



**FINANCE COMMITTEE
THURSDAY, NOVEMBER 9, 2017 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

AGENDA

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – October 19, 2017 and October 26, 2017
4. Committee Review and Approval of Per Meeting Allowances
5. Transfers and Appropriations
6. Review of Payments
7. Review of Payments over \$10,000
8. Resolutions
 - A. Awarding Contract for Courier Services
 - B. Authorizing Contract for Copier Purchases & Copier Service Agreements 2018-2020
 - C. Cancellation of Checks Over Two Years Old
 - D. Authorizing Procurement of Accela System Software
9. Committee Endorsement
 - A. Amending the 2017 Child Support Budget to Accept Additional Funding From the Wisconsin Department of Children and Families for Additional Expenditures Related to E-Filing
 - B. Authorizing Purchase of Rye Farms Inc. Property and Amending the Department of Public Works – Parks Division Budget
10. Review, Discussion and Recommended Revisions to the 2018 Recommended Budget
 - A. Public Safety & Justice Committee
 - B. Other
11. Adjournment

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH				
		P1700036	10/19/2017	UNITED MAILING SERVICES INC	567.82
		P1700037	10/19/2017	UNITED STATES POSTAL SERVICE	20,000.00
00-0000-0001-22158	SHORT TERM DISAB				
		P1701040	10/19/2017	NATIONAL INSURANCE SERVICES OF	7,965.54
00-0000-0001-22159	LONG TERM DIS				
		P1701040	10/19/2017	NATIONAL INSURANCE SERVICES OF	6,476.00
				GENERAL FUND PROG TOTAL	35,009.36
00-0000-0063-29663	W C TRUST				
			10/19/2017	ALLIANCE,THE	1,041.04
				ISF-SELF INS PROG TOTAL	1,041.04
00-0000-0071-29264	DLF-SUPPLIES/EXP				
		P1702601	10/12/2017	NATIONAL BAND AND TAG CO	586.67
		P1702626	10/12/2017	HUMANE SOCIETY OF SOUTHERN WIS	36,168.60
				AGENCY FUNDS PROG TOTAL	36,755.27

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total \$72,805.67

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
05-1500-0000-63100	OFC SUPP & EXP				
		P1700685	10/12/2017	JP MORGAN CHASE BANK NA	172.07
05-1500-0000-63107	PUBL & LEGAL				
		P1700001	10/12/2017	BELOIT DAILY NEWS	24.86
05-1500-0000-64200	TRAINING EXP				
		P1700685	10/12/2017	JP MORGAN CHASE BANK NA	163.95
05-1500-0000-65331	EQUIP LEASE				
		P1700685	10/12/2017	JP MORGAN CHASE BANK NA	2,087.16
05-1500-0000-68010	EXP.ALLOCATIONS				
		P1700009	10/05/2017	FINANCE DEPARTMENT PURCHASING	17.28
		P1700685	10/12/2017	JP MORGAN CHASE BANK NA	4,982.06
		P1702071	10/12/2017	COMMERCE BANK COMMERCIAL	320.38
				FINANCIAL SERVICES PROG TOTAL	7,767.76
05-1560-0000-62400	R & M SERV				
		P1700004	10/19/2017	KONICA MINOLTA BUSINESS SOLUTI	939.72
		P1700685	10/12/2017	JP MORGAN CHASE BANK NA	350.05
05-1560-0000-63104	PRNT & DUPLICATI				
		P1700685	10/12/2017	JP MORGAN CHASE BANK NA	3,126.59
				CENTRAL SERVICES PROG TOTAL	4,416.36

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES				
		P1700739	10/12/2017	CHARTER COMMUNICATIONS	1,572.02
		P1702450	10/05/2017	FOLEY ELECTRIC INC	4,185.00
07-1430-0000-62400	R & M SERV				
		P1701156	10/12/2017	GENERAL HEATING AND AIR CONDIT	838.00
		P1702470	10/12/2017	PARK PLACE TECHNOLOGIES	30,457.56
07-1430-0000-62421	COMPUTER EQUIP				
		P1700728	10/26/2017	CDW GOVERNMENT INC	74.54
07-1430-0000-62491	SOFTWARE MAINT				
		P1700745	10/12/2017	JP MORGAN CHASE BANK NA	406.64
07-1430-0000-63100	OFC SUPP & EXP				
		P1700849	10/05/2017	OFFICE PRO INC	46.87
07-1430-0000-63101	POSTAGE				
		P1700745	10/12/2017	JP MORGAN CHASE BANK NA	59.19
07-1430-0000-63102	PAPER & FORMS				
		P1700849	10/05/2017	OFFICE PRO INC	75.27
07-1430-0000-63200	PUBL/SUBCR/DUES				
		P1702644	10/19/2017	WISCONSIN SPILLMAN USERS GROUP	150.00
07-1430-0000-63300	TRAVEL				
		P1700745	10/12/2017	JP MORGAN CHASE BANK NA	6.00
07-1430-0000-63407	COMPUTER SUPPL				
		P1700728	10/12/2017	CDW GOVERNMENT INC	545.73
		P1700745	10/12/2017	JP MORGAN CHASE BANK NA	82.55
07-1430-0000-64200	TRAINING EXP				
		P1700745	10/12/2017	JP MORGAN CHASE BANK NA	2,994.09
07-1430-0000-64701	SOFTWARE PURCH				
		P1700745	10/12/2017	JP MORGAN CHASE BANK NA	135.10
				INFORMATION TECHNOLOGY PROG TOTAL	41,628.56
07-1438-0000-64701	SOFTWARE PURCH				
		P1702705	10/26/2017	SPILLMAN TECHNOLOGIES INC	3,500.00
				LAW RECORDS PROG TOTAL	3,500.00
07-1444-0000-64701	SOFTWARE PURCH				
		P1601559	10/12/2017	HIGHLINE CORPORATION	2,400.00
				IT CAPITAL PROJECTS PROG TOTAL	2,400.00
07-1450-0000-62491	SOFTWARE MAINT				
		P1700743	10/19/2017	FIDLAR COMPANIES	15,367.50
		P1701469	10/12/2017	AMERICAN DATA	2,979.27
		P1702469	10/19/2017	SHORELAND INC	975.00
07-1450-0000-67130	TERMINALS/PC'S				
		P1702569	10/12/2017	CDW GOVERNMENT INC	1,041.63
		P1702570	10/19/2017	PARAGON DEVELOPMENT SYSTEMS	528.50
		P1702571	10/12/2017	CDW GOVERNMENT INC	287.45
07-1450-0000-67143	IT CROSS CHARGES				
		P1702530	10/05/2017	ENTERPRISE SYSTEMS GROUP	197.00

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1702533	10/05/2017	CDW GOVERNMENT INC	266.67
		P1702540	10/05/2017	CDW GOVERNMENT INC	35.73
		P1702544	10/05/2017	AVI SYSTEMS INC	31.13
		P1702565	10/19/2017	PARAGON DEVELOPMENT SYSTEMS	1,585.50
		P1702566	10/12/2017	CDW GOVERNMENT INC	167.28
		P1702567	10/12/2017	CDW GOVERNMENT INC	376.12
		P1702568	10/12/2017	CDW GOVERNMENT INC	200.78
		P1702572	10/12/2017	CDW GOVERNMENT INC	265.53
		P1702585	10/12/2017	CDW GOVERNMENT INC	2,591.94
		P1702591	10/19/2017	ENTERPRISE SYSTEMS GROUP	197.00
		P1702620	10/19/2017	CDW GOVERNMENT INC	413.08
		P1702621	10/19/2017	CDW GOVERNMENT INC	1,295.97
		P1702623	10/19/2017	CDW GOVERNMENT INC	35.48
		P1702624	10/19/2017	CDW GOVERNMENT INC	35.73
07-1450-0000-67160	CA \$500-\$4,999	P1702646	10/19/2017	ENTERPRISE SYSTEMS GROUP	4,260.00
IT-CROSS CHARGES PROG TOTAL					33,134.29

I have reviewed the preceding payments in the total \$80,662.85

Date: _____ Dept _____
 Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
14-1410-0000-44155	WORK PERMITS				
		P1700726	10/12/2017	EQUAL RIGHTS DIVISION	127.50
14-1410-0000-63100	OFC SUPP & EXP				
		P1700718	10/19/2017	OFFICE PRO INC	15.47
		P1700720	10/26/2017	STAPLES BUSINESS ADVANTAGE	166.65
COUNTY CLERK PROG TOTAL					309.62
14-1411-0000-62491	SOFTWARE MAINT				
		P1700974	10/12/2017	ELECTION SYSTEMS AND SOFTWARE	5,896.03
14-1411-0000-63101	POSTAGE				
		P1700974	10/05/2017	ELECTION SYSTEMS AND SOFTWARE	21.00
14-1411-0000-63103	LEGAL FORMS				
		P1700974	10/19/2017	ELECTION SYSTEMS AND SOFTWARE	111.05
ELECTIONS PROG TOTAL					6,028.08

I have reviewed the preceding payments in the total **\$6,337.70**

Date:

Dept

Committee

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
15-1540-0000-63100	OFC SUPP & EXP				
		P1700693	10/26/2017	OFFICE PRO INC	33.45
15-1540-0000-63107	PUBL & LEGAL				
		P1701453	10/12/2017	BELOIT DAILY NEWS	215.24
15-1540-0000-64926	BANK SERV.CHGS.				
		P1700853	10/26/2017	BRINKS INC	462.08
COUNTY TREASURER PROG TOTAL					710.77

I have reviewed the preceding payments in the total **\$710.77**

Date:

Dept

Committee

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
17-1710-0000-63100	OFC SUPP & EXP	P1700664	10/26/2017	OFFICE PRO INC	89.99
		P1700704	10/05/2017	STAPLES BUSINESS ADVANTAGE	66.59
		P1700706	10/05/2017	WISCONSIN DEPARTMENT OF ADMINI	12.48
17-1710-0000-63106	PLAT BOOKS	P1700707	10/12/2017	MAPPING SOLUTIONS	125.00
		REGISTER OF DEEDS PROG TOTAL			
17-1715-0000-62119	OTHER SERVICES	P1700705	10/12/2017	FIDLAR COMPANIES	1,825.00
		ROD REDACTION PROJECT PROG TOTAL			

I have reviewed the preceding payments in the total \$2,119.06

Date: _____ Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
19-1912-0000-61710	WORKERS COMP	P1700546	10/19/2017	WILLIS OF WISCONSIN INC	3,400.00
				WORKER'S COMPENSATION PROG TOTAL	3,400.00
19-1915-0000-62104	CONSULTING SERV	P1700545	10/19/2017	ASSOCIATED BENEFITS AND RISK C	3,250.00
19-1915-0000-62119	OTHER SERVICES		10/19/2017	ALLIANCE,THE	31,780.32
			10/19/2017	PBA INC	19,857.50
19-1915-0000-62199	OTHER SERV		10/19/2017	COORDINATED CARE PROGRAMS LLC	28,557.20
				HEALTH INSURANCE PROG TOTAL	83,445.02

I have reviewed the preceding payments in the total **\$86,845.02**

Date: _____ Dept _____

Committee _____

Rock County
REPORT OF PAYMENTS OVER \$10,000

10/27/2017

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
	ROCK HAVEN	UTILITIES	ALLIANT ENERGY/WP&L	15,005.94
	ROCK HAVEN	HEALTH INSURANCE	ALLIANCE,THE	31,780.32
	ROCK HAVEN	HEALTH INSURANCE	COORDINATED CARE PROGRAMS LLC	28,557.20
	ROCK HAVEN	HEALTH INSURANCE	PBA INC	19,857.50
P1503712	FACILITIES	U-ROCK EXPANSION	GILBANK CONSTRUCTION INC	25,084.25
P1700037	NOT APPLICABLE	GENERAL FUND	UNITED STATES POSTAL SERVICE	20,000.00
P1700139	SHERIFF	CORR.FACILITY	ARAMARK CORRECTIONAL SERVICES	55,636.34
P1700149	SHERIFF	CORR.FACILITY	BI INC	14,336.40
P1700153	SHERIFF	RECAP OPERATIONS	CESA 2	13,277.35
P1700190	SHERIFF	SHERIFF	WRIGHT EXPRESS FSC	17,343.99
P1700243	SHERIFF	CORR.FACILITY	ADVANCED CORRECTIONAL HEALTHCA	85,546.04
P1700332	SR CIT PROG	DELIVERED MEALS	BEST EVENTS	10,536.80
P1700565	FACILITIES	ECLIPSE CENTER	HENDRICKS COMMERCIAL PROPERTIE	11,148.00
P1700743	INFORMATION TECH	IT-CROSS CHARGES	FIDLAR COMPANIES	15,367.50
P1701040	NOT APPLICABLE	GENERAL FUND	NATIONAL INSURANCE SERVICES OF	14,441.54
P1701336	FACILITIES	COURTHOUSE SECUR	GILBANK CONSTRUCTION INC	334,170.00
P1701655	FACILITIES	HCC COMPLEX	PAULSON KIMBALL CONSTRUCTION L	169,913.70
P1701664	ROCK HAVEN	RH CONT SERV T18	GENESIS REHABILITATION SERVICE	54,176.44
P1702278	DPW	COST POOLS BLDG	DISTINCTIVE ROOFING INC	108,117.60
P1702352	HEALTH DEPT	HEALTH DEPARTMNT	HELMER SCIENTIFIC	14,106.48
P1702446	HEALTH DEPT	PREPAREDNESS	HELMER SCIENTIFIC	14,089.35
P1702470	INFORMATION TECH	INFORMATION TECH	PARK PLACE TECHNOLOGIES	23,891.16
P1702524	SHERIFF	SHERIFF	EWALD AUTOMOTIVE GROUP	27,156.00
P1702528	FACILITIES	HCC COMPLEX	SGTS INC	13,393.00
P1702626	NOT APPLICABLE	AGENCY FUNDS	HUMANE SOCIETY OF SOUTHERN WIS	36,168.60

Rock County
REPORT OF PAYMENTS OVER \$10,000

10/27/2017

CLAIMS IN THE AMOUNT \$1,173,101.50 HAVE BEEN PAID FOR THE MONTH OF OCTOBER 2017 .

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Jodi Millis, Purchasing Manager
DRAFTED BY

October 27, 2017
DATE DRAFTED

Awarding Contract for Courier Services

- 1 **WHEREAS**, funds have been incorporated into the 2018 Financial Services Budget to contract with a
- 2 private firm for courier services; and,
- 3
- 4 **WHEREAS**, Rock County requested sealed proposals from qualified vendors to provide courier services
- 5 for the delivery of all departmental mail for all Rock County departments, with one vendor responding;
- 6 and,
- 7
- 8 **WHEREAS**, the proposal from Package Pro met the required specifications of RFP #2018-01.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors, duly assembled
- 11 this _____ day of _____, 2017 that a contract for Courier Services commencing January 1,
- 12 2018, be awarded to Package Pro of Janesville, Wisconsin, based on the terms and conditions set forth in
- 13 the contract.

Respectfully Submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J Russell Podzilni

FISCAL NOTE:

Funds have been recommended in various departmental 2018 budgets for courier services.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jodi Timmerman
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Executive Summary

The purpose of this resolution is to authorize a contract with Package Pro for courier services for the delivery of all departmental mail for Rock County. The contract will be overseen by the Financial Services, Purchasing Division with costs allocated out to all departments that utilize the service.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROPOSAL SUMMARY FORM

PROJECT NUMBER #2018-01
PROJECT NAME COURIER SERVICES
PROPOSAL DUE DATE OCTOBER 11, 2017 – 12:00 NOON
DEPARTMENT FINANCIAL SERVICES – PURCHASING DIVISION

	PACKAGE PRO JANESVILLE WI
DAILY RATE TO PROVIDE COURIER SERVICES 2018-2020	160.00 PER DAY
DAILY RATE 2021	\$ 163.20 PER DAY
DAILY RATE 2022	\$ 166.46 PER DAY
OTHER COURIER SERVICES	\$ 40.00 PER HOUR OR \$ 15.00 PER STOP ON ROUTE
FUEL CHARGE	BASED ON AVERAGED FUEL COST PER MONTH

Request for Proposals was advertised in the Beloit Daily News.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: _____

SIGNATURE _____ DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
Initiated By



Jodi Millis, Purchasing Manager
Drafted By

Finance Committee
Submitted By

October 27, 2017
Date Drafted

AUTHORIZING CONTRACT FOR COPIER PURCHASES & COPIER SERVICE
AGREEMENTS
2018 - 2022

- 1 **WHEREAS**, the current contract for the purchase of copiers to be used County-wide and the
- 2 associated service/maintenance agreement expires on December 31, 2017; and,
- 3
- 4 **WHEREAS**, Section 2.218 (4) of the Rock County Purchasing Ordinance does allow for cooperative
- 5 purchasing agreements with the State of Wisconsin and other purchasing cooperatives; and,
- 6
- 7 **WHEREAS**, Rock County is a member of the National Joint Powers Alliance (NJPA) and can utilize
- 8 the Sharp Electronics Contract #083116-SEC through Rhyme Business Products for the purchase of
- 9 multi-function copiers and the associated service agreements.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 12 assembled this _____ day of _____, 2017, does hereby approve entering into a contract with
- 13 Rhyme Business Products of Janesville, Wisconsin, for the purchase of any needed copiers and service
- 14 agreements for 2018 through 2020 and authorizes the County Board Chair to approve the contract.

Respectfully Submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

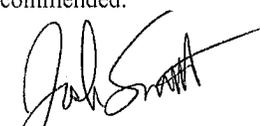
Mary Beaver

Brent Fox

J Russell Podzilni

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

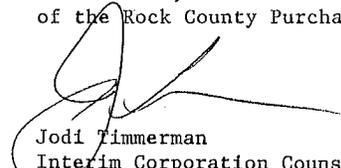
FISCAL NOTE:

Funds have been recommended in various departmental 2018 budgets for the purchase of copiers and for service agreements.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats., as well as Section 2.218(4) of the Rock County Purchasing Ordinance.


Jodi Timmerman
Interim Corporation Counsel

EXECUTIVE SUMMARY

AUTHORIZING CONTRACT FOR COPIERS AND SERVICE AGREEMENTS 2018 - 2022

The current contract for the purchase of multi-function copiers and the related service agreements will expire on December 31, 2017. The Purchasing Ordinance allows for Rock County to utilize cooperative purchasing agreements in lieu of bidding. Rock County is a member of the National Joint Powers Alliance (NJPA) and is eligible to use contract #083116-SEC through Rhyme Business Products of Janesville, Wisconsin, for these purchases. Rhyme would then service the copier through a cost-per-copy service/maintenance agreement. This agreement would cover all costs associated with repairs and supplies with the exception of paper.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

County Clerk
Initiated By



Lisa Tollefson
Drafted By

Finance Committee
Submitted By

October 24, 2017
Date Drafted

CANCELLATION OF CHECKS OVER TWO YEARS OLD

1 WHEREAS, Wis. Stat. § 59.64(4)(e), permits the destruction of checks over two years old.
2
3 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled
4 this _____ day of _____, 2017, the following checks that are over two years
5 old be cancelled and credited back to the proper accounts.
6
7

COUNTY TREASURER MASTER - ACCOUNT #1155-776 (FIRST NATIONAL)

8	<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
9	2/3/2015	34490	Bradley Vincent, Bad Brads Wing and a Prayer	\$ 8.60
10	10/8/2015	34681	Pennsylvania ServiceLink Citibank Trust Account	\$ 29.43
11			SUBTOTAL:	\$ 38.03

COUNTY TREASURER GENERAL CHECKS - ACCOUNT #1165-784 (FIRST NATIONAL)

14	<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
15	11/26/2014	538390	GARBER, DARRYL	\$ 20.00
16	12/5/2014	538712	PINSON, BRENDA	\$ 22.60
17	12/16/2014	539303	KSMS OUR HOUSE LLC	\$ 2,541.00
18	1/9/2015	540340	COOK, JESSICA	\$ 7.51
19	1/13/2015	540487	STEINKE, ALEX J	\$ 19.06
20	1/20/2015	540991	CLERK OF CIRCUIT COURT OF COOK	\$ 20.50
21	1/30/2015	541550	ANDREWS, TROY W	\$ 36.08
22	2/10/2015	541881	DABSON, AMANDA OR JEFFERY	\$ 64.39
23	2/10/2015	542017	TEICH, PATRICIA L	\$ 232.00
24	2/17/2015	542674	WILLIAMS, KRISTINE M	\$ 19.06
25	2/20/2015	542831	AMUNDSON, AMANDA L	\$ 2.34
26	2/20/2015	542832	BAILEY, MERRI	\$ 1.75
27	2/20/2015	542834	BOWERS, WALLACE	\$ 3.57
28	2/20/2015	542837	KINDERMAN, ROSELINDA	\$ 11.44
29	3/6/2015	543353	DOGAN, IVERY	\$ 321.75
30	3/20/2015	544376	PECK, BARBARA	\$ 5.00
31	3/27/2015	544637	BUNKER, TROY J	\$ 19.06
32	3/27/2015	544644	DILLEY, JAMES A	\$ 20.08
33	3/27/2015	544651	FACINGER, ERIC B	\$ 31.30
34	3/27/2015	544682	TANKERSLEY, CHARLES D	\$ 21.10
35	4/10/2015	545423	WENDORF, PATRICIA A	\$ 89.18
36	4/21/2015	545956	MEBOE, MELISSA K	\$ 20.59
37	4/21/2015	545963	RYAN, MARK RICHARD	\$ 19.06
38	4/21/2015	545964	SIMON, HAYDEN FORREST	\$ 19.06
39	4/28/2015	546284	EARL, MARY	\$ 94.00
40	5/1/2015	546381	RAO, RAMACHANDRA	\$ 2,630.00
41	5/5/2015	546543	MESSMER, BRITTNEY MICHELLE	\$ 28.24
42	5/5/2015	546547	OLIVER, ALEXIS GAIL	\$ 54.12
43	5/8/2015	546611	DACHELET, STEPHANIE	\$ 1,214.00
44	5/8/2015	546854	RAO, RAMACHANDRA	\$ 325.00
45	5/15/2015	547329	AKA, AKISSI	\$ 13.15
46	5/15/2015	547330	BELL, SELLERS	\$ 8.46
47	5/19/2015	547410	DACHELET, STEPHANIE	\$ 12.80
48	5/22/2015	547659	WILSON, KIERRA	\$ 22.00
49	5/29/2015	547993	WILSON, CHARLES THOMAS	\$ 28.24
50	6/5/2015	548358	WOODWORTH FARMS INC	\$ 290.00
51	6/26/2015	549360	GETCHELL, DEVON C	\$ 19.06
52	6/26/2015	549388	OLBERDING, ALYSSA MARIE	\$ 72.80
53	7/10/2015	549728	DIVISION OF QUALITY ASSURANCE	\$ 800.00
54	7/10/2015	550159	RHODES, ROBIN R	\$ 19.06
55	7/17/2015	550263	YATES, DOUGLAS	\$ 37.50
56	7/21/2015	550615	STOCKMAN, GEORGIA	\$ 6.75
57	8/7/2015	551226	FALDET, AMY JO	\$ 36.40
58	8/7/2015	551236	WINTERS, DOUGLAS J	\$ 26.20
59	8/11/2015	551301	BOVEE, CYNTHIA	\$ 483.60
60	8/11/2015	551527	RODRIGUEZ, RUBEN	\$ 53.19
61	8/14/2015	551873	HAGGERTY, CAROLYN	\$ 17.20
62	8/14/2015	551875	KNUEPPEL, MICHAEL	\$ 17.20

140	5/7/2015	15C 024072	PANTOJA, ISRAEL	\$	99.87
141	5/7/2015	15C 024074	SCHNUCK, MEGAN	\$	11.84
142	5/7/2015	15C 024077	SWENSON, TIMOTHY	\$	595.17
143	5/12/2015	15C 024090	CONNIFF, SAVANNAH	\$	639.00
144	5/13/2015	15C 024093	MAGINNIS, MICHAEL L.	\$	101.34
145	5/22/2015	15C 024121	BURT, CHARLES	\$	130.95
146	5/22/2015	15C 024124	CITY OF EVANSVILLE	\$	642.95
147	5/22/2015	15C 024135	PURDY, EDWIN CARL	\$	319.66
148	5/29/2015	15C 024156	VIVERETTE, TATIANA LATRICE	\$	45.00
149	6/4/2015	15C 024202	ANDERSON, HAILEY	\$	25.00
150	6/4/2015	15C 024215	MORGAN, JEFFREY M	\$	79.73
151	6/5/2015	15C 024230	MARTIN, JACOB	\$	62.45
152	6/5/2015	15C 024233	SIDING PLUS REMODELING INC	\$	835.44
153	6/12/2015	15C 024267	AMCORE BANK	\$	29.27
154	6/25/2015	15C 024314	KUNTZ, BRENDA KAY	\$	48.29
155	6/25/2015	15C 024316	RML FOODS INC	\$	212.41
156	7/1/2015	15C 024327	LINDEMANN, KELLY R	\$	21.09
157	7/1/2015	15C 024340	GALFANO, EMILY M	\$	150.00
158	7/10/2015	15C 024380	BUNKER, KATHERINE	\$	399.00
159	7/10/2015	15C 024382	COBB, PRISCILLA	\$	2.00
160	7/10/2015	15C 024384	GIETZEL, BRENT M.	\$	2.50
161	7/10/2015	15C 024414	IVES, PAUL DONALD	\$	11.00
162	7/17/2015	15C 024445	BECKARD, RYAN	\$	9.13
163	7/17/2015	15C 024448	EGERSTAFFER, EDWARD	\$	12.79
164	7/17/2015	15C 024450	HENDERSON, ROBERT	\$	13.52
165	7/17/2015	15C 024453	KNIPP, MIKE	\$	15.34
166	7/23/2015	15C 024468	JARAMILLO, JOSE	\$	500.00
167	8/7/2015	15C 024509	MORRIS, EMILY	\$	500.00
168	8/7/2015	15C 024510	PEMBER, NICOLE M	\$	110.00
169	8/7/2015	15C 024511	ROBINSON, LATRICE	\$	500.00
170	8/7/2015	15C 024525	ROBINSON, LATRICE	\$	14.00
171	8/7/2015	15C 024539	GUPTON, GUY TERRUS	\$	73.00
172	8/13/2015	15C 024541	CHURCHWELL, ANDREW SCOTT	\$	1,250.00
173	8/13/2015	15C 024544	GONZALEZ, JACELYN	\$	500.00
174	8/13/2015	15C 024549	POMPLAN, CURTIS	\$	414.00
175	8/14/2015	15C 024567	MAGEE, BOBBY GENE	\$	471.62
176	8/20/2015	15C 024585	BOSMA, BENJAMIN J	\$	40.00
177	8/20/2015	15C 024595	PHILLIPS, ANGEL N	\$	5.00
178	8/27/2015	15C 024615	GARDNER, EDWARD L.	\$	2.90
179	8/27/2015	15C 024617	KIDDER, CHAD K	\$	40.00
180	8/28/2015	15C 024635	GUPTON, GUY TERRUS	\$	1,093.00
181	9/4/2015	15C 024640	DAHL, JENNIFER M	\$	10.00
182	9/11/2015	15C 024693	LEWIS, MARQUEL J	\$	8.50
183	9/18/2015	15C 024713	DANIEL, D ANDRE M	\$	250.00
184	9/24/2015	15C 024743	HURLEY, LISA R	\$	100.00
185	10/2/2015	15C 024757	NIKOLOW, GRUBIANNO	\$	11.00
186	10/2/2015	15C 024763	WRZALA, THOMAS D	\$	10.00
187	10/2/2015	15C 024769	FIRST NATIONAL BANK TRUST CO	\$	95.76
188	10/2/2015	15C 024770	HALL, ROBERT	\$	123.00
189	10/2/2015	15C 024772	LOPEZ CERA, RAUL	\$	63.00
190	10/2/2015	15C 024773	SILBAUGH, JEANNIE	\$	13.36
191	10/9/2015	15C 024785	COLLINS, RICKEY LITTLE	\$	300.00
192	10/9/2015	15C 024786	EASTON, JESSICA ANN	\$	35.00
193	10/16/2015	15C 024822	BROWN, STEVEN R	\$	500.00
194	10/16/2015	15C 024831	HERNANDEZ, ALFREDO L	\$	349.50
195	10/16/2015	15C 024834	LINDELL, BRANDON A	\$	37.80
196	10/16/2015	15C 024839	MICKELSON, THOMAS A	\$	2.50
197	10/23/2015	15C 024871	MERCADO, ARELY	\$	9.90
198	10/23/2015	15C 024879	ACKERMAN, AUBREY L	\$	4.20
199	10/29/2015	15C 024887	BELLMAN, BUCK R	\$	10.00
200	10/29/2015	15C 024901	THORNTON, ERIC	\$	2.00
201					
202					
203					
204					
205					
206					
207					
208					
209					
210					
211					
212					
213					

SUBTOTAL: \$ 16,036.79

ROCK COUNTY-ROCK HAVEN-PATIENT'S TRUST-ACCOUNT #59618-80 (FIRST COMMUNITY CREDIT UNION)

204	<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
205	12/11/2014	1727	VEITH, VAL	\$ 45.00
206	12/11/2014	1729	ESTATE OF CAROL BLACK	\$ 140.04
207	4/22/2015	1798	NORMA CARRIER	\$ 28.45
208				
209				
210				
211				
212				
213				

SUBTOTAL: \$ 213.49

ROCK COUNTY-JAIL INMATE TRUST II-ACCOUNT #1228859 (FIRST NATIONAL)

211	<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
212	11/19/2014	73652	OLIVERA MENDOZA, PAULINO	\$80.00
213	12/12/2014	73719	OLSON, DERIK	\$75.00

214	12/15/2014	73722	THOMAS, BENJAMIN	\$11.46
215	12/26/2014	73766	MCALISTER, CURTIS	\$15.06
216	12/30/2014	73771	ELISCU, TABITHA ARIEL	\$53.25
217	1/2/2015	73789	MILLER, DANIEL RYAN	\$157.77
218	1/7/2015	73802	BARRY, MATTHEW JOHN	\$21.00
219	1/9/2015	73813	SOUTHWARD, SAMANTHA KRystal	\$15.01
220	1/9/2015	73814	DAVIS, RAYMOND NATHAN	\$13.18
221	1/16/2015	73830	WASHINGTON, ASHLEY CHARLES	\$20.42
222	1/30/2015	73867	WEHRWEIN, MATTHEW DOUGLAS	\$18.00
223	2/6/2015	73892	OSBORN, GERALD WILLIAM	\$39.02
224	2/20/2015	73949	KAHN, KAMRAN JALIL	\$43.23
225	3/10/2015	74004	KINGSLEY, JOSEPH EDWARD JAMES	\$48.00
226	4/7/2015	74111	THAYER, TRAYCE NICKOLAUS	\$23.00
227	4/7/2015	74112	STERGIOU, JARRETT JAMES	\$47.45
228	4/17/2015	74147	TIMLER, DARRIN LOUIS	\$10.33
229	4/30/2015	74202	MUENCHOW, MICHAEL JOHN	\$245.60
230	5/6/2015	74221	BURDICK, JESSICA ANN	\$47.00
231	5/8/2015	74226	PEER, KENNETH EARL	\$21.50
232	5/11/2015	74231	UNDERHILL, CHRISTOPHER SHAYNE	\$10.34
233	5/29/2015	74312	FLORES RAMOS, ISIDORO	\$75.14
234	5/29/2015	74314	WHITMAN, GINGER	\$138.00
235	6/3/2015	74330	WALTON, KEVIN JOHN	\$24.32
236	6/3/2015	74331	EMERSON, SPENCER DAVID	\$53.14
237	6/10/2015	74357	HATCHER, TRACY LYNN	\$44.30
238	6/16/2015	74374	STEGEMEYER, ANTHONY WILLIAM	\$42.82
239	6/19/2015	74384	OLSON, STEVEN ALLEN	\$61.92
240	6/24/2015	74401	PORTER, LOUIS TYREE	\$10.00
241	6/30/2015	74424	MORALES, JOSE BARRERA	\$23.30
242	7/1/2015	74431	MCCLINTON, ALONTE LAQUAN	\$40.03
243	7/14/2015	74472	MARTINEZ ESPINOZA, MISAEL	\$74.67
244	8/3/2015	74552	HARMEL, MATHEW WAYNE	\$83.90
245	8/6/2015	74560	HERGERT, JAMES SAMUEL	\$23.00
246	8/6/2015	74564	DEGARMO, RICK ARMAN	\$16.00
247	8/18/2015	74602	OSWALD, ELLEN MARIE	\$17.15
248	8/25/2015	74619	HYDRICK, CHRISTOPHER LAWTON	\$24.10
249	8/28/2015	74638	ORLANDO, JUSTIN MARK	\$14.79
250	9/1/2015	74650	HUBER, AARON MATTHEW	\$26.67
251	9/4/2015	74663	HERRERA OLEA, LORENZO	\$50.06
252	9/15/2015	74700	ERICKSON, JOHN JAMES	\$42.00
253	9/30/2015	74749	GOINS, GEORGE LAMAR	\$78.09
254	9/30/2015	74750	MAGANA, DIONICIO MIGUEL	\$408.00
255	10/9/2015	74777	BLANCO-GONZALEZ, BERNARDO GUSTAVO	\$75.67
256	10/9/2015	74779	REED, DOC JOE	\$5.00
257	10/13/2015	74788	PORTER, LOUIS TYREE	\$52.40
258	10/21/2015	74816	MONTES SANCHES, CAMILO	\$56.16
259	10/27/2015	74825	KNIGHT, WILLIAM RYAN	\$17.85
260	10/27/2015	74830	WALLACE, BRENDEN CASEY	\$16.31
261	11/5/2015	74860	BASKIN, STEPHEN LAMONT	\$498.04
262				
263				
264				
265	<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
266	9/22/2015	10726	MICKELSON, THOMAS	\$ 35.00
267				
268				
269				
270	<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
271	4/20/2015	7042	KNOX, DR BARBARA	\$ 20.00
272	4/20/2015	7043	MILLER, DR JESSICA	\$ 20.00
273	4/20/2015	7044	HELISINGER, TANYA	\$ 20.00
274	4/20/2015	7045	NELSON, DR ANDREW	\$ 20.00
275	5/5/2015	7053	JONES, DEMETRIUS	\$ 20.00
276	6/22/2015	7086	TWARDOSKI, DAN	\$ 16.00
277	7/6/2015	7105	VANDERAKKER, TRISHA	\$ 20.00
278	7/28/2015	7115	LOUISIANA VITAL RECORDS	\$ 15.50
279				
			SUBTOTAL: \$	151.50

SUBTOTAL: \$ 3,108.45

ROCK COUNTY-SHERIFF BAIL/BOND-ACCOUNT #1214000 (FIRST NATIONAL)

265	<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
266	9/22/2015	10726	MICKELSON, THOMAS	\$ 35.00
267				
268				
269				
			SUBTOTAL: \$	35.00

ROCK COUNTY-HUMAN SERVICES EMERGENCY PETTY CASH-ACCOUNT #1100043268 (JOHNSON BANK)

270	<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
271	4/20/2015	7042	KNOX, DR BARBARA	\$ 20.00
272	4/20/2015	7043	MILLER, DR JESSICA	\$ 20.00
273	4/20/2015	7044	HELISINGER, TANYA	\$ 20.00
274	4/20/2015	7045	NELSON, DR ANDREW	\$ 20.00
275	5/5/2015	7053	JONES, DEMETRIUS	\$ 20.00
276	6/22/2015	7086	TWARDOSKI, DAN	\$ 16.00
277	7/6/2015	7105	VANDERAKKER, TRISHA	\$ 20.00
278	7/28/2015	7115	LOUISIANA VITAL RECORDS	\$ 15.50
279				
			SUBTOTAL: \$	151.50

280	<u>SUMMARY</u>		
281	COUNTY TREASURER MASTER - ACCOUNT #1155-776	\$	38.03
282	COUNTY TREASURER MASTER - ACCOUNT #1155-784	\$	12,430.42
283	COUNTY CLERK'S OFFICE - ACCOUNT #60032 (FIRST COMMUNITY CREDIT UNION)	\$	30.00
284	HEALTH INSURANCE PBA - ACCOUNT #1217287 (FIRST NATIONAL)	\$	1,380.69
285	CLERK OF COURTS-(CCAP) ACCOUNT #1179-591 (FIRST NATIONAL)	\$	16,035.79
286	ROCK COUNTY-ROCK HAVEN-PATIENT'S TRUST-ACCOUNT #59618-80 (FIRST COMM CREDIT UNION)	\$	213.49
287	ROCK COUNTY-JAIL INMATE TRUST II-ACCT #12288599 (FIRST NATIONAL)	\$	3,108.45
288	ROCK COUNTY-SHERIFF BAIL/BOND-ACCT #1214000 (FIRST NATIONAL)	\$	35.00
289	ROCK COUNTY-HUMAN SERVICES EMERGENCY PETTY CASH-ACCOUNT #1100043268 (JOHNSON BANK)	\$	151.50
290		TOTAL \$	33,423.37

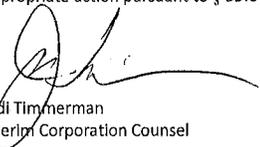
Respectfully submitted:

FINANCE COMMITTEE

LEGAL NOTE:

Appropriate action pursuant to § 59.64(4)(e), Wis. Stats.

Mary Mawhinney, Chair


Jodi Timmerman
Interim Corporation Counsel

Sandra Kraft, Vice Chair

FISCAL NOTE:

Funds from these checks will be credited back depending upon the funding source of the original check. Checks from non-lapsing accounts will be credited back to those accounts, while the balance will be credited back to Refund of Prior Year's Expense in the General Fund.

Mary Beaver

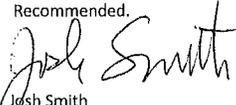

Sherry Oja
Finance Director

Brent Fox

J. Russell Podzilni

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Mickey Crittenden, Director of IT
INITIATED BY



Mickey Crittenden, Director of IT
DRAFTED BY

Finance Committee
SUBMITTED BY

October 31, 2017
DATE DRAFTED

Authorizing Procurement of Accela System Software

- 1 **WHEREAS**, the Information Technology Department's 2017 Budget provides funding for an Agenda
- 2 & Minutes software system for managing agenda and minutes related documents for County Board and
- 3 Committee meetings with a more streamlined workflow; and,
- 4
- 5 **WHEREAS**, an RFP was issued in coordination with Purchasing to solicit proposals for such a software
- 6 system; and,
- 7
- 8 **WHEREAS**, a team whose members represented the County Board, County Clerk's Office,
- 9 Administration, Finance, and Information Technology reviewed all contending solutions and attended
- 10 demonstrations of three (3) finalist solutions; and,
- 11
- 12 **WHEREAS**, the review team selected Accela, Inc. as the solution provider that best meets the functional
- 13 system requirements and budgetary constraints, with the Cloud-based modules to include: Agenda &
- 14 Minutes, Boards & Commissions, and Digital Boardroom.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 17 this _____ day of _____, 2017 that a Purchase Order for the system modules noted above
- 18 be issued to Accela, Inc. in the amount of \$35,859.99.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Funds were included in the 2017 budget for this purchase. The software is being funded by IT fund balance.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jodi Zimmerman
Interim Corporation Counsel

Executive Summary

Authorizing Procurement of Accela System Software

The County's 2017 Information Technology budget included funding for implementing an Agenda & Minutes management system to be used for streamlining the workflow associated with preparing and distributing agenda and minutes materials for the County Board and Committees.

A team with representation from the County Board, County Clerk's Office, Administration, Finance, and Information Technology worked with Purchasing to develop and issue an RFP to solicit proposals from prospective solution providers. After reviewing several proposals and attending demonstrations of the three finalist solutions, the team selected software from Accela, Inc. as the best fit for the County's requirements.

The selected Accela software includes the following modules:

- **Agenda and Minutes (\$17,159.99)**
 - Agenda building, distribution and automatic routing of agenda items
 - Compiles, stores, and tracks minutes and agenda items
 - Simplifies meeting management and improves information flow online
 - Saves staff and County Board time with a more streamlined flow of meeting- related information
 - Fully searchable meeting content, accessible via the Web.
- **Boards and Commissions (\$7,200.00)**
 - Manages board and commission appointments and applications
 - Online application process, driven by seat qualifications
 - Tracks, manages, and reports unique requirements and simplifies the appointment and applicant process
 - Integrates with the Agenda and Minutes module.
- **Digital Boardroom (\$11,500).**
 - Replaces the current Voting Board with one or more strategically placed display screens
 - Shows real-time voting results and meeting content
 - Displays content to a prospective online audience
 - Enables County Board Supervisors to use a browser capable tablet device for viewing meeting content and electronic voting (which directly updates the meeting minutes)
 - Easy agenda navigation with touch screen design and automatic page turning
 - Allows private sticky notes to allow preparation of talking points per agenda item

The total annual expense for the Cloud-based system is \$35,859.99.



PROPOSAL SUMMARY FORM

PROPOSAL NUMBER 2017-38
 PROPOSAL NAME AGENDA & MINUTES MANAGEMENT SOFTWARE
 PROPOSAL DUE DATE AUGUST 15, 2017 - 12:00 NOON
 DEPARTMENT ADMINISTRATION / INFORMATION TECHNOLOGY

	GRANICUS DENVER CO	ACCELA SAN RAMON CA	NOVUSOLUTIONS TAMPA FL	PROVOX SYSTEMS MCKINNEY TX	PRIME GOV OREM UT	NAVIAVT VERONA WI
RATER 1	87	90	82	82	85	70
RATER 2	96	98	95	78	84	71
RATER 3	75	75	53	68	51	65
RATER 4	70	60	75	69	64	45
RATER 5	84	85	90	90	80	70
TOTAL SCORE	412	408	395	387	364	321

Rock County received seven Proposals for Agenda & Minutes Management Software. One Proposal did not meet the indemnification requirements. The other six Proposals were evaluated based on the following criteria:

- VENDOR PROFILE - MAXIMUM 5 POINTS
 - Company Information
 - Client List
 - References
- FUNCTIONALITY MATRIX - MAXIMUM 60 POINTS
 - Agenda Preparation Features
 - Agenda Creation/Document Routing Features
 - Meeting Activity Tracking Features
 - Meeting Minutes Features
 - Video, Web, Mobile Component
- PRICING - MAXIMUM 35 POINTS
 - Software License Costs
 - Training Costs
 - Configuration & Implementation
 - Total Initial Project Costs
 - Yearly Maintenance/Subscription Costs

The top three ranked firms were asked to provide demonstrations. Additional staff attended the demos along with the original five raters. The ranking after the demonstrations is as follows:

	ACCELA	GRANICUS	NOVUSOLUTIONS
RATER 1 MB	1	2	3
RATER 2 RT	1	3	2
RATER 3 DA	1	2	3
RATER 4 LT	1	2	3
RATER 5 MM	1	2	3
RATER 6 MC	1	2	3
RATER 7 ST	1	2	3
RATER 8 JM	1	2	3
ONE TIME COSTS	NONE	\$ 23,765.00	NONE
ANNUAL COST	\$ 35,860.00	\$ 42,000.00	\$ 17,950.00
ON-SITE TRAINING	\$1,500/DAY IF REQUESTED BUT NOT NEEDED	\$ 5,100.00	\$ 7,500.00

Above numbers represent each Rater's 1st, 2nd & 3rd choice of vendors after the demonstrations, interviews and reference checks. Software costs include the cost for Agenda & Minutes Software, County Boardroom Software including voting, website software for boards and committee openings. Request for Proposals was advertised in the Beloit Daily News and on the Internet. Five vendors were solicited that did not respond. One vendor submitted a "No Bid".

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: ACCELA

Jodi Millis 10/31/17
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Kristine A. Baker Ellis
INITIATED BY



Kristine A. Baker Ellis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

October 25, 2017
DATE DRAFTED

**Amending the 2017 Child Support Budget to Accept Additional Funding From the
Wisconsin Department of Children and Families for Additional Expenditures
Related to E-Filing**

1 **WHEREAS**, the Department of Children and Families (DCF) have awarded the Rock County Child
2 Support Agency \$34,485 in funding for the additional costs of E-Filing and for equipment needed for this
3 project; and,
4

5 **WHEREAS**, the Wisconsin State Court System has been implementing this new system throughout the
6 State of Wisconsin for all County Circuit Courts to be in compliance by December 2017; and,
7

8 **WHEREAS**, the Rock County Child Support Agency started E-Filing in August of 2017, and will be
9 purchasing additional scanning equipment and using the funds for other costs related to this new system;
10 and,
11

12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
13 this _____ day of _____, 2017, does hereby authorize the acceptance of the additional
14 funds for E-Filing.
15

16 **BE IT FURTHER RESOLVED** that the 2017 Child Support budget be amended as follows:
17

Account Number/ Description	Budget 10/25/2017	Increase (Decrease)	Amended Budget
SOURCE OF FUNDS:			
34-3850-0000-42200			
State Aid Revenue	\$705,504	\$34,485	\$739,989
USE OF FUNDS:			
34-3850-0000-67160			
Capital Assets \$100-\$4,999	\$ 1,089	\$34,485	\$ 35,574

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE

Reviewed and approved on a vote of

Mary Beaver, Chair

Henry Brill

Terry Fell

Brian Knudson

Phillip Owens

Mary Mawhinney, Chair Date

FISCAL NOTE:

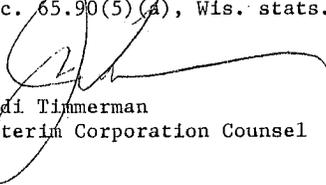
This resolution authorizes the acceptance and expenditure of an additional \$34,485 in State Aid for Rock County Child Support e-filing project. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(A), Wis. stats.



Jodi Timmerman
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

The Rock County Child Support Agency was awarded an additional \$34,485 for the implementation, equipment, and additional costs related to E-Filing.

The additional funds will be used for additional scanning equipment, overtime, and other costs associated with the new E-Filing system.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

PUBLIC WORKS COMMITTEE
INITIATED BY



Lori A. Williams, Parks Director
DRAFTED BY

PUBLIC WORKS COMMITTEE
SUBMITTED BY

September 27, 2017
DATE DRAFTED

**AUTHORIZING PURCHASE OF RYE FARMS INC. PROPERTY AND AMENDING THE
DEPARTMENT OF PUBLIC WORKS - PARKS DIVISION BUDGET**

1 **WHEREAS**, the Rock County Department of Public Works Parks Division was approached by Rye
2 Farms Inc. regarding the County's interest in purchasing 1.52 acres of their property located east of the
3 State Highway 140 bridge over Turtle Creek in Bradford Township, north of the Village of Clinton,
4 Wisconsin for use as part of the County Parks System; and,
5

6 **WHEREAS**, the Department of Public Works Parks Division toured the property, which has access for
7 canoeing, kayaking, and fishing to Turtle Creek, which the Wisconsin Department of Natural
8 Resources has identified as an "Exceptional Water Resource"; and,
9

10 **WHEREAS**, the Parks Division believes this land provides an exciting opportunity for the County to
11 develop this land for recreational use by the general public; and,
12

13 **WHEREAS**, the County has completed a preliminary Certified Survey Map (CSM) of the property, a
14 copy of which is attached hereto; and,
15

16 **WHEREAS**, prior to the purchase of the property, the Rock County Planning and Development
17 Committee and the Town of Bradford will need to approve the requested land division as this property
18 is a remnant that was created by the State Highway 140 Right of Way and a requested zoning change
19 will need to be approved by the Town of Bradford; and,
20

21 **WHEREAS**, the Public Works Parks Division will need to make necessary site improvements to the
22 land if it is purchased by the County; and,
23

24 **WHEREAS**, the Rock County Trail Coalition has committed \$3,000 as a contribution toward \$16,000
25 purchase price.
26

27 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
28 assembled this _____ day of _____, 2017 does hereby authorize the purchase
29 of Rye Farms Inc. property, located at State Highway 140, East Creek Road in Clinton, WI, for the
30 sum of \$16,000, which is to include a \$3,000 contribution from the Rock County Trail Coalition and;
31

32 **BE IT FURTHER RESOLVED** that the County Board Chair and the County Clerk be authorized to
33 execute legal documents related to the sale transaction on behalf of the County, but only after the land
34 division has been properly approved and the Town of Bradford has rezoned the property.
35

36 **BE IT FURTHER RESOLVED** the Department of Public Works Parks Division budget be amended as
37 follows:
38

39 Account No.	Budget	Increase/Decrease	Amended
40 Description	2017		Budget
41 Source of Funds:	0	\$3,000	\$3,000
42 41-4592-4800-4600			
43 Contributions			
44 Use of Funds:			
45 41-4592-4800-67200	\$342,800	\$3,000	\$345,800

Respectfully submitted:

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair

Brent Fox, Vice Chair

Eva M. Arnold

Rick Richard

Brenton Driscoll

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva M. Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

PARKS ADVISORY COMMITTEE

Tom Presny

Floyd Finney

Dean Paynter

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

Date

FISCAL NOTE:

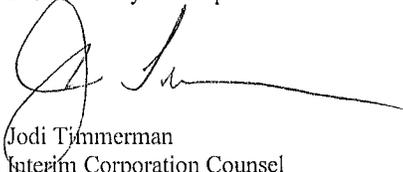
Sufficient funds remain in the Parks' 2017 budget for the County share of the purchase price due to other projects being under budget. However, the purchase of additional property will also add to our annual maintenance and improvement costs.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. As an amendment to the 2017 budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a) Wis. Stats.



Jodi Timmerman
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Increasing County park land is consistent with Goal 12.16 ("Acquire additional park space to address gaps in level of service") of Rock County's Parks, Outdoor Recreation and Open Space (POROS) plan, and land donations are a cost-effective way to acquire and preserve natural spaces. I should note that in the 2018 budget I did not recommend the Public Works Department's request to add 1.0 FTE staff to help with maintaining the growing park system.



Josh Smith
County Administrator

Executive Summary

Authorizing Purchase of Rye Farms 140 Property

The purpose of this Resolution is to authorize the purchase of the Rye Farms HWY 140 property as a canoe/kayak launch for the Department of Public Works Parks Division. It also authorizes the County Board Chairman and County Clerk to execute required documents to effect the sale.

The Rye Farms Inc. approached the County in early 2017 to gauge interest in the Rye Farms Property on HWY 140. The Committee has expressed interest in acquiring the property. The Department of Public Works Parks Division has toured the creek front property that has a great creek access at the 140 Bridge. Possible uses for the site include canoeing, kayaking, fishing, and parking.

This purchase is of approximately 1.52 acres of land and an existing paved driveway, parking area, and canoe/kayak launch purchase price of \$16,000. We also have a \$3,000 commitment of contribution from the Rock County Trail Coalition towards the purchase. The site will require minor modifications and maintenance. The Department has already invested \$1,500 on professional services for appraisal and survey work done by the county. Therefore, the total estimated cost of the project is \$16,000 and staff time and is within county negotiation parameters. The appraisal was paid for through the Rock County Green Fund.



Rye Farms Property
10-4-2016



1 inch = 89 feet
Airphoto: 2015

This resolution also authorizes use of surplus funds from other projects in the Capital Budget funds in The Public Works Parks Division budget. There are currently surplus funds available in the 2017 capital improvement budget to cover this expense.

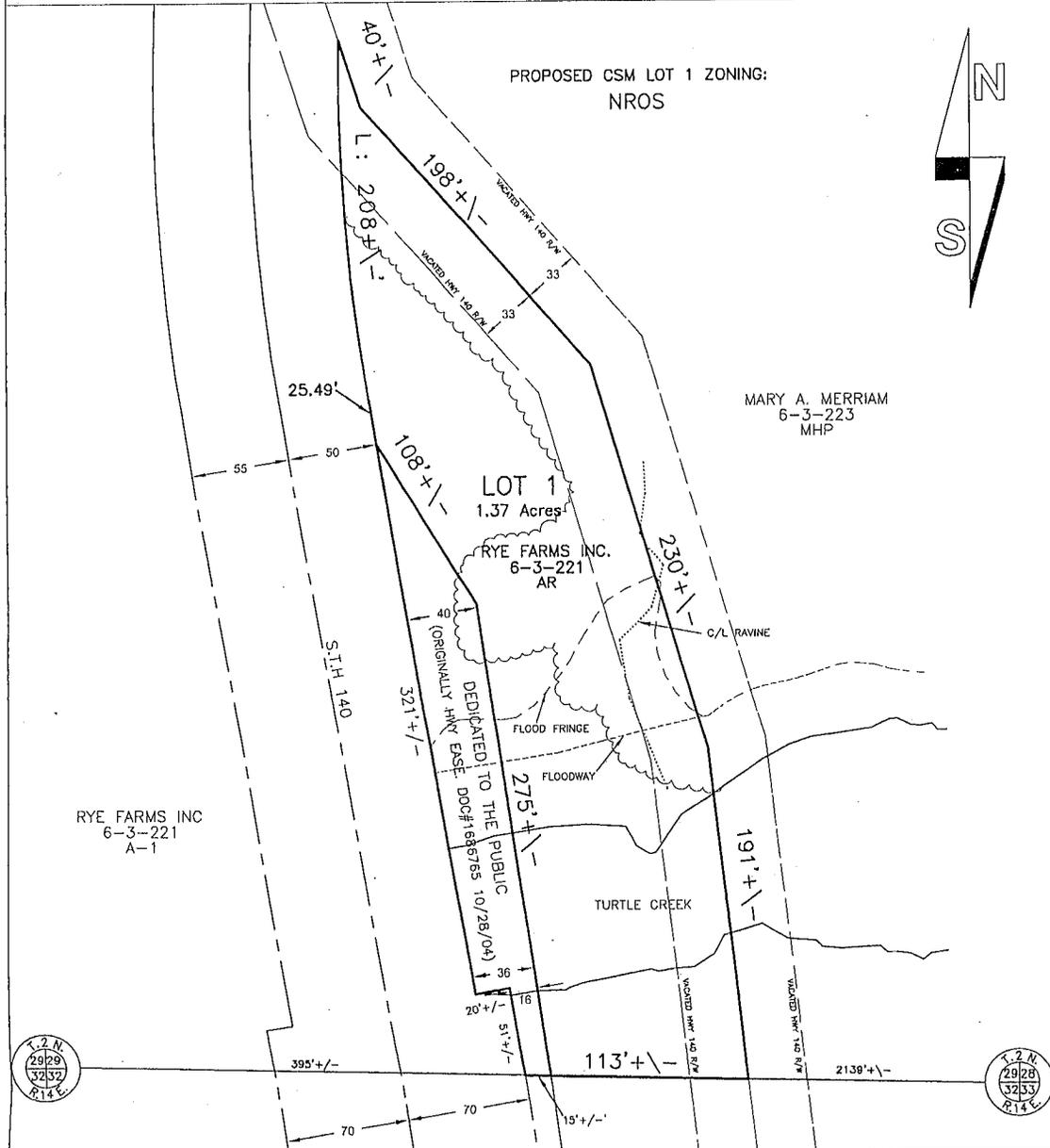
Respectfully submitted,

Lori Williams

Lori A. Williams
Parks Director

PRELIMINARY CERTIFIED SURVEY MAP OF

PART OF THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION
29, TOWNSHIP 2 NORTH, RANGE 14 EAST



PROPOSED CSM LOT 1 ZONING:
NROS

MARY A. MERRIAM
6-3-223
MHP

LOT 1
1.37 Acres
RYE FARMS INC.
6-3-221
AR

RYE FARMS INC
6-3-221
A-1

DEDICATED TO THE PUBLIC
EASE DOCF#168765 10/28/04

TURTLE CREEK

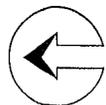
ROCK COUNTY SURVEYORS OFFICE

COURTHOUSE BUILDING
51 S. MAIN STREET - JANESVILLE, WI. 53545
PH. 608-757-5658

PROJECT NO. 2017-29BR-RYE
FOR: ROCK COUNTY PARKS DEPT
DATE: 10/09/2017
FIELDBOOK: PROJECTS 2017 PG: 113
SHEET 1 OF 1



- LEGEND
- - 3/4" IRON ROD SET
 - ⊙ - IRON ROD W/ CAP FOUND
 - ~ - TREE LINE
 - - PROPERTY LINE
 - - - - - WIS. DNR FLOODWAY
 - · - · - WIS. DNR FLOOD FRINGE
 - - CENTERLINE OF RAVINE



**Rock Co. Public Works Parks Division
Proposed Purchase - Turtle Creek Access**

Legend

-  911 Roads
-  Tax Parcels

Airphoto: Spring 2016
1 inch = 200 feet



