



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – AUGUST 5, 2013 - 4:00 P.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – July 1, 2013
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
 - A. Transfers and Appropriations
 - 1) Communications Center
 - B. Bills
 - C. Encumbrances
 - D. Pre-Approved Encumbrance Amendment
 - 1) Mediation & Family Court Services (2)
6. Resolution
 - A. Jury Appreciation Month
 - B. Authorizing Purchase of Supervisor Vehicles per State of Wisconsin Contract for the Rock County Sheriff's Office
7. Annual Report – Coroner's Office
8. Semi-annual Reports
 - A. Child Support
 - B. Coroner
 - C. Courts/Mediation & Family Court Services
 - D. District Attorney
 - E. 911 Communications Center
 - F. Clerk of Courts
 - G. Sheriff
9. Committee Requests and Motions
 - A. Committee Tours
10. Adjournment

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 06/28/13
Requested By Communications Center
Department

Transfer No. 13-20
Kathy Sukus
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 00-0000-0001-46205 Description: Insurance Proceeds Current Balance: \$680.00	\$680.00	Account #: 23-2400-0000-62420 Description: Machinery/Equipment R&M Current Balance: \$680.00	\$680.00
Account #: Description: Current Balance:		Account #: Description: Current Balance:	
Account #: Description: Current Balance:		Account #: Description: Current Balance:	
Account #: Description: Current Balance:		Account #: Description: Current Balance:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Insurance Proceeds from 4/11/13 water damage to CEILO equipment stored at the Edgerton Fire Department. The total invoice from General Communications was for \$3,180 and we have already paid the entire invoice amount.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Reimbursement from insurance.

FISCAL NOTE:

Funds have been received from insurance company. *11/13 SB*

ADMINISTRATIVE NOTE:

ER

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

☒ Governing Committee

☐ Finance Committee

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-61920	PHYSICALS				
		P1300409	06/30/2013	STANARD AND ASSOCIATES INC	2,590.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,692.00	21,678.50	2,590.00	2,590.00	(5,166.50)
21-2100-0000-62400	R & M SERV				
ENC		R1302722	07/18/2013	PACER SERVICE CENTER	75.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,928.00	14,666.92	3,885.90	75.00	4,300.18
21-2100-0000-62410	R & M-VEHICLES				
		P1300260	04/23/2013	CARQUEST AUTO PARTS	958.49
		P1300262	07/18/2013	CITY LOCK AND KEY CO	100.00
		P1300269	05/30/2013	FRANK BOUCHER CHRYSLER DODGE	598.78
		P1300272	07/03/2013	GLASSWORKS OF WISCONSIN INC	250.00
		P1300273	06/24/2013	GORDIE BOUCHER FORD LINCOLN ME	12,153.38
		P1300285	07/16/2013	MENARDS	8.79
		P1300397	07/02/2013	PERKINS SALES INC	163.44
		P1300398	06/26/2013	PIONEER RIM AND WHEEL CO	108.57
		P1300401	07/18/2013	ROCK COUNTY SHERIFFS PETTY CAS	29.09
		P1300403	07/02/2013	ROCK RIVER MARINA	295.05
		P1301137	06/19/2013	MERCY ASSISTED CARE INC	36.26
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	131,426.04	77,555.52	37,307.58	14,701.85	1,861.09
21-2100-0000-62420	MACH & EQUIP RM				
		P1300271	06/26/2013	GENERAL COMMUNICATIONS INC	125.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,600.00	5,461.73	124.99	125.00	(111.72)
21-2100-0000-63100	OFC SUPP & EXP				
		P1300255	07/18/2013	BATTERIES PLUS INC	5.98
		P1300262	06/24/2013	CITY LOCK AND KEY CO	62.50
		P1300285	07/22/2013	MENARDS	299.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,260.00	5,303.34	808.05	367.48	1,781.13
21-2100-0000-63101	POSTAGE				
		P1300401	06/26/2013	ROCK COUNTY SHERIFFS PETTY CAS	142.27
		P1300412	06/30/2013	UPS STORE,THE	70.97
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,000.00	7,901.31	2,213.24	213.24	2,672.21
21-2100-0000-63300	TRAVEL				
		P1300401	06/13/2013	ROCK COUNTY SHERIFFS PETTY CAS	38.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,200.00	726.88	538.00	38.00	(102.88)
21-2100-0000-63406	CLOTHING/UNIFORM				
		05/20/2013	COULTER,DOUG		85.00
		07/02/2013	YOERGER,WARREN		29.54
		07/14/2013	NEGUS,RICHARD J		343.50
		05/13/2013	DOUGLAS,BEAU		143.38
		06/28/2013	REED,ANDY		198.45
	P1300270	06/27/2013	GALLS INC		222.39
	P1300282	06/25/2013	LARK UNIFORMS		263.44
	P1300391	06/14/2013	MMPR		802.15
	P1300406	06/23/2013	SHOE BOX LTD,THE		170.10
	P1300414	06/29/2013	UNIFORM DEN EAST		507.74
	P1301138	03/07/2013	BELOIT SPORT CENTER		438.00
	P1301309	06/24/2013	AUTUMN SUPPLY COMPANY		88.77
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	57,375.00	32,549.23	2,492.59	3,292.46	19,040.72
21-2100-0000-63409	CRIME SCENE SUPP				
	P1300285	07/18/2013	MENARDS		249.97
	P1300401	06/10/2013	ROCK COUNTY SHERIFFS PETTY CAS		39.99
	P1300413	06/26/2013	ULINE		82.21
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,500.00	3,584.34	3,600.75	372.17	(1,057.26)
21-2100-0000-63501	GAS & FUELS				
	P1300401	06/27/2013	ROCK COUNTY SHERIFFS PETTY CAS		48.64
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	325,000.00	141,149.77	159,172.71	48.64	24,628.88
21-2100-0000-63904	POLICING/1ST AID				
	P1300255	07/22/2013	BATTERIES PLUS INC		35.92
	P1300401	07/05/2013	ROCK COUNTY SHERIFFS PETTY CAS		33.77
	P1302465	05/28/2013	VOGUE CLEANERS		45.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,565.00	13,766.67	3,930.70	114.69	(2,247.06)
21-2100-0000-63908	INVESTIG.EXPENSE				
	P1300285	07/18/2013	MENARDS		17.96
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,500.00	347.68	399.87	17.96	2,734.49
21-2100-0000-64200	TRAINING EXP				
	P1302391	05/29/2013	FOX VALLEY TECHNICAL COLLEGE		225.00
	P1302392	06/27/2013	WISCONSIN DEPARTMENT OF TRANSI		470.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1302393	05/22/2013	SAFARILAND LLC	895.00
		P1302394	07/01/2013	MGIA WISCONSIN CHAPTER	60.00
		P1302467	07/23/2013	RETIRED SENIOR VOLUNTEER PROG	51.00
		P1302469	07/23/2013	WISCONSIN DEPARTMENT OF TRANS	75.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	37,000.00	16,370.19	3,737.40	1,776.00	15,116.41
21-2100-0000-64205	STAFF EDUC				
			06/30/2013	COULTER,DOUG	940.98
			06/30/2013	LITSHEIM,KIM	1,308.00
			06/30/2013	OOMS,RYAN	1,350.65
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,000.00	19,739.86	0.00	3,599.63	14,660.51
21-2100-0000-64424	EMPLOYEE RECOGN.				
		P1302390	06/26/2013	AMERICAN AWARDS AND PROMOTIO	117.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,075.00	2,797.10	0.00	117.50	1,160.40
21-2100-0000-64904	SUNDRY EXPENSE				
ENC		R1302692	07/16/2013	AMAZON.COM	239.98
		P1300401	06/10/2013	ROCK COUNTY SHERIFFS PETTY CAS	75.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	815.79	375.78	314.98	8,493.45
21-2100-0000-67171	C.A.-\$1000/MORE				
		P1301585	06/20/2013	SCUBA.COM	1,824.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,986.00	0.00	0.00	1,824.99	5,161.01
SHERIFF PROG TOTAL				29,589.59	
21-2167-0000-64904	SUNDRY EXPENSE				
		P1300401	07/09/2013	ROCK COUNTY SHERIFFS PETTY CAS	33.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	1,018.90	133.98	33.98	3,813.14
RECAP OPERATIONS PROG TOTAL				33.98	
21-2200-0000-62161	HOUSEHOLD SERV				
		P1300285	07/05/2013	MENARDS	30.36
		P1300405	07/17/2013	SAN A CARE INC	773.00
		P1300415	07/03/2013	UNISOURCE WORLDWIDE INC	259.95
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,535.00	29,106.45	4,746.70	1,063.31	3,618.54

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2200-0000-62170	PHYSICIAN/OTHER	P1300252	07/01/2013	ADVANCED CORRECTIONAL HEALTHC	122.22
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	792,514.00	512,776.20	231,701.85	122.22	47,913.73
21-2200-0000-62420	MACH & EQUIP RM	P1300275	06/29/2013	ITW FOOD EQUIPMENT GROUP	284.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	391.70	404.45	284.50	2,919.35
21-2200-0000-63406	CLOTHING/UNIFORM		07/10/2013	ROTH,TIMOTHY D	26.38
			06/27/2013	RUBLE,RORY	20.56
		P1300270	06/14/2013	GALLS INC	571.57
		P1300282	06/26/2013	LARK UNIFORMS	1,274.23
		P1300391	07/17/2013	MMPR	1,279.05
		P1300406	06/24/2013	SHOE BOX LTD,THE	316.80
		P1300414	07/16/2013	UNIFORM DEN EAST	(133.35)
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	51,915.00	27,944.24	3,308.30	3,355.24	17,307.22
21-2200-0000-64125	BD OF PRISONERS	P1300401	06/27/2013	ROCK COUNTY SHERIFFS PETTY CAS	5.37
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	530,120.00	259,456.26	270,463.48	5.37	194.89
21-2200-0000-64200	TRAINING EXP	P1302468	07/22/2013	CMI EDUCATION INSTITUTE INC	369.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	32,690.00	17,792.54	2,420.34	369.99	12,107.13
21-2200-0000-64904	SUNDRY EXPENSE		05/22/2013	HELLING,SARA	74.00
		P1300259	07/03/2013	BOB BARKER COMPANY INC	542.84
		P1300280	07/17/2013	KMART CORP #4255	199.99
		P1300401	07/03/2013	ROCK COUNTY SHERIFFS PETTY CAS	31.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	48,095.62	10,239.04	848.81	75,816.53
CORRECTIONAL FACILITY PROG TOTAL				6,049.44	
21-2563-0000-64203	EDUC MAT & SUPPL	P1302242	06/26/2013	POSITIVE PROMOTIONS	521.98
		P1302470	06/30/2013	HOMETOWN NEWS LIMITED PARTNER	31.23
		P1302471	07/10/2013	BELOIT DAILY NEWS	31.41
		P1302472	06/12/2013	EDGERTON REPORTER CORP, THE	38.75

COMMITTEE APPROVAL REPORT

07/30/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1302473	06/30/2013	BLISS COMMUNICATIONS INC	51.14
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,200.00	0.00	540.59	674.51	(15.10)
2012-2013 LEPC GRANT PROG TOTAL				674.51	

I have examined the preceding bills and encumbrances in the total amount of **\$36,347.52**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 05 2013**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-62122	ATTORNEY FEES				
		P1300325	07/08/2013	KOLPIEN,ATTY THOMAS	321.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00	102,793.36	96,599.00	321.00	286.64
22-1200-0000-62125	INDIGENT FEES				
		P1300325	07/16/2013	KOLPIEN,ATTY THOMAS	749.00
		P1300327	07/19/2013	SCHULTZ ATTY,LISA	91.00
		P1300328	07/11/2013	ARREAZOLA,ATTY TRISH	1,138.35
		P1300330	07/08/2013	CONSIGNY LAW FIRM SC	1,940.41
		P1300332	07/08/2013	GRUBB LAW FIRM SC	635.60
		P1300333	07/11/2013	JOHNSON,ATTY THOMAS E	966.00
		P1300334	07/10/2013	JUNIG LAW OFFICES SC	322.00
		P1300335	07/17/2013	KJOME, NELS H	154.00
		P1300797	07/11/2013	FREIER,ATTY JOSEPH	974.00
		P1300993	07/09/2013	HOWARD III,ATTY ROBERT	994.00
		P1301091	07/12/2013	LAW OFFICE OF MICHAEL SHANNON	588.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	125,000.00	49,635.34	8,552.36	8,552.36	58,259.94
22-1200-0000-62170	PHYSICIAN/OTHER				
		P1300344	06/25/2013	RYPMA PHD,CRAIG B	4,082.15
		P1300345	06/26/2013	TYRE PHD,CHRISTOPHER	1,050.00
		P1302561	07/18/2013	DRIESSEN PHD,ERIC	906.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	140,000.00	49,476.84	45,457.89	6,038.40	39,026.87
22-1200-0000-62176	LABORATORY				
		P1300320	07/10/2013	DNA DIAGNOSTICS CENTER	102.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	308.87	102.00	102.00	987.13
22-1200-0000-62501	REPORTER FEES				
		P1300351	07/08/2013	KANE,KRISTINE	52.00
		P1300354	07/15/2013	SELF RPR CSR,MALISSA J	52.00
		P1300916	07/10/2013	PINS,JENNIFER LYNN	90.00
		P1301374	07/05/2013	HILL,KRISTEN	56.00
		P1302560	07/22/2013	HARRELSON,PHILIP C	96.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	4,036.50	4,057.88	346.00	6,559.62
22-1200-0000-62503	INTERPRETER FEES				
		P1300358	05/20/2013	GONZALEZ,VICTOR M	2,038.00
		P1300359	05/21/2013	BILINGUAL TRAINING CONSULTANTS	1,612.50
		P1300361	07/09/2013	SWITS LTD	950.00

COMMITTEE APPROVAL REPORT

07/30/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	65,000.00	24,508.30	4,600.50	4,600.50	31,290.70
22-1200-0000-63100	OFC SUPP & EXP				
		P1302219	07/01/2013	MID AMERICA BUSINESS SYSTEMS	67.14
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,100.00	4,895.11	1,150.20	67.14	6,987.55
CIRCUIT COURTS PROG TOTAL				20,027.40	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$20,027.40**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 05 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

07/30/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62119	OTHER SERVICES	P1302462	07/08/2013	MARKLEY INVESTIGATIONS INC	675.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	14,087.00	10,173.00	0.00	675.00	3,239.00
23-2400-0000-62420	MACH & EQUIP RM	P1300769	06/26/2013	GENERAL COMMUNICATIONS INC	690.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,800.00	12,203.29	690.00	690.00	8,216.71
23-2400-0000-63500	R&M SUPPLIES	P1302528	06/06/2013	BEST BUY	89.90
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	400.00	0.00	200.00	89.90	110.10
23-2400-0000-64200	TRAINING EXP	P1302531	07/22/2013	MABAS - MUTUAL AID BOX ALARM S	95.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,000.00	12,802.17	5,450.44	95.00	5,652.39
911 PROJECT OPERATIONS PROG TOTAL				1,549.90	
23-2415-0000-67171	C.A.-\$1000/MORE	P1302072	07/02/2013	DELL	1,933.00
		P1302178	06/10/2013	CDW GOVERNMENT INC	99.96
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,468,500.00	860,046.15	256,527.00	2,032.96	349,893.89
911 CAPITAL PROJECTS PROG TOTAL				2,032.96	

I have examined the preceding bills and encumbrances in the total amount of **\$3,582.86**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 05 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

07/30/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62124	CRIMINAL INVEST				
		P1302417	07/05/2013	MILWAUKEE COUNTY CLERK OF COU	6.71
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	436.26	0.00	6.71	8,057.03
24-1610-0000-62126	OFFICER FEES				
		P1300244	06/30/2013	BAT ENTERPRISES LLC	245.00
		P1300289	07/03/2013	SOUTHEAST WISCONSIN PROCESS LI	95.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	2,890.00	340.00	340.00	4,930.00
24-1610-0000-62501	REPORTER FEES				
		P1300290	07/16/2013	THATCHER, ANNE	8.00
		P1300291	07/24/2013	NELSON, DEBRA A	8.50
		P1300293	07/22/2013	MACEK, KAILA	8.50
		P1300294	07/16/2013	KANE, KRISTINE	30.00
		P1300297	07/08/2013	MUELLER CPR-CM, TAMMIE D	72.50
		P1300299	07/03/2013	PINS, JENNIFER LYNN	46.00
		P1302563	07/18/2013	QUALITY TRANSCRIPTION SERVICES	209.42
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	2,805.50	2,249.69	382.92	2,561.89
24-1610-0000-63300	TRAVEL				
			07/18/2013	OLEARY, DAVID J	126.56
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,750.00	4,069.94	0.00	126.56	4,553.50
DISTRICT ATTORNEY PROG TOTAL				856.19	
24-1611-0000-62503	INTERPRETER FEES				
		P1300368	07/09/2013	GONZALEZ, VICTOR M	40.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	360.00	40.00	40.00	1,060.00
DEF PROSC-DOMESTIC VIOLENCE PROG TOTAL				40.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$896.19**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 05 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

07/30/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
28-2600-0000-62170	PHYSICIAN/OTHER				
		P1300620	06/30/2013	AIT LABORATORIES	807.00
		P1300623	07/16/2013	HAAS DO,THOMAS S	1,100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	134,552.00	44,558.63	(2,740.74)	1,907.00	90,827.11
CORONER PROG TOTAL				1,907.00	

I have examined the preceding bills and encumbrances in the total amount of **\$1,907.00**
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
B. Bills under \$10,000 to be paid.
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 05 2013**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62126	OFFICER FEES				
		P1300385	07/19/2013	GREGG INVESTIGATIONS INC	55.00
		P1302480	06/30/2013	TWIN CITY SECURITY INC	25.00
		P1302481	07/12/2013	O BRIEN AND ASSOCIATES INC	50.00
		P1302487	07/10/2013	O BRIEN AND ASSOCIATES INC	50.00
		P1302555	07/18/2013	JEFFERSON COUNTY SHERIFFS DEPA	60.00
		P1302556	07/19/2013	CARDINAL PROCESS SERVICE	45.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,600.00	8,065.66	120.00	285.00	14,129.34
34-3850-0000-62210	TELEPHONE				
		P1300383	06/30/2013	LANGUAGE LINE SERVICES	66.36
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,000.00	5,214.32	66.36	66.36	5,652.96
34-3850-0000-62503	INTERPRETER FEES				
		P1302508	07/17/2013	STEVENOSKI,SHAWNA	60.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	830.00	699.98	60.00	410.02
34-3850-0000-63100	OFC SUPP & EXP				
		P1302409	07/17/2013	RCM AND ASSOCIATES	290.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,200.00	8,945.67	24.00	290.00	11,940.33
CHILD SUPPORT PROG TOTAL				701.36	

I have examined the preceding bills and encumbrances in the total amount of **\$701.36**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 05 2013**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1300787

PEID 038712

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE July 23, 2013

DEPARTMENT Mediation & Family Court Services (MFCS)

COMMITTEE Public Safety & Justice

VENDOR NAME Lawrence Kahn : Strategic Resolutions

ACCOUNT NUMBER 22-1201-0000-62119

FUNDS DESCRIPTION Other Contracted Services

AMOUNT OF INCREASE \$ 7,000

INCREASE FROM \$ 8,000 TO \$ 15,000

ACCOUNT BALANCE AVAILABLE \$ 19,000 SB 07/24/13

REASON FOR AMENDMENT Additional contracted services thru Dec. 2013

APPROVALS

GOVERNING COMMITTEE

Chair _____

Date _____

FINANCE COMMITTEE

(If over \$10,000)

Chair _____

Date _____

COUNTY BOARD

(If over \$10,000)

Resolution # _____

Adoption Date _____

PURCHASE ORDER NUMBER P1300786 PEID 051922

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE July 23, 2013

DEPARTMENT Mediation & Family Court Services (MFCS)

COMMITTEE Public Safety & Justice

VENDOR NAME Family Matters PACT (Eileen McCarten)

ACCOUNT NUMBER 22-1201-0000-62119

FUNDS DESCRIPTION Other Contracted Services

AMOUNT OF INCREASE \$ 5,200

INCREASE FROM \$ 8,000 TO \$ 13,200

ACCOUNT BALANCE AVAILABLE \$ 12,000 SB 07/24/13

REASON FOR AMENDMENT additional contacted services thru Dec. 2013

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
Chair _____ Date _____
(If over \$10,000)

COUNTY BOARD _____
Resolution # _____ Adoption Date _____
(If over \$10,000)

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert Spoden
INITIATED BY

Diane Michaelis
DRAFTED BY

Public Safety and Justice
Committee
SUBMITTED BY



July 31, 2013
DATE DRAFTED

**AUTHORIZING PURCHASE OF SUPERVISOR VEHICLES PER STATE OF WISCONSIN
CONTRACT FOR THE ROCK COUNTY SHERIFF'S OFFICE**

1 WHEREAS, The Sheriff's Office normally includes two supervisor sport utility vehicles (SUVs) in their vehicle
2 replacement plan, every other year; and,
3

4 WHEREAS, The Sheriff's Office was notified that the 2014 police package Chevrolet Tahoes must be ordered by August
5 22, 2013; and,
6

7 WHEREAS, Section 19.08(4) of the Purchasing Ordinance does allow Rock County to purchase these vehicles through a
8 cooperative purchasing agreement with the State of Wisconsin under Contract #15-07006-201; and,
9

10 WHEREAS, Ewald Automotive of Oconomowoc, Wisconsin was awarded the State contract for Chevrolet Tahoes; and,
11

12 WHEREAS, The Sheriff's Office and Purchasing staff have reviewed the State of Wisconsin bid specifications and
13 recommend purchasing two Chevrolet Tahoes from Ewald Automotive; and,
14

15 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board duly assembled this _____ day of
16 _____, 2013, that a Purchase Order be issued as follows:
17

18 \$60,293 to Ewald Automotive for 2 Chevrolet Tahoes
19

20 BE IT FURTHER RESOLVED that payment be made to the vendor upon receipt and acceptance by the Rock County
21 Sheriff.
22

23 BE IT FURTHER RESOLVED that the 2013 budget be amended as follows:
24

<u>Account/Description</u>	<u>Budget</u> <u>07/31/13</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
26 Source of Funds			
27 21-2190-0000-47000			
28 Transfer In	\$311,000.00	\$60,293.00	\$371,293.00
29			
30 Use of Funds			
31 21-2190-0000-67105			
32 Motor Vehicles	\$311,000.00	\$60,293.00	\$371,293.00
33			

RESPECTFULLY SUBMITTED

PUBLIC SAFETY & JUSTICE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Ivan Collins, Chair

Mary Mawhinney, Chair

Mary Beaver

Vote

Date

Henry Brill

Brian Knudson

Larry Wiedenfeld

FISCAL NOTE:

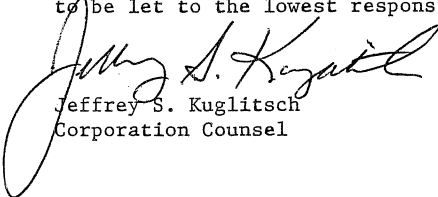
This resolution authorizes a transfer of \$60,293 from the General Fund to the Sheriff's Vehicle account.
The Audited Unassigned General Fund balance as of 12/31/12 is \$25,453,843.



Sherry Oja
Finance Director

LEGAL NOTE:

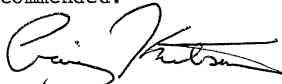
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Sheriff's Office normally includes two supervisor sport utility vehicles (SUVs) in their vehicle replacement plan, every other year. Two SUVs are scheduled for replacement in 2014.

The Sheriff's Office was notified that the 2014 police package Tahoes must be ordered by August 22, 2013. The last build for the 2014 models will be in November 2013.

The Sheriff's Office plans to purchase two 2014 model Tahoes in 2013. The funding source will be a transfer in from the General Fund. The 2015 models will have a different body style which will probably require purchasing different partitions and consoles. The Sheriff's Office will be able to use their current equipment if the 2014 models are purchased.

Under Section 19.08(4) of the Purchasing Ordinance, Rock County can utilize State of Wisconsin bids to purchase vehicles through cooperative purchasing agreement #15-07006-201. Ewald Automotive of Oconomowoc, Wisconsin was awarded the 2013 contract. The 2013 contract prices will still be valid for the purchase of 2014 model Tahoes until the end of the 2013 calendar year.

The Sheriff's Office and the Purchasing Staff reviewed the State of Wisconsin bid specifications to verify that they meet the Sheriff's Office's needs. The total cost breakdown for the vehicles is as follows:

Qty	Model	Cost	Total
2	Chevrolet Tahoe	\$30,146.50	\$60,293

Four wheel drive vehicles are an important part of the Sheriff's Office fleet. The four wheel drive vehicles are able to handle adverse road conditions.

Child Support Enforcement
51 South Main Street
Janesville, Wisconsin 53545
(608) 757-5700
(608) 757-5710 (FAX)



ROCK COUNTY, WISCONSIN

MEMORANDUM

TO: IVAN COLLINS,
Chairman of Public Safety and Justice Committee

FROM: Kris Baker-Ellis, *KBE*
Director of Child Support

DATE: June 19, 2013

RE: Semi-Annual Report – Attendance at Conventions/Conferences

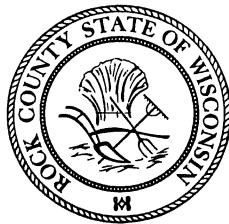
~~~~~

Pursuant to Resolution 06-9A-087, there has been no one from the Child Support Agency that has attended any conventions or conferences either in-state or out-of-state that the total cost exceeded \$1,000.00 per event and employee. This memorandum covers the time frame from January 1, 2013 through June 30, 2013.

If you should have any further questions in this regard, please feel free to contact me.

cc: Craig Knutson, County Administrator

JENIFER L. KEACH  
CORONER  
3530 N. Cty Hwy F  
Janesville, WI 53547  
Telephone: (608) 757-5905  
Fax: (608) 758-8438  
keach@co.rock.wi.us



## OFFICE OF THE CORONER

07/08/2013

TO: Public Safety and Justice Committee  
FROM: Coroner's Office  
RE: Semi-Annual Report – Attendance at Conventions/Conferences

### Attendance at Conventions/Conferences

Coroner Jenifer Keach attended the following out-of-state training between 01/01/2013 and 06/30/2013.

|                                                                                                                              |            |
|------------------------------------------------------------------------------------------------------------------------------|------------|
| International Association of Coroners &<br>Medical Examiners annual training conference<br>Las Vegas, NV<br>June 24-27, 2013 | \$425.00   |
| Golden Nugget Hotel<br>Las Vegas, NV<br>June 23-27, 2013                                                                     | \$423.75   |
| Flight                                                                                                                       | \$712.00   |
| Meal/Travel Reimbursement                                                                                                    | \$189.75   |
| Total:                                                                                                                       | \$1,750.50 |

Jenifer Keach  
Rock County Coroner

FIFTH JUDICIAL DISTRICT

PH. 608/743-2261


**ROCK COUNTY CIRCUIT COURT**  
**JAMES P. DALEY**  
JUDGE  
JANESVILLE, WISCONSIN 53545

MALISSA SELF  
COURT REPORTER

JUELANE TEUBERT  
SECRETARY

July 2, 2013

To: Craig Knutson, County Administrator

From:  James P. Daley, Rock County Presiding Judge

RE: Semi-Annual Report –Attendance at Conventions/Conferences

Craig, after receiving your Memorandum dated June 18, 2013, I sent a memo to the Rock County Court Commissioners requesting this information. I have now received the information from all of them, and they have not attended or will attend a convention or conference that exceeds \$1,000.00 per event.

If you have any questions, please contact me.



**ROCK COUNTY, WISCONSIN**



**Mediation & Family Court Services  
Rita Costrini-Norgal, Director  
51 South Main Street, 4 R; RM 477  
Janesville, WI 53545  
(608) 757-5546  
FAX (608) 757-5640**

**TO: Public Safety & Justice Committee**  
**FROM: Rita Costrini-Norgal, Director (Ext. 5549)**  
**DATE: June 18, 2013**  
**RE: Semi-Annual Training/Conference Report (Jan-Jun 30, 2013)**

In accordance with Resolution 06-9A-087, no one from the department of Mediation and Family Court Services, County of Rock County, attended a training, convention or conference "... that exceeded costs of \$1, 000 per event... " during the first 6-months of 2013.

Cc: James Daley, Chief Judge  
Craig Knutson, County Administrator

(Via-e-mail)  
(Via: e-mail)

**David J. O'Leary**  
Rock County District Attorney

**Perry L. Folts**  
Deputy District Attorney



**Office of District Attorney**  
Rock County Courthouse  
51 South Main Street  
Janesville, Wisconsin 53545  
Phone 608-757-5615  
FAX 608-757-5725

**TO: Public Safety and Justice Committee**  
**FROM: Renee Grover, Office Manager, District Attorney Office**  
**DATE: July 1, 2013**  
**RE: Semi Annual Convention/Conference Report**

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A handwritten signature in black ink, appearing to be "RGO", is written over the "FROM" line of the memo.

We have not had any training, conference or convention in which the total cost per event, per employee exceeded \$1,000 in the first half of 2013.

CC: Craig Knutson

**Rock County, Wisconsin**



**Communications Center**

3636 N. County Highway F

Janesville, WI 53545

Phone (608) 757-5100

Fax (608) 757-5081

**MEMORANDUM**

TO: Public Safety & Justice Committee

FROM: Kathy Sukus, Director

DATE: June 24, 2013

RE: Semi Annual Training Report

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The Rock County Communications Center staff has had one training, conference or convention in which the total cost per event, per employee exceeded \$1,000 in the first half of 2013.

Cc: Craig Knutson

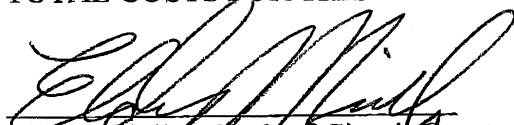
CLERK OF CIRCUIT COURT  
Semi-Annual Report of OUT-OF-STATE Training Costs  
For The Period: January 1<sup>st</sup> Though June 30th, 2013

ATTENDEE NAME/POSITION DATE(S) OF TRAVEL REASON/PLACE  
TRAVELED

No travel out of State for the period above.

| REGISTRATION<br>FEES | TRAVEL<br>COSTS | LODGING | MEALS | OTHER<br>COSTS | TOTAL<br>COSTS |
|----------------------|-----------------|---------|-------|----------------|----------------|
|----------------------|-----------------|---------|-------|----------------|----------------|

TOTAL COSTS FOR THIS REPORT: \$00.00

  
Eldred Mielke, Clerk of Circuit Court

June 28th, 2013  
Date

**ROBERT D. SPODEN**  
**ROCK COUNTY SHERIFF**  
BARBARA J. TILLMAN  
CHIEF DEPUTY

June 30, 2013

TO: Public Safety and Justice Committee

FR: Sheriff Robert D. Spoden

RE: Semi-Annual Training Exceeding \$1,000

---

During the period of January 1 to June 30, 2013 three Sheriff's Office employees attended training costing more than \$1,000.

Sergeant David Rossmiller attended SWAT team leader training at Racine County Sheriff's Office in Racine, WI from March 18-22, 2013. During the one week training Sgt. Rossmiller learned methods of being a team leader for the Sheriff's Office SWAT team.

The total expense including tuition, lodging, meals and gasoline was \$1,006.00.

Deputy Alicia Borth attended Traffic Crash Reconstruction I at Northwestern University in Evanston, IL. The training consisted of Deputy Borth becoming certified as a traffic crash reconstructionist.

The total expense including tuition, lodging, meals and transportation was \$1,686.00.

Deputy Josh Molter attended training for Less Lethal Use of Force. The cost was \$1,159.