

NOTE: This meeting will be held in person and Via ZOOM



**PLANNING & DEVELOPMENT COMMITTEE MEETING
THURSDAY, SEPTEMBER 23, 2021 – 8:00 A.M.
ROCK COUNTY COURTHOUSE N1/N2 CONFERENCE ROOM - (5th Floor)
AND VIA ZOOM
CALL: 1-312-626-6799
MEETING ID: 856 5287 4270
PASSCODE: 902159**

Join Zoom Meeting

<https://us02web.zoom.us/j/85652874270?pwd=T1doeWhqeklSUEhFU3owclpMYUtJZz09>

Meeting ID: 856 5287 4270

Passcode: 902159

One tap mobile

+13126266799,,85652874270#,,,,*902159# US (Chicago)

If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Wednesday, September 22, 2021. To submit a public comment use the following email: planning@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired—

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

Agenda
PLANNING & DEVELOPMENT COMMITTEE MEETING
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1. Call to Order
2. Adoption of Agenda
3. **Action Item:** Approval of Minutes of the Planning & Development Meeting held September 9, 2021 at 8:00 am
4. Citizen Participation, Communications and Announcements
5. Code Enforcement
 - A. **Action Item** Land Divisions:
 1. 2021 050 (Milton Township) – Ferguson (1 Lot CSM)
 2. 2021 051 (Milton Township) – Bessel (2 Lot CSM)
6. Community Development
7. Economic Development
 - A. **Action Item:** Resolution Authorizing Additional Uses of Computer Equipment through the Rock County Small Business and Nonprofit Grant Program
8. Corporate Planning
 - A. **Action Item:** Resolution Approving Tentative 2021 County Supervisory District Plan
9. Finance
 - A. Information Item: Committee Review of Payments
 - B. **Action Item:** Transfers
10. Director's Report
11. Committee Reports
12. Adjournment

Future Meeting Dates

October 14, 2021
October 28, 2021



**PLANNING & DEVELOPMENT COMMITTEE MEETING
THURSDAY, SEPTEMBER 9, 2021 – 8:00 A.M.
ROCK COUNTY COURTHOUSE N1/N2 CONFERENCE ROOM - (5th Floor)
AND VIA ZOOM**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, September 9, 2021. Chair Sweeney presided. Supervisors present in person: Al Sweeney, Wayne Gustina, Russ Podzilni. Supervisors present via Zoom: Wes Davis, Robert Potter. QUORUM PRESENT.

Rock County Staff Present: Andrew Baker (Planning Director), Christine Munz-Pritchard (Senior Planner), Dana Sanwick (Office Coordinator).

Rock County Staff via Zoom: Steve Godding (Planner III), Jennifer Borlick (GIS Manager), James Otterstein (Economic Development Manager), Josh Smith (County Administrator)

Other Supervisors present via Zoom: Kathy Schulz, Shirley Williams.

Others present via Zoom: Todd Mandel (Wisconsin Partnership for Housing Development), Jeff Garde, Doug Hasseler.

1. Call to Order
Roll Call – Quorum present.

2. Adoption of Agenda

Moved by Supervisor Gustina **Seconded** by Supervisor Podzilni
Approved (5-0)

Action Item 5A1 removed from agenda. Not acted on by the town yet.

3. **Action Item:** Approval of Minutes of the Planning & Development Meeting held August 26, 2021 at 8:00 am

Moved by Supervisor Podzilni **Seconded** by Supervisor Potter
Approved (5-0)

4. Citizen Participation, Communications and Announcements

Chair Sweeney noted that he has been getting a lot of concerned phone calls regarding excavation on a solar farm. Chair Sweeney will meet with Andrew Baker and Chris Munz-Pritchard on this issue.

5. Code Enforcement

A. **Action Item** Land Divisions:

1. ~~2021 049 (Turtle Township) Tall Trees Subdivision (33 Lots)~~

2. 2021 054 (Turtle Township) – Hasseler (1 Lot CSM)

Moved W/Conditions by Supervisor Gustina **Seconded** by Supervisor Podzilni
Approved (4-1)

Chris Munz-Pritchard reported on this land division and gave recommendations as listed below. Andrew Baker expanded on flag lot requirements. Discussion on flag lot ordinance ensued.

Roll call taken for vote:
Supervisor Gustina – **Yes**
Supervisor Davis – **Yes**
Supervisor Podzilni – **Yes**
Supervisor Potter – **Yes**
Chair Sweeney – **No**

If Lot 1 is approved as presented, the following conditions of approval are recommended.

1. Note on Final CSM “No buildings which produce wastewater are allowed on Lots 1 until acceptable means of wastewater disposal is approved by the necessary governmental agencies”.

2. The minor land division falls under extraterritorial jurisdiction of the City of Beloit and may need additional approvals.

3. Existing easements shall be shown and proposed utility easement(s) shall be placed on lots as requested by utility companies (where applicable).

4. The lot does not meet the minimum lot size of 35 acres in the A-E zoning district. The town will need to re-zone the lots to meet the town zoning district’s requirements.

5. Final CSM shall be submitted to and approved by the Agency within one year after preliminary approval.

6. Final CSM shall be recorded with the Rock Co. Register of Deeds within 6 months of final approval.

6. Community Development

- A. **Possible Action Item:** Initial Review of Proposed Changes to the Rock County Policies and Procedures Manual (Sent to Committee via email due to size of file)

Moved w/changes by Supervisor Potter **Seconded** by Supervisor Davis
Approved (4-1)

Andrew Baker gave a short overview of the Policy and Procedures Manual for the CDBG/HOME programs. The revisions being proposed are to help more clients be eligible for the programs.

Todd Mandel from Wisconsin Partnership for Housing Development explained the changes that are being made to the policies: removal of credit check, removal of bankruptcy being a consideration factor, subordination policy change from 80% LTV to 100-120% LTV, adding a clause for uninsurable property that is need of emergency repair, and implementing time limits for both clients and contractors to submit paperwork.

Roll call taken for vote:
Supervisor Gustina – **No**
Supervisor Davis – **Yes**
Supervisor Podzilni – **Yes**
Supervisor Potter – **Yes**
Chair Sweeney - **Yes**

7. Economic Development

8. Corporate Planning

9. Finance

A. Information Item: Committee Review of Payments

B. **Action Item:** Transfers

10. Director's Report

Andrew Baker reported that the drafts of the revised redistricting maps are available on line on the Rock County website.

11. Committee Reports

12. Adjournment at 9:08AM

Moved by Supervisor Gustina **Seconded** by Supervisor Podzilni

Future Meeting Dates

September 23, 2021

October 14, 2021



ROCK COUNTY
Planning & Development Agency

INTEROFFICE MEMORANDUM

TO: Rock County Planning and Development Committee

FROM: Andrew Baker – P&D Agency Staff

SUBJECT: Preliminary Approval of Land Divisions

DATE: September 14, 2021

REGARDING MEETING DATE: September 23, 2021

Land Division Summary:

The following owners are seeking Land Division Preliminary Approval from the P&D Committee:

1. 2021 050 (Milton Township) – Fergusun (1 Lot CSM)
2. 2021 051 (Milton Township) – Bessel (2 Lot CSM)

Land Division Recommendation(s) or Action(s):

P&D Agency Staff recommends Preliminary Approval the above referenced land division(s) with conditions as presented.

MEMORANDUM

To: Planning and Development Committee
 Marcy Granger, Town Clerk – Treasurer, Town of Milton
 Andrew Baker, Planning Director Rock County

From: Chris Munz-Pritchard, Senior Planner Rock County

Date: September 10, 2021

Summary of Request	
Requested Approvals:	Minor Land Division # LD 2021 050
Location:	Tax ID: 026 033024 Parcel Number: 6-13-244.1
Town:	Milton
Zoned:	Agricultural District (A-3)
Future Land Use:	Urban Expansion

This is a minor land division located in the Town of Milton. The proposal will make two lots, from an existing 3.520 acres. The new land division will create two new lots with lot 2 having .99 acre (+/-) leaving the original lot (lot 1) with 2 acres (+/-).



Per Section § 400-35D(5) of the Town of Milton zoning code, the proposed lots does not meet the minimum 3 acre requirements of the A-3 zoning. The lot will need to be changed to meet zoning code. The recommendation is Rural Residential District (R-R) with a minimum lot size of 40,000 square feet (.91 acres) Per § 400-36C the property will require a Conditional Use Permit (CUP). A conditional use in this district is to permit the following uses only after a public hearing, recommendation by the Planning and Zoning Committee and approval of the Town Board:

1. § 400-36C(1) Home occupation.

MEMORANDUM

2. § 400-36C(2) Professional offices, when such office is conducted solely by a member or members of the resident family, entirely within the residence and incidental to the residential use of the premises.

There is an existing culvert under Townline Rd roughly in the center of Lot 2. There is surface water drainage from the north that flows in the area, as shown on the topographic map below. Therefore, this area is not suitable for any sort of development. A drainage easement requirement is included below in the recommendedatoin.

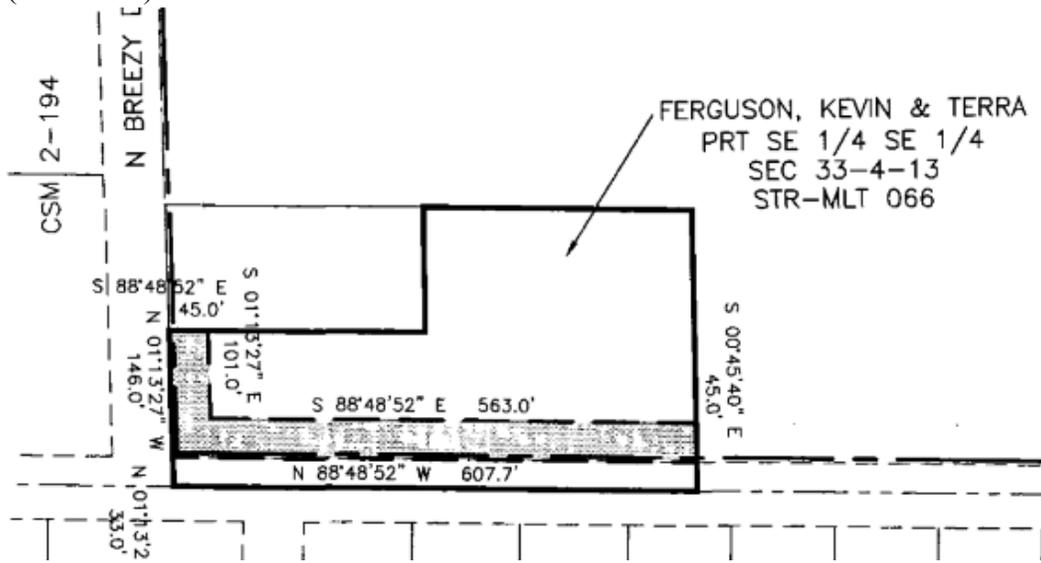


Recommendation:

Staff recommends approval of this minor land division # LD 2021 050 in the Town of Milton with the following conditions:

MEMORANDUM

1. There is an existing easement that runs along Townline Rd and Breezy Drive filed in 2010 (see below).



Any additional existing easements shall be shown and proposed utility easement(s) shall be placed on lots as requested by utility companies (where applicable).

2. Per Section § 400-35D(5) of the Town of Milton zoning code, the proposed lot does not meet the minimum 3 acre requirements of the A-3 zoning. The lot will need to be changed to meet zoning code. Recommended Rural Residential District (R-R) with a minimum lot size of 40,000 square feet.
3. Note on Final CSM: "Lot 1 contains existing buildings which utilize an existing private sewage system at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing systems." Proposed lot lines must include the system area with the building which utilizes the system.
4. Note on Final CSM "No buildings which produce wastewater are allowed on Lot 2 until acceptable means of wastewater disposal is approved by the necessary governmental agencies".
5. The new lots need to meet all the requirements of the setbacks of the RR zoning district. This is a double frontage lot and could make it hard to place a residence.
6. The centerline of a driveway shall be located a minimum of 150 feet from the centerline of the nearest public road. It is recommend that the access be located off of Breezy Drive 150 feet from the intersection of Townline Rd. A note shall be included on the Final CSM indicating no access to Townline Rd on Lot 2.

MEMORANDUM

7. A drainage easement shall be located on Lot 2 extending seventy-five feet on each side of the culvert under Townline Rd north easterly parallel with the existing drainageway (150 foot total width) No filling or construction shall take place in the easement.
8. Per § 400-36C the property will require a Conditional Use Permit (CUP). A conditional use in this district is to permit the following uses only after a public hearing, recommendation by the Planning and Zoning Committee and approval of the Town Board:
 - a. § 400-36C(1) Home occupation.
 - b. § 400-36C(2) Professional offices, when such office is conducted solely by a member or members of the resident family, entirely within the residence and incidental to the residential use of the premises.
9. Dedicate a thirty-three foot half road right-of-way along adjacent roads at the discretion of the Town.
10. Final CSM shall be submitted to and approved by the Agency within one year after preliminary approval.
11. Final CSM shall be recorded with the Rock Co. Register of Deeds within 6 months of final approval.



MEMORANDUM

4.112 Preliminary Land Division	
The location of the land division by section, township, and range, approximate location and dimension of all property lines on and adjacent to the land division, to include ownership, and existing and proposed County, Town, and City/Village (if applicable) zoning designations on the land division;	This meets the minimum requirements.
The approximate location and dimension of all existing and/or proposed lots, outlots, units, and blocks numbered for reference, and indication of lot, outlot, unit, or block use if other than single-family residential, on the land division;	This meets the minimum requirements.
The approximate location, dimension (if applicable), and name (if applicable) of all existing and/or proposed buildings, accessory buildings, streets, alleys, public ways, rail lines, private water wells or public water supply systems, POWTS or public sanitary sewer systems, any other utilities, easements, vegetative land cover types, ESA, cultural resources, productive agricultural soils, woodlands, surface water features, drainage ways, detention or retention areas, cemeteries, bridges/culverts, and rock outcroppings on the land division, and any other information required by the Administrator;	This is missing the POWTS and water supply system. Missing drainage and easements.
The approximate location, dimension, and name (if applicable) of all proposed dedicated public parks or outdoor recreation lands, or other public or private dedication or reservation, with designation of the purpose thereof and any conditions of the dedication or reservation, as well as the location of proposed utility, drainage way, and pedestrian way easements, on the land division;	NA
A preliminary concept for connection with an existing public sanitary sewer and water supply system or an alternative means of providing treatment and disposal of sewage and water supply, on the land division;	NA
A preliminary concept for collecting and discharging stormwater on the land division;	NA
Topography with two (2) foot contour interval on the land division (Subdivision Plats only)	NA
A scale, north arrow, and date of creation;	This meets the minimum requirements.
Any other information as required in accordance with Sec. 236.34 and 236.11, Wisconsin Statutes	

MEMORANDUM

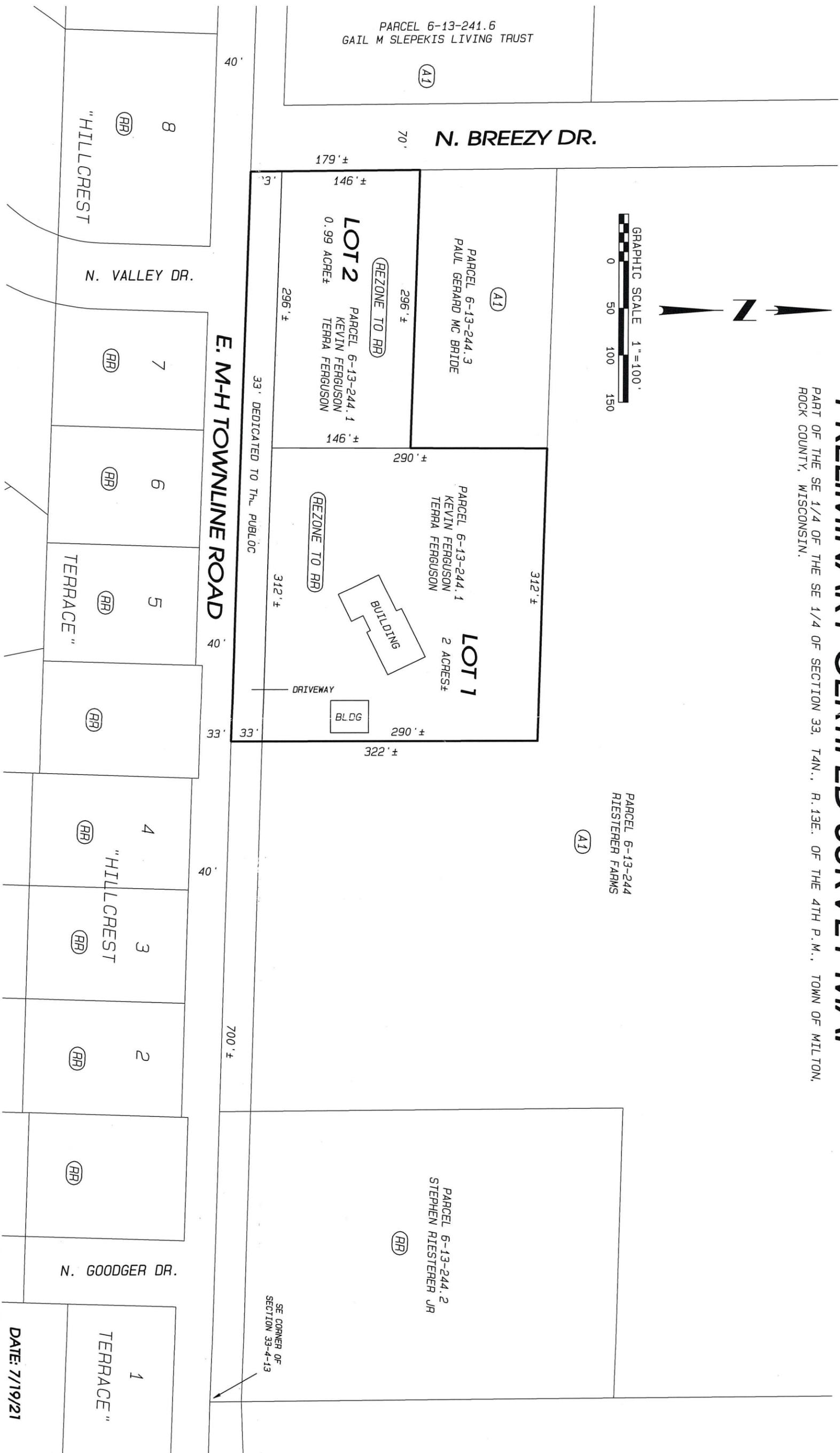
§ 400-36D Requirements for permitted and conditional uses:

- (1) Lot size: 40,000 square feet to three acres.
- (2) Maximum building height: 35 feet.
- (3) Minimum front yard setback: 50 feet.
- (4) Minimum side yard setback: 15 feet.
- (5) Minimum rear yard setback: 25 feet.
- (6) Minimum lot width at building line: 100 feet.
- (7) Minimum frontage on public road: 50 feet.
- (8) Accessory building setbacks:
 - (a) Front yard: 50 feet.
 - (b) Side yard: eight feet.
 - (c) Rear yard: eight feet.
- (9) Maximum area of accessory building: 1,000 square feet.
- (10) Maximum accessory building height: 16 feet.
- (11) Minimum lot area with approved soil test and preplanned lot: 20,000 square feet.
- (12) Minimum lot area per two-family dwelling: 55,000 square feet.
- (13) Minimum on main floor living area of a single-family ranch dwelling: 900 square feet.
- (14) Minimum on main floor living area of a two-family ranch dwelling, per family: 800 square feet.
- (15) Minimum living area for a multilevel single-family dwelling: 1,200 square feet.
- (16) Minimum living area for a two-family multilevel dwelling, excluding basements, per family: 1,100 square feet.
- (17) Basements will not count as square footage in one level ranch and two-story homes.
- (18) Any dwelling constructed without a full height basement, the main floor living area shall be increased by: 200 square feet.
- (19) Off-street parking, residential: two spaces per family.
- (20) Off-street parking, public gathering: one space per five seats, if applicable, or one space per 200 square feet of building.
- (21) Two-family dwelling ratio: not more than one two-family per four single-family dwelling, or not more than one two-family dwelling per four acres of land under a single ownership within the district.
- (22) All front yard setbacks are to also refer to § 400-81 of this chapter for setbacks on federal, state, and county roads.

§ 400-81 B. Collector roads. The setback of collector roads shall be 115 feet from the center line or 75 feet from the right-of-way line, whichever is greater. Minimum roadway width shall be 80 feet.

PRELIMINARY CERTIFIED SURVEY MAP

PART OF THE SE 1/4 OF THE SE 1/4 OF SECTION 33, T4N., R.13E. OF THE 4TH P.M., TOWN OF MILTON, ROCK COUNTY, WISCONSIN.



Project No. 121 - 361 For: FERGUSON

NOTES: THIS MAP IS SUBJECT TO ANY AND ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED. THE BASIS OF BEARINGS IS ASSUMED.

DATE: 7/19/21

Combs & Associates
 • LAND SURVEYING • LAND PLANNING • CIVIL ENGINEERING
 109 W. Milwaukee St. Janesville, WI 53548
 tel: 608 752-0575 fax: 608 752-0534
 www.combsurvey.com

RECEIVED

AUG -5 2021



AGENCY USE ONLY

Application Number: LD 2021 050

Received By - Date
(MM/DD/YYYY): 8/5/2021

PRELIMINARY LAND DIVISION APPLICATION FORM

PROPOSED LAND DIVISION CLASSIFICATION:

- Major Land Division
Subdivision Plat Required
 Minor Land Division
CSM for lots 35 acres or less
Plat of Survey for lots greater than 35 acres
 Transfer to Adjoining Owner
Plat of Survey or CSM
 Lot Combination
CSM Required

- Applicant has contacted Town, Rock County Planning, Economic & Community Development Agency, and City(s)/Village (if land division is within Extra-Territorial Plat Approval Jurisdiction (ETJ) area) officials and these parties have determined land division is feasible: Yes No
- Land division is consistent with Town's Comprehensive Plan - Future Land Use Map: Yes No
- Land division area is located in a Farmland Preservation zoning district certified by the State of Wisconsin: Yes No
If you answered Yes, proceed to 4. If you answered No, proceed to 5.
- Land division meets Town Base Farm Tract and any other applicable Farmland Preservation zoning district requirement: Not Applicable Yes No
- Land division will require a zoning change: Yes No

APPLICANT INFORMATION

6. LANDOWNER OR AUTHORIZED LANDOWNER REPRESENTATIVE

a. Name:	KEVIN FERGUSON & TERRA FERGUSON			Telephone:			
Address:	4401 E M H TOWNLINE RD	City:	MILTON	State:	WI	Zip:	53563
b. Name:				Telephone:			
Address:		City:		State:		Zip:	

7. AGENT (SURVEYOR AND DEVELOPER)

a. Surveyor name:	COMBS AND ASSOCIATES, INC			Telephone:	752-0575		
Address:	109 W. MILWAUKEE ST	City:	JANESVILLE	State:	WI	Zip:	53548
b. Developer name:				Telephone:			
Address:		City:		State:		Zip:	

8. Identify the individual from 6. or 7. that will serve as the primary contact: 6a. 6b. 7a. 7b.

PROPERTY INFORMATION

9. Reason for application: Sale/ownership transfer Farm consolidation Create Conforming Lot Adjust Lot Line

Divide property to create lot to build.

Include an explanation of the proposal along with any other considerations not included on the application form.

10. Land division area location:	Town of	MILTON	SE 1/4 of	SE 1/4	6-13-244.1
	Section	33	Tax parcel number(s) -	6-14-244.1	

11. Land division area is located within the Extra-Territorial Plat Approval Jurisdiction (ETJ) Area of a City(s)/Village:
 Yes No If Yes, identify: City(s)/Village of CITY OF MILTON

12. Land division area is located adjacent to (check all that apply):
 Local/Town road County highway State highway U.S. highway

13. Landowner's contiguous property area (Square feet or acres): 2.99	14. Land division area (Square feet or acres): 2.99	15. Current zoning of land division area: A3
16. Number of new/additional lots created by land division: 1	17. Future zoning of new/additional lot(s) created by land division: RR	18. Future zoning of parent lot: RR

19. Covenants or restrictions will be placed on the land division area: Yes No
If Yes, identify covenants or restrictions:

20. A residential building is currently located in the land division area: Yes No
If Yes, the building utilizes a: Private onsite wastewater treatment system Public sanitary sewer system

21. Public improvement construction proposal/plan will be submitted by (mm/dd/yyyy):
22. Public improvement construction will begin on (mm/dd/yyyy):

APPLICANT STATEMENT AND SIGNATURE

I, as the undersigned, am a landowner applying for a land division in unincorporated Rock County, or am serving as the primary contact for said landowner. I do hereby verify that I have reviewed and completed this application form, and submitted all information as required per said documents, and that all information is correct, accurate, and true to the best of my knowledge and belief.

LANDOWNER/PRIMARY CONTACT SIGNATURE: <i>Roll J. Cook</i>	DATE: <u>8-3-2021</u>
--	-----------------------

APPLICATION CHECKLIST

	Yes	No	Comment
1. Have you included a map clearly marked "PRELIMINARY PLAT OF SURVEY, CERTIFIED SURVEY MAP OR SUBDIVISION PLAT", identifying the land division area and containing all of the following information?	<input type="checkbox"/>	<input type="checkbox"/>	
a. Location of the land division area by section, township, and range:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Approximate location and dimension of all EXISTING streets and property lines, including name and ownership (if applicable), in and adjacent to the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. EXISTING/PROPOSED County, Town, and City/Village (if applicable) zoning designations of all EXISTING/PROPOSED lot(s) and outlot(s), in and adjacent to the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
d. Approximate location and dimension of all PROPOSED lot(s), outlot(s) and blocks(s), numbered for reference, in the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
e. Indication of all PROPOSED lot(s) and outlot(s) use if other than single-family residential, in the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
f. Distance from all PROPOSED lot(s) and outlot(s) point of beginning to section corner or quarter corner, in the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
g. Approximate location, dimension (if applicable), and name (if applicable) of all of the following, whether EXISTING or PROPOSED , in the land division area:	<input type="checkbox"/>	<input type="checkbox"/>	
(1) Buildings:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	LOT 1
(2) Streets, alleys, and public ways:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(3) Driveways:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	LOT 1
(4) Rail lines:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NONE
(5) Private water wells or water supply systems:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	LOT 1
(6) Private onsite wastewater treatment systems or public sanitary sewer systems:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	LOT 1
(7) Any other public utilities:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	LOT 1
(8) Easements (Utility, drainageway, pedestrian way, etc.):	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NONE PROPOSED
(9) Vegetative land cover type:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	SEE AIR PHOTO
(10) Environmentally sensitive areas (Floodplain, steep slope, etc.):	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NONE
(11) Productive agricultural soils, cultural resources, and woodlands:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NONE
(12) Surface water features:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NONE
(13) Drainageways:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NONE
(14) Detention or retention areas:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NONE
(15) Cemeteries:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NONE
(16) Bridges/culverts:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NONE
(17) Rock outcroppings:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NONE
h. Approximate location, dimension, name (if applicable), and purpose of all dedicated public parks or outdoor recreation lands, or any other public or private reservation, including any conditions, in the land division area:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NONE
i. Preliminary concept for connection with existing public sanitary sewer and water supply system or an alternative means of providing water supply and treatment and disposal of sewage, in the land division area:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NONE
j. Preliminary concept for collecting and discharging stormwater, in the land division area:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NONE
k. Scale, north arrow, and date of creation:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
l. Any other information required by the Agency:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NOTHING REQUESTED
2. Has the map been prepared at a scale not to exceed two hundred (200) feet to the inch, with the map pages numbered in sequence if more than one (1) page is required, and total map pages identified on each page?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3. Has the map been prepared by a land surveyor licensed in Wisconsin?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4. Have you provided all required application form information and has the required party signed this application form?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5. Have you included a hard copy of this application form and the map, an electronic copy of the map in a format compatible with the Agency's Geographic Information System (GIS), and the application fee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

PLEASE SEND VIA POSTAL MAIL, OR HAND-DELIVER, THIS FORM,
A HARD COPY AND ELECTRONIC COPY OF THE PRELIMINARY MAP, AND THE APPLICATION FEE TO:

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT AGENCY
51 N. MAIN ST.
JANESVILLE, WI 53545

MEMORANDUM

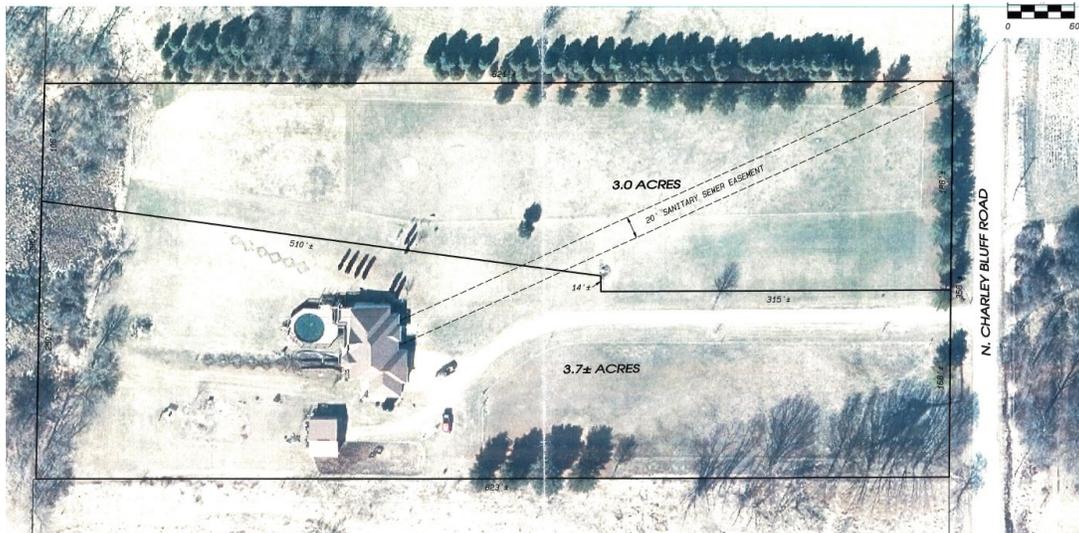
To: Planning and Development Committee
Marcy Granger, Town Clerk – Treasurer, Town of Milton
Andrew Baker, Planning Director Rock County

From: Chris Munz-Pritchard, Senior Planner Rock County

Date: September 14, 2021

Summary of Request	
Requested Approvals:	Minor Land Division # LD 2021 051
Location:	Tax ID: 026 00501102 Parcel Number: 6-13-36.B
Town:	Milton
Zoned:	Agricultural District (A-3)
Future Land Use:	XXX

This is a minor land division located in the Town of Milton. The original 6.73 acres (+/-) lot was created the 1997 Land Division.



The proposal will make two lots from the original. The new land division will create two new lots with the North lot having 3 acre (+/-) leaving the original lot with 3.7 acres (+/-). The original southern lot has a single family home.

Recommendation:

I recommend approval of this minor land division # LD 2021 051 in the Town of Milton with the following conditions:

MEMORANDUM

1. The location of the 20 foot sanitary sewer easement can make placement of a single family home with driveway. It is recommended that the sanitary sewer line be relocation onto the corresponding lot of the residence.
2. Meet the minimum zoning requirements of the district including setback regulations.



3. Existing easements shall be shown and proposed utility easement(s) shall be placed on lots as requested by utility companies (where applicable).
4. Final CSM shall be submitted to and approved by the Agency within one year after preliminary approval.
5. Final CSM shall be recorded with the Rock Co. Register of Deeds within 6 months of final approval

MEMORANDUM

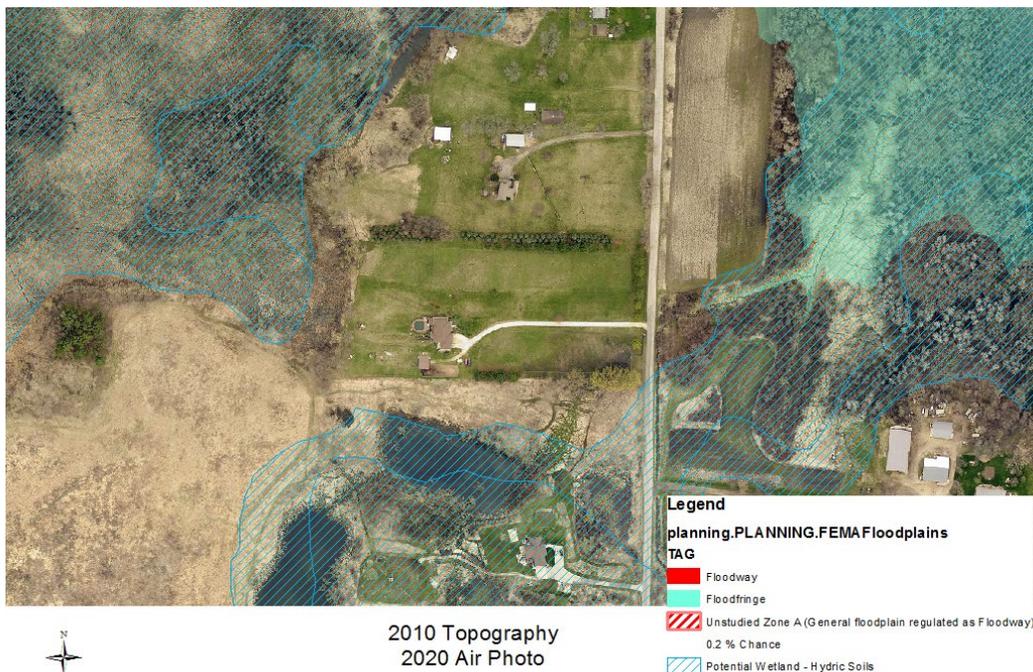
4.112 Preliminary Land Division	
The location of the land division by section, township, and range, approximate location and dimension of all property lines on and adjacent to the land division, to include ownership, and existing and proposed County, Town, and City/Village (if applicable) zoning designations on the land division;	This meets the minimum requirements.
The approximate location and dimension of all existing and/or proposed lots, outlets, units, and blocks numbered for reference, and indication of lot, outlet, unit, or block use if other than single-family residential, on the land division;	This meets the minimum requirements.
The approximate location, dimension (if applicable), and name (if applicable) of all existing and/or proposed buildings, accessory buildings, streets, alleys, public ways, rail lines, private water wells or public water supply systems, POWTS or public sanitary sewer systems, any other utilities, easements, vegetative land cover types, ESA, cultural resources, productive agricultural soils, woodlands, surface water features, drainage ways, detention or retention areas, cemeteries, bridges/culverts, and rock outcroppings on the land division, and any other information required by the Administrator;	The sewer easement is running directly though the new lot and will make it had to place a home and driveway without directly disturbing this line. No wells are shown.
The approximate location, dimension, and name (if applicable) of all proposed dedicated public parks or outdoor recreation lands, or other public or private dedication or reservation, with designation of the purpose thereof and any conditions of the dedication or reservation, as well as the location of proposed utility, drainage way, and pedestrian way easements, on the land division;	NA
A preliminary concept for connection with an existing public sanitary sewer and water supply system or an alternative means of providing treatment and disposal of sewage and water supply, on the land division;	NA
A preliminary concept for collecting and discharging stormwater on the land division;	NA
Topography with two (2) foot contour interval on the land division (Subdivision Plats only)	NA
A scale, north arrow, and date of creation;	This meets the minimum requirements.
Any other information as required in accordance with Sec. 236.34 and 236.11, Wisconsin Statutes	

MEMORANDUM

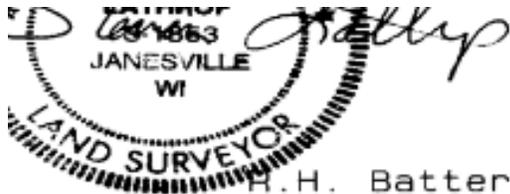


§ 400-35D Requirements for permitted and conditional uses. <https://ecode360.com/15376909>

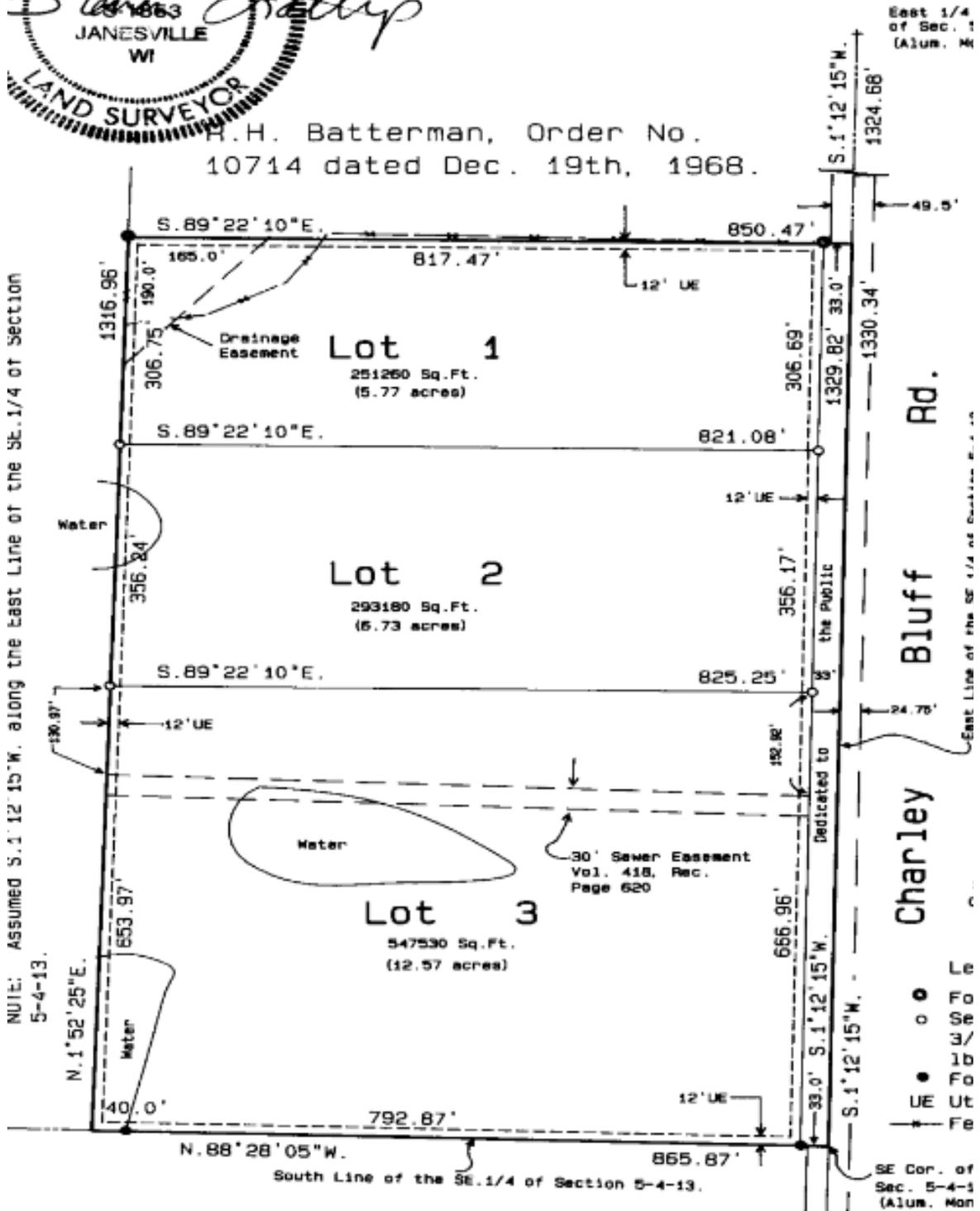
- (1) Maximum building height: 35 feet.
- (2) Minimum side yard:
 - (a) Principal buildings: 20 feet on each side.
 - (b) Accessory buildings: 10 feet on each side.
- (3) Minimum front yard setback: 50 feet.
- (4) Minimum rear yard setback: 50 feet.
- (5) Lot size: 3 to 10 acres.
- (6) Accessory buildings: any square feet in excess of 3,000 square feet requires a conditional use permit.
- (7) Animals per acre: two large animal units per three acres, 1/2 additional animal unit per acre thereafter; additional animals will require a conditional use permit.
- (8) Fences shall be required on parcels where animals are kept.



MEMORANDUM



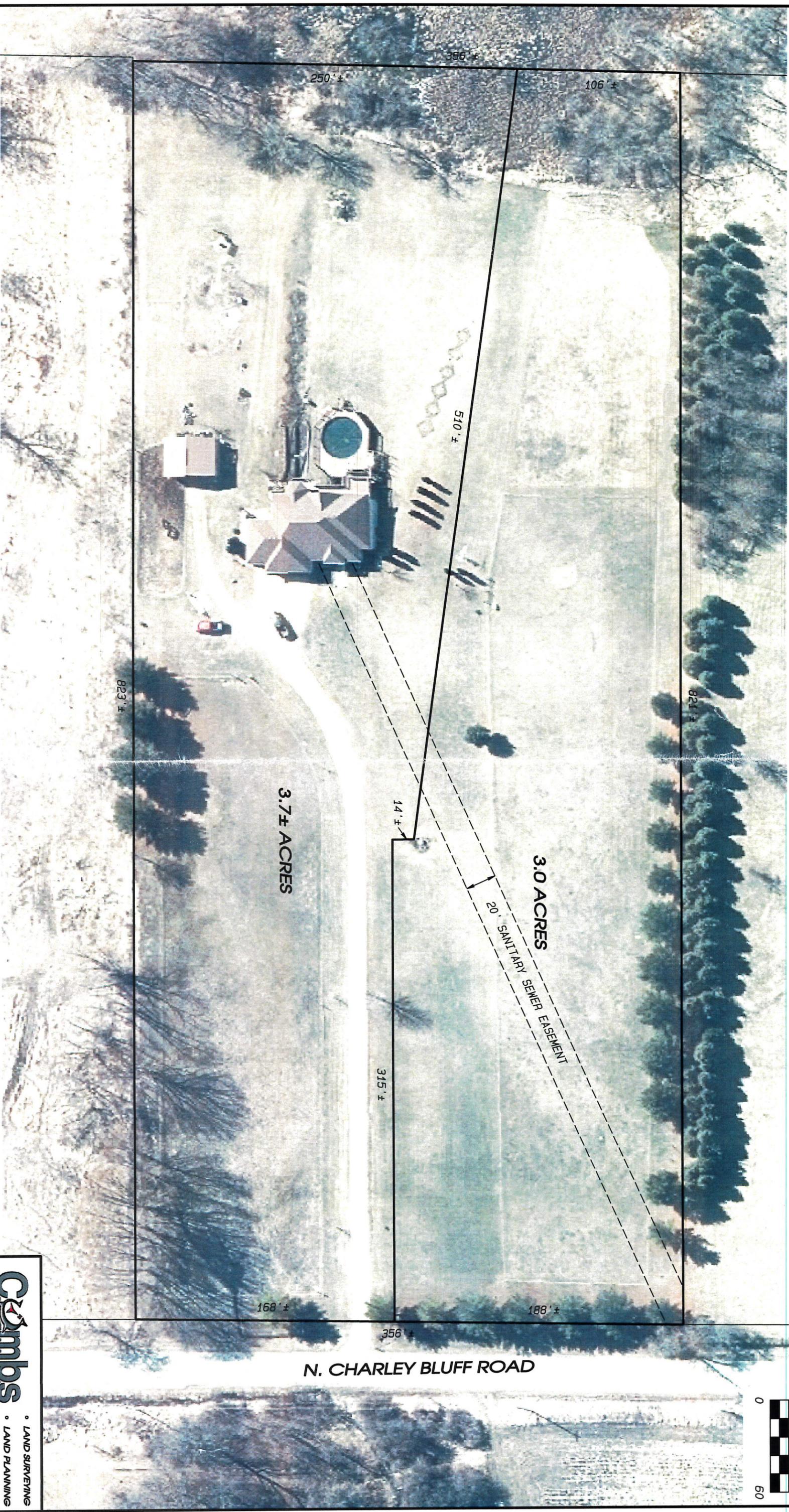
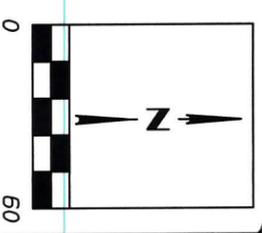
H.H. Batterman, Order No. 10714 dated Dec. 19th, 1968.



NOTE: A drainage easement is hereby granted 75 feet wide around water as shown hereon.

SKETCH MAP

PART OF THE SE 1/4 OF THE SE 1/4 OF SECTION 5, T.4N., R.13E.
OF THE 4TH P.M. MILTON TOWNSHIP, ROCK COUNTY, WISCONSIN.



N. CHARLEY BLUFF ROAD

Project No. 121-331

For: Bessel-Slowey, Roxann

July 23, 2021

Combs
& ASSOCIATES[®]

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RECEIVED

AUG -5 2021



AGENCY USE ONLY

Application Number: LD 2021 051

Received By - Date (MM/DD/YYYY): 8/5/2021

PRELIMINARY LAND DIVISION APPLICATION FORM

PROPOSED LAND DIVISION CLASSIFICATION:

Major Land Division Subdivision Plat Required
 Minor Land Division CSM for lots 35 acres or less Plat of Survey for lots greater than 35 acres
 Transfer to Adjoining Owner Plat of Survey or CSM
 Lot Combination CSM Required

- Applicant has contacted Town, Rock County Planning, Economic & Community Development Agency, and City(s)/Village (if land division is within Extra-Territorial Plat Approval Jurisdiction (ETJ) area) officials and these parties have determined land division is feasible: Yes No
- Land division is consistent with Town's Comprehensive Plan - Future Land Use Map: Yes No
- Land division area is located in a Farmland Preservation zoning district certified by the State of Wisconsin: Yes No
If you answered Yes, proceed to 4. If you answered No, proceed to 5.
- Land division meets Town Base Farm Tract and any other applicable Farmland Preservation zoning district requirement: Not Applicable Yes No
- Land division will require a zoning change: Yes No

APPLICANT INFORMATION

6. LANDOWNER OR AUTHORIZED LANDOWNER REPRESENTATIVE

a. Name:	ROXANN J. BESSEL			Telephone:	608-302-5862		
Address:	11129 N. CHARLEY BLUFF RD	City:	MILTON	State:	WI	Zip:	53563
b. Name:				Telephone:			
Address:		City:		State:		Zip:	

7. AGENT (SURVEYOR AND DEVELOPER)

a. Surveyor name:	COMBS & ASSOCIATES, INC			Telephone:	608-752-0575		
Address:	109 W. MILWAUKEE ST	City:	JANESVILLE	State:	WI	Zip:	53548
b. Developer name:				Telephone:			
Address:		City:		State:		Zip:	

8. Identify the individual from 6. or 7. that will serve as the primary contact: 6a. 6b. 7a. 7b.

PROPERTY INFORMATION

9. Reason for application: Sale/ownership transfer Farm consolidation Create Conforming Lot Adjust Lot Line

Divide property to create lot to build.

Include an explanation of the proposal along with any other considerations not included on the application form.

10. Land division area location:	Town of MILTON	SE 1/4 of SE 1/4
	Section 5	Tax parcel number(s) - 6-13-36.B

11. Land division area is located within the Extra-Territorial Plat Approval Jurisdiction (ETJ) Area of a City(s)/Village: Yes No
If Yes, identify: City(s)/Village of MILTON

12. Land division area is located adjacent to (check all that apply):
 Local/Town road County highway State highway U.S. highway

13. Landowner's contiguous property area (Square feet or acres): 6.73±	14. Land division area (Square feet or acres): 6.73±	15. Current zoning of land division area: A3
16. Number of new/additional lots created by land division: 2	17. Future zoning of new/additional lot(s) created by land division: A3	18. Future zoning of parent lot: A3

19. Covenants or restrictions will be placed on the land division area: Yes No
If Yes, identify covenants or restrictions:

20. A residential building is currently located in the land division area: Yes No
If Yes, the building utilizes a: Private onsite wastewater treatment system Public sanitary sewer system

21. Public improvement construction proposal/plan will be submitted by (mm/dd/yyyy): Spring 2021
22. Public improvement construction will begin on (mm/dd/yyyy): Summer 2021

APPLICANT STATEMENT AND SIGNATURE

I, as the undersigned, am a landowner applying for a land division in unincorporated Rock County, or am serving as the primary contact for said landowner. I do hereby verify that I have reviewed and completed this application form, and submitted all information as required per said documents, and that all information is correct, accurate, and true to the best of my knowledge and belief.

LANDOWNER/PRIMARY CONTACT SIGNATURE: *Roxann J. Bessel* DATE: 7/25/2021

APPLICATION CHECKLIST

	Yes	No	Comment
1. Have you included a map clearly marked "PRELIMINARY PLAT OF SURVEY, CERTIFIED SURVEY MAP OR SUBDIVISION PLAT", identifying the land division area and containing all of the following information?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
a. Location of the land division area by section, township, and range:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Approximate location and dimension of all EXISTING streets and property lines, including name and ownership (if applicable), in and adjacent to the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. EXISTING/PROPOSED County, Town, and City/Village (if applicable) zoning designations of all EXISTING/PROPOSED lot(s) and outlot(s), in and adjacent to the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
d. Approximate location and dimension of all PROPOSED lot(s), outlot(s) and blocks(s), numbered for reference, in the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
e. Indication of all PROPOSED lot(s) and outlot(s) use if other than single-family residential, in the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
f. Distance from all PROPOSED lot(s) and outlot(s) point of beginning to section corner or quarter corner, in the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
g. Approximate location, dimension (if applicable), and name (if applicable) of all of the following, whether EXISTING or PROPOSED , in the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(1) Buildings:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(2) Streets, alleys, and public ways:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(3) Driveways:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(4) Rail lines:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(5) Private water wells or water supply systems:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(6) Private onsite wastewater treatment systems or public sanitary sewer systems:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(7) Any other public utilities:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(8) Easements (Utility, drainageway, pedestrian way, etc.):	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(9) Vegetative land cover type:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(10) Environmentally sensitive areas (Floodplain, steep slope, etc.):	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(11) Productive agricultural soils, cultural resources, and woodlands:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(12) Surface water features:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(13) Drainageways:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(14) Detention or retention areas:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(15) Cemeteries:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(16) Bridges/culverts:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(17) Rock outcroppings:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
h. Approximate location, dimension, name (if applicable), and purpose of all dedicated public parks or outdoor recreation lands, or any other public or private reservation, including any conditions, in the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
i. Preliminary concept for connection with existing public sanitary sewer and water supply system or an alternative means of providing water supply and treatment and disposal of sewage, in the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
j. Preliminary concept for collecting and discharging stormwater, in the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
k. Scale, north arrow, and date of creation:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
l. Any other information required by the Agency:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2. Has the map been prepared at a scale not to exceed two hundred (200) feet to the inch, with the map pages numbered in sequence if more than one (1) page is required, and total map pages identified on each page?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3. Has the map been prepared by a land surveyor licensed in Wisconsin?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4. Have you provided all required application form information and has the required party signed this application form?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5. Have you included a hard copy of this application form and the map, an electronic copy of the map in a format compatible with the Agency's Geographic Information System (GIS), and the application fee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

PLEASE SEND VIA POSTAL MAIL, OR HAND-DELIVER, THIS FORM,
A HARD COPY AND ELECTRONIC COPY OF THE PRELIMINARY MAP, AND THE APPLICATION FEE TO:

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT AGENCY
51 N. MAIN ST.
JANESVILLE, WI 53545

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Genia Stevens and
Supervisor Stephanie Aegerter
INITIATED BY



Josh Smith
DRAFTED BY

Planning & Development Committee
SUBMITTED BY

September 15, 2021
DATE DRAFTED

**Authorizing Additional Uses of Computer Equipment through the Rock County
Small Business and Nonprofit Grant Program**

1 **WHEREAS**, the Rock County Board of Supervisors, in Resolution 21-7A-283, created a American
2 Rescue Plan Act (ARPA) Small Business and Nonprofit Grant Program to assist small businesses and
3 nonprofits recover from the effects of the COVID-19 pandemic; and,
4

5 **WHEREAS**, this program includes partnering with the Arrowhead Library System (ALS) to make
6 business planning resources available through the seven public libraries in Rock County; and
7

8 **WHEREAS**, as part of this program, computer hardware, including laptops and hotspots, are to be made
9 available to small business owners who don't have access to the internet or technology needed to develop
10 a business development and sustainability plan; and,
11

12 **WHEREAS**, some ALS-member libraries have already received some grant funding to make a limited
13 amount of computer equipment available to County residents who lack internet access or technology for
14 a variety of other purposes, such as education, business, or personal needs; and,
15

16 **WHEREAS**, the residents of Rock County would be well served by increasing the amount of computer
17 equipment available to address these needs, and not just limiting use to business planning; and
18

19 **WHEREAS**, allowing technology to be made more widely available will make for easier administration
20 by member libraries while still providing sufficient resources to small business owners; and
21

22 **WHEREAS**, ALS-member libraries estimate that approximately 53 laptops, 46 hotspots (with related
23 service contracts), and related hardware and accessories would be sufficient as an initial estimate to serve
24 both small business owners and the general population in need; and
25

26 **WHEREAS**, the estimated cost for these purchases is approximately \$100,000 over the life of the
27 program that would end when ARPA funding is no longer available at the end of 2024, and sufficient
28 funding is available as provided through Resolution 21-7A-283; and
29

30 **WHEREAS**, access to the internet and technology has been an acute need during the COVID-19
31 pandemic and is an approved use of ARPA funds.
32

33 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
34 assembled this _____ day of _____, 2021, does hereby authorize the expanded use of
35 computer hardware and related costs previously authorized in Resolution 21-7A-283 to allow Arrowhead
36 Library System member libraries to loan such equipment to any Rock County resident in need of internet
37 access or technology.

Authorizing Additional Uses of Computer Equipment through the Rock County Small Business and Nonprofit Grant Program

Page 2

Respectfully submitted,

PLANNING & DEVELOPMENT COMMITTEE

Alan Sweeney, Chair

Wayne Gustina, Vice-Chair

J. Russell Podzilni

Wes Davis

Robert Potter

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 & 59.51, Wis. Stats.

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Authorizing the use of computer hardware for the additional purposes outlined in the resolution will make administration easier for library staff and expand the usefulness of the program to all County residents. This use is consistent with ARPA grant regulations.

/s/Josh Smith

Josh Smith
County Administrator

FISCAL NOTE:

This resolution allows more funds already allocated in 21-7A-283 to be used for computer equipment. This resolution does not appropriate any additional ARPA funds.

/s/Sherry Oja

Sherry Oja
Finance Director

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Ad Hoc Redistricting Committee
INITIATED BY



Lisa Tollefson
DRAFTED BY

Ad Hoc Redistricting Committee
SUBMITTED BY

August 24, 2021
DATE DRAFTED

Approving Tentative 2021 County Supervisory District Plan

WHEREAS, Wisconsin Statute s.59.10(3)(b) requires that County Boards adopt a Tentative Supervisory District Plan after receiving the final 2020 Census Block Data; and,

WHEREAS, the Rock County Board of Supervisors has authorized the appointment of an Ad Hoc Redistricting Committee charged with the responsibility of preparing and recommending a Redistricting Plan for Supervisory Districts; and,

WHEREAS, the Ad Hoc Committee has prepared said plan after holding meetings and considering various mapping criteria and options; and,

WHEREAS, a public hearing on the Tentative Supervisory District Plan, the County is required to transmit to each municipal governing body in the County the Tentative Plan that is adopted. Cities, Towns and Villages of over 1,000 population are required to establish their voting wards, which use Supervisory District boundaries as the basis for their wards; Cities, Towns, and Villages under 1,000 may create wards; and,

WHEREAS, upon the establishment of the City, Town and Village Voting Wards, the County Board must hold a public hearing and adopt a Final Supervisory District Plan based on this Tentative Plan, with consideration of recommendation for changes from the County’s Municipalities.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021, does hereby approve the Tentative 2021 County Supervisory District Plan and directs that official copies be distributed by Planning and Development to each Rock County City, Town and Village as prescribed by Statute.

Respectfully Submitted,

Ad Hoc Redistricting Committee

/s/Neil Deupree
Neil Deupree, Chair

/s/Victor Gonzalez
Victor Gonzalez

/s/Richard Bostwick
Richard Bostwick, Vice Chair

/s/Ethel Himmel
Ethel Himmel

/s/Wes Davis
Wes Davis

/s/Lisa Imhoff
Lisa Imhoff

/s/Robert Potter
Robert Potter

/s/Lisa Johnson
Lisa Johnson

/s/Mike Mulligan
Mike Mulligan

PLANNING AND DEVELOPMENT COMMITTEE

Alan Sweeney, Chair

Wayne Gustina, Vice-Chair

J. Russell Podzilni

Wes Davis

Robert Potter

ADMINISTRATIVE NOTE:

Following the decennial census, counties typically receive census data to begin the redistricting process in April. However, due primarily to reported delays caused by the pandemic, counties received census data in August. This has resulted in the need for a compressed redistricting process in order to comply with state law and have districts drawn adopted prior to the December timeframe during which nomination papers are to be made available to those interested in running for elected positions beginning with the February 2022 primary and April general elections. In order to meet these deadlines, the Board must both be comfortable with the contents of a tentative redistricting plan and adopt a plan expeditiously in order to keep the process moving.

/s/Josh Smith

Josh Smith
County Administrator

FISCAL NOTE:

Minimal fiscal impact.

/s/Sherry Oja

Sherry Oja
Finance Director

LEGAL:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 59.10(3)(b), Wis. Stats. Pursuant to sec. 59.10(3)(b) the County Board is required to hold a public hearing and adopt a tentative plan for new supervisor districts after it receives data from the decennial census. Municipalities use this tentative plan to adjust their wards, after which, the County must hold a second public hearing and consider the new districts for final adoption.

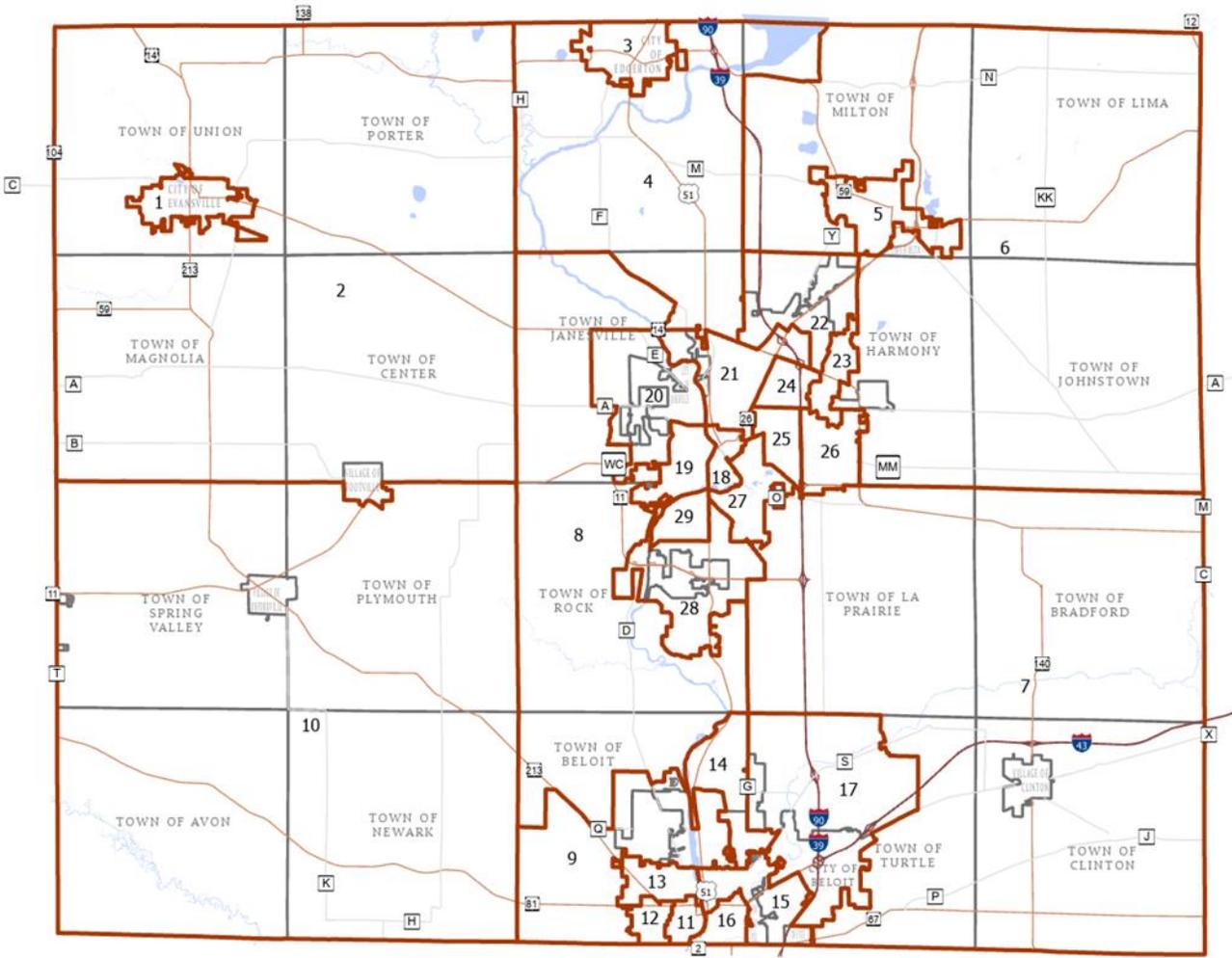
s/Richard Greenlee

Richard Greenlee
Corporation Counsel

TENTATIVE SUPERVISORY DISTRICT PLAN MAP DRAFT

A REPORT ON THE 2021 TENTATIVE SUPERVISORY DISTRICT PLAN DRAFT

JENNIFER BORLICK
GIS MANAGER
ROCK COUNTY PLANNING AND DEVELOPMENT



TENTATIVE SUPERVISORY DISTRICT PLAN MAP DRAFT REPORT

AKA: Why do the Supervisory Districts Look So Different?

Redistricting 101

What is Redistricting and why do we have to do it?

Redistricting, along with the details of how, when, and why we do it are defined in §59.10. In a nutshell, every 10 years after the decennial census we “wipe the slate clean” and draw new supervisory districts and voting wards. This process is to ensure “one person, one vote” and clean up voting wards created by annexations over the 10-year period since the last redistricting process. We will look at §59.10(3)(b)(1), which is the stage we are in now.

Within 60 days after the population count by census block, established in the decennial federal census of population, and maps showing the location and numbering of census blocks become available in printed form from the federal government or are published for distribution by an agency of this state, but no later than July 1 following the year of each decennial census, each board shall propose a tentative county supervisory district plan setting forth the number of supervisory districts proposed by the board and tentative boundaries or a description of boundary requirements, hold a public hearing on the proposed plan and adopt a tentative plan. The proposed plan may be amended after the public hearing.

Currently, through no fault of their own, every county in the state is in violation of this part of the statute. Data was not released to the state until August 13th, and the State released the data to us on August 16th. The “normal” timeline is 60 days for the tentative supervisory district plan, 60 days for the municipalities to draw the wards, and another 60 days for the county to reconcile the districts with the voting wards presented to the county and adopt the final plan. If we followed this timeline, the supervisory district plan would not be adopted until January or February of 2022. In order for county board candidates to be able to get their papers and signatures in time for the April 2022 election, this timeline has been drastically shortened.

The tentative plan shall divide the county into a number of districts equal to the number of supervisors, with each district substantially equal in population.

This is where “one person, one vote” comes into play. Rock County has a population of 163,687 people. This is an increase of 3,356 people. We have 29 districts, which means the target population is 5,644 for each district. While the population as a whole increased in the county, each municipality had varying degrees of population loss and gain across the county. So, there are more people in some areas of the county and fewer in others. This alone will cause supervisory district boundaries to change as populations concentrate in one area of the county over another. “Substantially equal in population” has been defined as a percent deviation of no more than 10%. This is calculated by looking at difference between the lowest populated district and the highest population and comparing it to the overall population.

The board shall solicit suggestions from municipalities concerning the development of an appropriate plan.

For Rock County, this is where the Ad Hoc Redistricting committee comes in. The committee was formed under County Resolution 21-5A-257. The committee is made up of 4 current supervisors and 5 members at large; and has a technical committee, including municipal clerks, to advise members. The ad hoc committee ranked the criteria used to determine the boundaries of the districts. The maps were drawn from that criteria. The criteria will be described later.

Except as authorized in this subdivision, each district shall consist of whole wards or municipalities. Territory within each supervisory district to be created under the tentative plan shall be contiguous, except as authorized in subd. 2. In the tentative plan, the board shall, whenever possible, place whole contiguous municipalities or contiguous parts of the same municipality within the same district. If the division of a municipality is sought by the board, the board shall provide with the plan a written statement to the municipality affected by each proposed division specifying the approximate location of the territory from which a ward is sought to be created for contiguity purposes and the approximate population of the ward proposed to effectuate the division.

When creating the supervisory districts, municipalities cannot be split if it can be avoided. And if they are split, the wards and supervisory districts must not have two or more “pieces” of the municipality in it unless valid wards can be made within the municipalities. Subd 2 allows for non-contiguous wards and supervisory districts for island populations that are surrounded by other municipalities.

The tentative plan shall not include provision for division of any census block unless the block is bisected by a municipal boundary or unless a division is required to enable creation of supervisory districts that are substantially equal in population.

The smallest unit that can be used is the Census Block. This provision allows the county to split a Census Block when an annexation has occurred after the decennial census, but before the redistricting process.

The board shall transmit a copy of the tentative plan that is adopted to each municipal governing body in the county.

This ends the first phase of redistricting. Once the Tentative plan draft is adopted, it is passed on to the municipalities to create wards.

Rock County Ad Hoc Redistricting Committee (AHRC)

Who are they?

As stated previously, the Ad Hoc Redistricting Committee (AHRC) was formed under County Resolution 21-5A-257. It consists of four current Supervisors and five at-large members of the community. The Supervisors are Richard Bostwick, Wes Davis, Robert Potter and Mike Mulligan. The at-large members are Victor Gonzalez, Ethel Himmel, Lisa Imhoff, Neil Dupree and Lisa Johnson. The Committee elected Neil Dupree as Chair. The Committee was supported by a technical advisory committee consisting of Cindy Hegglund, Ryan McCue (City of Janesville), Dawn Miller (Clerk, Town of La Prairie), Lori Stottler (former County Clerk; former Clerk, City of Beloit; Clerk City of Janesville) and Lisa Tollefson (County Clerk; former clerk, Town of Harmony). There were two alternates: Mark Fuller and Vicki Brown. The make-up of the committee was designed to provide expertise in various technical details about the voting and election process, point-of-views of diverse communities and representation from various parts of the county.

Determining the Criteria and Rank

Criteria	Score
Equal Population	39
Compact	66
School District Boundaries	70
Minority Representation	75
Municipal Boundaries	76
Future Growth	115
Existing wards	115
Physical Features	115
Communities of Interest	118
Polling locations	129
Incumbent	143

Due to the constricted time frame of this redistricting process, the Committee met two times and had one survey to gather opinions on criteria. The first meeting was held on August 11, 5 days before the data was released, to determine the criteria and importance of each criterion that would be used to define the district. Lisa Tollefson gave a presentation on redistricting and described the different criteria. The criteria will be described later in this report. At that meeting it was decided by the AHRC that:

1. We would start with fresh districts and not consider existing boundaries.
2. Staff would “follow the data” released by the survey and use the criteria and ranks provided to draw the boundaries.

The survey listed the criteria and members were asked to rank them 1-11 where 1 is the most important criteria and 11 is the least important. All of the scores were summed for each criterion. The lowest score was the most important and the highest score was the least important.

After the criteria were received, and analyzed in conjunction with §59.10(3)(b)(1), the following rank order was used:

1. Equal Population (Population: 163,687 people/29 Supervisory Districts= **5,644 People per District**)
2. Contiguousness
3. Municipal Boundaries
4. Minority Representation
5. Compactness
6. School District Boundaries
7. Future Growth, Existing Wards, Physical Features, Communities of Common Interest and Polling Locations.

Incumbent addresses, being last on the list, were not supplied nor considered when the districts were drawn. This will be discussed later in the report while discussing the criteria.

It should also be noted that the districts were re-numbered in the process. This is to provide continuity around the county. The numbering starts with 1 in the northwest corner of the county and goes counter-clockwise, skipping the City of Beloit; then returns to central Beloit and goes counter-clockwise; then goes to the center of the City of Janesville and goes counterclockwise there.

Committee Recommendation

The second meeting was held on August 31. Where the Tentative Plan Draft was reviewed. Discussion of the plan and the effect that it had on incumbent supervisors followed. While the plan leaves many districts “vacant” and has many incumbents in the same districts, the plan filled all of the requirements as set forth by the committee and State Statute. It was determined that the data was followed when creating the districts. After much debate, the motion to approve recommending the Tentative Plan Draft to the County Board passed unanimously.

Supervisory District Boundary Criteria

What was used to draw the lines and how did they shape the map?

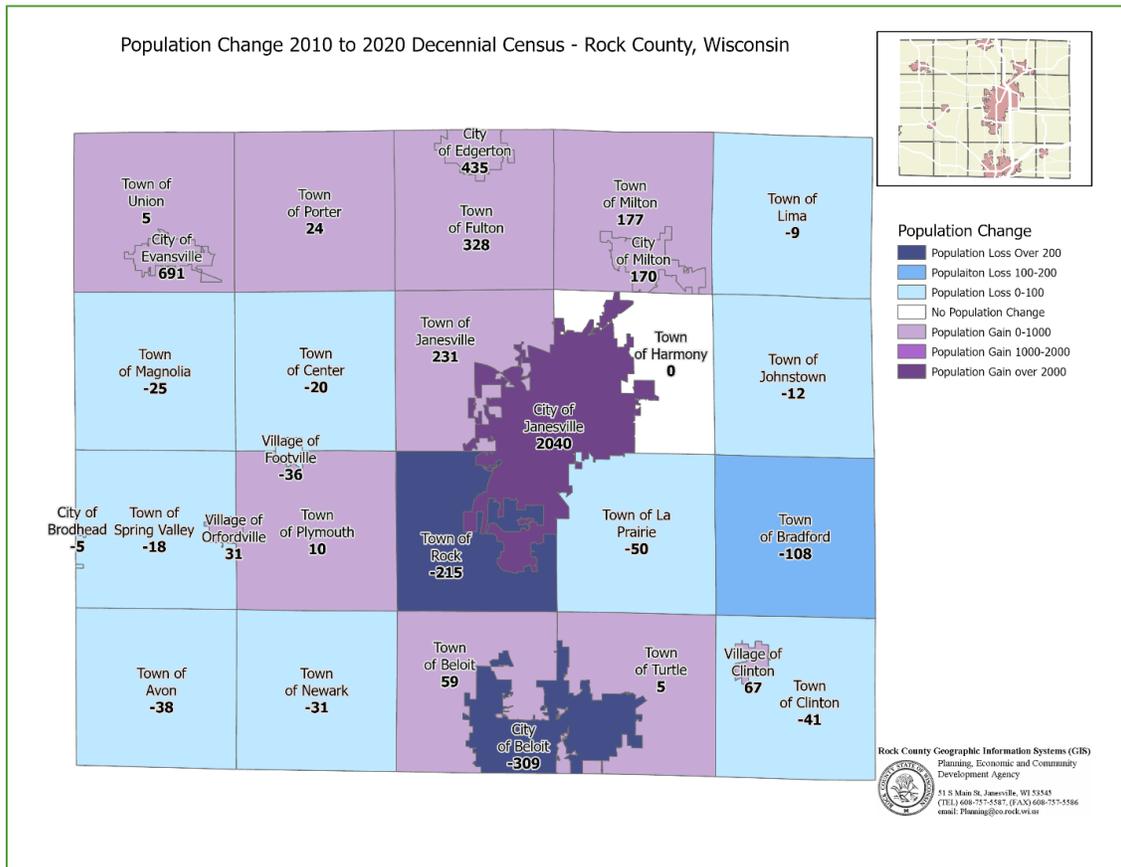
The criteria can be divided into three categories: those set forth in §59.10(3)(b)(1), those that have legal precedence, and those that have been traditionally used in redistricting in the past.

Criteria under §59.10(3)(b)(1)

Substantially Equal in Population

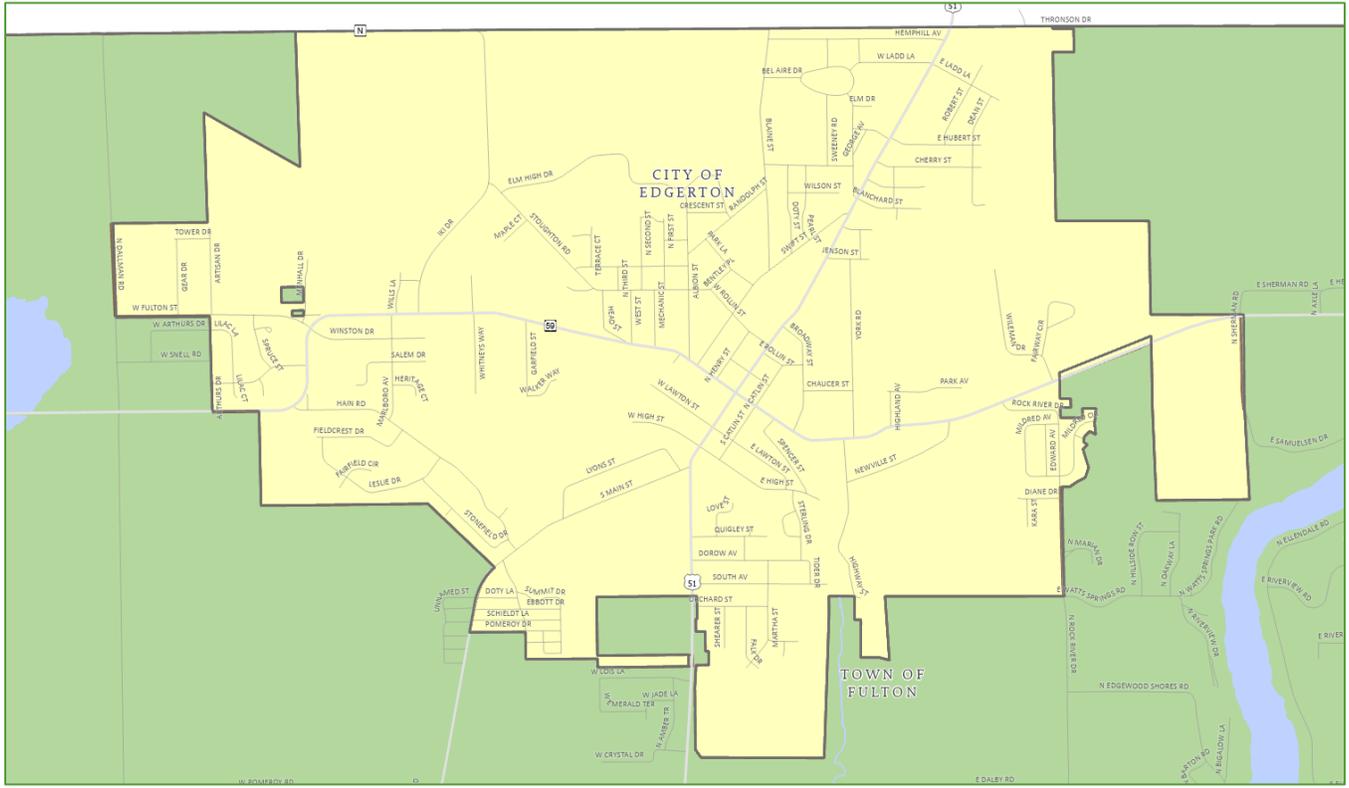
Populations change over time, and those populations are not evenly distributed across the county. As can be seen in the map below, there were some substantial gains in population in the Cities of Janesville (2,040), Evansville (691), Edgerton (435) and Milton (170); as well as the Town of Fulton (328), Janesville (231) and Milton (177). There were losses in the City of Beloit (-309) and the Towns of Rock (-235) and Bradford (-108). The rest of the municipalities had minimal population changes. These population changes had the greatest effect on the supervisory district maps. Districts in the Cities of Janesville, Evansville, Edgerton and Milton were able to “pull in” to the city, and the need to cross municipal boundaries to reach the target population was negated. The Districts in the Towns of Janesville, Fulton and Milton were also reconfigured to allow for the population increases there. The population target in 2011 was 5,529. This year it is 5,644. So, on top of the changes in the distribution of the population each district needs an additional 115 people.

The current Tentative Plan draft has a deviation of 5.63%, which is good. The closer we get to that 10% threshold the higher the potential of having a Plan that is deemed unconstitutional.



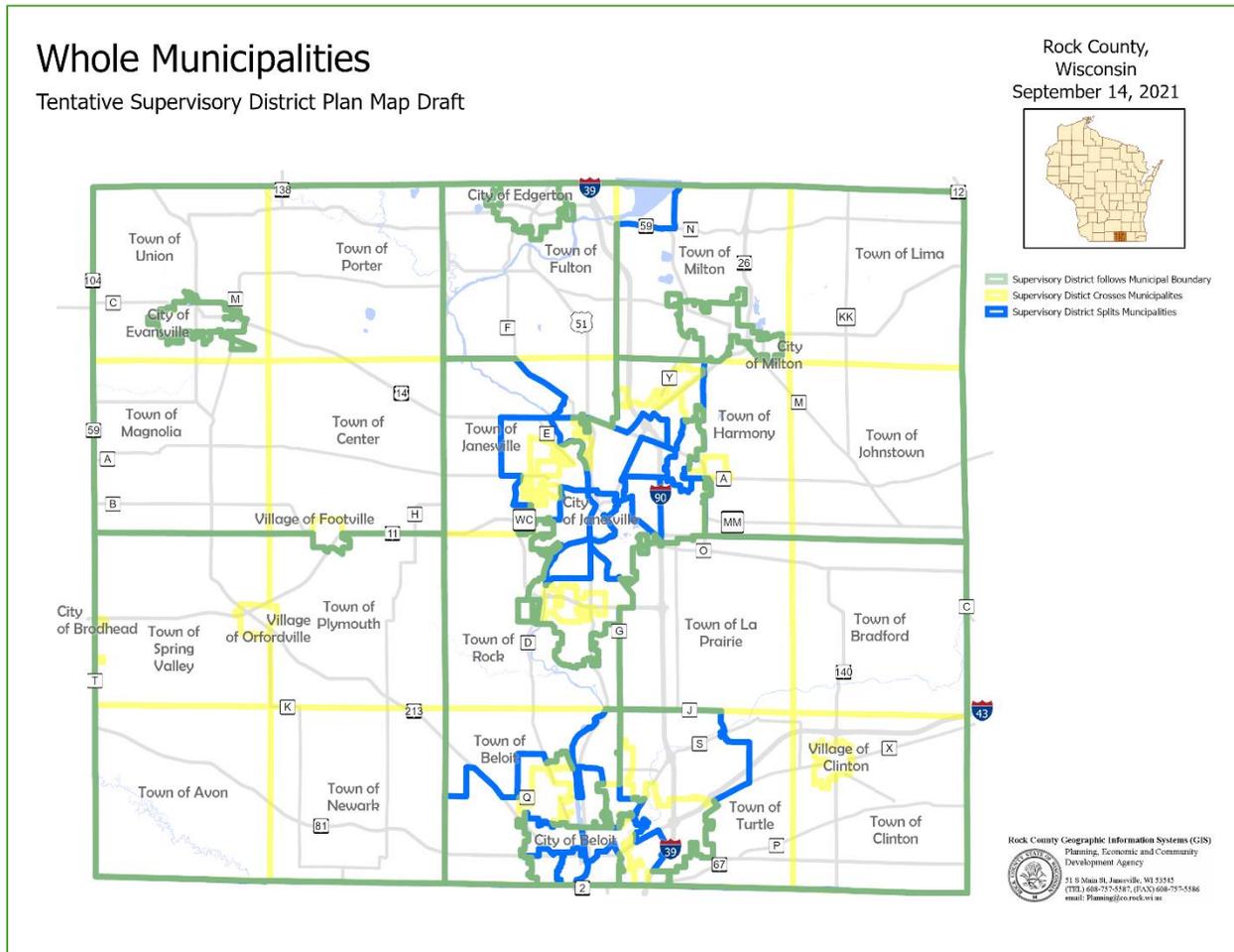
Contiguous

All supervisory districts are contiguous except in District 4 which has an island population surround by the City of Edgerton.



Containing Whole Municipalities

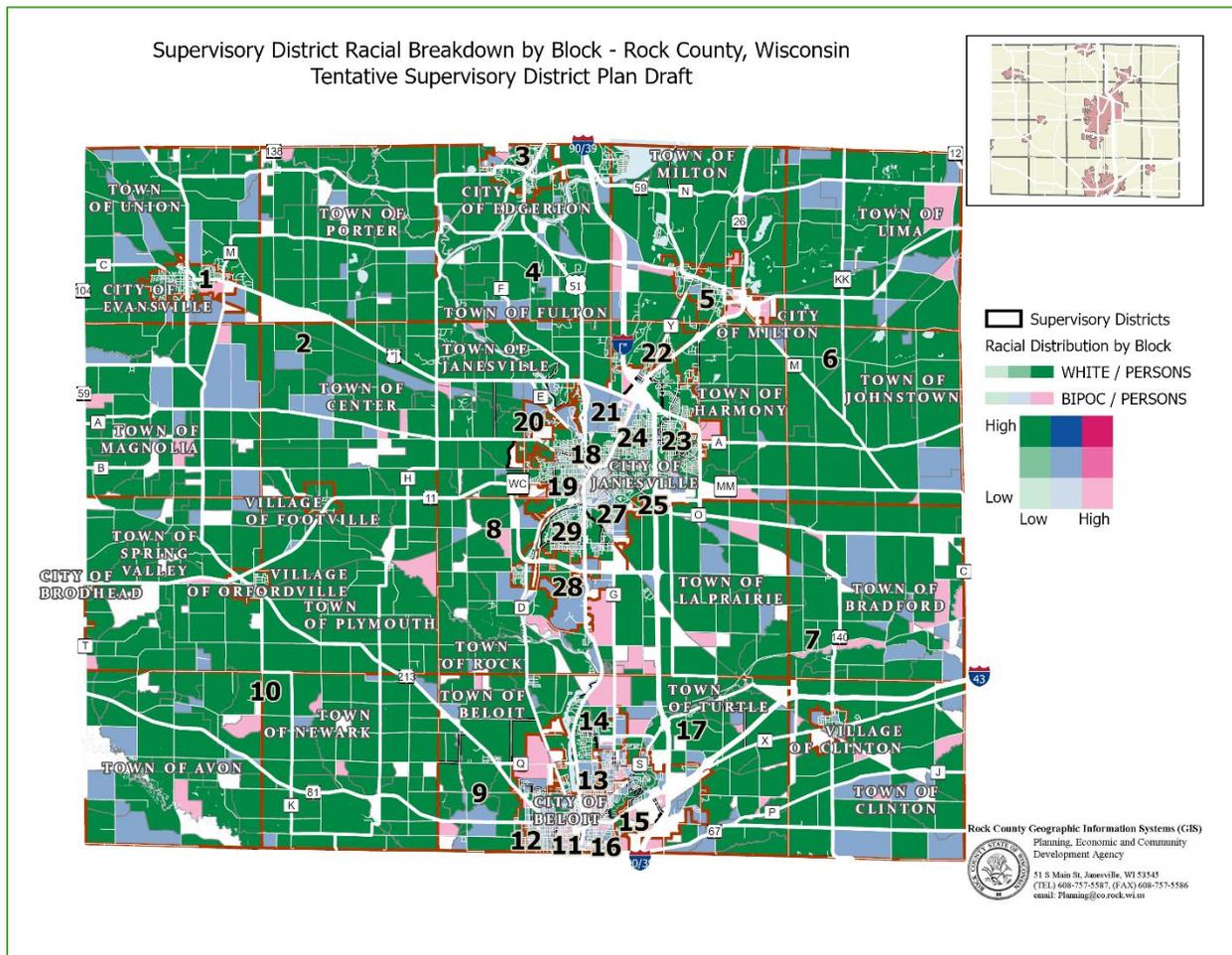
As seen in the map below, this plan maintains whole municipalities in all incorporated municipalities except the Cities of Beloit and Janesville; and the Towns of Milton, Janesville, Harmony, Rock, Beloit and Turtle. All municipalities with splits have populations over 1,000 people and would require more than one ward according to §5.15(2)(b). In municipalities that were split, care was given to ensure that legal wards can be created in those districts. One district (17) is not contiguous in the City of Beloit but has sufficient population in both parts to create legal wards.



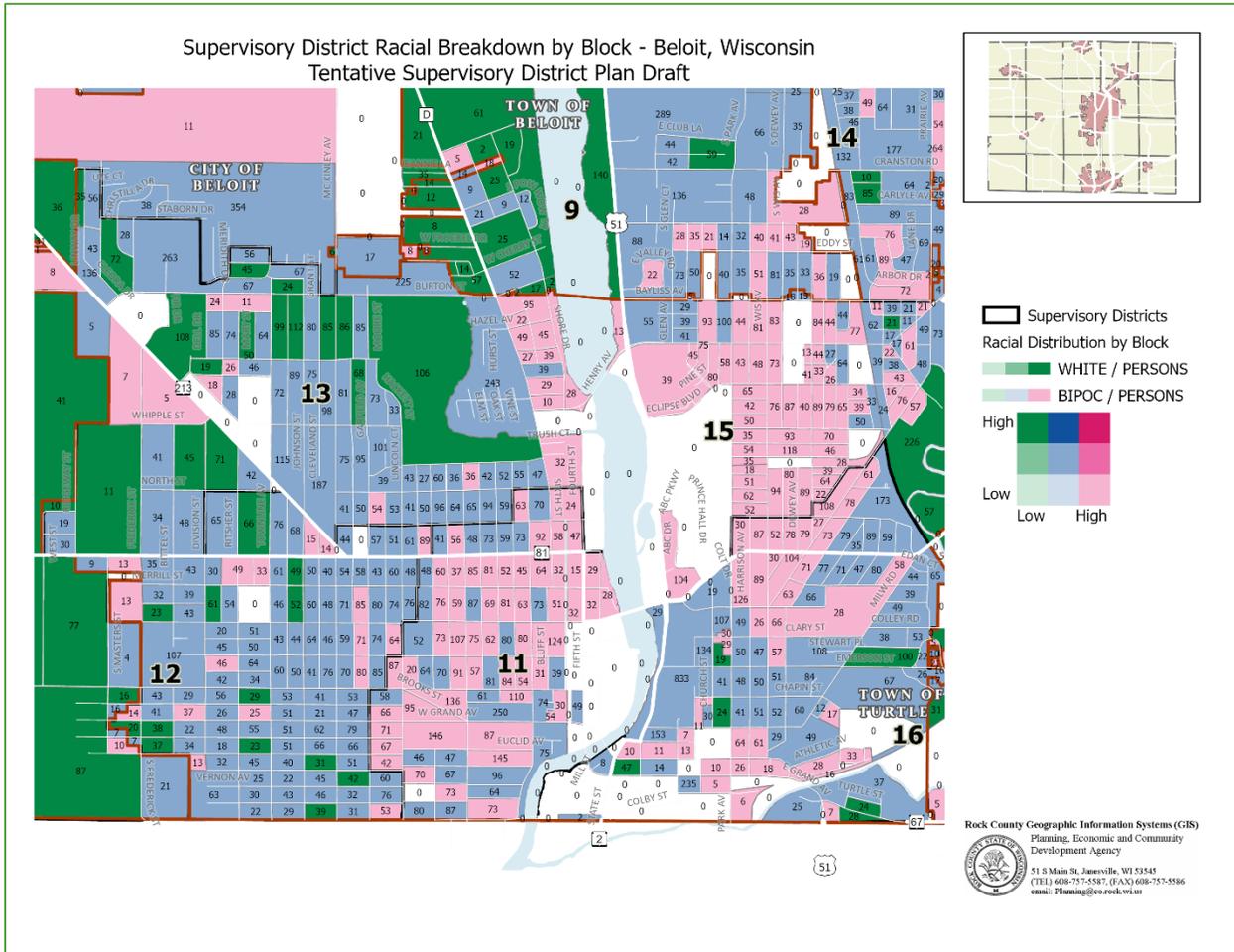
Legal Precedence

Disenfranchisement of Historically Underrepresented Communities

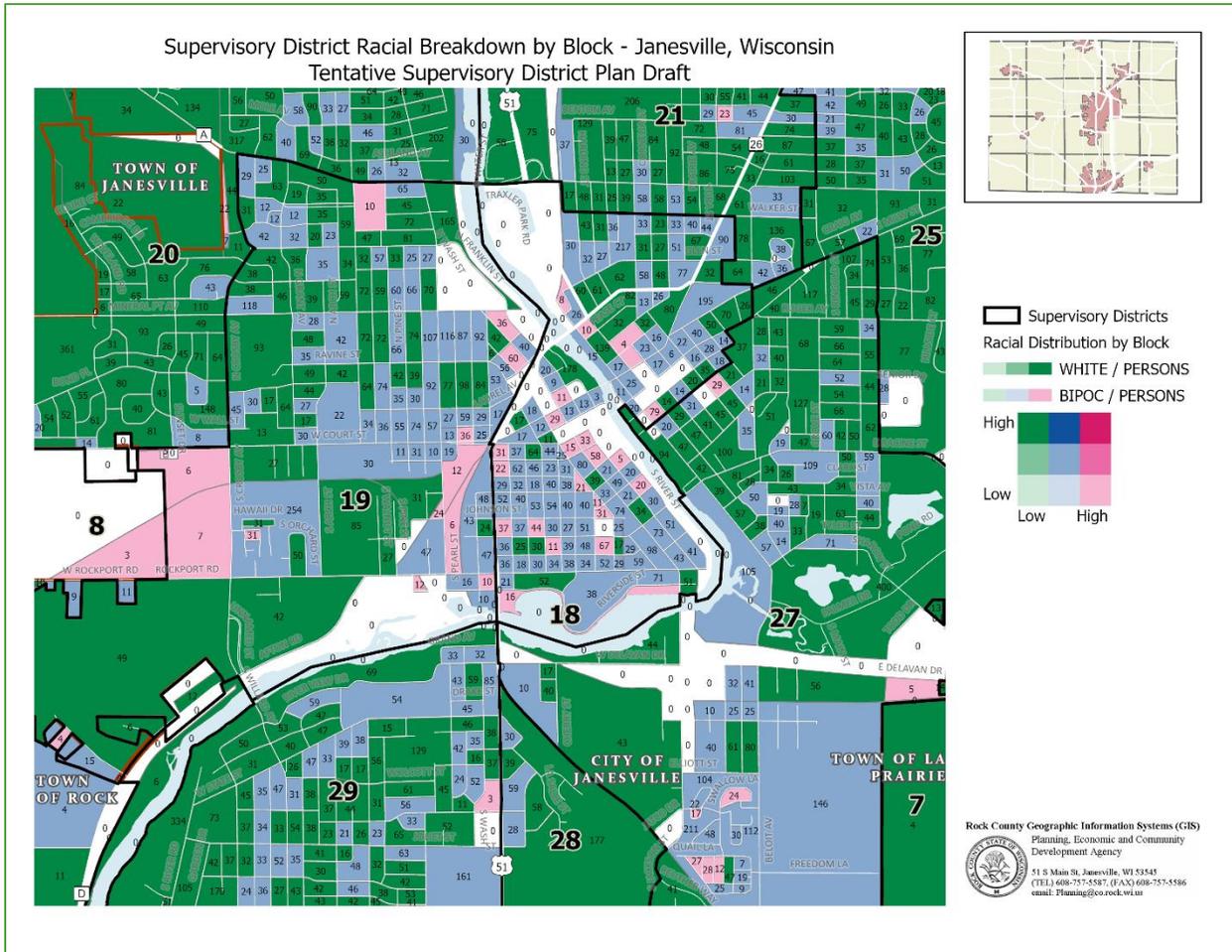
Section 2 of the Voting Rights Act discourages the dilution of populations of historically underrepresented communities, described in the Act as “minority” populations. As time progresses and technology improves locating and visualizing those populations has become easier. One such new advancement allowed a map to be created that showed concentrations of Black, Indigenous, People of Color (BIPOC) within the census blocks. Dark green represents a high concentration of white people, pink represents a high concentration of BIPOC people, and blue represents a mix of the two. This map did not have much influence on the larger rural districts, as the goal there was to get the districts to the target population, but it did have quite a heavy influence on the Cities of Janesville and Beloit.



When configuring the districts in Beloit west of the Rock River, the goal was to group as many like populations together as possible while still maintaining percent deviation for the districts. This resulted in the configurations of Districts 11, 12 and 13. Green, blue and pink showed the concentrations of the populations. The population of each block showed how many people are being moved. All things being equal, moving a Census block with 5 people in it from one district to another will not have the same impact as moving one with 100 regardless of the concentration of the population.



The same thing was seen in the City of Janesville. In past redistricting efforts, emphasis was placed on maintaining the 4th Ward area and drawing the lines west. Using the demographic data, the BIPOC population on the east side of the Rock River between the courthouse and Traxler park was better visualized. The district was drawn east and over the Rock River to include that population in the district.



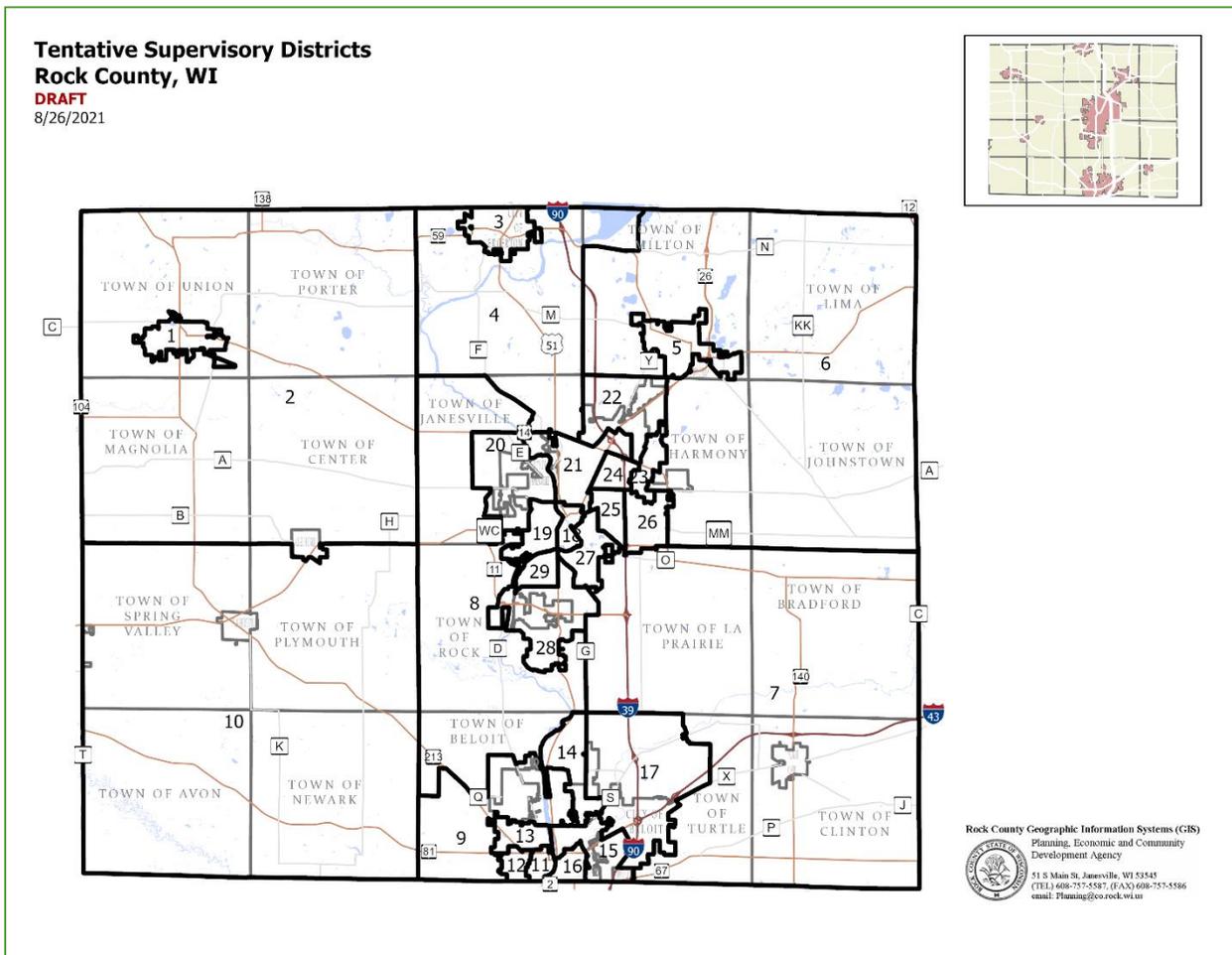
Compactness

Supervisory districts should be compact to avoid the appearance of gerrymandering. County supervisory districts cannot technically be gerrymandered. The definition of gerrymandering includes the words “majority party.” Since County Board Supervisors are non-partisan, the definition may not apply. Compactness is a way to avoid the appearance of gerrymandering. According to the Wisconsin Counties Association Redistricting Handbook:

A gerrymandered redistricting map concentrates minority party voters into the fewest possible number of election districts (packing), distributes minority party voters among many districts so their vote will not influence the election outcome in any one district (vote dilution), and/or divides incumbent minority party legislator districts and constituents up among multiple new districts with a majority of majority party voters (fracturing). In some gerrymander cases, multiple minority party incumbents are forced to run against each other in the same district. Bizarre election district boundaries are drawn to connect distant disjointed areas with thin strips of land running through unpopulated areas such as industrial parks and cemeteries, down highways and railroad tracks, and through bodies of water such as rivers, lakes, and the ocean.

The shape of a district is what determines compactness. A square district is more compact than a rectangle. A district with 4 sides is more compact than a district that follows streets and rivers through many turns.

Compactness cannot always be maintained due to municipal boundaries and the shapes and sizes of the census blocks, but in rural areas compactness was maintained by “squaring off” the districts on either side of the county. On the west side of the County the Towns of Union, Porter, Magnolia and Center were placed in District 2; and Spring Valley, Plymouth, Avon and Newark were placed in District 10. The Village of Footville was also placed in District 2 due to population counts in the districts. On the east side of the County, the Towns of Lima and Johnstown are in District 6 with parts of the Towns of Milton and Harmony that were not needed in other districts to reach the target population. The Towns of La Prairie, Bradford and Clinton are combined with part of Turtle to reach the target population. The population increase in the Town of Fulton, helped with the compactness of District 4 except where it needed to achieve population in neighboring municipalities.



Voting Wards

While not directly related to the county redistricting process, municipalities have their own Statutes (§5.15) to follow when they are creating wards. Efforts must be made at the County level to ensure that the municipalities will be able to create wards in the next step of the redistricting process. Like the Supervisory Districts, the Wards must be contiguous. Unless there are aldermanic districts, the wards do not need to maintain substantially equal populations. They do, however, have population limits within each ward; and not all municipalities need to create wards. In Rock County the following municipalities do not need to create wards: Towns of Avon, Spring Valley, Magnolia, Johnstown, La Prairie, Clinton and Porter; the Village of Footville; and the City of Brodhead. If those municipalities are split by a supervisory district, they must be able to have 300 to 1,000 people in each district in the municipality to create a legal ward, except for Brodhead which does not have 300 people. In this redistricting plan draft, none of those municipalities have been split. The city of Janesville with a population of 65,615 people requires each ward to contain 800-3,200 people. The City of Beloit with 36,657 people requires each ward to contain 600-2100 people. The remaining municipalities require 300-1,000 in each ward.

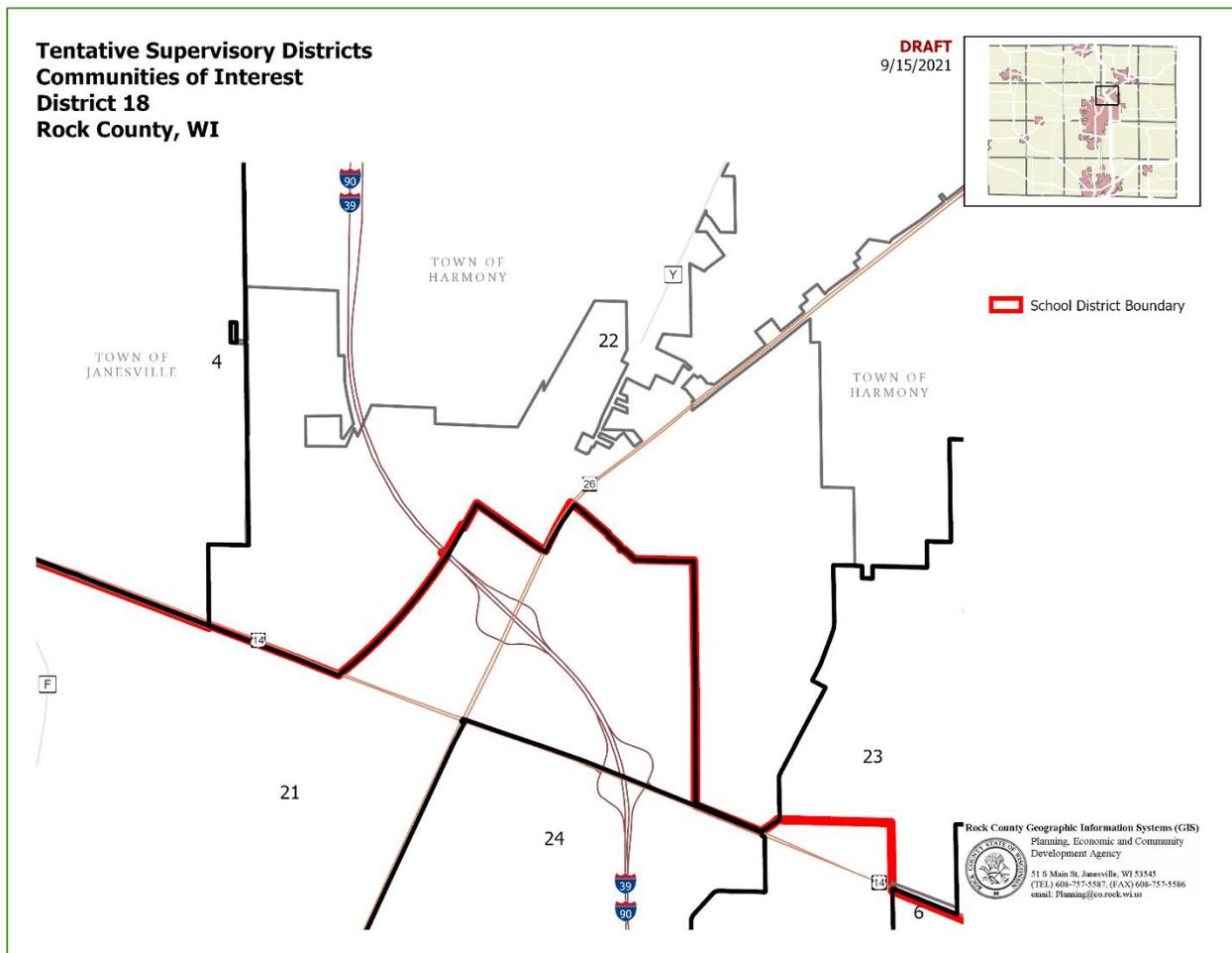
Municipality	2020 Population	Ward Size	More than one Ward Required?
City of Beloit	36,657	600-2,100	Yes
City of Brodhead	85	300-1,000	No
City of Edgerton	5,799	300-1,000	Yes
City of Evansville	5,703	300-1,000	Yes
City of Janesville	65,615	800-3,200	Yes
City of Milton	5,716	300-1,000	Yes
Town of Avon	570	300-1,000	No
Town of Beloit	7,721	300-1,000	Yes
Town of Bradford	1,013	300-1,000	Yes
Town of Center	1,046	300-1,000	Yes
Town of Clinton	889	300-1,000	No
Town of Fulton	3,580	300-1,000	Yes
Town of Harmony	2,569	300-1,000	Yes
Town of Janesville	3,665	300-1,000	Yes
Town of Johnstown	766	300-1,000	No
Town of La Prairie	784	300-1,000	No
Town of Lima	1,271	300-1,000	Yes
Town of Magnolia	742	300-1,000	No
Town of Milton	3,100	300-1,000	Yes
Town of Newark	1,510	300-1,000	Yes
Town of Plymouth	1,245	300-1,000	Yes
Town of Porter	969	300-1,000	No
Town of Rock	2,981	300-1,000	Yes
Town of Spring Valley	728	300-1,000	No
Town of Turtle	2,393	300-1,000	Yes
Town of Union	2,104	300-1,000	Yes
Village of Clinton	2,221	300-1,000	Yes
Village of Footville	772	300-1,000	No
Village of Orfordville	1,473	300-1,000	Yes

Traditional Concepts of Redistricting

The rest of the criteria have not been set in statute or have not had legal precedence set, yet. They have been considered by counties, including Rock County, in previous redistricting efforts.

Preservation of Political Subdivisions

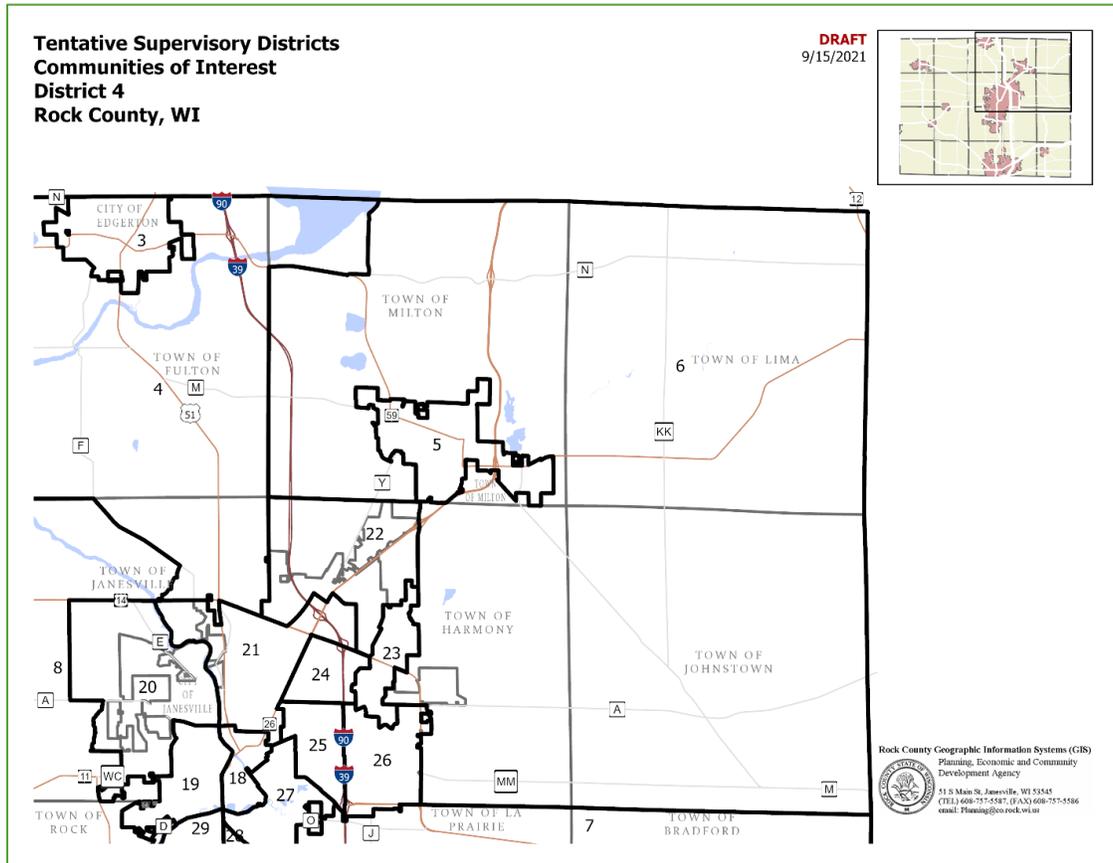
Preservation of Political Subdivisions is used to help local municipalities meet their requirements and eliminate ballot styles. Eliminating ballot styles helps to reduce the cost of an election, reduce possible errors, and maintain anonymity of the voters. This criterion did not have much influence over the maps. The municipalities with aldermanic districts only have one supervisory district. School Districts are in this category as well. The only situation in which the school district boundary needed to be used was in Districts 21 and 22 when putting the district line somewhere else would cause contiguity issues in the City of Janesville and/or the Town of Harmony.



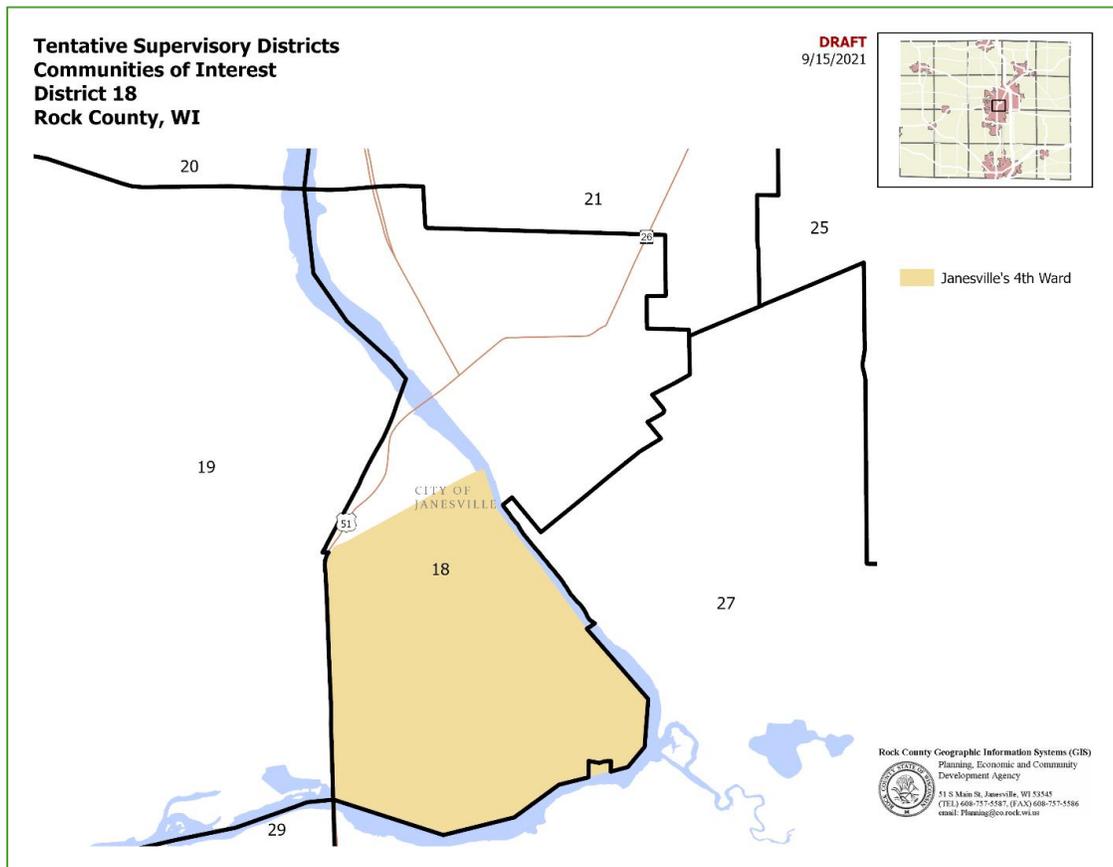
Communities of Interest

Communities of interest are populations that are historically “more like” populations around them than populations far from them. Examples include the 4th Ward in the City of Janesville, Mallwood and Lake Koshkonong, Hanover, Emerald Grove, etc. There were only two districts in which this criterion was used. District 4 and District 18.

District 4 needed additional population to reach the target population. In this case the District crossed the municipal boundary into the Town of Milton to pick up Mallwood, Lake Koshkonong, and Charley Bluff because those populations are “more like” the city of Edgerton and Town of Fulton than they are “like” the Towns of Lima and Johnstown.



District 18 contains the City of Janesville's 4th Ward neighborhood. Great care was made to make sure the district contained the entirety of the existing Ward 4.



Future Growth

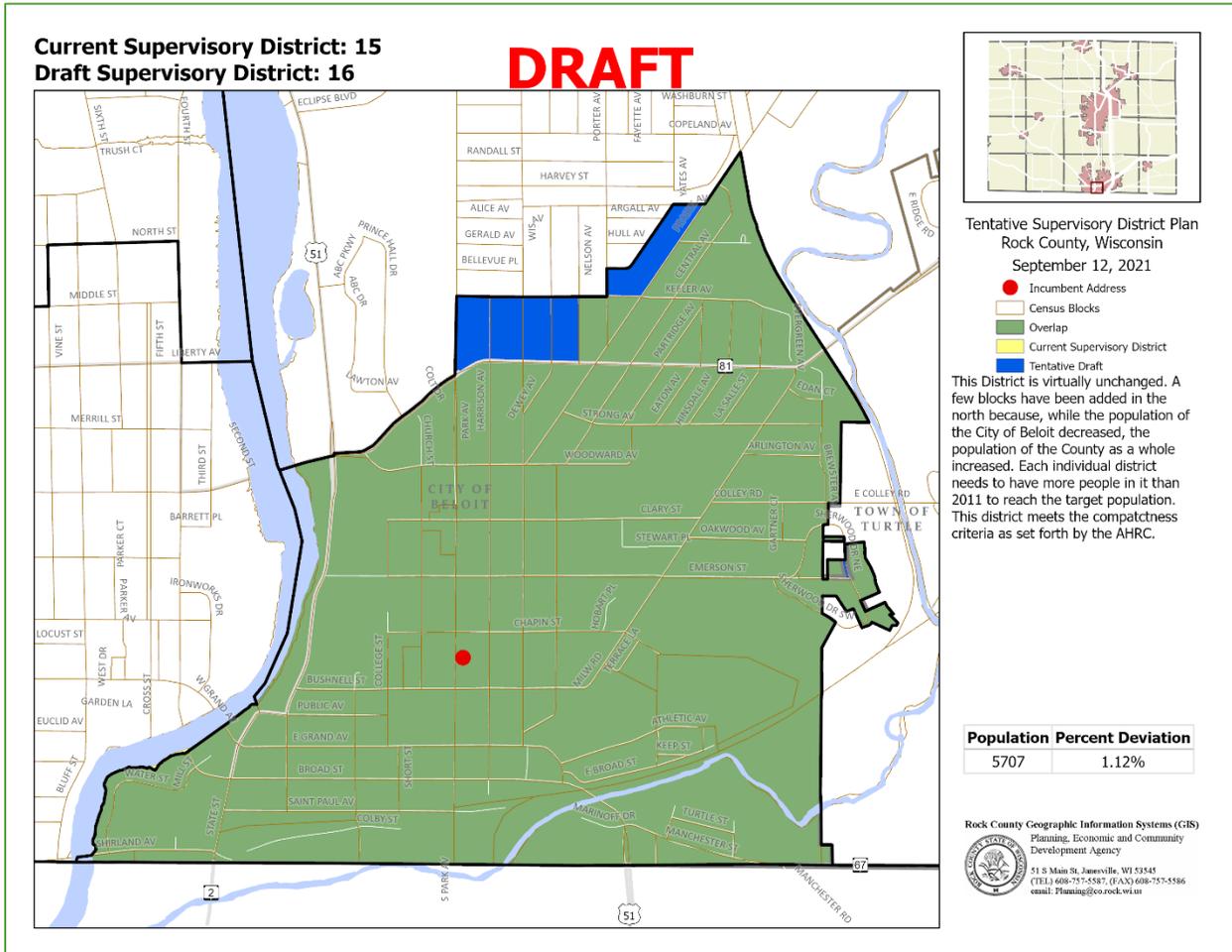
Future growth looks at the patterns of population growth around an area. Is there a subdivision being built? Is there an annexation in the works? This allows the district to split a municipal boundary, or for the district to cross over into a municipality to prevent future annexations from causing a ward split. This was a big influence in the 2011 redistricting process when the Cities of Evansville and Edgerton needed population to reach the target population. It did not play a factor in this plan as those two cities were already at and a little over their target populations. When considering whether to split a municipal boundary, consideration must be made to ensure that the municipality being split can create a legal ward.

Physical Features

Physical Features includes things like an easily described road or river. This ranked fairly high in the 2011 redistricting process creating boundaries along the Rock River and major roads like I90/39. In 2021 this ranked lower and allowed for the BIPOC populations on both sides of the Rock River to be combined in District 18 as discussed above.

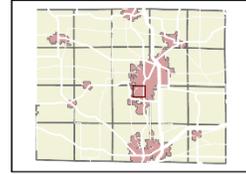
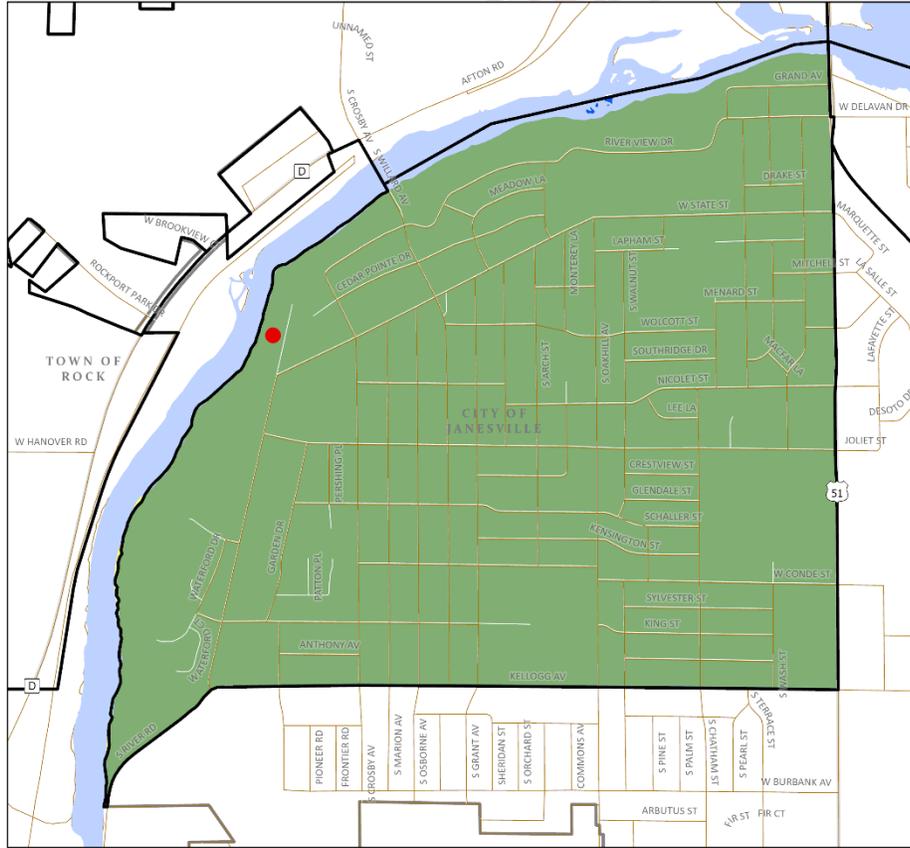
Cores of Prior Districts

Cores of Prior Districts starts with the existing plan and adjusts the boundaries of those districts to fulfill the other criteria. The Ad Hoc Redistricting Committee stated that the 2021 Redistricting process should start with a “clean slate.” Prior Districts were not a consideration in this Plan. There are two Districts 16 and 29 that are nearly identical to the previous districts. District 16 has always been fairly compact and the population is pretty fairly well established so the numbers didn’t move it much. The same can be said for District 29, although there was a population decrease in that district.



Current Supervisory District: 27
 Draft Supervisory District: 29

DRAFT



Tentative Supervisory District Plan
 Rock County, Wisconsin
 September 12, 2021

- Incumbent Address
- Census Blocks
- Overlap
- Current Supervisory District
- Tentative Draft

The only change in this district boundary was a change in number to meet consistency across the county. The population in 2010 was 5,712. The population in 2020 is 5,552.

Population Percent Deviation	
5552	-1.63%

Rock County Geographic Information Systems (GIS)
 Planning, Economic and Community
 Development Agency



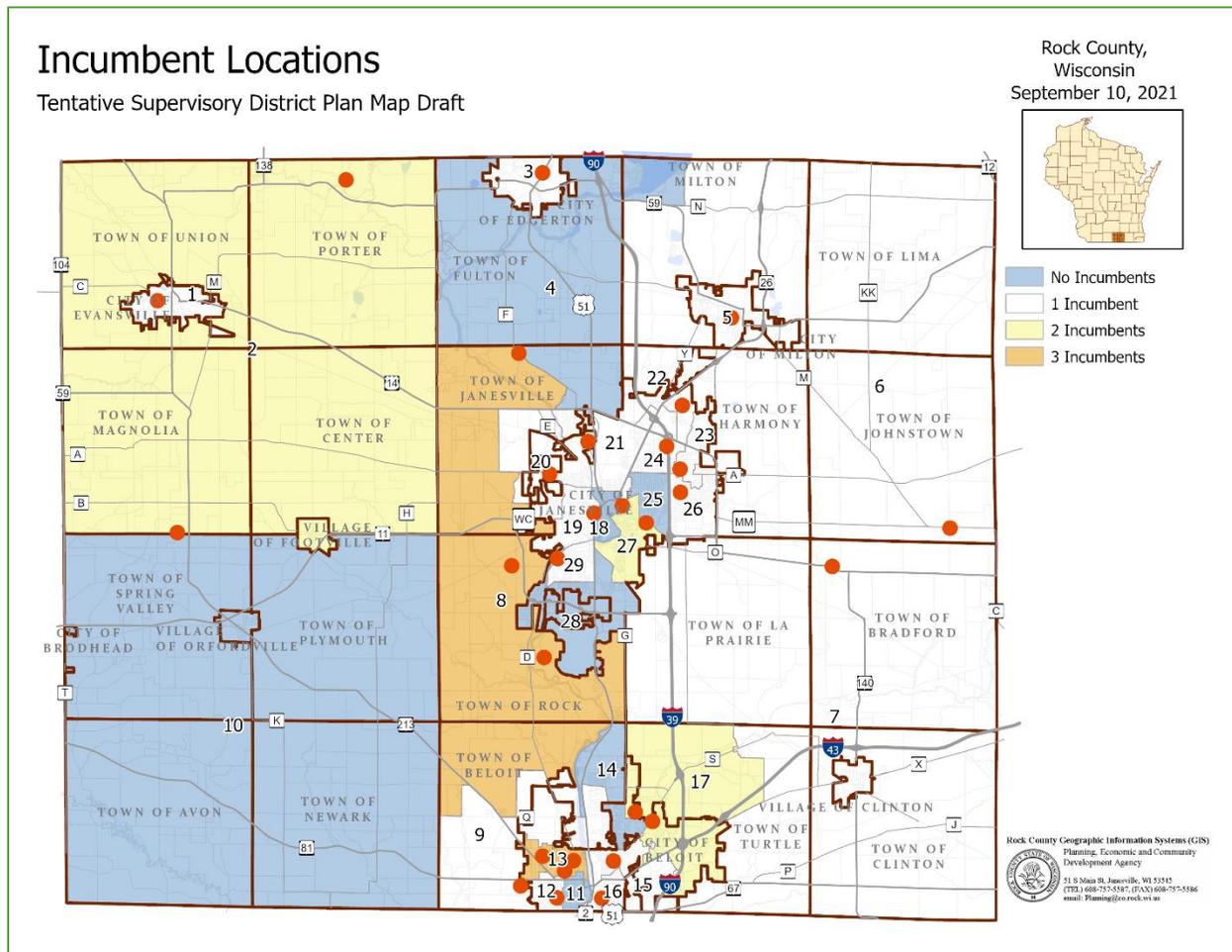
21 S Main St, Janesville, WI 53408
 (TEL) 608-757-5587; (FAX) 608-757-5586
 email: Planning@co.rock.wi.us

Protection of Incumbent Districts

Staff thoroughly acknowledges that the priority of this factor is the most personal to existing Supervisors and, accordingly, the Ad Hoc Committee discussed it at length. This did, however, rank lowest in the criteria and is the hardest to tackle. It needs to be noted that **incumbent addresses were not utilized in the making of the Tentative Draft Plan**. There are two reasons for this.

1. The idea of using incumbent addresses was not supported in either the discussion that was had during the initial meeting or the survey that was completed by the AHRC.
2. To maintain objectivity on how the districts were drawn. Adding this criterion to the list of criteria is really “all or nothing.” It is a monumental task to decide which addresses stay on their own, and which addresses are in a single district. Even had the addresses been used, this criterion would have been considered when all other criteria could not be met. All other criteria have been met in each district. Adding incumbent addresses to the map would have skewed the boundaries away from compactness, whole municipal boundaries, equal population and preserving the representation of historically underrepresented populations.

It was not until after the draft was completed and “turned in” to the County Clerk that the impact of the plan on current incumbents was realized. And it is an impact. Seven Districts have no incumbents, two districts have three incumbents, and three districts have two incumbents. (It should be noted that the first draft of this map that some people have seen was not built using the County GIS and an incumbent address was inadvertently placed in District 10 that should have been in District 2.)



Preserving incumbent addresses has its advantages. There isn't as much risk that someone won't run in a particular district, there is more likelihood of a full board to staff all the committees, new supervisors don't need to learn how County government works, etc. Those "empty" districts are pretty scary, but just because there isn't an incumbent there right now doesn't mean there isn't someone who lives in them who wants to run. The same can be said for incumbents. Just because there *is* an incumbent doesn't mean that incumbent is running again. That won't be determined until potential candidates take out their papers. The districts with multiple incumbents are disheartening as well. There is a lot of institutional knowledge there. There are a lot of years of hard work and dedication competing against each other.

Now what?

Next steps

Now the County Board decides if this is the plan that will be adopted on September 23rd or if it isn't.

If the Tentative Plan is approved this is the **potential** timeline: The County sends the data to the municipalities on September 24th who have until October 22nd to submit the ward plans to the County, with the Ad Hoc Redistricting Committee meeting in late October to recommend the Final plan and a public hearing on November 3rd and Adoption of the Plan on November 11th.

If the Tentative Draft is denied, it will have to be re-done and submitted for approval. It could take 2-3 weeks for a new Plan to be made. This will move everyone's timelines at the County and Municipal levels, which may mean that the new supervisory district plan will not be completed by the time the County Clerk needs to publish the notice of spring election. This would mean that the current supervisory district plan would be in effect for the spring 2022 election and the supervisors elected to those positions would serve in those current districts until 2024. The current boundaries are at 22.71% deviation, which is well above the 10% that is considered constitutional. At the municipal level, it would mean that the municipal clerks would not be able to revise their wards to remove wards that were created due to annexations.

Things to Consider

The Data Will Not Change

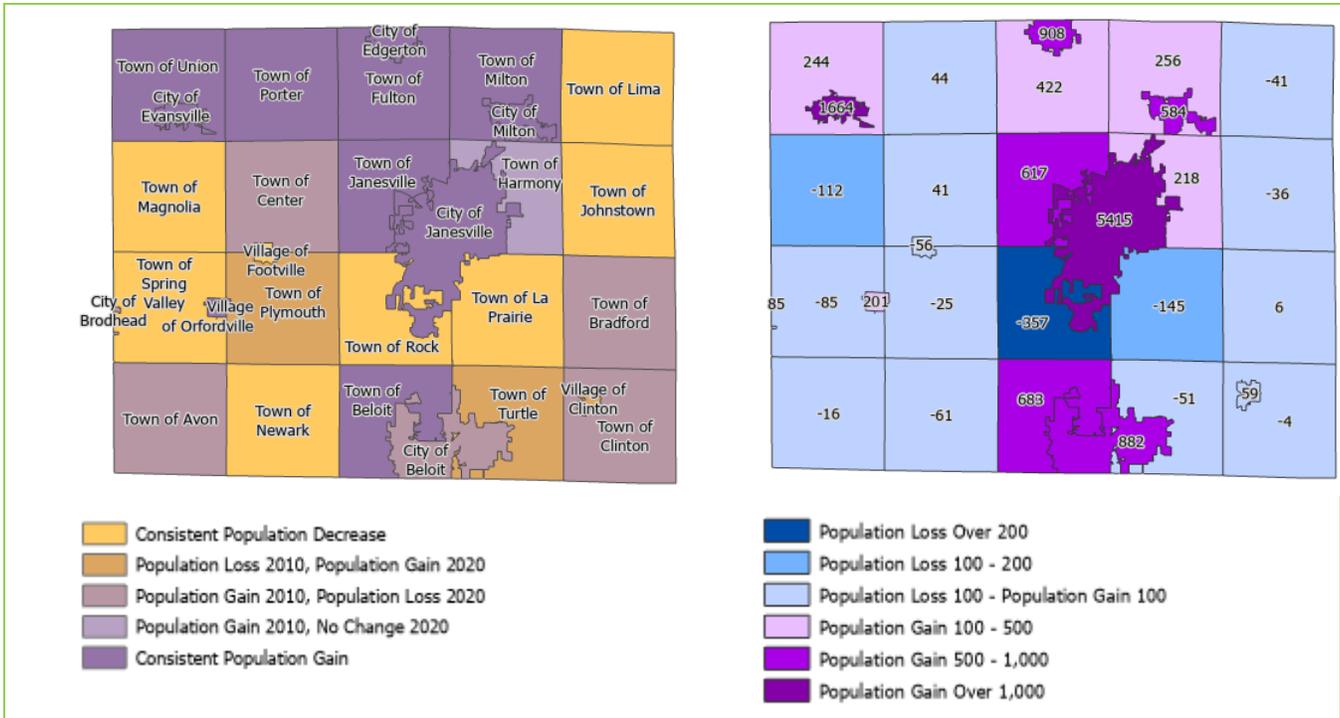
The population and the demographics of the Census blocks will not change. There will still be an increase in population in the Cities of Janesville, Evansville, Edgerton and Milton. The districts that crossed the municipal boundaries in 2011 will still not cross municipal boundaries in a new plan. The BIPOC populations that were revealed using visualization will still be BIPOC populations and there would be little if any movement in those districts.

The shape or population of a Census Block will not change. Some of the incumbents are in or surrounded by Census Blocks that have a high population. Moving them into a neighboring district is not feasible as it would not be possible to make target population without drastically altering other districts. If a population is added from one district, that district needs to be altered to make up for it, which causes another district to move as well, and so on around the map.

Voting Ward Populations will not change. Splitting the Towns of Avon, Spring Valley, Magnolia, Johnstown, La Prairie, Clinton, and Porter would require moving, at a minimum, 300 people which is a third to a half of the population of some of those Towns. This would also cause a ripple effect as the populations in adjacent municipalities will have to be adjusted as well.

Drastic changes to the Supervisory District Plan are inevitable.

As populations shift and move, so do the Supervisory District Boundaries. That is why redistricting happens every 10 years based on the decennial census. Looking at the trends over the last 20 years, the population increases in Rock County are concentrated in the City of Janesville and the Towns and Cities in the top tier of Townships (see map.) Over the last 20 years Janesville has gained enough population (5,415) to essentially make its own supervisory district. Cumulatively, the Towns of Union, Porter, Fulton, Milton and Janesville; and the Cities of Evansville, Edgerton and Milton have added another 4,122 people. This, again, is trending towards another supervisory district migrating northwards. If these trends continue, the Cities of Evansville, Edgerton and Milton will each need to be split into two supervisory districts, as they will be far above an acceptable percent deviation. This means that Districts 2, 4 and 6 from this plan will see even more changes in 2030.



We do not know what the State intends to do for Legislative Redistricting.

Historically, the State waits for the Ward plans around the state to be completed before beginning the legislative redistricting process. They did not do that in the last redistricting, and there is a possibility that they will not do it this year as well. Why is that important? When we set our boundaries, we need to make sure they are as “clean” as possible. This means we need to make sure there are no unnecessary municipal splits in the event a legislative district makes a line that does not follow the ward lines. In 2010 the municipalities had slivers of wards that were created that could not be undone. This increased the number of ballot styles and in some cases completely removed the anonymity of the vote. Having compact districts that do not unnecessarily split municipalities will help prevent that from happening again.

References

Wisconsin State Statute §59.10: <https://docs.legis.wisconsin.gov/statutes/statutes/59/III/10>

Wisconsin State Statute §5.15: <https://docs.legis.wisconsin.gov/statutes/statutes/5/i/15>

Wisconsin Legislative Reference Bureau Redistricting in Wisconsin 2020 Guidebook:

<http://lrbdigital.legis.wisconsin.gov/digital/collection/p16831coll2/id/1942/>

Wisconsin Counties Association 2021 County Decennial Redistricting Handbook:

<https://files.constantcontact.com/77ea05ac001/9ce2c80f-31da-4424-b016-2f61bcc0c7f4.pdf>

The Wisconsin Legislative Technology Services Bureau GIS Team wrote the software used and provided technical guidance throughout the process. The Plan can be viewed online in the format that was used to design the Plan.

https://wisedecade.legis.wisconsin.gov/WISELR_View.aspx?privID=21CFHBS3YNACQADM

The maps provided in this report, as well as individual district maps, will be available on the County web page in interactive and/or PDF form. You can request hard copy maps by contacting the Planning Department at 608-757-5586.