Rock County, Wisconsin

51 South Main Street Janesville, WI 53545 (608)757-5518



General Services

- -Facilities Management
- -Maintenance
- -Duplicating
- -Central Stores



GENERAL SERVICES COMMITTEE TUESDAY, SEPTEMBER 18, 2012 – 8:00 A.M. CONFERENCE ROOM N-1 – FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

Agenda

- 1. Call to Order and Approve Agenda
- 2. Citizen Participation
- 3. Approval of Minutes September 4, 2012
- 4. Transfers and Appropriations
- 5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
- 6. Updates
 - A. Jail Project
 - 1) Update Report
 - 2) Change Orders
 - B. Rock Haven
 - 1) Update Report
 - 2) Change Orders
 - C. Parking Lot Project
 - 1) Update Report
 - 2) Change Orders
- 7. Resolution
 - A. Approval of Contract with Angus Young and Associates for ADRC
 Architectural Design Service (Resolution will be provided at the meeting)
- 8. Communications, Announcements and Information
- 9. Adjournment

Rock County - Pro	oduction	09/12/12	COMMITTEE	APPROVAL REPOR	T			Page 1
Account Number	Name	Yearly Appropriation		YTD enditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818510000-67200	P12	30,840,000.00 02613-PO# 08/31/1 02905-PO# 09/11/1	2 -VN#01539	3 GULF SO	898,735,16 OUTH MEDICAL LAWN AND PO		949.36 1.437.90	
				CLOSING BALANC	E	2,422,977.46		2,387.26
		ROCK HA	VEN PROJ	PROG-TOTAL-PO			2,387.26	
B. BILLS UNDER C. ENCUMBRANCES GENERAL SERVICES	HAVEN BUILDING PR VIOUSLY FUNDED. ICUMBRANCES OVER \$ \$10,000 TO BE PAI UNDER \$10,000 TO	OJECT. CLAIMS COV THESE ITEMS ARE T 10,000 REFERRED T D.	ERING THE I O BE TREATE O THE COUNT EPTANCE BY	TEMS ARE PROPER D AS FOLLOWS Y BOARD. THE DEPARTMENT I	, [*]			_DEPT-HEAD
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Rock County - Production	09/12/12	COMMITTEE APP	PROVAL REPORT				Page 2
Account Number Name	Yearly Pr Appropriation Sp	rent YTC ent Expendi	ture A	incumb Mount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62202 WATER	49,700.00 6 P1200240-PO# 08/31/12	64.4% 32,9 -VN#016382	- WISCONSIN S	953.99 TATE LABORAT	17,664.01 ORY OF	318.00	
		CLC	SING BALANCE		17,346.01		318.00
1818159200-62460 BLDG SERV R	M 56,000.00 5 P1202281-PO# 08/31/12 P1202548-PO# 09/11/12	9.6% 40,9 -VN#034850 -VN#011970	83.42 -7, OTIS ELEVAT CONNORS SUP	572.47 OR COMPANY PLY INC	22,589.05	1,691.32 717.00	
		CLG	SING BALANCE		20,180.73		2,408.32
1818159200-62463 FIRE ALARM	19.000.00 7 P1200206-PO# 08/31/12	3.3% 16,1 -VN#037169	81.32 -2. ABC FIRE AN	253.56 D SAFETY INC	5,072.24	635.00	
		CLO	SING BALANCE		4,437.24		635.00
181.8159200-62470 BLDG R & M	44,215,00 2 P1200238-PO# 08/31/12 P1202417-PO# 08/31/12 P1202459-PO# 09/11/12 P1202915-PO# 09/11/12	-VN#016376	STATE FLECT	RTCAL SLIPPLY	TNC	499.88 1,244.00 775.00 572.95	
					30,074,66		3,091.83
1818159200-63109 OTHER SUPP/E	XP 46.000.00 42 P1200219-PO# 09/11/12 P1200222-PO# 08/31/12 P1200223-PO# 08/31/12 P1200225-PO# 08/31/12	- VN#UT9U48	FANTENAL COL	MPANY		70,33 780,50 64,94 85,70	
		CLO	SING BALANCE		25,436.35		1,001.47
	HCC BLDG.	COMPLEX PRO	G-TOTAL-PO			7.454.62	
I HAVE EXAMINED THE PRECEDING INCURRED BY HCC BUILDING COMPL AND HAVE BEEN PREVIOUSLY FUNDE A. BILLS AND ENCUMBRANCES OV B. BILLS UNDER \$10,000 TO BE C. ENCUMBRANCES UNDER \$10,000	EX. CLAIMS COVERING THE D. THESE ITEMS ARE TO E ER \$10,000 REFERRED TO T PAID. O TO BE PAID UPON ACCEPT	ITEMS ARE PROBE TREATED AS THE COUNTY BO.	OPER FOLLOWS ARD, DEPARTMENT HEAD				
SEP 1 8 20	COMMITTEE APPROVES 1	THE ABOVE, CO	M-APPROVAL			DE	EPT-HEAD
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Account Number	Name	Yearly Pront Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000001-16010	PURCHASING INVEN	0.00 100.0% 02014-PO# 09/10/12 -VN#05		107,218.10 ESEHEAD TONER	-124,135.94	126.00	
			CLOSING BAL	ANCE	-124,261.94		126.00
		BAL.SHEET A/C	PROG-TOTAL-	-P0		126.00	
INCURRED BY BALAN AND HAYE BEEN PRE A. BILLS AND EN B. BILLS UNDER C. ENCUMBRANCES	CE SHEET ACCOUNT. VIOUSLY FUNDED. CUMBRANCES OVER \$1 \$10,000 TO BE PAIL UNDER \$10,000 TO	BE PAID UPON ACCEPTANCE (S ARE PROPER ATED AS FOLLOWS UNTY BOARD. BY THE DEPARTME	S ENT HEAD.			
GENERAL SERVICES		COMMITTEE APPROVES THE ABO	OVE. COM-APPROV	/AL			_DEPT-HEAD
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COMMITTEE APPROVAL REPORT

09/12/12

Rock County - Production

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Rock County - Production	09/12/12 COMMITTE	E APPROVAL REPORT			Page 2
Account Number Name	Yearly Pront Appropriation Spent Ex	YTD Encumb spenditure Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000~62400 R & M SERV	133,000.00 92.2% P1200293-PO# 09/10/12 -VN#0109	96,898.03 25,772.24 38 ARAMARK UNIFORM SERVIO	10,329,73 CES INC	148.22	
		CLOSING BALANCE	10,181,51		148,22
1818100000-63100 OFC SUPP &	EXP 2,500.00 47.3% P1200336-PO# 09/10/12 -VN#0152	1,184.41 0.00 41 PITNEY BOWES INC	1,315.59	718,18	
		CLOSING BALANCE	597,41		718.18
1818100000-63104 PRNT & OUPL	ICATI 32,000.00 74.5% P1202687-PO# 09/10/12 -VN#0519	9,709.93 14,139.35 09 PRESSTEK INC	8,150.72	1,481.25	
		CLOSING BALANCE	6,669.47		1,481,25
1818100000-63500 R&M SUPPLIE	S 210.000.00 63.0% P1200305-P0# 09/10/12 -VN#0122 P1200313-P0# 09/10/12 -VN#0360 P1200317-P0# 09/10/12 -VN#0472 P1200318-P0# 09/10/12 -VN#0298 P1200344-P0# 09/10/12 -VN#0163	0.0 DE UEDE COMPANY THE		171.39 138.98 949.40 5 0 4.70 78.60	
		CLOSING BALANCE	75,671.94		1,843.07
1818100000-64200 TRAINING EX	P 2,000.00 21.3% P1202577-PO# 09/10/12 -VN#0486	426.07 0.00 11 GREATER MADISON POSTAL	1,573,93 . CUSTOME	98.00	
		CLOSING BALANCE	1,475.93		98.00
	GENERAL SERVICES	PROG-TOTAL-PO		4,288.72	
INCURRED BY GENERAL SERVICES. AND HAVE BEEN PREVIOUSLY FUND A. BILLS AND ENCUMBRANCES O B. BILLS UNDER \$10,000 TO B C. ENCUMBRANCES UNDER \$10.0	00 TO BE PAID UPON ACCEPTANCE BY	ROPER ED AS FOLLOWS TY BOARD, THE DEPARTMENT HEAD.			
GENERAL SERVICES SEP 1 8 2	012 COMMITTEE APPROVES THE ABOVE				DEPT-HEAD
		DATE			CHAIR

Rock County - Production	09/12/12 COMMIT	TEE APPROVAL REPORT				Page 3
Account Number Name	Yearly Pront Appropriation Spent &	YTD Expenditure	Encumb Amount.	Unencumb Balance	Inv/Enc Amount	Total
1818110000-63500 R&M SUPPLIES P1	22,000.00 43.5% 200295-PO# 09/10/12 ~VN#018		0.00 PLUS INC	12,420.84	25.90	
		CLOSING BALANCE		12,394.94		25,90
	GLEN OAKS OPER.	PROG-TOTAL-PO			25,90	
I HAVE EXAMINED THE PRECEDING BIL INCURRED BY GLEN OAKS FACILITY OF AND HAVE BEEN PREVIOUSLY FUNDED, A. BILLS AND ENCUMBRANCES OVER B. BILLS UNDER \$10,000 TO BE PA C. ENCUMBRANCES UNDER \$10,000 T GENERAL SERVICES	ERATION. CLAIMS COVERING THE THESE ITEMS ARE TO BE TREA \$10,000 REFERRED TO THE COULD. O BE PAID UPON ACCEPTANCE E	HE ITEMS ARE PROPER ATED AS FOLLOWS UNTY BOARD. BY THE DEPARTMENT HE			DE	PT-HEAD
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Rock County - Production		09/12/12 COMMITTEE APPROVAL REPORT				-	Page 4		
Account Number	Name	Yearly Appropriation		YTD penditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Tota l	
1818 120 000-63500	R&M SUPPLIES	28,000.00 P1200297-PO# 09/10/	14.6% 12 -VN#0308		-13.989.93 ELECTRIC SUPPLY INC	23,890.39	293.26		
				CLOSING B	ALANCE	23,597.13		293.26	
		JUV.DE	T.OPER.	PROG-TOTA	L-P0		293.26		
INCURRED BY JUV, D AND HAVE BEEN PRE A. BILLS AND EN B. BILLS UNDER	ETENTION FACION FACION STATEMENT OF STATEMEN		COVERING THE TO BE TREATE TO THE COUNT	HE ITEMS AR ED AS FOLLO TY BOARD,	E PROPER WS				
C. ENCUMBRANCES GENERAL SERVICES	UNDER \$10,000	TO BE PAID UPON ACC COMMITTEE APPROVI						DEPT-HEAD	
SEP 1 8 2012			DATE					_CHAIR	

Rock County - Production	09/12/12 COMMITTE	E APPROVAL REPORT			Page 5
Account Number Name	Yearly Pront Appropriation Spent Ex	YTD Encumb openditure Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-62400 R & M SERV	24,000.00 31,0% P1200293-PO# 09/10/12 -VN#0109			13.56	
		CLOSING BALANCE	16,526.36		13.56
1818160000-63500 R&M SUPPLIES	3,660.00 43.4% P1200307-PO# 09/10/12 -VN#0125		13,381.01	133.38	
		CLOSING BALANCE	13,247.63		133.38
	COMM.CTR.OPER.	PROG-TOTAL-PO.		146.94	
INCURRED BY COMMUNICATIONS CTF AND HAVE BEEN PREVIOUSLY FUNDE A, BILLS AND ENCUMBRANCES ON B, BILLS UNDER \$10,000 TO BE C, ENCUMBRANCES UNDER \$10,000	OO TO BE PAID UPON ACCEPTANCE BY COMMITTEE APPROVES THE ABOV	TITEMS ARE PROPER TED AS FOLLOWS TY BOARD. THE DEPARTMENT HEAD.		DI	EPT-HEAD
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Rock County - Production	09/12/12 COMMITTE	E APPROVAL REPORT			Page 6
Account Number Name	Yearly Pront Appropriation Spent Ex		Unencumb Balance	Inv/Enc Amount	ĩotal
1818170000-62400 R & M SERV	36.700.00 5.5% P1200293-P0# 09/10/12 -VN#0109	2,018.22 36.79 38 ARAMARK UNIFORM SEF	34,644.99 RVICES INC	37.41	
		CLOSING BALANCE	34,607.58		37.41
1818170000-63500 R&M SUPPLIES	17,000.00 16.1% P1200303-PO# 09/10/12 -VN#0119 P1200310-PO# 09/10/12 -VN#0443	70 CONNORS SUPPLY INC	14,254,48	154.84 9.54	
		CLOSING BALANCE	14,090.10		164.38
	ADOL, SER/GUIDANC	PROG-TOTAL-PO		201.79	
INCURRED BY ADOLESCENT SERV/GU AND HAVE BEEN PREVIOUSLY FUNDE A. BILLS AND ENCUMBRANCES OV B. BILLS UNDER \$10,000 TO BE	O TO BE PAID UPON ACCEPTANCE BY COMMITTEE APPROVES THE ABOVE	E ITEMS ARE PROPER ED AS FOLLOWS TY BOARD. THE DEPARTMENT HEAD. E. COM-APPROVAL		DE	PT-HEAD
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Rock County - Production	09/12/12	COMMITTEE APPRO	VAL REPORT			Page 7
Account Number Name	Yearly F Appropriation S		Encumb re Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500 R&M SUPPLIES	100,000.00 P1200296-PO# 09/10/12 P1200313-PO# 09/10/12 P1200321-PO# 09/10/12 P1201949-PO# 09/10/12	2 -VN#036010 2 -VN#013693	BELOIT FIRE PROTECTION		44.50 98.68 2,770.00 406.25	
		CLOSI	NG BALANCE	30,949.01		3,319.43
	JAIL,CAP	P.IMPROV. PROG-1	FOTAL-PO		3,319.43	
I HAVE EXAMINED THE PRECEDING INCURRED BY JAIL CAPITAL IMPRO AND HAVE BEEN PREVIOUSLY FUNDE A. BILLS AND ENCUMBRANCES OV B. BILLS UNDER \$10,000 TO BE C. ENCUMBRANCES UNDER \$10,00 GENERAL SERVICES	VEMENTS. CLAIMS COVERI D. THESE ITEMS ARE TO ER \$10,000 REFERRED TO PAID,	ING THE ITEMS ARE DETREATED AS FO THE COUNTY BOARD PTANCE BY THE DEF	PROPER OLLOWS OLLOWS PARTMENT HEAD.		C	DEPT-HEAD
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Rock County - Pro	duction	09/12/12	COMMITTEE	APPROVAL REPOR	T			Page 8.
Account Number	Name	Yearly Appropriation		YTD endfture	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818430000-67200	P12	10,957,630.00 202079-PO# 09/10/1 202080-PO# 09/10/1	2 -VN#05202	8 HARTWIG	23,260.95 'S CUSTOM WIND 'S CUSTOM WIND		3,000.00 4,700.00	
				CLOSING BALANC	E	458,625,63		7,700.00
		U-ROCK	EXPANSION	PROG-TOTAL-PO			7,700.00	
8. BILLS UNDER	K EXPANSION PROJE VIOUSLY FUNDED, CUMBRANCES OVER \$ \$10,000 TO BE PAI UNDER \$10,000 TO	CT. CLAIMS COVERI THESE ITEMS ARE T 10,000 REFERRED T	NG THE ITEM: O BE TREATE O THE COUNT' EPTANCE BY	S ARE PROPER D AS FOLLOWS Y BOARD, THE DEPARTMENT (DEPT-HEAD
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Rock County - Pro	oduction	09/12/12		COMMI	TTEE APPROV	AL REPORT	·		Page 9
Account Number	Name	Appropr	Yearly iation		YTD Expenditur	Encumb e Amount			Total
1818490000~67200		·9,388, 1202335-P0# 1202575-P0#	09/10/1	L2 -VN#0		27 36,393.0 FOLEY ELECTRIC I PROFESSIONAL SER	INC	11,375.00 1,672.50	
					CLOSIN	IG BALANCE	380,538.9	1	13,047.50
		t	JAIL/HO	CC COMPLI	ex prog-t	OTAL-PO		13,047.50	
I HAVE EXAMINEO TI INCURRED BY JAIL/ AND HAVE BEEN PRE A. BILLS AND EN B. BILLS UNDER : C. ENCUMBRANCES	HCC COMPLEX PRO. VIOUSLY FUNDED. CUMBRANCES OVER \$10,000 TO BE PA	JECT, CLAIMS THESE ITEM: \$10,000 REFI AID.	COVERI S ARE T ERRED T	NG THE CO	ITEMS ARE F EATED AS FO DUNTY BOARD	ROPER ELOWS 1.	ı		
GENERAL SERVICES		COMMITTEE /							_DEPT-HEAD
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COMMITTEE APPROVAL REPORT

Rock County - Production 09/12/12

duction	09/12/12	COMMITTEE	APPROVAL REP	ORT			Page 10
Name	•		YTD enditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
P12 P12	02629-PO# 09/10/1 02638-PO# 09/10/1	12 -VN#04901 12 -VN#04781	9 CORE 8 ENTER	BTS INC PRISE SYSTEMS	GROUP	31,865.90 37,271,78 5,038.50	
			CLOSING BALA	NCE	2,422,977.46		74,176.18
	ROCK HA	VEN PROJ	PROG-TOTAL-P	0	•	74.176.18	
HAVEN BUILDING PR VIOUSLY FUNDED. CUMBRANCES OVER \$ \$10,000 TO BE PAI	OJECT, CLAIMS COV THESE ITEMS ARE T 10,000 REFERRED T D.	VERING THE I TO BE TREATE TO THE COUNT	TEMS ARE PROPI D AS FOLLOWS Y BOARD,	ER			
	CAPITAL IMPROV P12 P12 P12 HE PRECEDING BILL HAVEN BUILDING PR VIOUSLY FUNDED. CUMBRANCES OVER \$ \$10,000 TO BE PAI	Name Yearly Appropriation CAPITAL IMPROV 30,840,000.00 P1202629-PO# 09/10/1 P1202638-PO# 09/10/1 P1202678-PO# 09/10/1 ROCK HA HE PRECEDING BILLS AND ENCUMBRANCE HAVEN BUILDING PROJECT. CLAIMS CONVIOUSLY FUNDED. THESE ITEMS ARE TOUMBRANCES OVER \$10,000 REFERRED TO \$10,000 TO BE PAID.	Name Yearly Pront Appropriation Spent Exp CAPITAL IMPROV 30,840,000.00 91.9% 20.4 P1202629-PO# 09/10/12 -VN#04901 P1202638-PO# 09/10/12 -VN#05175 ROCK HAVEN PROJ HE PRECEDING BILLS AND ENCUMBRANCES IN THE TO HAVEN BUILDING PROJECT. CLAIMS COVERING THE I VIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATEI CUMBRANCES OVER \$10,000 REFERRED TO THE COUNT \$10,000 TO BE PAID.	Name Yearly Pront YTO Appropriation Spent Expenditure CAPITAL IMPROV 30,840,000.00 91.9% 20,444,111.20 P1202629-PO# 09/10/12 -VN#049019 CORE P1202638-PO# 09/10/12 -VN#047818 ENTER P1202678-PO# 09/10/12 -VN#051754 QUALI CLOSING BALA ROCK HAVEN PROJ PROG-TOTAL-P HE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROP VIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS CUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD. \$10,000 TO BE PAID.	Name Yearly Pront YTD Appropriation Spent Expenditure Amount CAPITAL IMPROV 30,840,000,00 91.9% 20,444,111.20 7,898,735,16 P1202629-PO# 09/10/12 -VN#049019 CORE BTS INC P1202638-PO# 09/10/12 -VN#047818 ENTERPRISE SYSTEMS P1202678-PO# 09/10/12 -VN#051754 QUALITY POWER SOLU CLOSING BALANCE ROCK HAVEN PROJ PROG-TOTAL-PO HE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$74,176,18 HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER VIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS CUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.	Name Yearly Pront YTO Appropriation Spent Expenditure CAPITAL IMPROV 30,840,000.00 91.9% 20,444,111.20 7,898,735,16 2,497,153,64 P1202629-PO# 09/10/12 -VN#049019 CORE BTS INC P1202638-PO# 09/10/12 -VN#047818 ENTERPRISE SYSTEMS GROUP P1202678-PO# 09/10/12 -VN#051754 QUALITY POWER SOLUTIONS LLC CLOSING BALANCE 2,422,977.46 ROCK HAVEN PROJ PROG-TOTAL-PO HE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$74,176,18 HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER VIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS CUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD. \$10,000 TO BE PAID.	Name Yearly Pront YTD Encumb Unencumb Amount Balance Amount CAPITAL IMPROV 30,840,000.00 91.9% 20,444,111.20 7,898,735,16 2,497,153.64 P1202629-PO# 09/10/12 -VN#049019 CORE BTS INC 31,865.90 P1202638-PO# 09/10/12 -VN#047818 ENTERPRISE SYSTEMS GROUP 37,271,78 P1202678-PO# 09/10/12 -VN#051754 QUALITY POMER SOLUTIONS LLC 5.038.60 CLOSING BALANCE 2,422,977.46 ROCK HAVEN PROJ PROG-TOTAL-PO 74.176.18 HAVEN BUILDING PROJECT, CLAIMS COVERING THE ITEMS ARE PROPER VIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS CUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD. \$10,000 TO BE PAID.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL____

DATE_____

DEPT-HEAD

CHAIR