PROCEEDINGS OF THE ROCK COUNTY BOARD OF SUPERVISORS

Janesville, Wisconsin May 12, 2011

The Rock County Board of Supervisors met pursuant to adjournment on May 12, 2011, at 6:00 P.M. in the Courthouse at Janesville, Wisconsin.

Chair Podzilni called the meeting to order. Supervisor Fizzell gave the invocation.

3. Roll Call. At roll call, Supervisors Peer, Arnold, Innis, Beaver, Heidenreich, Mawhinney, Fox, Diestler, Yankee, Bussie, Combs, Thomas, Knudson, Kraft, Fizzell, Thompson, Brill, Wiedenfeld, Wopat, Bostwick, Sweeney, Collins, Owens, Yoss and Podzilni were present. Supervisor Gustina, Johnson and Jensen were absent. PRESENT – 25. ABSENT – 3. VACANT – 1.

QUORUM PRESENT

4. Adoption of Agenda.

Supervisors Wopat and Thompson moved to the Agenda as presented. ADOPTED as presented. Agenda is as follows:

- 1. CALL TO ORDER
- INVOCATION & PLEDGE OF ALLEGIANCE
- 3. ROLL CALL
- 4. ADOPTION OF AGENDA
- 5. APPROVAL OF MINUTES April 28, 2011
- PUBLIC HEARING
- 7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
- 8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 - A. Appointment to City of Janesville TIF District No. 35
 - B. Appointment to City of Janesville TIF District No. 32
 - C. Confirmation of Appointment of Developmental Disabilities Director
 - D. Appointment to Justice and Mental Health Grant Program Ad Hoc Committee
- 9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
- 10. REPORTS
 - A. Health Department Annual Report and Update on Drug Collection Karen Cain
 - B. Update on Rock Have Project Eppstein Uhen and The Samuels Group
- 11. UNFINISHED BUSINESS
- 12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes Roll Call
 - Accepting Contribution for Kiwanis Noon Club of Beloit and Amending the 2010 Rock County Health Department Budget
 - 2. Accepting a \$10,000 Award from the State Attorney General and Amending the 2011 Budget
 - B. Bills Over \$10,000 No Roll Call
 - C. Encumbrances Over \$10,000 Roll Call
 - D. Contracts Roll Call
 - Authorizing Contract for Architect Services Construction Document Stage with Eppstein Uhen for the Rock Haven Facility Replacement Project

- 2. Authorizing Contract for Owner's Representative Services Construction Document Stage with the Samuels Group for the Rock Haven Facility Replacement Project
- 3. Authorizing Purchase of Hardware for the CAD System Upgrade for 911 Communications Center
- E. Approve Relocation Order for CTH M Intersection Reconfiguration Project
- F. Accept Donated Materials from Home Depot
- G. Approving Tentative 2011 County Supervisory District Plan
- H. Authorization of a Full Time Collection Position
- I. Proclaiming May 2011 Drug Court Month
- J. Proclaiming Emergency Medical Services Week
- K. Recognizing Sergeant Patrick R. Lalor
- 13. ADJOURNMENT

Approval of Minutes of April 28, 2011.

Supervisors Bostwick and Yoss moved the approval of the minutes of April 28, 2011 as presented. ADOPTED as presented by acclamation.

7. <u>Citizen Participation, Communications and Announcements.</u>

Kay Deupree, Janesville, spoke in appreciation and recognition of the County Clerk's office in their completion of the State Supreme Court Recount. Mrs. Deupree was a volunteer each day and witnessed professionalism, courtesy and accuracy in the process, giving credibility to not only Lori Stottler as the County Clerk, but to her staff and the 28 Municipal Clerks who administer elections throughout Rock County.

Tony Farrell, Sr. echoed Kay Deupree and offered that Clerk Stottler's successful recount is just one more reason to be a proud resident of Rock County and all it has to offer.

Supervisor Betty Jo Bussie was recognized for 35 years of volunteerism at Beloit Memorial Hospital.

Supervisor Eva Arnold was recognized as one of the recent inductees into the UW-Rock County Hall of Honor.

8.A. Appointment to City of Janesville TIF District No. 35.

NEW APPOINTMENT: Supervisor Ivan Collins

EFFECTIVE DATE: May 12, 2011

Supervisors Kraft and Knudson moved the above appointment. ADOPTED by acclamation.

8.B. Appointment to City of Janesville TIF District No. 32.

NEW APPOINTMENT: Supervisor Jason Heidenreich

EFFECTIVE DATE: May 12, 2011

Supervisors Kraft and Mawhinney moved the above appointment. ADOPTED by acclamation.

8.C. <u>Confirmation of Appointment of Developmental Disabilities Director.</u>

Resolution No. 11-5A-360

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this 12th day of May, 2011, confirms the appointment of John E. Hanewall, as Developmental Disabilities Director in accordance with the attached conditions of employment and enters into the attached Employment Services Agreement.

Supervisors Peer and Brill moved the above appointment. ADOPTED by acclamation.

8.D. Appointment to Justice and Mental Health Grant Program Ad Hoc Committee.

NEW APPOINTMENT: Tom Gubbin

Department of Corrections

Division of Community Corrections

2837 Liberty Lane Janesville WI 53545

EFFECTIVE DATE: May 12, 2011

Supervisors Fizzell and Brill moved the above appointment. ADOPTED by acclamation.

10.A. Health Department Annual Report and Update on Drug Collection – Karen Cain. Karen Cain R.N., M.S. Director and Health Officer for the Rock County Health Department presented. Ms. Cain offered thanks to the board for financial support over the years in order to offer successful programs that assist residents in the areas she will be highlighting. She thanked the Board of Health for direction they give on which programs should be offered, etc. She also thanked Administrator Craig Knutson and Finance Director, Jeff Smith for their continued administrative support and assistance.

The 2010 Annual Report was given to each Supervisor and as well as the UW-Population Health Institute's County Health Rankings. Ms. Cain however, highlighted the following:

- 1 Prescription drug collection program. With help from a Department of Agriculture grant, four collection events were held in 2010. As a result, approximately 2,400 pounds of unwanted medication have been collected and properly disposed of. This has become a very successful program and is offered four times per year currently. The County collected 595 pounds of expired and unused prescriptions at its first collection this year.
- 2 Our Healthy Family First program that focuses on maternal and infant health is a "baby health programs" that puts our nurses into the community and gets necessary supplies such as clothing, diapers, food and outreach out there for moms and babies.
- 3 Other items of interest include our website and the use of social media to market ourselves and make the Health Department more accessible to the community. The Health Department has started a Facebook page and is possibly the first in the County where our health educator provides tidbits of information. Also, webpage offers information to citizens.

The entire report can be viewed at http://www.co.rock.wi.us/index.php/administration/reports

4 - County Health rankings - (handouts). Ms. Cain explained that while the statistics show that we as a County drink too much, eat too much and smoke too much, we have shown some improvement as well. She did not shy away from the fact that Rock County has health issues, particularly high infant mortality, inadequately immunized children, lead poisoning potential and ground water issues. The Health Department and Board of Health are monitoring and continually exploring educational opportunities to help residents choose more healthy lifestyles.

The Health Department identifies not only National issues, but local issues as well. Karen welcomed questions and calls on any of the issues and information within this report. Supervisor Innis expressed concerns over rankings of Rock County, particularly infant mortality and wonders whether the County has prioritized these issues and developed a plan to address such issues. Karen explained that daily immunization clinics are offered and they are working with an outreach team to help parents become informed about what their children need. Supervisor Fizzell explained that Rock County is involved with infant mortality reduction project and has been successful thus far. Supervisor Yoss questioned whether the educational opportunities are being explored and/or implemented to increase prevention of these issues that are not just health department, but other parties who impact citizens. Ms. Cain agreed that more can be done.

10.B. Update on Rock Haven Project – Eppstein Uhen and The Samuels Group. Jeff Bogart, Designer from Eppstein Uhen Architects, was introduced by Sherry Gunderson who is the Director at Rock Haven. She explained the hope is to break ground by September of 2011 and move in to the new facility by Thanksgiving, 2012. Mr. Bogart reviewed with the board that last fall, the County Board charged them to move forward in design with the spirit of opportunity for cost savings while keeping the quality of life designs within. Several changes to the original design were identified resulting in cost savings and they will continue to work and seek those values.

The original design included an upper and lower level loading dock to make the flow of materials easier. This was redesigned to eliminate a lower level loading dock but minimized grading, excavation and site work as well as retaining wall elimination. Storm water management will be simplified as a result of this efficiency.

The original common house included an HVAC tower and the previous mentioned conclusion allowed the firm to house the mechanicals in the basement that eliminates steel and concrete mezzanine structure as well as the associated costs of enclosing and sprinkling that enclosure. The height of two stair towers is also reduced and the elevator stop eliminates one floor. Square footage was reduced or eliminated where available - the width of all resident bedroom modules, eliminating oversized width of 18' to 14'. Each resident wing was reduced by 4 feet and an area in the basement was left unexcavated, reducing 8,000 square feet throughout.

Meal delivery ideas were to originally design a steam well where meals were prepared in bulk and plated versus a heat chill cart system, ultimately reducing some equipment costs. Inventory of existing equipment will also allow for some savings by incorporating use into the new facility. The roof forms were investigated to examine the main entry tower has been simplified by elimination and team area entries were reduced from two lane to one lane, still protecting on one side of the building for van and vehicle access.

Prominent entry towers were eliminated and a portico entry allowed us to bring down the volume of the building. Louver dormers were also simplified. Wood truss system that is more economical was also allowed due to the decision of HVAC. Functionality, resident quality of life and economics were the priorities.

A brief budget update explained that these documents should be distributed and hard numbers from subcontractors should be coming by the end of the month. Initial soil selections showed that potential soil is good and conditions appear better than first anticipated. Estimations of cost savings to date could reach 1-1.5 million dollars. General construction costs show that material costs are increasing by about 5% and will be incremental. Labor is still very aggressive and therefore, will curb the material increases. Bids are going out in August and timing is good for capitalizing on aggressive labor bids. Board approval is due September and then contracts are locked in at that point. The later you wait to bid, the higher the risk. Contract documents need to be developed with care and expediting may not be possible.

Supervisors Fizzell and Bostwick were excused at 7:30 pm.

12.A.1. Accepting Contribution from Kiwanis Noon Club of Beloit and Amending the 2011 Rock County Health Department Budget. Resolution No. 11-5A-361

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 12th day of May, 2011, does hereby authorize the Rock County Health Department to accept this grant from the Kiwanis Noon Club of Beloit in the amount of \$500, and amend the 2011 Rock County Health Department Budget as follows:

-	Budget At	Increase	Amended
A/C-Description	04/25/11	(Decrease)	Budget
Source of Funds			_
31-3000-0000-46000			
Health Dept. Contributions	\$1,000	\$500	\$1,500
Use of Funds			
31-3000-0000-64904			
Health Dept. Sundry Expense	\$1,000	\$500	\$1,500

Supervisors Kraft and Arnold moved the above resolution. ADOPTED on the following roll call vote. Supervisors Peer, Arnold, Innis, Beaver, Heidenreich, Mawhinney, Fox, Diestler, Yankee, Bussie, Combs, Thomas, Knudson, Kraft, Thompson, Brill, Wiedenfeld, Wopat, Sweeney, Collins, Owens, Yoss and Podzilni voted in favor. Supervisor Gustina, Fizzell, Johnson, Jensen and Bostwick were absent. AYES – 23. NOES – 0. ABSENT – 5. VACANT – 1.

12.A.2. Accepting a \$10,000 Award from the State Attorney General and Amending the 2011 Budget. Resolution No. 11-5A-362

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this 12th day of May, 2011, that the 2011 budget be amended as follows:

	Budget At	Increase	Amended
A/C-Description	04/01/11	(Decrease)	Budget
Source of Funds			_
22-1203-0000-46002/			
Other Grants & Contracts	\$0	\$10,000	\$10,000
Use of Funds			
22-1203-0000-62119/			
Other Contracted Services	\$0	\$10,000	\$10,000

Supervisors Collins and Wopat moved the above resolution. ADOPTED on the following roll call vote. Supervisors Peer, Arnold, Innis, Beaver, Heidenreich, Mawhinney, Fox, Diestler, Yankee, Bussie, Combs, Thomas, Knudson, Kraft, Thompson, Brill, Wiedenfeld, Wopat, Sweeney, Collins, Owens, Yoss and Podzilni voted in favor. Supervisor Gustina, Fizzell, Johnson, Jensen and Bostwick were absent. AYES – 23. NOES – 0. ABSENT – 5. VACANT – 1.

12.B. Approval of Bills Over \$10,000.00. Resolution No. 11-5A-363

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors at its regular meeting on <u>May 12, 2011</u>, approves payment and authorizes and directs the County Clerk and County Treasurer to pay the same.

Hewlett Packard Information Technology Contracted Services \$19,087.83

Direct CDW-G

Supervisors Mawhinney and Kraft moved the above resolution. ADOPTED by acclamation.

12.C. <u>Approval of Pre-Approved Encumbrance Amendments Over \$10,000.00</u>. Resolution No. 11-5A-364

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors at its regular meeting on May 12, 2011, approves payment and authorizes and directs the County Clerk and County Treasurer to pay the same, upon acceptance by the department head.

Alpha Homes	DD Board	Contracted Services	\$350,650.00
Tri-North Builders	General Services	Contracted Services	\$52,044.84
Tri-North Builders	General Services	Contracted Services	\$55,597.02

Supervisors Mawhinney and Arnold moved the above resolution. ADOPTED on the following roll call vote. Supervisors Peer, Arnold, Innis, Beaver, Heidenreich, Mawhinney, Fox, Diestler, Yankee, Bussie, Combs, Thomas, Knudson, Kraft, Thompson, Brill, Wiedenfeld, Wopat, Sweeney, Collins, Owens, Yoss and Podzilni voted in favor. Supervisor Gustina, Fizzell, Johnson, Jensen and Bostwick were absent. AYES – 23. NOES – 0. ABSENT – 5. VACANT – 1.

12.D.1. Authorizing Contract for Architect Services-Construction Document Stage with Eppstein Uhen for the Rock Haven Facility Replacement Project. Resolution No. 11-5A-365 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 12th day of May, 2011 does hereby authorize a contract with Eppstein Uhen of Milwaukee, Wisconsin in the amount of \$484,700 plus reimbursable expenses not to exceed \$17,000 for Architectural/Engineering Services for the Construction Document stage relating to the construction of a replacement Rock Haven Nursing Home facility.

Supervisors Owens and Bussie moved the above resolution. ADOPTED on the following roll call vote. Supervisors Peer, Arnold, Innis, Beaver, Heidenreich, Mawhinney, Fox, Diestler, Yankee, Bussie, Combs, Thomas, Knudson, Kraft, Thompson, Brill, Wiedenfeld, Wopat, Sweeney, Collins, Owens, Yoss and Podzilni voted in favor. Supervisor Gustina, Fizzell, Johnson, Jensen and Bostwick were absent. AYES – 23. NOES – 0. ABSENT – 5. VACANT – 1.

12.D.2. <u>Authorizing Contract for Owner's Representative Services-Construction Document Stage</u>

<u>With The Samuels Group for the Rock Haven Facility Replacement Project.</u>

Resolution No. 11-5A-366

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 12th day of May, 2011 does hereby authorize a contract with The Samuels Group for Owner's Representative services for the Construction Document stage in the amount of \$115,000 for the Rock Haven Facility Replacement Project.

Supervisors Owens and Brill moved the above resolution. ADOPTED on the following roll call vote. Supervisors Peer, Arnold, Innis, Beaver, Heidenreich, Mawhinney, Fox, Diestler, Yankee, Bussie, Combs, Thomas, Knudson, Kraft, Thompson, Brill, Wiedenfeld, Wopat, Sweeney, Collins, Owens, Yoss and Podzilni voted in favor. Supervisor Gustina, Fizzell, Johnson, Jensen and Bostwick were absent. AYES – 23. NOES – 0. ABSENT – 5. VACANT – 1.

12.D.3. <u>Authorizing Purchase of Hardware for the CAD System Upgrade for 911 Communications Center</u>. Resolution No. 11-5A-367

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 12th day of May, 2011 that a Purchase Order be issued to CDW-G of Vernon Hills, IL in an amount not to exceed \$109,500 for the purpose of purchasing computer server hardware necessary for the CAD System Upgrade.

Supervisors Collins and Knudson moved the above resolution. ADOPTED on the following roll call vote. Supervisors Peer, Arnold, Innis, Beaver, Heidenreich, Mawhinney, Fox, Diestler, Yankee, Bussie, Combs, Thomas, Knudson, Kraft, Thompson, Brill, Wiedenfeld, Wopat, Sweeney, Collins, Owens, Yoss and Podzilni voted in favor. Supervisor Gustina, Fizzell, Johnson, Jensen and Bostwick were absent. AYES – 23. NOES – 0. ABSENT – 5. VACANT – 1.

12.E. <u>Approve Relocation Order for CTH M Intersection Reconfiguration Project.</u> Resolution No. 11-5A-368

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 12th day of May, 2011, in accordance with Wisconsin State Statute 32.05, does hereby approve the Relocation Order and related Right of Way Plat for the above referenced project; and,

BE IT FURTHER RESOLVED, that the Rock County Public Works Committee and Director of Public Works are authorized to enter negotiations for said interests and make minor modifications to the Relocation Order or Right of Way Plat that may become necessary during negotiations; and,

BE IT FURTHER RESOLVED, that said Relocation Order and Right of Way Plat shall be filed within twenty (20) days of adoption or modification with the County Clerk and at the Public Works Department.

Supervisors Yankee and Bussie moved the above resolution. ADOPTED by acclamation.

12.F. <u>Accept Donated Materials from Home Depot</u>. Resolution No. 11-5A-369 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this <u>12th</u> day of <u>May</u>, 2011, does accept donated materials from Home Depot. Supervisors Knudson and Thomas moved the above resolution. ADOPTED by

acclamation.

12.G. Approving Tentative 2011 County Supervisory District Plan. Resolution No. 11-5A-370

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 12th day of May, 2011, does hereby approve the Tentative 2011 County Supervisory District Plan and directs that official copies be distributed by Planning and Development to each Rock County Town, City and Village as prescribed by Statute.

Supervisors Peer and Yoss moved the above resolution. ADOPTED by acclamation with Supervisors Arnold and Brill casting a no vote.

12.H. <u>Authorization of a Full Time Collection Position</u>. Resolution No. 11-5A-371 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this 12th day of May, 2011, do hereby approve the request made by Eldred Mielke, Clerk of Circuit Court, to increase the Collection/Account Specialist position to a "full time employee" (FTE) position, currently held by Jacqueline Gackstatter, and eliminate the vacant Deputy Clerk position, previously held by Janice Witmer effective July 1, 2011. Supervisors Collins and Owens moved the above resolution. ADOPTED by acclamation.

12.I. <u>Proclaiming May 2011 Drug Court Month.</u> Resolution No. 11-5A-372 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this <u>12th</u> day of <u>May</u>, 2011, does hereby declare that a "Drug Court Month" be established during the month of May, 2011, recognizing the significant contributions that Drug Courts have made toward reducing substance abuse, crime and recidivism while saving valuable resources.

Supervisors Collins and Wopat moved the above resolution. ADOPTED by acclamation. Judge Werner, who presides over drug court, introduced several members of the 'team' who make this program work. He explained that the success of drug court is truly a team effort.

Judge Werner was pleased to share that the 126th person graduated today. With the group tonight were three successful participants who are clean and sober due to the program and they shared some of their story on how they wound up in Judge Werner's courtroom and why it was a blessing to each of their futures.

Terry's story: An alcohol related domestic situation landed him in this court. Served as a wake-up call and is thankful for the opportunity. Colleen's story: Her 3rd DUI and pill possession without prescription landed her in court. She was sent to detox, but then went out dinking again. While her family never confronted her, this has been a positive experience because they are healthy now and the drug court helps you with the changes in your life that are necessary to survive. Shannon's story: Her 3rd DUI also landed here in Judge Werner's courtroom. She didn't think she had a problem upon entry and has since gained the tools and support and has turned her life around.

A recent review of the three-year drug court in Rock County has shown the following:

- 1- Recidivism rates have reduced:
- 2 Increased abstinence and less reoffending were both observed during and post-program;
- 3 A Policy & Procedural manual has been completed;
- 4 Target population issues have been identified; and
- 5 Comparison groups from the Department of Corrections assist with measuring the programs success.

Wisconsin Public Television did a special on Heroin addiction and highlighted Rock County drug court and was viewed by the County Board. Chief Justice, Shirley Abrahamson had hoped to be here but due to work related matter, she sent a video instead. She stated that statistics show that participants avoid arrest and don't reoffend upon completing this program and she congratulated Rock County for the commitment and success of the Drug Court Program. She specifically recognized Judge Werner, the CCJC committee and past chair Neil Deupree as well as current chair, Marv Wopat. She thanked Chair Podzilni, the Board of Supervisor and Craig Knutson for their continued commitment. She is pleased to see all parties who committed to "work across disciplines" for success by addressing the root causes of addiction and seek solutions that work. 75% of the graduates are not re-arrested. \$13,000/individual served is saved. Drug Courts are a proven budget solution and every dollar invested returns \$27.

Judge Werner welcomed all supervisors to attend Drug Court each Thursday at 8am to see for themselves how this program 'works.' He thanked the Board for their support and feels fortunate for the opportunity. Supervisor Wopat and Chair Podzilni presented the resolution.

12.J. <u>Proclaiming Emergency Medical Services Week.</u> Resolution No. 11-5A-373 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this <u>12th</u> day of <u>May</u>, 2011 does hereby proclaim May 15-21, 2011, as Emergency Medical Services Week and expresses its appreciation for the life-saving work of these professionals in our community.

BE IT FURTHER RESOLVED, that the County Clerk is directed to send a copy of this resolution to each EMS agency within Rock County.

Supervisors Beaver and Bussie moved the above resolution. ADOPTED by acclamation. Supervisor Beaver asked EMS workers present to the front of the room to be recognized for the sacrifice and efforts they put into keeping the community safe and responding to emergencies at all hours. She explained that the life of an EMS worker is a family sacrifice because they often need to leave important events to respond on a moments notice. They are true heroes who don't often receive the recognition and thanks they are deserving of. She presented each office with a resolution and thanked them all of their service and expertise.

12.K. Recognizing Sergeant Patrick R. Lalor. Resolution No. 11-5A-374 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 12th day of May, 2011, does hereby recognize Sergeant Patrick R. Lalor for his over 24 years of faithful service and recommends that a sincere expression of appreciation be given to Sergeant Patrick R. Lalor along with best wishes for the future.

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Sergeant Patrick R. Lalor.

Supervisors Brill and Knudson moved the above resolution. ADOPTED by acclamation.

13. Adjournment.

Supervisors Arnold and Diestler moved to adjourn at 8:05 pm to Thursday, May 26, 2011 at 6:00 P.M. ADOPTED by acclamation.

Prepared by Lorena R. Stottler, County Clerk
NOT OFFICIAL UNTIL APPROVED BY THE COUNTY BOARD.