

PLANNING & DEVELOPMENT COMMITTEE MEETING THURSDAY, FEBRUARY 27, 2020 – 8:00 A.M. ROCK COUNTY COURTHOUSE CONFERENCE CENTER – 2ND FLOOR RM 250 JANESVILLE, WI

Agenda

- 1. Call to Order
- 2. Adoption of Agenda
- 3. **Action Item:** Approval of Minutes of the Planning & Development Meeting held Thursday, February 13, 2020 at 8:00 am.
- 4. Citizen Participation, Communications and Announcements
- 5. Code Enforcement
 - A. **Action Item:** Approve, Approve with Conditions or Deny Preliminary Land Divisions:
 - 2020 003 (Johnstown Township) Johnson
 - 2020 006 (Spring Valley Township) Funk
- 6. Community Development
 - A. Action Item: Amending the Citizen Grievance Process for Income
 Determination: <u>Rock County Community Development Policies and Procedures for HOME and CDBG Programs Section V Cross Cutting Program Requirements</u>
- 7. Finance
 - A. Information Item: Committee Review of Payments
 - B. Action Item: Transfers

- 8. Committee Reports
- 9. Directors Report
 - A. Lot Combination Certified Survey Map Rock County Department of Public Works Facility E. Shopiere Lane & E. CTH S, Turtle Township
- 10. Adjournment

Future Meetings/Work Sessions

March 12, 2020 (8:00 am) March 26, 2020 (8:00 am) April 9, 2020 (8:00 am) April 23, 2020 (8:00 am)



MINUTES PLANNING & DEVELOPMENT COMMITTEE MEETING THURSDAY, FEBRUARY 13, 2020 – 8:00 A.M. ROCK COUNTY COURTHOUSE CONFERENCE CENTER – 2ND FLOOR RM 250 JANESVILLE, WI

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, February 13, 2020 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Mary Mawhinney, Wes Davis. Supervisors Gustina and Owens were absent. QUORUM PRESENT.

Rock County Staff Present: Colin Byrnes (Planning Director) Andrew Baker (Senior Planner), Dana Sandwick, Rock County Planning Office Coordinator, Brad Heuer County Surveyor, and Real Property Lister; Michelle Schultz.

Others Present: Ron Combs, Tricia Lombardo, Sherry Keller, Kathy Jennings.

- 1. Call To Order. 8:00 am
- 2. Adoption of Agenda

Items 5 A and B were rearranged (inverted). Moved by Supervisor Mawhinney, Seconded by Supervisor Davis. Adopted (3-0)

3. **Action Item:** Approval of Minutes of the Planning & Development Meeting held Thursday January 9th, 2020 at 8:00 am.

Moved by Supervisor Mawhinney, **Seconded** by Supervisor Davis. Approved (3-0)

4. Citizen Participation, Communications and Announcements.

Mr. Byrnes informed the Committee that WPHD Director Kathy Kamp is retiring and he and other staff will be meeting with her replacement in the future to discuss continuity.

- 5. Code Enforcement
 - A. **Action Item**: Tabled from December 12, 2019 Planning & Development Committee Meeting Approve, Approve with Conditions or Deny a Shoreland Conditional Use Permit for MHC Blackhawk LLC (aka Blackhawk Camparound)

to fill and grade to elevate roads and camp sites to address persistent high water associated with Clear, Duck and Mud Lakes in Milton Township.

Motion to bring this item back on the table made by Supervisor Mawhinney, **Seconded** by Supervisor Davis. Passed (3-0).

Mr. Baker gave the committee an update on the proposed activities as part of this application. Discussion followed. The conditions associated to this project were discussed by the Committee, staff, and representatives of the campground and engineering firm. A handout showing engineering layouts and configurations of the proposed system were viewed by the Committee and discussed.

A **Motion** to approve with the Staff Report Conditions as well as reference to the Rock County Shoreland Ordinance 4.208(2)(A) and 4.214(3) was made by Supervisor Mawhinney, **Seconded** by Supervisor Davis. Approved (3-0).

Conditions:

- As a means to achieve the various Purposes and Intent of the Shoreland Zoning Ordinance, all structures currently inundated or impacted by elevated Lake levels shall be permanently removed from the water within the duration of this permit. If Lake levels recede, replacement of structures on affected sites shall only be done when incompliance with Shoreland Zoning and Town Zoning Ordinances.
- 2. Any fill material brought to the site shall be native stone, rock or gravel. No earthen fill shall be used, other than for surface restoration and seeding of the side slopes. The purpose of this restriction is to limit the possibility of sedimentation or other forms of contamination.
- The standards and specifications for installation of the new sanitary sewer mains and laterals shall be approved by the Rock County Health Department. Approval of the Shoreland Conditional Use Permit is applicable only to the associated land disturbing construction activity.
- 4. The smallest amount of bare ground shall be exposed for as short a time as feasible and re-stabilized in a timely fashion with approved Best Management Practices BMPS). Temporary BMPs shall be installed to minimize the chance of erosion and sedimentation during the duration of the project.
- 5. If dewatering is necessary during construction all discharge shall be in upland areas and treated with BMPS designed to trap sediment.
- The project shall be completed according to the approved plans and conditions of approval unless minor revisions are approved in advance by Staff. Significant revisions to the plans will require additional review and action by the Committee.
- 7. All other necessary permits or approvals for the project shall be obtained prior to starting work on site.
- 8. This permit expires one year from the date of Committee approval unless approved otherwise.

B.

Action Item: Approve, Approve with Conditions, or Deny Preliminary Land Divisions.

LD2019_077 (Bradford Township (Tracy)

Moved by Supervisor Mawhinney, Seconded by Supervisor Davis. Approved

(3-0) with Conditions.

- 1). Existing easements shall be shown and proposed utility easement(s) shall be placed on lots as requested by utility companies where applicable.
- 2). Note on Final CSM "Lot 1 contains existing buildings which utilize and existing private sewage system at the time of this survey, However, soils on the lot may be restrictive to the replacement of the existing system".
- 3). Proposed lot lines must include the POWTS area with the building which utilizes the system.
- 4). Dedicate a 33 foot half road right of way along S, Carvers Rock Rd. at the discretion of the Town.
- 5). Final CSM shall be submitted to and approved by the Agency within 1 year after preliminary approval.
- 6). Final CSM shall be recorded with the Rock County Register of Deeds within 6 months of the final approval.

LD2019_078 (Bradford Township (Tracy)

Moved by Supervisor Mawhinney, **Seconded** by Supervisor Davis. **Approved** (3-0) with Conditions.

- 1). Existing easements shall be shown and proposed utility easement(s) shall be placed on lots as requested by utility companies where applicable.
- 2). Note on Final CSM "No buildings which produce wastewater are allowed on until acceptable means of disposal is approved by the necessary governmental agencies".
- 3). Frontage along CTH Y shall be labeled "No Access" on the final CSM.
- 4). Final CSM shall be submitted to and approved by the Agency within 1 year after preliminary approval.
- 5). Final CSM shall be recorded with the Rock County Register of Deeds within 6 months of the final approval.
- C. Informational Item: Administrative Quarterly Report.

Mr. Wheeler presented the report for the last quarter of 2019 to the committee.

6. Community Development

- A. Information Item: Housing Rehabilitation Loans 093519D2 & 094409D1 Repayment (60 Day Extension granted at October 24, 2019 Planning & Development Committee Meeting).
 - Mr. Byrnes gave an update on the loans (status) to the Committee.
- B. Information Item: Draft of Revised Citizen Grievance Process for Income Determination: Rock County Community Development Policies and Procedures for HOME and CDBG Programs Section V Cross Cutting Program Requirements.
 - Mr. Byrnes gave the committee information on a possible change in policies regarding the Grievance procedure as it relates to Income Eligibility.

7. Finance

- A. Information Item: Committee Review of Payments Reviewed
- B. Action Item: Transfers None.
- 8. Committee Reports None.
- 9. Directors Report
 - A. WI State Statute 893.33(6): Recorded Easement Expiration Dates (County Surveyor Brad Heuer).
 - Mr. Heuer presented a topic for discussion regarding Recorded Easement Expiration dates.
 - B. Solar Rehab Sunset Clause project proposal.
 Mr. Byrnes presented a possible addition to eligible projects regarding solar projects that may be added to rehab projects.
- 10. Adjournment

Moved by Supervisor Mawhinney, Seconded By Supervisor Davis. All in Favor

Time: 8:35 am.

Respectfully Submitted – Kurt J. Wheeler, Acting Secretary

These minutes are not official until approved by Committee.

Future Meetings/Work Sessions

January 23, 2020 (8:00 am) February 13, 2020 (8:00 am) February 27, 2020 (8:00) am)



ROCK COUNTY

Planning & Development Agency

INTEROFFICE MEMORANDUM

TO: Rock County Planning and Development Committee

FROM: Andrew Baker – P&D Agency Staff

SUBJECT: Preliminary Approval of Land Divisions

MEETING DATE: February 27th, 2020

Land Division Summary:

The following owners are seeking Land Division Preliminary Approval from the P&D Committee:

2020 003 (Johnstown Township) – Johnson

2020 006 (Spring Valley Township) - Funk

<u>Land Division Recommendation(s) or Action(s):</u>

P&D Agency Staff recommends Preliminary Approval the above referenced Land Division(s) with conditions as presented.

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT AGENCY 51 SOUTH MAIN STREET JANESVILLE, WI 53545

TELEPHONE: (608) 757-5587

FAX: (608) 757-5586

EMAIL: PLANNING@CO.ROCK.WI.US

WEB: WWW.CO.ROCK.WI.US



II II	LD2020 003 Johnson			
Application Number:				

PRELIMINARY MINOR LAND DIVISION – APPLICATION: REVIEW, RECOMMENDATION, AND ACTION FORM

AGENCY REVIEW	
1. Applicant has contacted Town, Rock County Planning and Development Agency, and City(s)/Village (if applic	
	Yes No
	Yes No
-	✓ Yes No
If you answered Yes, proceed to 4. If you answered No, proceed to 5.	
4. Land division meets Town Base Farm Tract and any other applicable Farmland Preservation zoning district re	
	Yes No
5. Land division is in an Agricultural Resources Priority Area, per the Rock County Farmland Preservation Plan:	
6. Land division will require a zoning change:	✓ Yes No
7. Preliminary minor land division application is complete:	✓ Yes 🔲 No
If you answered Yes to 7., proceed to 9. If you answered No to 7., Indicate the missing information below, 7.	a. – 7e. After
all missing information is supplied, proceed to 8. An Agency recommendation (10.) will not be provided until	
information has been supplied by the applicant.	
	Missing
	alnformation
7a. A map clearly marked "PRELIMINARY PLAT OF SURVEY OR CERTIFIED SURVEY MAP", identifying the	
land division area and containing all of the following information:	
a. Location of the land division area by section, township, and range:	
b. Approximate location and dimension of all EXISTING streets and property lines, including name and	
ownership (if applicable), in and adjacent to the land division area:	
c. EXISTING/PROPOSED County, Town, and City/Village (if applicable) zoning designations of all EXISTING/PROPOSED lot(s) and outlot(s), in and adjacent to the land division area:	
d. Approximate location and dimension of all EXISTING/PROPOSED lot(s), outlot(s), and block(s), numbered for reference, in the land division area:	
e. Indication of all PROPOSED lot(s) and outlot(s) use if other than single-family residential, in the land	
division area:	
f. Distance from all PROPOSED lot(s) and outlot(s) point of beginning to section corner or quarter	
corner, in the land division area:	
g. Approximate location, dimension and name (if applicable) of all of the following, whether EXISTING	
or PROPOSED, in the land division area:	H
(1) Buildings:	
(2) Streets, alleys, and public ways:	
(3) Driveways:	<u> </u>
(4) Rail lines:	
(5) Private water wells or water supply systems:	
(6) Private onsite wastewater treatment systems or public sanitary sewer systems:(7) Any other public utilities:	
(7) Any other public utilities: (8) Easements (Utility, drainageway, pedestrian way, etc.):	-
(9) Vegetative land cover type:	H
(10) Environmentally sensitive areas (Floodplain, steep slope, etc.):	F
(11) Productive agricultural soils, cultural resources, and woodlands:	
(12) Surface water features:	
(13) Drainageways:	
(14) Detention or retention areas:	
(15) Cemeteries:	
(16) Bridges/culvierts:	
(17) Rock outcroppings:	<u> </u>
h. Approximate location, dimension, name (if applicable), and purpose of all dedicated public parks or	
outdoor recreation lands, or any other public or private reservation, including any conditions, in the	🖰
land division area:	
 Preliminary concept for connection with existing public sanitary sewer and water supply system or an alternative means of providing water supply and treatment and disposal of sewage, in the land 	п
division area:	
Preliminary concept for collecting and discharging stormwater in the land division area:	П

4

AGENCY REVIEW		
		Missing Information
k. Scale, north arrow, and date of creation:		
I. Any other information required by the Agency:		
7b. Map prepared at a scale not to exceed two hundred (200) feet to the inch, with	the map pages	_
numbered in sequence if more than one (1) page is required, and total map page	es identified on each	
page:		<u> </u>
7c. Map prepared by a land surveyor licensed in Wisconsin:7d. All required application form information and required party's signature on the analysis.	application form:	- H
7e. A hard copy of the application form and the map, an electronic copy of the map		-
with the Agency's Geographic Information System (GIS), and application fee:	in a format compatible	
8. Preliminary minor land division application is complete:		✓ Yes
9. Preliminary minor land division application has been provided to other reviewing	parties for review and co	omment, and if
these parties have comments, said comments have been provided to the Agency		· I
If you answered No , the application must be provided to other reviewing parties	before completing any f	urther sections
of this form.	ATTOMIC TO A	
AGENCY RECOMMENDATION		·
10. Agency recommendation: Approve Approve With Conditions		
11. If you answered Approve With Conditions to 10., list conditions (Use additional	sheet (2a) if necessary):	
1. Existing easements shall be shown and proposed utility easement(s) shall be placed on lots a	s requested by utility companies	(where applicable).
2. Note on Final CSM: "Lot 1 contains existing buildings which utilize an existing private sew	age system at the time of this s	urvey. However,
3soils on the lot may be restrictive to the replacement of the exi	sting system."	
12. Agency recommendation rationale and findings of fact (Use additional sheet (2a)	if necessary):	
AGENCY SIGNATURE:	DATE:	<u> </u>
Barb County Blanch		
TITLE: Administrator - Rock County Planning, Economic & Community Development Agency		
TOWN ACTION	etronia.	
13. Town action: Approve Approve With Conditions Der	··· · · · · · · · · · · · · · · · · ·	
14. If you answered Approve With Conditions to 13., list conditions (Use additional		
1.	7	
2. Rezone to A3 and Land Division F	tennel 2/17	2020
3.	3, 51000	10-20
15. Town action rationale and findings of fact (Use additional sheet (2a) if necessary)	:	
TOWN SIGNATURE:	DATE:	
TITLE:		

PLEASE RETURN THIS FORM, VIA POSTAL MAIL OR EMAIL, TO:

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT AGENCY 51 N. MAIN ST.

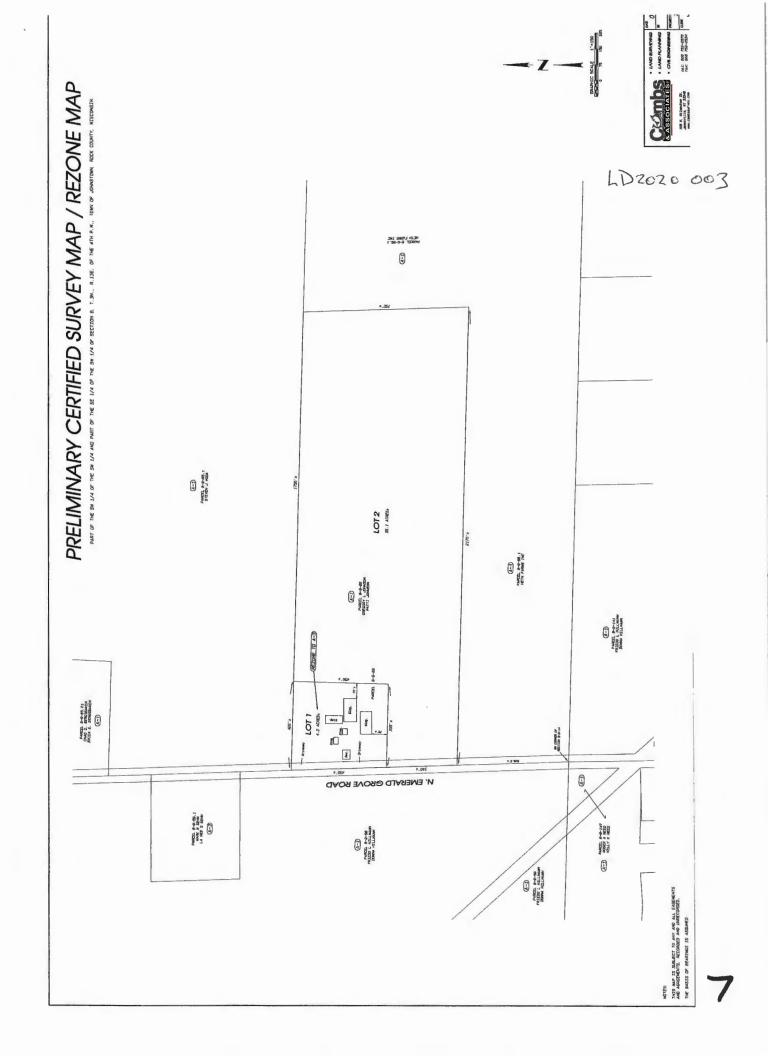
JANESVILLE, WI 53545

EMAIL: BRYNES@CO.ROCK.WI.US

;··	RC	CK COUNTY PLAN	INING AND DEVELOPMENT (COMMITTEE ACTION
16.	Committee action	Approve	Approve With Conditions	Deny
17.	If you answered A	pprove With Condition	ns to 16., list conditions (Use addition	onal sheet (2a) if necessary):
	1.			
	2.			
	3.			
18.	Committee action	rationale and findings	of fact (Use additional sheet (2a) if	necessary):
со	MMITTEE SIGNATUR			DATE:
TIT	TLE:	Chair – Rock County	Planning & Development Committe	<u>ee</u>

AGENCY RECOMMENDATION
11. If you answered Approve With Conditions to 10., list conditions:
3. Proposed lot lines must include the POWTS area with the building which utilizes the system.
4. Dedicate a thirty-three foot half road right-of-way along N Emerald Grove Rd at the discretion of the Town
5. Final CSM shall be submitted to and approved by the Agency within one year after preliminary approval.
6. Final CSM shall be recorded with the Rock Co. Register of Deeds within 6 months of the final approval.
7.
8.
9.
10.
2. Agency recommendation rationale and findings of fact:
The proposed Land Division creates one new 4.2 acre lot from an existing 39 acre property in Johnstown Township. The purpose of the division is to separate the existing residence and buildings on the propert from the larger parcel. The remaining parent parcel is greater than 35 acres, therefore it is not required to include it as part of the Certified Survey Map.
As part of this proposal, the Town of Johnstown will consider a rezone of the area of proposed Lot 1 from A1 to A3 based on the provisions in the Zoning Ordinance and the standards of the Farmland Preservation Program.
TOWN ACTION
14. If you answered Approve With Condtions to 13., list additional conditions:
15. Town action rationale and findings of fact:
ROCK COUNTY PLANNING AND DEVELOPMENT COMMITTEE ACTION 17. If you answered Approve With Conditions to 16., list conditions:
3.
4.
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10,
18. Committee action rationale and findings of fact:
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Page 2a of 2



ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY
DEVELOPMENT AGENCY
51 SOUTH MAIN STREET
JANESVILLE, WI 53545

TELEPHONE: (608) 757-5587 EMAIL: PLANNING@CO.ROCK.WI.US WEB: WWW.CO.ROCK.WI.US JAN 1 S 2020

AGENCY USE ONLY

Application Number: LD2020 00 3

Received By – Date (MM/DD/YYYY): L-13 - 2020

ROCK CO. PLANNING, ECONOMIC AND COMMUNITY DEVELOPMENT AGENCY

PREL	IMINAI	(经年51年)	图的设备 医结节 化多层	SION AF		AT	ION I	OR	M	
Major Land Div		Min CSM	or Land Division	s 📖 Pl	ATION: fer to Ad at of Survey		Owner		o t Combin CSM Requi	
Applicant has cont (if land division is valued division is feather)	within Extra-To	lock Count	y for lots greater than y Planning, Econ lat Approval Juri	omic & Commu	nity Deve	elopme als and	nt Agency these par	rties ha	City(s)/Villa ave detern	age nined No
2. Land division is co	nsistent with	Town's Co	mprehensive Pla	ก – Future Land	Use Map):			Yes [No
3. Land division area					tified by	the Sta	te of Wisc	consin:	Yes [No
if you answered You 4. Land division mee					nal Dunn			llabelab		
4. Land division mee	is town base t	ann naci	and any other a	ppiicable raimie	and riest		Not Appli			□ No
5. Land division will	require a zoni	ng change							✓ Yes	No
			APPLICANT I	NFORMATIO	N					
6. LANDOWNER OR	AUTHORIZED I	ANDOWN	ER REPRESENTA	TIVE						
a. Name:	GREGORY	L JOHN	SON & PATTI				Telepho	ne:	359-3294	1
Address:	4142 N EM	ERALD C	ROVE RD	City: M[LTON		State:	WI	Zip: 5	3563
b. Name:							Telepho	ne:		
Address:				City:			State:		Zip:	
7. AGENT (SURVEYO								1		
a. Surveyor name:			CIATES, INC.				Telepho			
Address:	109 W. MIL	WAUKE	ST	City: JA	NESVIL	LE	State:	WI	Zip: 5	3548
b. Developer name:							Telepho	ne:		
Address:				City:			State:		Zip:	
9.Reason for applicat			transfer 🗌 Fa		n ☑Cre				Adjust I	
40	1	Town of	JOHNSTOW	V	SE&SW :	1/4 of	SW 1	/4		
10. Land division are	a location:	Section	8		Tax par	cel nur	nber(s) -	6-9-6	6	
11. Land division are ☐ Yes ☑ No		ithin the E identify:	xtra-Territorial F City(s)/Village		isdiction	(ETJ) A	rea of a C	ity(s)/	Village:	
12. Land division are		djacent to		pply): ity highway	State	e high	way [U.S	. highway	
13. Landowner's cor (Square feet or a		erty area	14. Land division	on area et or acres): 39.3			rrent zon	ing of i	and divisio	on
16. Number of new/	additional lot	created	17. Future zon	ing of new/addit	ional lot	(s) 18		_	of parent	lot:
by land division: 19. Covenants or res	strictions will l				Yes 🗸		2012	7. 1		
If Yes, identify co			Lin the land divi	sion area: [7]	Yes 🗌	No				
20. A residential bui				water treatmen			Public sa	anitary	sewer sys	stem
21. Public Improven	nent construct		sal/plan will	22. Public impro (mm/dd/yy		constr	uction wil	l begin	on	
14 (18 M)		address to the first of the con-	CANTISTATEN	IENT AND SI	C19 (1975)	JRE.		85) 1000 au		THE
I, as the undersigned, for said landowner. I required per said doc	do hereby verif	er applying y that I hav	for a land division e reviewed and co	in unincorporated	Rock Collication fo	unty, or	d submitte	d all inf	ormation a	ontact s
LANDOWNER/PRIMAR			Rull	1 C.	l		DATE: _	1/2	/202	۵_

REVISED 8/2019

127.00

Page 1 of 2

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APPLICATION CHECKLIST
Yes No Comments
1. Have you included a map clearly marked "PRELIMINARY PLAT OF SURVEY,
CERTIFIED SURVEY MAP OR SUBDIVISION PLAT", identifying the land division area
and containing all of the following information?
a. Location of the land division area by section, township, and range:
b. Approximate location and dimension of all EXISTING streets and property lines,
including name and ownership (if applicable), in and adjacent to the land
division area:
c. EXISTING/PROPOSED County, Town, and City/Village (If applicable) zoning
designations of all EXISTING/PROPOSED lot(s) and outlot(s), in and adjacent to
the land division area:
d. Approximate location and dimension of all PROPOSED lot(s), outlot(s) and blocks(s), numbered for reference, in the land division area:
e. Indication of all PROPOSED lot(s) and outlot(s) use if other than single-family
residential, in the land division area:
f. Distance from all PROPOSED lot(s) and outlot(s) point of beginning to section
corner or quarter corner, in the land division area:
G Approximate location dimension (if applicable) and name (if applicable) of all
of the following, whether EXISTING or PROPOSED, in the land division area:
(1) Buildings:
(2) Streets, alleys, and public ways:
(3) Driveways:
(4) Rail lines:
(5) Private water wells or water supply systems:
(6) Private onsite wastewater treatment systems or public sanitary sewer
systems:
(7) Any other public utilities:
(8) Easements (Utility, drainageway, pedestrian way, etc.):
(9) Vegetative land cover type:
(10) Environmentally sensitive areas (Floodplain, steep slope, etc.):
(11) Productive agricultural soils, cultural resources, and woodlands:
(13) Drainageways:
(14) Detention or retention areas:
(15) Cemeteries:
(16) Bridges/culverts:
(17) Rock outcroppings:
h. Approximate location, dimension, name (if applicable), and purpose of all
dedicated public parks or outdoor recreation lands, or any other public or
private reservation, including any conditions, in the land division area:
i. Preliminary concept for connection with existing public sanitary sewer and NONE
water supply system or an alternative means of providing water supply and
treatment and disposal of sewage, in the land division area:
j. Preliminary concept for collecting and discharging stormwater, in the land
division area.
k. Scale, north arrow, and date of creation:
I. Any other information required by the Agency:
2. Has the map been prepared at a scale not to exceed two hundred (200) feet to the
inch, with the map pages numbered in sequence if more than one (1) page is
required, and total map pages identified on each page? 3. Has the map been prepared by a land surveyor licensed in Wisconsin?
A Harry was ideal all previous configuration form information and has the required
4. Have you provided all required application form information and has the required
party signed this application form? 5. Have you included a hard copy of this application form and the map, an electronic
copy of the map in a format compatible with the Agency's Geographic Information
convictible man in a format compatible with the Agency's Geographic Information () () ()

PLEASE SEND VIA POSTAL MAIL, OR HAND-DELIVER, THIS FORM, A HARD COPY AND ELECTRONIC COPY OF THE PRELIMINARY MAP, AND THE APPLICATION FEE TO:

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT AGENCY 51 N. MAIN ST.

JANESVILLE, WI 53545

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT AGENCY 51 SOUTH MAIN STREET JANESVILLE, WI 53545

TELEPHONE: (608) 757-5587

FAX: (608) 757-5586

EMAIL: PLANNING@CO.ROCK.WI.US

WEB: WWW.CO.ROCK.WI.US



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11	Application Number		11
11	Application Number:		11
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PRELIMINARY MINOR LAND DIVISION – APPLICATION: REVIEW, RECOMMENDATION, AND ACTION FORM

AGENCY REVIEW	17.
1. Applicant has contacted Town, Rock County Planning and Development Agency, and City(s)/Village (if applic	able) officials
	✓ Yes 🔲 No
	√Yes □No
	✓ Yes No
If you answered Yes, proceed to 4. If you answered No, proceed to 5.	
4. Land division meets Town Base Farm Tract and any other applicable Farmland Preservation zoning district re	equirement:
,	Yes No
5. Land division is in an Agricultural Resources Priority Area, per the Rock County Farmland Preservation Plan:	
	✓ Yes □ No
, , , , , , , , , , , , , , , , , , , ,	
If you answered Yes to 7., proceed to 9. If you answered No to 7., indicate the missing information below, 7	
all missing information is supplied, proceed to 8. An Agency recommendation (10.) will not be provided unti	i ali missing
information has been supplied by the applicant.	
	Missing Information
7a. A map clearly marked "PRELIMINARY PLAT OF SURVEY OR CERTIFIED SURVEY MAP", identifying the	
land division area and containing all of the following information:	
a. Location of the land division area by section, township, and range:	П
b. Approximate location and dimension of all EXISTING streets and property lines, including name and ownership (if applicable), in and adjacent to the land division area:	
c. EXISTING/PROPOSED County, Town, and City/Village (if applicable) zoning designations of all	
EXISTING/PROPOSED County, Town, and City/village (if applicable) zoning designations of all EXISTING/PROPOSED lot(s) and outlot(s), in and adjacent to the land division area:	
d. Approximate location and dimension of all EXISTING/PROPOSED lot(s), outlot(s), and block(s),	
numbered for reference, in the land division area:	
e. Indication of all PROPOSED lot(s) and outlot(s) use if other than single-family residential, in the land	
division area:	
f. Distance from all PROPOSED lot(s) and outlot(s) point of beginning to section corner or quarter	
corner, in the land division area:	
g. Approximate location, dimension and name (if applicable) of all of the following, whether EXISTING	П
or PROPOSED , in the land division area:	
(1) Buildings:	
(2) Streets, alleys, and public ways:	
(3) Driveways:	
(4) Rail lines:	
(5) Private water wells or water supply systems:	
(6) Private onsite wastewater treatment systems or public sanitary sewer systems:	
(7) Any other public utilities:	
(8) Easements (Utility, drainageway, pedestrian way, etc.):	
(9) Vegetative land cover type:	
(10) Environmentally sensitive areas (Floodplain, steep slope, etc.):	
(11) Productive agricultural soils, cultural resources, and woodlands:	<u> </u>
(12) Surface water features:	
(13) Drainageways:	
(14) Detention or retention areas:	
(15) Cemeteries:	
(16) Bridges/culverts:	
(17) Rock outcroppings:	
h. Approximate location, dimension, name (if applicable), and purpose of all dedicated public parks or	
outdoor recreation lands, or any other public or private reservation, including any conditions, in the land division area:	"
 Preliminary concept for connection with existing public sanitary sewer and water supply system or an alternative means of providing water supply and treatment and disposal of sewage, in the land 	п
division area:	"
j. Preliminary concept for collecting and discharging stormwater in the land division area:	<u> </u>

AGENCY REVIEW				
	Enlesho Information			
k. Scale, north arrow, and date of creation:				
I. Any other information required by the Agency:				
7b. Map prepared at a scale not to exceed two hundred (200) feet to the inch, with the map pages				
numbered in sequence if more than one (1) page is required, and total map pages identified on each				
page: 7c. Map prepared by a land surveyor licensed in Wisconsin:	П			
7d. All required application form information and required party's signature on the application form:	- H			
7e. A hard copy of the application form and the map, an electronic copy of the map in a format compatible				
with the Agency's Geographic Information System (GIS), and application fee:				
8. Preliminary minor land division application is complete:	✓ Yes			
9. Preliminary minor land division application has been provided to other reviewing parties for review and co	mment, and if			
these parties have comments, said comments have been provided to the Agency: 🔽 Yes 🗌 No				
If you answered No , the application must be provided to other reviewing parties before completing any for	urther sections			
of this form.	* - 12 · ·			
AGENCY RECOMMENDATION	·			
10. Agency recommendation: Approve Approve With Conditions Deny				
11. If you answered Approve With Conditions to 10., list conditions (Use additional sheet (2a) if necessary):				
1. Existing easements shall be shown and proposed utility easement(s) shall be placed on lots as requested by utility companies (where applicable).				
2, Note on Final CSM: "Lot 1 contains existing buildings which utilize an existing private sewage system at the time of this s	urvey. However,			
3soils on the lot may be restrictive to the replacement of the existing system."				
12. Agency recommendation rationale and findings of fact (Use additional sheet (2a) if necessary):				
AGENCY SIGNATURE: 1/29/2020				
TITLE: Administrator - Rock County Planning,				
Economic & Community Development Agency				
TOWN ACTION				
13. Town action: Approve Approve With Conditions Deny				
14. If you answered Approve With Conditions to 13., list conditions (Use additional sheet (2a) if necessary):				
1.				
2. Rezone to A3 and Land Division Approved 2/1	E 17576			
3.	-/2-0			
15. Town action rationale and findings of fact (Use additional sheet (2a) if necessary):	 			
and town account administratings of face took administrative (22) if facessary).				
TOWN SIGNATURE:				
TOWN SIGNATURE: DATE:				
TITLE:				

PLEASE RETURN THIS FORM, VIA POSTAL MAIL OR EMAIL, TO:

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT AGENCY 51 N. MAIN ST.

JANESVILLE, WI 5354S

EMAIL: BRYNES@CO.ROCK.WI.US

ROCK COUNTY PLANNING AND DEVELOPMENT COM	MMITTEE ACTION
16. Committee action: Approve Approve With Conditions	Deny
17. If you answered Approve With Conditions to 16., list conditions (Use additional	sheet (2a) if necessary):
1.	
2.	
3.	
18. Committee action rationale and findings of fact (Use additional sheet (2a) if necessity	essary):
COMMITTEE SIGNATURE:	DATE:
TITLE: Chair – Rock County Planning & Development Committee	

REVISED 12/2011 Page 2 of 2

AGENCY RECOMMENDATION
11. If you answered Approve With Conditions to 10., list conditions:
3. Proposed lot lines must include the POWTS area with the building which utilizes the system.
4. Dedicate a sixty-six foot road right of way along S. Holden Rd at the discretion of the Town.
5. Approval conditioned on the Town's decision to approve a zoning change from A1 to A3.
6. Final CSM shall be submitted to and approved by the Agency within one year after preliminary approva
7. Final CSM shall be recorded with the Rock Co. Register of Deeds within 6 months of the final approval.
8.
9.
10.
12. Agency recommendation rationale and findings of fact:
The proposed Land Division creates one new 2.03 acre lot from an existing 73 acre property in Spring

The proposed Land Division creates one new 2.03 acre lot from an existing 73 acre property in Spring Valley Township. The purpose of the division is to separate the existing residence on the property from the larger parcel. The owner intends to raze the existing residence and build new. The remaining parent parcel is greater than 35 acres, therefore there is not a requirement to include it as part of the Certified Survey Map.

As part of this proposal, the Town of Spring Valley will consider a rezoning of the area of proposed Lot 1 from A1 (the Certified Farmland Preservation District) to A3 (which requires a one acre minimum lot size) based on the provisions in the Zoning Ordinance and, specifically, the standards for removing acres from eligibility for the Farmland Preservation Program. In this case, much of the proposed lot area is not tillable farmland and has not been since the 1960s based on past air photos.

The centerline of S. Holden Rd does not align with the property boundary in this location. Therefore, if a road right-of-way dedication is required by the Town it will be a full right-of-way of 66 feet (rather than the typical half road right-of-way.

TOWN ACTION

- 14. If you answered Approve With Condtions to 13., list additional conditions:
- 15. Town action rationale and findings of fact:

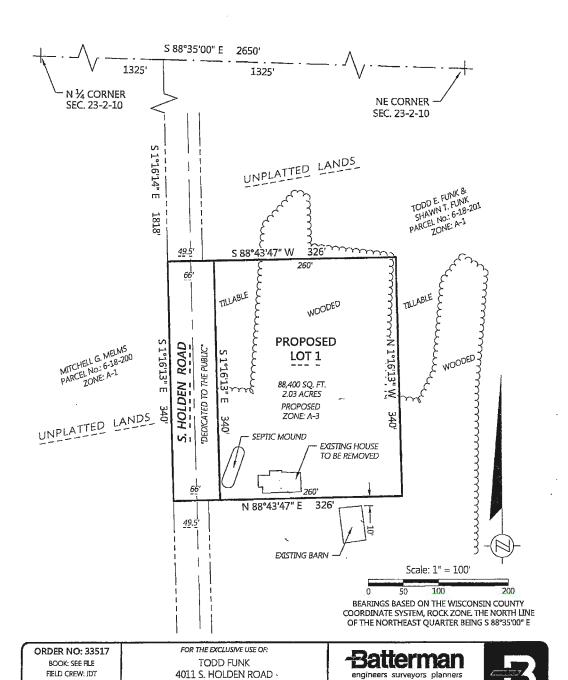
u

	ROCK COUNTY PLANNING AND DEVELOPMENT COMMITTEE ACTION
17. If you answ	ered Approve With Conditions to 16., list conditions:
3.	
4.	
5.	
6,	
7.	
8.	
9.	
10.	
18. Committee	action rationale and findings of fact:

PRELIMINARY

CERTIFIED SURVEY MAP

OF BEING PART OF THE SE 1/4 OF THE NE 1/4 OF SECTION 23, T. 2 N., R. 10 E., OF THE 4TH P.M., SPRING VALLEY TOWNSHIP, ROCK COUNTY, WISCONSIN.



Rile Name: J:\33500-33599\33517 - Todd Fun'\SURVEY\RH8 DRAWING FILES

ORFORDVILLE, WI 53576

2857 Bartell's Drive

Beloit, Wisconsin 53511

DRAWN BY: DGM

DATE: January 15, 2020

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY OF THE PROPERTY AGENCY
51 SOUTH MAIN STREET
JANESVILLE, WI 53545

TELEPHONE: (608) 757-5587
EMAIL: PLANNING@CO.ROCK.WI.US
WEB: WWW.CO.ROCK.WI.US

JAN 2 2 2020

AGENCY USE ONLY

Application Number: LD ZoZo - coog

Received By - Date 1 - 2 Z - 2020

(MM/DD/YYYY):

ROCK CO. PLANNING, ECONOMIC AND COMMINITY DEVELOPMENT AGENCY

PREL	IMINAI	RY LA	ND DIV	ISION	A	PPLIC	CAT	ION F	FOF	RM .		
		PROP	OSED LAND DI	IVISION CLA	SSIFI	CATION:						
Major Land Div Subdivision Plat Requ		CSM	or Land Division for lots 35 acres or lots for lots greater that	ess		fer to A		Owner		ot Combin CSM Requ		
 Applicant has cont (if land division is valued division is feather) 	within Extra-T											
2. Land division is con	nsistent with	Town's Co	mprehensive P	lan – Future	Land	Use Ma	p:			✓ Yes	□No	
3. Land division area is located in a Farmland Preservation zoning district certified by the State of Wisconsin: Yes No If you answered Yes, proceed to 4. If you answered No, proceed to 5.												
4. Land division meets Town Base Farm Tract and any other applicable Farmland Preservation zoning district requirement: Not Applicable Yes No												
5. Land division will	require a zoni	ng change	:							✓ Yes	No	
			APPLICANT	INFORM	ATIC	ON						
6. LANDOWNER OR	AUTHORIZED	LANDOWN	IER REPRESENT	TATIVE								
a. Name:	Name: Todd Funk							Telephone: 608-289-79				
Address:	4011 S. Ho	iden Roa	d	City	: Oi	fordville	9	State:	WI	Zip: 5	3576	
b. Name:								Telepho	ne:			
Address:				City	:			State:		Zip:		
7. AGENT (SURVEYO	R AND DEVEL	OPER)										
a. Surveyor name:	Jeffrey R. C	arde						Telepho	ne:	608-365-	4464	
Address:	2857 Bartel	ls Drive		City	: Ве	eloit		State:	WI	Zip: 5	53511	
b. Developer name:								Telepho	ne:			
Address:				City	:			State:		Zip:		
8. Identify the indivi	dual from 6. c	or 7. that v	vill serve as the	primary co	ntact	: 🗆	6a. 🗌	6b. ✓] 7a.	☐ 7b.		
9.Reason for application: Sale/ownership transfer Farm consolidation Create Conforming Lot Adjust Lot Line Owner/occupant wishes to divide 2 acres containing the existing home from the farm land, raze the existing home and build a new home on the proposed 2 acres containing the existing home from the farm land, raze the existing home and build a new home on the proposed 2 acres lot acres containing the existing home from the farm land, raze the existing home and build a new home on												
40		Town of	Spring Valley	/	SE 1/4 of			F NE. 1/4				
10. Land division are	a location:	Section 2	23-2-10		Tax parcel nur				mber(s) - 6-18-201			
11. Land division are V Yes \(\subseteq \text{No} \)		ithin the E				risdictio	n (ETJ) A	rea of a C	ity(s),	/Village:		
12. Land division are	-	ijacent to /Town ro	` —	apply): inty highwa	y	Sta	te highv	vay [_] v.s	. highway		
13. Landowner's contiguous property area (Square feet or acres): 73 +/- acres (Square feet or acres): 2 acres area: A-1							land divisio	חכ				
16. Number of new/additional lots created by land division: 1 17. Future zoning of new/additional lot(s) created by land division: A-3 18. Future zoning of parent lot: A-1												
19. Covenants or restrictions will be placed on the land division area: ☐ Yes ☑ No If Yes, identify covenants or restrictions:												
20. A residential buil	ding is curren	tly located				_	No _	Dublices	nitar	v sower sv	stem	
If Yes, the building utilizes a:												
be submitted by (mm/dd/yyyy): APPLICANT STATEMENT AND SIGNATURE												
I, as the undersigned, am a landowner applying for a land division in unincorporated Rock County, or am serving as the primary contact for said landowner. I do hereby verify that I have reviewed and completed this application form, and submitted all information as required per said documents, and that all information is correct, accurate, and true to the best of my knowledge and belief.												
LANDOWNER/PRIMAR	Y CONTACT SIG	NATURE:	OH.	ofh				DATE: _	ılz	1/2020		

APPLICATION CHECKLIST							
	Yes	∦No.	Comment :				
1. Have you included a map clearly marked "PRELIMINARY PLAT OF SURVEY, CERTIFIED SURVEY MAP OR SUBDIVISION PLAT", identifying the land division area	Ø						
and containing all of the following information?							
a. Location of the land division area by section, township, and range:	Ø	ᆜ					
b. Approximate location and dimension of all EXISTING streets and property lines, including name and ownership (if applicable), in and adjacent to the land division area:	Ø						
c. EXISTING/PROPOSED County, Town, and City/Village (if applicable) zoning designations of all EXISTING/PROPOSED lot(s) and outlot(s), in and adjacent to the land division area:	Ø						
d. Approximate location and dimension of all PROPOSED lot(s), outlot(s) and blocks(s), numbered for reference, in the land division area:	Ø						
e. Indication of all PROPOSED lot(s) and outlot(s) use if other than single-family residential, in the land division area:	Ø						
f. Distance from all PROPOSED lot(s) and outlot(s) point of beginning to section corner or quarter corner, in the land division area:	V						
g. Approximate location, dimension (if applicable), and name (if applicable) of all of the following, whether EXISTING or PROPOSED, in the land division area:	Ø						
(1) Buildings:	V	므					
(2) Streets, alleys, and public ways:		井-					
(3) Driveways:	H	-븕-					
(4) Rail lines: (5) Private water wells or water supply systems:	┼┼┤						
(5) Private water wells or water supply systems:(6) Private onsite wastewater treatment systems or public sanitary sewer		السا					
systems:							
(7) Any other public utilities:		<u> </u>					
(8) Easements (Utility, drainageway, pedestrian way, etc.):		V					
(9) Vegetative land cover type:	V						
(10) Environmentally sensitive areas (Floodplain, steep slope, etc.):							
(11) Productive agricultural soils, cultural resources, and woodlands:							
(12) Surface water features:	<u> </u>	<u> </u>					
(13) Drainageways:	┞╠┈	V					
(14) Detention or retention areas:	 -	<u> </u>					
(15) Cemeteries: (16) Bridges/culverts:	 	V					
(17) Rock outcroppings:	+;;	7					
h. Approximate location, dimension, name (if applicable), and purpose of all dedicated public parks or outdoor recreation lands, or any other public or		V					
private reservation, including any conditions, in the land division area:							
 Preliminary concept for connection with existing public sanitary sewer and water supply system or an alternative means of providing water supply and treatment and disposal of sewage, in the land division area: 			NA				
j. Preliminary concept for collecting and discharging stormwater, in the land division area:			NA				
k. Scale, north arrow, and date of creation:	V						
I. Any other information required by the Agency:							
2. Has the map been prepared at a scale not to exceed two hundred (200) feet to the							
inch, with the map pages numbered in sequence if more than one (1) page is	✓						
required, and total map pages identified on each page?		<u> </u>					
3. Has the map been prepared by a land surveyor licensed in Wisconsin?	V						
4. Have you provided all required application form information and has the required party signed this application form?	✓						
5. Have you included a hard copy of this application form and the map, an electronic copy of the map in a format compatible with the Agency's Geographic Information	V						
System (GIS), and the application fee?		_					

PLEASE SEND VIA POSTAL MAIL, OR HAND-DELIVER, THIS FORM, A HARD COPY AND ELECTRONIC COPY OF THE PRELIMINARY MAP, AND THE APPLICATION FEE TO:

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT AGENCY 51 N. MAIN ST. JANESVILLE, WI 53545

Draft -

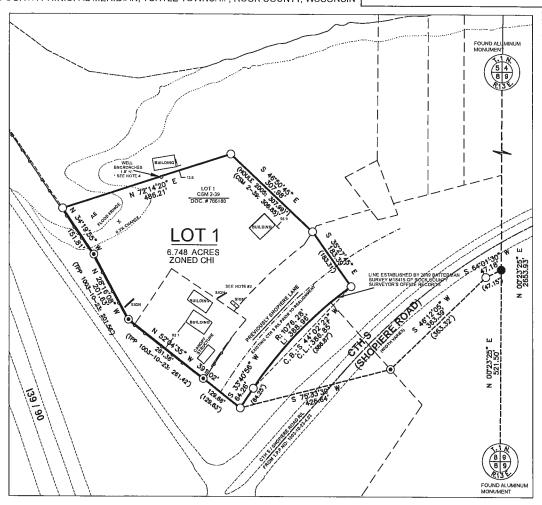
Section V: Cross Cutting Program Requirements

B. Citizen Grievance Process

If the complaint cannot be resolved to the satisfaction of the citizen by the
designated official and it involves Section V: Cross Cutting Program
Requirements – C. Income Determination, it will be forwarded to the State of
Wisconsin Department of Administration for resolution. A written decision will
be made within 30 days. The decision of the Department of Administration is
final.

CERTIFIED SURVEY MAP

PART OF LOT 1 OF CERTIFIED SURVEY MAP, VOLUME 2, PAGE 39, DOCUMENT NUMBER 766180 AND PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 8, TOWNSHIP 1 NORTH, RANGE 13 EAST, OF THE FOURTH PRINICPAL MERIDIAN, TURTLE TOWNSHIP, ROCK COUNTY, WSCONSIN



NOTES:

- 1. SUBJECT TO ANY AND ALL EASEMENTS, AGREEMENTS, COVENANTS OR RESTRICTIONS, RECORDED OR UNRECORDED.
- 2. BLANKET PERPETUAL EASEMENT FOR DOUBLE FACED SIGN WITH UNDESTRUCTED INGRESS/EGRESS FROM SHOPIERE RD. DESCRIBED ON WARRANTY DEED DOCUMENT

 ↑ 1182698 OF ROCK COUNTY REGISTER OF DEEDS.
- 3. FLOODPLAIN INFORMATION IS APPROXIMATE AND BASED ON 2015 FIRM FROM ROCK COUNTY GIS
- 4. SUBJECT TO ADVERSE POSSESSION CLAIM ON NORTH SIDE OF PROPERTY WHERE WELL IS LOCATED AND AN ASSEMENT OVER THE LAND NEEDED TO OPERATE, MAINTAIN, REPAIR OR MAINTAIN POWER TO THE WATER WELL TO THE NEIGHBOR TO THE NORTH PER QUIT CLAIM DEED DOG. § 1733214 OF ROCK COUNTY REGISTER OF DEEDS.

(a) - Legend

- 3/4" IRON REBAR WITH CAP FOUND
- - 3/4" IRON REBAR FOUND
- - 3/4" X 24" IRON REBAR SET 1.5 LBS/FT
- (X') RECORD DISTANCE
- ·· FLOOD PLAIN
- FENCE LINE



ROCK COUNTY SURVEYORS OFFICE

COURTHOUSE BUILDING 51 S. MAIN STREET - JANESVILLE, WI. 53545 PH. 608-757-5658

PROJECT NO. 2019-TU08-DPW
FOR: COUNTY OF ROCK
LAST DATE OF FIELDWORK: NOVEMBER 12, 2019
PLAT DATE: JANUARY 9, 2020
SHEET 1 OF 3 SHEETS

BEARINGS ARE REFERENCED TO THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 8-1N-13E. ASSUMED TO BEAR N 00°23'25" E.







County of Rock Proposed Lot Combination City of Beloit Extraterritorial Jurisdiction Tax Parcels
FEMA Floodplains

0.2 % Chance

Floodfringe

Floodway

WDNR Wetlands

Airphoto: Spring 2019

1 inch = 200 feet

