. Affidavits and invoices include the date and time of each attempt and other information. The affidavit can include a complete physical description.

6f, Affidavits and Invoices are hand delivered to Rock County Child Support and new papers are picked up on Monday, Wednesday, and Friday. The "#2021-05 Request for Proposal..." that we are bidding on here indicates "The original affidavit of service must be returned within 48 hours of service. If this timeline cannot be accomplished, a copy must be faxed to the Child Support Agency with the original to follow." I understand the requirement and I believe that we comply with it.

7g, ON-LINE STATUS CHECKING is available to Rock County Child Support Specialists.. Specialists can go on-line to our website and input a user-code and "IVD" number and immediately see the date and time of each attempt as well as observations made at the time of each attempt.

7, I believe that it takes an additional 20 man hours per week of process server time to serve the additional 25+ papers a week received from Rock County Child Support. We get these papers served in 20 hours per week because we are already serving 50 papers per week in Rock County. Additionally, I have found that by compressing about 50% of our attempts into Saturday and Sunday we save man hours. The rate of successful service is higher on Saturday and Sunday and evenings. We save money on mileage expense by attempting a large number of services each day and routing them on mapping software prior to heading out. We also save money by using fuel efficient company owned vehicles. We are able to handle Rock County's 25+ papers per week without any increase in office staff. I am bidding

\$40.00 per serve and that generates about \$1000.00 per week in additional revenue for our firm. Considering our payroll and other expenses I believe our bid leaves a reasonable profit margin even allowing for errors in my estimates.

- 8, Gregg Investigations's primary service area includes 16 counties in Southern Wisconsin. All papers served in these 16 counties are served by employees of Gregg Investigations, Inc. These 16 counties include Sauk, Columbia, Dodge, Washington, Ozaukee, Milwaukee, Waukesha, Jefferson, Dane, Iowa, Lafayette, Green, Rock, Walworth, Racine, and Kenosha County. We are frequently asked to serve papers in the rest of Wisconsin's counties. We provide service throughout Wisconsin, and the nation. We rely on our list of reliable process servers, from throughout the state, that we have developed over the years. We have been a member of the "National Association of Professional Process Servers" since 1989 and have found their members to be generally reliable and competent.

## **INSURANCE REQUIREMENTS**

I am enclosing our "Certificate of Liability Insurance". I believe that our Coverage meets or exceeds the requirements listed in "#2021-05 Request for Proposal...".

We are aware of a situation in Dane County WI wherein a competitor was using a sub-contractor and said sub-contractor was killed in an automobile accident while serving papers for the competitor. It is our understanding that case led to damages against the competitor and the competitor's client as a result of the competitor not having coverage for "non-owned" vehicles and having inadequate coverage concerning sub-contractors. Our coverage does include "non-owned vehicles" and we do not use sub-contractors in Rock County or Dane County or Winnebago County Illinois or our other "primary" counties.

## **REFERENCES**

Jefferson County District Attorney's Office  
Courthouse-Room 225  
320 S. Main St.  
Jefferson, WI 53549  
Contact-Rhonda Rohloff-Office Manager  
920-674-7371  
FAX: 920-674-7127

City of Janesville, City Attorney's Office  
Attorney Wald Klimeczyk-City Attorney  
P.O. Box 5005  
Janesville, WI 53547  
608-755-3155  
FAX: 608-755-3198

Kim Wilhite  
Green County Child Support Administrator  
2841 6<sup>th</sup> St.  
Monroe, WI 53566  
608-328-9460

Our bid also includes a \$1.00 increase in 2022 and another \$1.00 increase in 2023.

Our bid on this #2021-05 Process Service is higher than our our last bid. There are two primary reasons for the increase, as follows:

- 1, The number of papers received from Rock County Child Support, in the past, seem to have a high number of incorrect or undeliverable addresses. We have been able to successfully serve many of these individuals at corrected addresses. Many of the reasons for that success are as follows:
  - A, Efforts of the Specialists at RCCS.
  - B, Interviewing by process servers at the incorrect addresses. Interviewing done by process servers and office staff on the telephone.
  - C, Our willingness to go out and serve recipients at gas

stations and odd locations at all hours of the day and night and on very short notice.

D, Our willingness to spend cash, out of pocket, on various databases that require fees. We frequently use CCAP and VINE and other databases that are very helpful and free. We also use databases that charge us a per search fee. These "fee per search" databases are very good and have helped us locate many people for RCCS. These databases have also helped us locate current address information for recipients who reside outside of Wisconsin. Unfortunately, for us, when we provide this information to RCCS we are not reimbursed because we did not make personal service. When we use "fee per search" databases we spend between \$.75 and \$15.00 per file. We use these databases whenever all other resources fail. We estimate an average out of pocket expenditure of \$5.00 when we use these databases on a RCCS file.

- 2, We have increased wages. Insurance and other expenses have also increased.

Thank You.

Gregory W. Kowal, President  
Gregg Investigations, Inc.



ROCK COUNTY, WISCONSIN  
FINANCIAL SERVICES

PURCHASING DIVISION



#2021-05  
PROCESS SERVICE  
PROPOSAL FORM

**NOTE: ALL COSTS MUST INCLUDE MILEAGE. ALL PROCESS SERVICE WILL BE PAID ON A FLAT FEE.**

	2021 COST
Cost of successful service of document on an individual within Rock County	\$40.00
Cost of successful service of document on an individual outside of Rock County	\$50.00
Cost of successful service of same document on two or more individuals that are served at the same location within Rock County	\$0
Cost of successful service of same document on two or more individuals that are served at the same location outside of Rock County	\$0
Cost of successful service of document on an individual for rush service requested by the Child Support Agency within 48 hours within Rock County	\$0
Cost of successful service of document on an individual for rush service requested by the Child Support Agency within 48 hours outside of Rock County	\$0
Cost of successful service of multiple documents on an individual within Rock County	\$0
Cost of successful service of multiple documents on an individual outside of Rock County	\$0
Cost of successful service of multiple documents on two or more individuals that are served at the same location within Rock County	\$0 *
Cost of successful service of multiple documents on two or more individuals that are served at the same location outside of Rock County	\$0 *
Cost of successful special service of document at a specific time and location when requested by the Child Support Agency (this cost is in addition to the cost(s) listed above)	\$ no charge
Cost for unsuccessful service outside of Rock County	\$25.00
Cost of testifying in court	\$0

PRICE INCREASE (IF ANY) FOR 2022 \$1.00

PRICE INCREASE (IF ANY) FOR 2023 \$1.00

PREPARED BY: [Signature] Date 10-5-20

COMPANY: Gregg Investigations Lnc.

ADDRESS: 500 E. Milwaukee St.  
JUNESVILLE WI 53545

TELEPHONE: 608-755-1976

E-MAIL: contactus@gregginvestigations.com

\* NO additional fee if second individual is served at the same time / same place.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/16/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Sagen & Associates 1104 1st Center Ave  Brodhead WI 53520		<b>CONTACT NAME:</b> Kori Sagen <b>PHONE (A/C, No, Ext):</b> (608) 897-9100 <b>E-MAIL ADDRESS:</b> kori@sageninsurance.com <b>FAX (A/C, No):</b> (866) 803-5135	
<b>INSURED</b> Gregg Investigations Inc 500 E Milwaukee Lower PO Box 1270 Janesville WI 53547-1270		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Everest Indemnity Insurance Company <b>INSURER B:</b> Gemini Insurance Company <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:** CL2091600623**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			51GLM12617-201	08/23/2020	08/23/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			51CAD00095201	08/23/2020	08/23/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Endorsement Cost \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<input type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE OTH-ER E.I. EACH ACCIDENT \$ E.I. DISEASE - EA EMPLOYEE \$ E.I. DISEASE - POLICY LIMIT \$
B	Cyber & Privacy Liability			QCY0001567-01	08/23/2020	08/23/2021	Cyber Liability \$ 50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

Rock County Child Support 51 S Main St  Janesville WI 53545	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  
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**EXECUTIVE SUMMARY**  
**EMP PROPOSAL #2021-04**  
**Submitted By: Captain Brent DeRemer**

**November 9, 2020**

The present contract for the Electronic Monitoring/Bracelet Program expires on December 31, 2020. A Request for Proposals (RFP) was created and sent out for responses. Numerous companies responded (see attached Proposal Summary Form).

Each companies' proposal was assessed by four members of the Rock County Sheriff's Office. The top three companies were invited to the Diversion Bureau to present demonstrations on their equipment and software for the diversion staff. These companies were assessed (by all eight diversion staff) and BI INC. was given the top score for the Electronic Monitoring/Bracelet Program.

Starting on January 1, 2021, BI INC. will continue supplying the contracted services to the Rock County Sheriff's Office Community Corrections Bureau for the Electronic Monitoring/Bracelet Program upon approval of the Sheriff. This contract will be a three (3) year contract with two (2) consecutive one (1) year extensions.

PROPOSAL SUMMARY FORM

PROJECT #: 2021-04  
PROJECT: INMATE MONITORING SERVICES  
PROPOSAL DUE DATE: SEPTEMBER 29, 2020 – NOON  
DEPARTMENT: SHERIFF’S OFFICE

TYPES OF MONITORING COST PER DAY 2021-2023	BI INC BOULDER CO	SENTINEL ANAHEIM CA	WISCONSIN COMMUNITY SERVICES MILWAUKEE WI	ALCOHOL MONITORING SYSTEMS LITTLETON CO	CAM SYSTEMS CHICAGO IL	ATTENDI ODESSA FL	JUSTICE POINT MILWAUKEE WI	BUDDI DUNEDIN FL
RATER #1	95	85	85	85	82	75	80	45
RATER #2	90	100	98	85	95	91	77	60
RATER #3	95	93	92	93.5	90	90	79	55.5
RATER #4	86	85	86	89	83	89	80	40
TOTAL SCORE	366	363	361	352.5	350	345	316	200.5
ACTIVE GPS	3.25	3.50	3.15	3.20	3.50	3.45	5.00	3.80
BREATH SAMPLE ALCOHOL	5.15	4.50	3.45	3.35	3.50	4.50	4.50	NO BID
SKIN SAMPLE ALCOHOL	LANDLINE 6.35 CELL PHONE 7.45	8.74	6.30	LANDLINE 6.35	7.50	6.85	6.80	NO BID
ACTIVE GPS/BREATH SAMPLE	8.30	8.00	6.60	6.55	6.00	7.95	9.50	NO BID
ACTIVE GPS/SKIN SAMPLE	LANDLINE 9.50 CELL PHONE 10.60	12.24	9.45	LANDLINE 9.55	11.00	10.30	11.80	NO BID
INCREASE 2024	0	0	0	0	NOT LISTED	0	0	0
INCREASE 2025	0	0	0	0	NOT LISTED	0	0	0

Proposals were evaluated on the following criteria:

1. MANDATORY REQUIREMENTS (5 points)

- Provided 5 copies of Proposal (yes)
- Acknowledged receipt of Addendum #1
- Meets insurance requirements
- Provided literature of items proposed
- Provided toll-free phone number

2. ORGANIZATION, PERSONNEL AND EXPERIENCE (30 points)

- Qualification of personnel
- Experience of personnel
- Experience of firm

3. PRICING (25 points)

4. EQUIPMENT (40 points)

TOTAL POINTS 100

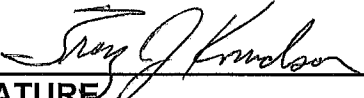
The top three vendors, BI Inc., Sentinel and Wisconsin Community Services were invited onsite to make presentations and do demonstrations. Below is the ranking of the vendors after the presentations. Ranking is based on first, second and third choice to provide bracelet monitoring services.

	BI	SENTINEL	WISCONSIN COMMUNITY SERVICES
RATER 1	1	2	3
RATER 2	1	2	3
RATER 3	1	3	2
RATER 4	1	3	2
RATER 5	1	2	3
RATER 6	1	2	3
RATER 7	1	3	2
RATER 8	1	2	3

Request for Proposals was advertised in the Janesville Gazette and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS,  
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Award contract to BI Inc.

  
SIGNATURE 11/09/2020  
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR	VOTE	DATE
-------	------	------

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson  
INITIATED BY

Public Safety and Justice Committee  
SUBMITTED BY



Michelle Wilson  
DRAFTED BY

November 16, 2020  
DATE DRAFTED

**Authorizing Purchase of Sheriff's Office Portable Radio Replacements**

1 **WHEREAS**, the 2021 budget request contains the Portable Radio Replacement; and,  
2  
3 **WHEREAS**, the Sheriff's Office will purchase the radios in conjunction with Janesville Police and Fire  
4 Departments; and,  
5  
6 **WHEREAS**, section 2.218 (4) of the Purchasing Ordinance does allow Rock County to purchase  
7 equipment through a cooperative purchasing agreement with the State of Wisconsin under contract  
8 #505ENT-O16-SAFETYCOMM-03; and,  
9  
10 **WHEREAS**, the majority of the current radios are ten years old and are due for replacing. They have been  
11 found to not function well in some areas of the county, presenting a risk to the patrol staff; and,  
12  
13 **WHEREAS**, General Communications, in Madison, Wisconsin maintains the Sheriff's Office radio and  
14 communication systems; and,  
15  
16 **WHEREAS**, the Sheriff's Office and the Purchasing staff have reviewed the quote and recommend  
17 purchasing the L3Harris XL-200P Portable Radios.  
18  
19 **NOW, THEREFORE BE IT RESOLVED** by the Rock County Board of Supervisors assembled this  
20 \_\_\_\_ day of \_\_\_\_\_ 2020, that a Purchase Order be issued, to General Communications, Madison,  
21 Wisconsin, totaling the amount of \$609,393 for the purchase of the 2021 budgeted Sheriff's Office  
22 Portable Radio Replacements.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Brian Knudson, Vice Chair

\_\_\_\_\_  
Jacob Tayler

\_\_\_\_\_  
Ron Bomkamp

\_\_\_\_\_  
Danette Rynes

**ADMINISTRATIVE NOTE:**

Recommended.

*/s/ Josh Smith*

Josh Smith  
County Administrator

**FISCAL NOTE:**

Funds were approved in the 2021 budget for these radios. This purchase is being funded by sales tax revenues.

*/s/ Sherry Oja*

Sherry Oja  
Finance Director

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

*/s/ Richard Greenlee*

Richard Greenlee  
Corporation Counsel

### **Executive Summary**

The 2021 budget request contains the Sheriff's Office Portable Radio Replacements.

The Sheriff's Office will make this purchase in conjunction with Janesville Police and Fire Departments.

Since the 2021 budget has been adopted, the Sheriff's Office would like to proceed with ordering the Portable Radio Replacements immediately. The delivery dates would be after January 1, 2021.

General Communications, in Madison, Wisconsin, maintains the Sheriff's Office radio and communication systems. The Sheriff's Office and the Purchasing staff reviewed the quote, and recommend purchasing the L3Harris XL-200P Portable Radios from General Communications of Madison, Wisconsin in the amount of \$609,393.00.



**L3HARRIS TECHNOLOGIES, INC.**

Communication Systems  
221 Jefferson Ridge Parkway  
Lynchburg, VA USA 24501-6952  
Phone 1-800-368-3277

[L3Harris.com](http://L3Harris.com)

November 17, 2020

Jodi Millis  
Purchasing Manager  
Rock County Courthouse  
51 S Main Street  
Janesville, WI 53545

**Subject: Rock County, Wisconsin**

Dear Ms. Mills,

I am pleased to inform you that General Communications of Madison, Wisconsin, is the only L3Harris/Tait authorized reseller covering the Rock County Wisconsin area. In addition, General Communications is an Authorized Service Center (ASC) which means they have made substantial investments in people and facilities. Their technicians are fully trained and qualified to maintain and repair L3Harris/Tait equipment.

If you have any questions or if you require any additional information, please do not hesitate to contact me at (224) 545-2197 or at [Jack.Scully@L3Harris.com](mailto:Jack.Scully@L3Harris.com).

Respectfully,

A handwritten signature in black ink, appearing to read "Jack Scully", with a stylized flourish at the end.

Jack Scully  
Regional Account Manager  
L3Harris Technologies, Inc.  
[Jack.Scully@L3Harris.com](mailto:Jack.Scully@L3Harris.com)